



**Glendale Community College District
1500 North Verdugo Road
Glendale, California 91208**

BOARD OF TRUSTEES

Agenda

**Meeting No. 2
Regular Board Meeting
Tuesday, August 18, 2020 at 5:00 p.m.**

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California
(818) 240-1000

Vision

Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

BOARD OF TRUSTEES MEETING NO. 2

Due to the Governor's stay home order and our commitment to practicing social distancing, the Tuesday, August 18, 2020 Board of Trustees meeting will be held via teleconference.

For those who want to view the meeting it will be streamed live on the GCC website at glendale.edu/streammeeting.

Tuesday, August 18, 2020 at 5:00 p.m.

AGENDA

ITEM

PAGE

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CERTIFICATION OF COMPLIANCE

To accommodate the requirement of Government Code §54954.2, it is hereby declared that the agenda for the meeting was posted 72 hours prior to this meeting at the following locations:

- At three locations in the Administration Building at Glendale Community College;
- In the display case on the outside wall of the San Gabriel Building at Glendale Community College.
- On the window adjacent to the main office entrance on the top floor of the Tropico Building on the Garfield Campus;
- On display inside the glass doors at the front entrance of the Professional Development Center;
- At <http://www.glendale.edu/boardoftrustees>.

In accordance with the Brown Act revisions, any writings relating to open session agenda items and distributed to all or a majority of all Board Members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public in the Office of the Superintendent/President, John A. Davitt Administration Building, AD 106, 1500 N. Verdugo Road, Glendale, CA 91208 during regular business hours. When possible, such writings may also be posted on the District's website: www.glendale.edu/boardoftrustees.

Individuals who require disability related accommodations or modifications should contact the Superintendent/President's office by noon of the business day preceding the Board meeting. Please call (818) 551-5105.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

Members of the public who would like to participate in the public comment period may do so by submitting their comments via email to comms@glendale.edu before noon (12:00 p.m.) on Tuesday, August 18, 2020. Comments will be read aloud during the appropriate time of the meeting.

Public comment guidelines remain in effect. Submissions must include the person's name and address. Content should take no more than a total of five (5) minutes to read out loud. Not more than twenty (20) minutes will be allocated to public comment for any agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

INFORMATIONAL REPORTS - NO ACTION

- | | | |
|----|---|----|
| 1. | Enrollment Update | 6 |
| 2. | Measure GC Funds Balances and Schedule Update | 10 |
| 3. | Guided Pathways Update | 12 |
| 4. | Glendale College Foundation - Statement of Financial Position, Income Statement and Fourth Quarter Report of Donation Ending June 30, 2020 | 24 |
| 5. | Mutual Re-Openers to the 2018-2021 Collective Bargaining Agreement between the District and California School Employees Association (CSEA) Glendale College Chapter #76 | 29 |
| | This report will return to the September 15, 2020 board meeting for a public hearing and request for adoption by the Board of Trustees. | |
| 6. | GCC Facilities Report: Measure GC Project Updates and Potential Public/Private Partnerships
Joel Peterson, Director of Facilities | 31 |
| 7. | Logo Refresh for Glendale Community College District
David Viar, Superintendent/President | 72 |

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS – ACTION

- | | | |
|----|--|----|
| 1. | Board Policy 5130: Financial Aid (Revision) | 86 |
| | The Superintendent/President recommends that the Board of Trustees conduct a second of two readings of Board Policy 5130: Financial Aid for board action. | |
| 2. | Board Policy 5420: Associated Students Finance (Revision) | 88 |
| | The Superintendent/President recommends that the Board of Trustees conduct a second of two readings of Board Policy Board Policy 5420: Associated Students Finance for board action. | |
| 3. | Board Policy 5430: Student Clubs (Renumbering) | 90 |
| | The Superintendent/President recommends that the Board of Trustees conduct a second of two readings of Board Policy 5430: Student Clubs for board action. | |
| 4. | Board Policy 7100: Commitment to Diversity (Revision) | 92 |
| | The Superintendent/President recommends that the Board of Trustees conduct a second of two readings of Board Policy 7100: Commitment to Diversity for board action. | |

FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION

1. Mutual Re-Openers to the 2018-2021 Collective Bargaining Agreement between the District and California School Employees Association (CSEA) Glendale College Chapter #76 94

The Superintendent/President recommends the Board of Trustees conduct a first of two readings before board action of the mutual re-openers to the 2018-2021 Collective Bargaining Agreement between the District and California School Employees Association (CSEA) Glendale College Chapter #76.

This report will return to the September 15, 2020 board meeting for a public hearing and request for adoption by the Board of Trustees.
2. Board Policy 3200: Accreditation (Revision) 96

The Superintendent/President recommends that the Board of Trustees conduct a first of two readings before board action of Board Policy 3200: Accreditation.
3. Board Policy 3280: Grants (Revision) 98

The Superintendent/President recommends that the Board of Trustees conduct a first of two readings before board action of Board Policy 3280: Grants.
4. Board Policy 3420: Equal Employment Opportunity Non-Compliance Complaints (Revision) 100

The Superintendent/President recommends that the Board of Trustees conduct a first of two readings before board action of Board Policy 3420: Equal Employment Opportunity Non-Compliance Complaints.
5. Board Policy 7130: Compensation (Revision) 102

The Superintendent/President recommends that the Board of Trustees conduct a first of two readings before board action of Board Policy 7130: Compensation.

