



SUPERINTENDENT/PRESIDENT

DR. DAVID VIAR

BOARD OF TRUSTEES

Yvette Vartanian Davis • Dr. Armine Hacopian • Dr. Vahé Peroomian • Ann H. Ransford • Anthony P. Tartaglia

Dear Students,

Today we began remote instruction for all classes. When the Spring Semester began this is not what we envisioned, but I want to commend the entire GCC community for stepping up to the challenge. While we chart our own course here at GCC, we must adhere to many State rules, some of which have been amended to address the COVID-19 pandemic.

State authority has now been granted GCC to allow students to withdraw from classes because of the current crisis. If you want to withdraw you will receive an excused withdrawal (EW) on your transcript. The EW will not count against your academic progress requirements. If you do choose to withdraw at this time, you will receive a refund of your enrollment fees and other related fees.

While we hope you will try to take your classes in the remote learning mode so as to stay on track toward your educational timeline and goals, you do have the EW option. Also, before making a final determination to withdraw with an EW, you should speak to an academic counselor by connecting through the Student Services website at <https://www.glendale.edu/students/student-services>.

If you are receiving financial aid, you should contact the Financial Aid Office to speak with an advisor before changing your current enrollment plans including withdrawing from classes. Enrollment changes may affect your eligibility for financial aid this semester and in future terms. Call the Financial Aid Office at 818-240-1000 x5916 to speak with an advisor, and visit the Financial Aid website at <https://www.glendale.edu/financial-aid-fees/financial-aid> for important dates, necessary documents, and other financial resources.

If you previously withdrew from courses prior to March 13, you will still receive a W notation on your records.

If you make the determination to withdraw, you need to officially withdraw from your class (es) through your student portal - MyGCC. You will not be required to submit a petition for the Excused Withdrawal (EW).

Again, we encourage you to do your best to stay on track. We are here to help you succeed. In the meantime, please check the school website for the latest information.

A handwritten signature in black ink that reads 'David Viar'.

David Viar
Superintendent/President