CONSENT CALENDAR - ACTION

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under New Business Reports/Action.

1. Approval of Minutes - Regular Board Meeting of July 21, 2020 104

The Superintendent/President recommends that the Board of Trustees approve the regular Board meeting minutes of July 21, 2020.
2. Warrants - District Funds July 1, 2020 through July 31, 2020 109

The Superintendent/President recommends that the Board of Trustees approve warrants issued during the month of July 2020 totaling \$15,681,413.08.
3. Contract Listing and Purchase Order Listing – July 1, 2020 through July 31, 2020 115

The Superintendent/President recommends that the Board of Trustees approve the contract listing and purchase order listing issued during the month of July 2020 totaling \$15,456,697.07.

CONSENT CALENDAR – ACTION - continued

4. Acceptance of Contract as Complete – San Rafael Second Floor Renovation Project 136
The Superintendent/President recommends that the Board of Trustees accept the contract for the San Rafael Second Floor Renovation Project as complete.
5. Proposed New Courses 137
The Superintendent/President recommends that the Board of Trustees approve the new courses as presented.
ESL 84 – English as a Second Language North American Pronunciation for Intermediate Students
ESL 86 – English as a Second Language North American Pronunciation for Advanced Students
6. Revised Courses 151
The Superintendent/President recommends that the Board of Trustees approve the revised courses as presented.
JOURN 102, 103, 104, 106, 107, 110
MUSIC 100
7. Staffing Report No. 2 – Academic, Classified, Administrator, and All Other Temporary Employee Actions Reports 153
The Superintendent/President recommends that the Board of Trustees confirm the following staffing reports:
Academic Report Administrator Report
Classified Report All Other Temporary Employee Actions Report
Student Employee Reports

NEW BUSINESS REPORTS

1. Approval of Design-Build System of Delivery and Design-Build Agreement for the Instructional Building and Conference Center (IBCC) Project 168
The Superintendent/President recommends that the Board of Trustees approve the design-build delivery method and approve the agreement with PCL+Steinberg Hart.
2. Change Order No. 004 – San Rafael Second Floor Renovation Project 170
The Superintendent/President recommends that the Board of Trustees approve Change Order No. 004 for the San Rafael Second Floor Renovation Project and that the contract price be amended to reflect an increase of \$1,300.

COLLEGE LEADERS REPORTS

- 172
1. Academic Senate Representative to the Board
 2. Guild Representative to the Board
 3. CSEA Representative to the Board
 4. Vice Presidents
 5. Superintendent/President
 6. Associated Students of Glendale Community College
 7. Board of Trustees

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

This is an opportunity for the Board of Trustees to request information.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

ADDRESSING THE BOARD OF TRUSTEES - Members of the public who would like to participate in the public comment period may do so by submitting their comments via email to comms@glendale.edu before noon (12:00 p.m.) on Tuesday, August 18, 2020. Comments will be read aloud during the appropriate time of the meeting.

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ADJOURNMENT

FUTURE DATES

Friday, August 28, 2020	Board Summer Special Meeting
Monday, August 31, 2020	Fall Session Begins
Monday, September 7, 2020	College Closed – Labor Day
Friday, September 11, 2020	Faculty Institute Day
Tuesday, September 15, 2020	Regular Board Meeting
Tuesday, October 20, 2020	Regular Board Meeting
Monday, November 9, 2020	College Closed – Veterans' Day
Tuesday, November 17, 2020	Regular Board Meeting
Thursday, November 26, 2020 – Saturday, November 28, 2020	College Closed – Thanksgiving Break
Tuesday, December 15, 2020	Regular Board Meeting
Wednesday, December 23, 2020 - Sunday, January 3, 2021	College Closed – Winter Break
Monday, January 4, 2021	Winter Intersession Begins
Monday, January 18, 2021	College Closed – Martin Luther King, Jr. Holiday
Tuesday, January 19, 2021	Regular Board Meeting
Friday, January 29, 2021	Board Winter Special Meeting
Friday, February 12, 2021	College Closed – Presidents' Holiday
Monday, February 15, 2021	College Closed – Presidents' Holiday
Tuesday, February 16, 2021	Regular Board Meeting
Monday, February 22, 2021	Spring Session Begins
Tuesday, March 16, 2021	Regular Board Meeting
Wednesday, March 31, 2021	College Closed – Cesar Chavez Day
Tuesday, April 20, 2021	Regular Board Meeting
Saturday, April 24, 2021	College Closed – Armenian Genocide Remembrance Day
Tuesday, May 18, 2021	Regular Board Meeting
Monday, May 31, 2021	College Closed – Memorial Day
Tuesday, June 15, 2021	Regular Board Meeting
Wednesday, June 16, 2021	GCC Commencement

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

INFORMATIONAL REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Edward Karpp, Dean, Research, Planning, and Grants

SUBJECT: ENROLLMENT UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

California community colleges' apportionment revenues from the state are based on the enrollments of resident students. Enrollments are converted into Full-Time Equivalent Students (FTES) numbers for apportionment reporting. The attached report includes updated enrollment numbers and projections.

One FTES, whether credit or noncredit, is defined by state regulations as 525 hours of student contact. Most credit courses use a weekly accounting method: They meet the same number of hours every week, and apportionment is based on a calculation of hours per week times number of weeks divided by 525. Credit courses shorter than a full semester (such as 8-week courses, or Summer and Winter courses) use an analogous daily accounting method. Both weekly and daily courses use a census date to determine enrollments and FTES.

All noncredit courses and a small number of credit courses use positive attendance accounting, which is not based on enrollment and class sessions per week but rather on the actual hours that students attend class. Each student's attendance is tracked for every class session. The total number of attendance hours is divided by 525 to calculate FTES based on positive attendance. FTES based on positive attendance is more difficult to project than FTES based on weekly or daily accounting because students' actual attendance must be tracked every day, rather than using a defined census date.

Due to the COVID-19 emergency, the current report includes an estimate of positive attendance FTES in 2019-2020 calculated using the Chancellor's Office method that incorporates the average of positive attendance hours over the past three offerings of each course.

COMMITTEE HISTORY

None

FISCAL IMPACT

None

RECOMMENDATION

This report is being submitted for informational purposes.

ENROLLMENT UPDATE (RESIDENT, FACTORED FTES) – 2019-2020

	2018-2019	2019-2020	Difference	% Change
Summer Credit FTES excluding Positive Attendance (End of Summer Term)	937	967	+30	+3.2%
Summer Credit FTES from Positive Attendance	20	23	+3	+15.0%
Summer Noncredit FTES	439	256	-183	-41.7%
Summer Total FTES (Actual Enrollments)	1,396	1,246	-150	-10.7%
Fall Credit FTES excluding Positive Attendance	4,798	4,791	-7	-0.1%
Fall Credit FTES from Positive Attendance	58	44	-14	-24.1%
Fall Noncredit FTES	997	900	-97	-9.7%
Fall Total FTES (Actual Enrollments)	5,853	5,735	-118	-2.0%
Winter Credit FTES excluding Positive Attendance	867	815	-52	-6.0%
Winter Credit FTES from Positive Attendance	14	17	+3	+21.4%
Winter Noncredit FTES	272	239	-33	-12.1%
Winter Total FTES (Actual Enrollments)	1,153	1,071	-82	-7.1%
Spring Credit FTES excluding Positive Attendance	4,461	4,388	-73	-1.6%
Spring Credit FTES from Positive Attendance	45	18	-27	-60.0%
Spring Noncredit FTES (Estimated*)	931	973	+42	+4.5%
Spring Total FTES (End of Semester, Estimated*)	5,437	5,379	-58	-1.1%
Annual Credit FTES excluding Positive Attendance	11,063	10,961	-102	-0.9%
Annual Credit FTES from Positive Attendance	137	102	-35	-25.5%
Annual Noncredit FTES (Includes Estimate*)	2,639	2,368	-271	-10.3%
Annual Total FTES (Includes Noncredit Estimate*)	13,839	13,431	-408	-2.9%

Note: Gray-shaded cells indicate projections or estimates.

* Due to the COVID-19 emergency in Spring 2020, the Chancellor's Office provided a method to estimate positive attendance hours for each course offered in Spring based on the previous three offerings of the course. The table includes estimated noncredit FTES calculated using this method.

ENROLLMENT UPDATE (RESIDENT, FACTORED FTES) – 2020-2021

	2019-2020	2020-2021	Difference	% Change
Summer Credit FTES excluding Positive Attendance (Day 48 of Classes)	966	1,324	+359	+37.2%
Summer Credit FTES excluding Positive Attendance (Projected End of Term)	967	1,326	+359	+37.1%
Summer Credit FTES from Positive Attendance	23	23	+0	+0.0%
Summer Noncredit FTES	256	256	+0	+0.0%
Summer Total FTES (Projected End of Term)	1,246	1,605	+359	+28.8%
Fall Credit FTES excluding Positive Attendance (29 Days Before Start)	3,849	3,820	-29	-0.8%
Fall Credit FTES excluding Positive Attendance (Projected End of Term)	4,791	4,762	-29	-0.6%
Fall Credit FTES from Positive Attendance	44	44	+0	+0.0%
Fall Noncredit FTES	900	900	+0	+0.0%
Fall Total FTES (Projected End of Term)	5,735	5,706	-29	-0.5%

Note: Gray-shaded cells indicate projections or estimates.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

INFORMATIONAL REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtey, Director, Business Services

SUBJECT: MEASURE GC FUNDS BALANCES AND SCHEDULE
UPDATE

Attached is a summary report on Measure GC Fund activity and budget balances through July 31, 2020.

Measure GC Financial Status Report as of July 31, 2020								
	Project	New Allocation As of July, 2018	Prior Year Expenditures (a)	2020-21 Expense	2020-21 Encumbrances	Total Obligated	Total Available	Project Status
1	Infrastructure	\$ 16,000,000.00	\$ 31,669,194.00	\$ 1,245,727.00	\$ 5,324,973.00	\$ 38,239,894.00	\$ (22,239,894.00)	Ongoing
2	PE Remodel	\$ 44,000,000.00	\$ 17,862,230.00	\$ 36,008.00	\$ 17,196,171.00	\$ 35,094,409.00	\$ 890,591.00	Summer 2021
3	Technology	\$ 3,000,000.00	\$ 4,103,391.00	\$ 28,080.00	\$ 283,428.00	\$ 4,414,900.00	\$ (1,414,900.00)	Ongoing
4	Montrose Campus	\$ 13,000,000.00	\$ 3,650,199.00	\$ -	\$ 1,274,439.00	\$ 4,924,638.00	\$ 8,075,362.00	Ongoing
5	Garfield Acquisition and Parking	\$ 30,000,000.00	\$ 28,097,588.00	\$ 38,029.00	\$ 143,741.00	\$ 28,279,358.00	\$ 1,720,642.00	Ongoing
6	Classroom/Lab Renovations	\$ 5,000,000.00	\$ 5,161,166.00	\$ -	\$ 70,020.00	\$ 5,231,186.00	\$ (231,186.00)	Ongoing
7	Science Building	\$ 10,200,000.00	\$ 5,928,475.00	\$ 148,015.00	\$ 2,436,050.00	\$ 8,512,540.00	\$ 1,687,461.00	Ongoing
8	Campus Wide Safety and Security	\$ 500,000.00	\$ 639,157.00		\$ -	\$ 639,157.00	\$ (139,157.00)	Ongoing
9								
10								
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16								
17								
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19								
20								
21								
22	Series B Proceeds	\$ 216,997,571.64					\$ 216,997,572.00	
23	Interest	\$ 2,990,541.45					\$ 2,832,413.50	
24	Contingency Reserves	\$ 328,464.00					\$ 328,464.00	
	Total	\$ 342,016,577.09	\$ 97,111,400.00	\$ 1,495,859.00	\$ 26,728,822.00	\$ 125,336,082.00	\$ 208,507,368.50	

Notes:

- 1 Infrastructure Projects are ongoing in accordance with the annual planning.
- 2 PE Increment 1 is complete. PE Increment 2 commenced. Estimated completion is Summer 2021.
- 3 Technology projects include the completion of the upgrade campus wide network and PDC, PeopleSoft Upgrade, Budgeting Application.
- 4 Property Purchased. Feasibility study will be started this year.
- 5 Purchase of land for Garfield Campus.
- 6 Project Funds will be allocated for that Series B funding and projects at the next Board Meeting

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

INFORMATIONAL REPORT NO. 3

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
PREPARED BY: Michael Ritterbrown, Vice President, Instructional Services
SUBJECT: GUIDED PATHWAYS UPDATE

This report is being submitted for informational purposes.



GUIDED PATHWAYS

Glendale Community College

August 2020



INTRODUCTION TO CAMPUS COMMUNITY

GOALS

- ✓ Introduce Guided Pathways to the Glendale Community College community
- ✓ Build on multiple measures assessment & placement (MMAPE) implementation momentum to investigate and evaluate potential modifications to placement and developmental education programs
- ✓ Identify aspects of current categorical funding initiatives that are consistent with the goals of Guided Pathways
- ✓ Discuss ways to introduce greater implementation of high-impact practice in counseling and instruction

ACTIONS

- ✓ Held information sessions (SP17 through Title V Abriendo Caminos Grant)
- ✓ Distributed literature to constituencies
- ✓ Engaged widespread discussion and began implementation of MMAPE in math and English
- ✓ Held information sessions for governance committees, including Division Chairs, Academic Affairs, Faculty Meeting, C&I, Cabinet, Master Plan, and College Executive
- ✓ Initiated Integrated Planning meetings that included SSSP, Student Equity, Basic Skills, AEBG, Perkins, Strong Workforce, and Title V
- ✓ Met with faculty development and Title V to plan faculty development for Guided Pathways
- ✓ Presented Guided Pathways overview to the Board
- ✓ Attended statewide and national training and information sessions
- ✓ Investigated infrastructure support platforms

GOALS

- ✓ Establish and communicate specific vision and goals
- ✓ Continue making the case for change
- ✓ Begin modifications to developmental education and placement programs to make them more consistent with effective practice
- ✓ Align Master Plan goals with Guided Pathway
- ✓ Broadly engage faculty and staff in examining current practice and planning redesign
- ✓ Build technology infrastructure for Guided Pathways program
- ✓ Focus and integrate categorical programs and projects to more closely align with Guided Pathways structure and goals
- ✓ Receive Chancellor's Office funding to support Guided Pathways
- ✓ Develop an overall plan for communicating about Guided Pathways with the college community

ACTIONS

- ✓ Established Steering Committee and meeting schedule
- ✓ Acquired platform for infrastructure
- ✓ Master Plan draft aligned with Guided Pathways approved
- ✓ Steering Committee Workgroups established
- ✓ Begin implementation of co-requisite college-level core requirements as an alternative to developmental education
- ✓ Attended required Chancellor's Office Workshop 10/16/17
- ✓ Finalized implementation of MMAP and evaluation processes, and further prepared for Common Assessment Initiative
- ✓ Established working groups for meta-majors, faculty development, compliance, and student focus groups
- ✓ Established faculty, administrator, and staff inquiry groups to design meta-majors

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Established work groups for implementation of Guided Pathways infrastructure implementation
- ✓ Published articles regarding Guided Pathways implementation and technology infrastructure in faculty newsletter
- ✓ Held Guided Pathways self-assessment forums for faculty and staff
- ✓ Visited Student Services faculty meetings to explain and discuss Guided Pathways
- ✓ Completed required Self-Evaluation for Chancellor's Office
- ✓ Held kick-off for EAB Navigate
- ✓ Accounts for Guided Pathways have been established
- ✓ GCC team attended IEPI workshop focusing on the Work Plan for the Chancellor's Office
- ✓ Draft of Chancellor's Office Work Plan completed
- ✓ Educational Advisory Board Opportunity Assessments held 3/15/18
- ✓ Multiple Measures Placement established for Math and English
- ✓ Chancellor's Office Work Plan completed
- ✓ Representative attended IEPI Advanced Guided Pathways workshop
- ✓ Focus groups with students held to help determine current areas of strength and weakness where Guided Pathways is concerned
- ✓ Initial approval of Guided Pathways Faculty Coordinator
- ✓ GCC team attended IEPI workshop to share work plans
- ✓ Guided Pathways presentation and panel at CSEA retreat
- ✓ Campus-wide Communications Workgroup discussions of Guided Pathways goals and message
- ✓ Planned faculty engagement to implement high-impact practice
- ✓ Completed initial draft of meta-majors and solicited feedback from Divisions and Senate
- ✓ Began work with categorical funding sources through the Integrated Planning committee to increase awareness of parallels between their missions and Guided Pathways
- ✓ Held Town Hall meetings to discuss Guided Pathways with the campus community

(CONTINUED)

YEARS

2017
2018

ENGAGEMENT + HIGH-LEVEL PLANNING

ACTIONS (CONTINUED)

- ✔ Guided Pathways in Action workshop was held on campus and attended by 63 managers, classified staff, and faculty
- ✔ Held meeting to determine the best ways of communicating about Guided Pathways with the faculty, staff, and students
- ✔ Planned integration of Guided Pathways into faculty and classified institute day
- ✔ Filled long-term faculty GP coordinator position and established approval for counseling and classified GP coordinator positions

GOALS

- ✓ Map program pathways for largest programs
- ✓ Scale modifications to developmental education in compliance with AB705 requirements
- ✓ Continue to develop and institutionalize faculty development programs
- ✓ Continue broad collaborations with governance to optimize Guided Pathways
- ✓ Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- ✓ Communicate regularly through established governance channels and steering committee representatives, soliciting feedback and modifying plans as appropriate
- ✓ Launch EAB Navigate technological infrastructure supporting the Guided Pathways model
- ✓ Establish plan for ongoing inquiry into the student experience
- ✓ Establish college-wide communication campaign focused on changes resulting from MMAP and AB705
- ✓ Establish mechanism for creation of online professional development material focused on Guided Pathways
- ✓ Establish a mechanism for sustainable online professional development focusing on key topics for Guided Pathways implementation
- ✓ Refresh Guided Pathways steering and workgroup structure through a broadly inclusive nomination process and direct involvement of shared governance
- ✓ Formalize a college-wide Scale of Adoption Assessment process to broaden engagement and inform planning
- ✓ Introduce EAB Navigate to counselors and students

ACTIONS

- ✓ Identify priority pathways and establish draft default program maps
- ✓ Redesign intake systems underway

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Revise MMAP to ensure optimal results—GCC’s Guided Placement Survey (GPS), consistent with AB705 implementation guidelines, is running at full scale in Assessment Center
- ✓ Completed retroactive re-placement of students using new plans established for retroactive re-placement of students using new AB705 math & English placement rules, including individualized communication campaign
- ✓ Design co-requisite programs in Math and English
- ✓ Evaluate counseling to support timely intervention
- ✓ Evaluate infrastructure to support effective student progress, monitoring, and counseling
- ✓ Continue communications and engagement with the college community regarding Guided Pathways
- ✓ Faculty Institute Day focusing on Guided Pathways
- ✓ Launch test sites of EAB Navigate and Campus technology platforms and coordinate testing, feedback and training among faculty and staff
- ✓ Launch EAB Navigate and Campus technology platforms, along with a coordinated information and support campaign for students—test site available to Counselors
- ✓ Host large student focus group and faculty survey, followed by panel discussion and keynote address at faculty institute day
- ✓ Establish team and supporting funds to focus on student voice inquiry
- ✓ Gain approval for funds to support creation of online professional development materials
- ✓ Completed RTEP hiring for counseling and classified coordinators
- ✓ Held information sessions for students and counselors to pilot EAB Navigate

(CONTINUED)

ACTIONS (CONTINUED)

- ✔ Representatives from the college attended IEPI workshop in February
- ✔ Guided Pathways Coordinators are working with IT to ensure smooth implementation of EAB Navigate.
- ✔ Work with Research and Planning to solidify plans and initiate data collection for evaluation of established key components of guided pathways
- ✔ Establish a dedicated team of student co-designers to be integrated with staff teams throughout implementation of Guided Pathways
- ✔ Restructure Guided Pathways Steering Team for improved coordination, efficiency, and inclusive program design
- Develop Guided Pathways framework for Student Equity and Achievement Program
- ✔ Classified GP Coordinator selected: Frankie Strong
- Implement Program Mapper software to increase access to and visibility of metamajors and program maps
- ✔ Hold Counseling retreat to further engage the division in exploring new modes of operation consistent with Guided Pathways recommendations to better support student success
- ✔ Guided Pathways was the focus of the Division Chairs and Instructional Managers Retreat
- ✔ Create embedded metamajors counselors who will work directly with instructional divisions
- ✔ 49 program maps have been completed

GOALS

- Continue development of meta-majors and default schedules
- Evaluate initial implementation
- ✓ Continue broad communications and engagement with governance
- Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- ✓ Increase modifications and improvements to developmental education
- ✓ Institutionalize changes to placement and intake processes
- Establish a framework to support an intentional action research agenda that examines the efficacy of Guided Pathways and develops practical knowledge and tools to support effective implementation at scale.

ACTIONS

- ✓ EAB Navigate counselor training modules posted
- ✓ Ensure availability of drafts of default schedule offerings
- ✓ Pilot offerings of drafts of default schedules
- Continue to create default schedules based on meta-majors
- ✓ Re-design onboarding system
- Increase implementation of high-impact counseling practice integrated with Guided Pathways infrastructure
- ✓ Increase co-requisite offerings in Math and English
- Continue to refine and develop faculty development and engagement programs to increase high-impact classroom practice
- ✓ Work with categorical funding sources to institutionalize programs associated with Guided Pathways
- Refine evaluation process and criteria

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ EAB Navigate live for counselors and students
- ✓ Updated Guided Pathways Website
- ✓ Updated Guided Pathways Comment Box
- ✓ Guided Pathways presentations at Division Chairs, Classified Institute, and CSEA chapter meeting
- ✓ Guided Pathways Chaparral article
- ✓ Establishment of Guided Pathways workgroups
- ✓ Guided Pathways Workgroup leadership established
- ✓ Guided Pathways Workgroup presentation at faculty meeting
- ✓ Created Guaranteed and Priority Pathways Program that includes partnerships with the University of California Los Angeles, Santa Barbara, Davis, Riverside, Merced, Santa Cruz, and Irvine; California State University, Northridge and Los Angeles; Loyola Marymount, University of La Verne, Pacific Oaks College, and Pepperdine's Graziadio School of Business
- ✓ Held meetings with local community college Guided Pathways Coordinators to develop best practices
- ✓ Host guided pathways summit for colleagues in key implementation roles at other colleges in the region
- ✓ Held meetings to continue Guided Pathways staff development for classified staff
- ✓ Held meetings and webinars to get input for the Scale of Adoption Assessment (SOAA)
- ✓ Established regular contact with Regional Guided Pathways Coordinator, Sean Pepin
- ✓ Established Guided Pathways AB705 workgroup
- ✓ Develop a Guided Self-Placement tool for Credit ESL AB705 implementation
- ✓ Created a spreadsheet with data reflecting the GCC Scale of Adoption Assessment
- ✓ Hosted a faculty member and an administrator from Pasadena City College at the Guided Pathways Steering Committee meeting to discuss their Guided Pathways implementation

GOALS

- Refine and improve scale implementation of the system from intake to completion.
- Continue faculty and staff development to increase high-impact practice
- Continue communications and engagement with the college community

ACTIONS

- Begin scale implementation of meta-majors and default schedules
- Continue to evaluate and make changes based on previous evaluations
- ✓ EAB Navigate is currently available for students and counselors. This is the first phase of implementation that provides an online platform for the implementation of Guided Pathways
- ✓ Meta-Majors are now called Learning & Professional Pathways. The Learning & Professional Pathways are: (Language & Communication), (Visual & Performing Arts), (Business, Entrepreneurship & Management), (Industrial Technology & Aviation), (Science, Technology, Engineering & Math), (Health, Public Safety, & Wellness), (People, Power & Perspective), (Personal Exploration)
- ✓ (2020 - 2021) GCC has partnered with Pacific Oaks College to provide a Guaranteed Pathway for students
- **New:** Met with division chairs to discuss the next phase of EAB Navigate for instruction.
- **New:** Glendale will receive \$164,797 to support the implementation of Guided Pathways in the 2020 - 2021 academic year.
- **New:** State leadership for Guided Pathways will now be under the direction of the Foundation for California Community Colleges.

YEARS
2021
2022

SCALE IMPLEMENTATION

GOALS

- Scale implementation of Guided Pathways
- Institutionalize evaluation and continuous improvement

ACTIONS

- Scale implementation of co-requisite programs in Math and English
- Make modifications based on evaluations

Adapted from: Jenkins, Davis. 2014. *Redesigning Community Colleges for Student Success: Overview of the Guided Pathways Approach*. New York, NY: CCRC p.13.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

INFORMATIONAL REPORT NO. 4

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Lisa H. Brooks, Executive Director, Glendale College Foundation

PREPARED BY: Saodat Aziskhanova, Accountant & Business Operations Specialist,
Glendale College Foundation

SUBJECT: GLENDALE COLLEGE FOUNDATION—STATEMENT OF
FINANCIAL POSITION, INCOME STATEMENT, AND FOURTH
QUARTER REPORT OF DONATIONS ENDING JUNE 30, 2020

DESCRIPTION OF HISTORY / BACKGROUND

Attached are Glendale College Foundation's Financial Statements for the fourth quarter of 2019/20 fiscal year and Monthly Donations/Distributions Report for twelve months ending June 30, 2020.

COMMITTEE HISTORY

None

FISCAL IMPACT

None

RECOMMENDATION

Report submitted for informational purposes.

Statement of Financial Position

June 30, 2020

		General Fund	Endowment Fund	Total
Assets				
01-10000	Citizens Business MM256300559	\$215,096.56	\$0.00	\$215,096.56
01-10005	Citizens Business Ck256100967	\$26,271.30	\$0.00	\$26,271.30
01-10021	CD- Wells Fargo Bank	\$50,497.48	\$0.00	\$50,497.48
01-10030	CD- Union Bank of California	\$51,966.23	\$0.00	\$51,966.23
01-10095	Capital Group - General	\$1,063,912.25	\$0.00	\$1,063,912.25
01-12000	Accounts Receivable	\$20,800.00	\$0.00	\$20,800.00
02-10020	Capital Group- Endowment	\$0.00	\$14,618,815.00	\$14,618,815.00
02-10035	Citizens Business Endowment	\$0.00	\$17,937.01	\$17,937.01
02-10085	Manufacturers Bank	\$0.00	\$95,325.30	\$95,325.30
Total Assets		\$1,428,543.82	\$14,732,077.31	\$16,160,621.13
Liabilities and Net Assets				
Liabilities				
01-20000	Accounts Payable	\$10,000.00	\$0.00	\$10,000.00
Total Liabilities		\$10,000.00	\$0.00	\$10,000.00
Net Assets				
01-30000	Beginning Balance Equity	\$1,297,325.35	\$0.00	\$1,297,325.35
01-30010	General Fund Beginning Balance	\$140,140.87	\$0.00	\$140,140.87
02-30000	Beginning Balance Equity	\$0.00	\$13,371,874.91	\$13,371,874.91
03-30000	Beginning Balance Equity	\$0.00	\$1,341,280.00	\$1,341,280.00
Total Net Assets		\$1,437,466.22	\$14,713,154.91	\$16,150,621.13
Total Liabilities and Net Assets		\$1,447,466.22	\$14,713,154.91	\$16,160,621.13
BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS		\$1,236,634.57	\$13,745,609.52	\$14,982,244.09
NET SURPLUS/(DEFICIT)		\$200,831.65	\$967,545.39	\$1,168,377.04
ENDING NET ASSETS		\$1,437,466.22	\$14,713,154.91	\$16,150,621.13

Glendale College Foundation, Inc.
Income Statement
For the 12 Months Ending June 30th, 2020

	General 4th Quarter Actual	Endowment 4th Quarter Actual	Budget 4th Quarter	Year to Date Actual	Annual Budget 2019-2020	Performance %	Year to Date Variance	
Revenues								
01-40000	General - Interest & Dividends Income	\$4,686.00	\$0.00	\$3,125.00	\$21,668.94	\$12,500.00	173.35%	\$9,168.94
01-40010	Campus Banners	\$4,700.00	\$0.00	\$3,875.00	\$13,100.00	\$15,500.00	84.52%	(\$2,400.00)
01-40015	El Vaquero Racquet Club	\$1,900.00	\$0.00	\$4,375.00	\$26,615.00	\$17,500.00	152.09%	\$9,115.00
01-40020	Administrative Endowment	\$0.00	\$0.00	\$20,500.00	\$82,000.00	\$82,000.00	100.00%	\$0.00
01-40025	General Fund - Donations	\$22,390.00	\$0.00	\$18,750.00	\$78,199.22	\$75,000.00	104.27%	\$3,199.22
01-40040	Golf Tournament Donations	\$52,989.00	\$0.00	\$37,500.00	\$86,329.00	\$150,000.00	57.55%	(\$63,671.00)
01-40055	Hall of Fame	(\$499.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
01-40058	Retiree Recognition Event Revenues	\$15.00	\$0.00	\$1,000.00	\$1,590.00	\$4,000.00	39.75%	(\$2,410.00)
01-40075	General - Scholarships Donations	\$9,828.63	\$0.00	\$8,750.00	\$44,333.63	\$35,000.00	126.67%	\$9,333.63
01-40080	General - Academic & College Support	\$98,637.62	\$0.00	\$40,000.00	\$341,564.30	\$160,000.00	213.48%	\$181,564.30
02-40000	Endowment - Interest & Dividends Income	\$0.00	\$64,785.69	\$55,000.00	\$289,525.75	\$220,000.00	131.60%	\$69,525.75
02-40075	Endowment- Scholarships Donations	\$0.00	\$12,209.41	\$25,000.00	\$217,981.89	\$100,000.00	217.98%	\$117,981.89
02-40080	Endowment- Academic and College Supp	\$0.00	\$235.48	\$20,000.00	\$122,102.60	\$80,000.00	152.63%	\$42,102.60
Total Revenues		\$194,647.25	\$77,230.58	\$237,875.00	\$1,325,010.33	\$951,500.00	139.25%	\$373,510.33
Expenses								
01-50000	Bank Charges and Fees	\$3,368.11	\$0.00	\$2,375.00	\$9,134.54	\$9,500.00	96.15%	(\$365.46)
01-50010	Conference/Training	\$32.24	\$0.00	\$875.00	\$4,088.67	\$3,500.00	116.82%	\$588.67
01-50015	General Fund	\$0.00	\$0.00	\$1,750.00	\$5,245.38	\$7,000.00	74.93%	(\$1,754.62)
01-50025	Contributions - Hnr. Faculty	\$3,000.00	\$0.00	\$750.00	\$3,000.00	\$3,000.00	100.00%	\$0.00
01-50040	Contributions to GCC Salary	\$28,383.11	\$0.00	\$13,000.00	\$55,422.07	\$52,000.00	106.58%	\$3,422.07
01-50050	Campus Banners	\$0.00	\$0.00	\$1,250.00	\$0.00	\$5,000.00	0.00%	(\$5,000.00)
01-50058	Retiree Recognition Event Expenses	\$294.45	\$0.00	\$1,000.00	\$979.17	\$4,000.00	24.48%	(\$3,020.83)
01-50060	El Vaquero Racquet Club	\$0.00	\$0.00	\$500.00	\$6,900.00	\$2,000.00	345.00%	\$4,900.00
01-50090	Golf Tournament	\$10,600.00	\$0.00	\$17,000.00	\$11,076.28	\$68,000.00	16.29%	(\$56,923.72)
01-50115	Meetings /College Tours	\$0.00	\$0.00	\$1,800.00	\$6,244.56	\$7,200.00	86.73%	(\$955.44)
01-50120	Memberships	\$380.00	\$0.00	\$750.00	\$3,012.26	\$3,000.00	100.41%	\$12.26
01-50125	Planned Giving	\$5,000.00	\$0.00	\$5,000.00	\$15,000.00	\$20,000.00	75.00%	(\$5,000.00)

Glendale College Foundation, Inc.

Income Statement

For the 12 Months Ending June 30th, 2020

	General 4th Quarter Actual	Endowment 4th Quarter Actual	Budget 4th Quarter	Year to Date Actual	Annual Budget 2019-2020	Performance %	Year to Date Variance
01-50130 Printing - General	(\$297.68)	\$0.00	\$500.00	\$3,788.75	\$2,000.00	189.44%	\$1,788.75
01-50135 GCC - Public Relations	\$500.00	\$0.00	\$4,000.00	\$10,601.18	\$16,000.00	66.26%	(\$5,398.82)
01-50140 Foundation Public Relations	\$1,000.00	\$0.00	\$1,750.00	\$6,642.35	\$7,000.00	94.89%	(\$357.65)
01-50145 Supplies/Publications	\$503.98	\$0.00	\$750.00	\$2,987.04	\$3,000.00	99.57%	(\$12.96)
01-50150 Communication Access	\$225.00	\$0.00	\$375.00	\$1,270.63	\$1,500.00	84.71%	(\$229.37)
01-50155 Fundraising & Financial Softwa	\$1,875.00	\$0.00	\$7,500.00	\$29,073.81	\$30,000.00	96.91%	(\$926.19)
01-50170 General Expenses-Scholarships	\$14,808.63	\$0.00	\$12,500.00	\$54,873.63	\$50,000.00	109.75%	\$4,873.63
01-50175 General Fund Expenses - Academic & Col	\$86,413.78	\$0.00	\$50,000.00	\$327,382.98	\$200,000.00	163.69%	\$127,382.98
01-50180 Uncollectible Debt Expense	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	0.00%	\$800.00
02-50000 Endowment - Investment Fees & Charges	\$0.00	\$12,852.00	\$11,250.00	\$54,630.00	\$45,000.00	121.40%	\$9,630.00
02-50165 Endowment Funds Expenses	\$0.00	\$0.00	\$20,500.00	\$82,000.00	\$82,000.00	100.00%	\$0.00
02-50170 Endowment Expenses -Scholarships	\$0.00	\$25,454.04	\$50,000.00	\$222,639.04	\$200,000.00	111.32%	\$22,639.04
02-50175 Endowment-Academic & College Support	\$0.00	\$5,396.11	\$25,000.00	\$49,712.81	\$100,000.00	49.71%	(\$50,287.19)
Total Expenses	\$156,886.62	\$43,702.15	\$230,175.00	\$966,505.15	\$920,700.00	104.98%	\$45,805.15
Gains							
01-70000 Realized & Unrealized Investment Gains &	\$133,605.15	\$0.00	\$0.00	\$64,954.86	\$0.00	0.00%	\$64,954.86
02-70000 Realized & Unrealized Investment Gains &	\$0.00	\$1,724,399.00	\$0.00	\$744,917.00	\$0.00	0.00%	\$744,917.00
Total Gains	\$133,605.15	\$1,724,399.00	\$0.00	\$809,871.86	\$0.00	0.00%	\$809,871.86
NET SURPLUS/(DEFICIT)	\$171,365.78	\$1,757,927.43	\$7,700.00	\$1,168,377.04	\$30,800.00	3,793.43%	\$1,137,577.04

	2019-20		Glendale College Foundation								
			Monthly Report of Donations/Distributions								
Donations											
	General Funds		Designated Funds		Endowment Funds		Monthly Totals		Total Cumm. Donations		
	2018/19	2019/20	2018/19	2019/20	2018/19	2019/20	2018/19	2019/20	2018/19	2019/20	
July	8,505	2,855	3,793	52,316	51,692	79,323	63,990	134,494	63,990	134,494	
August	20,853	5,800	22,915	39,894	565	102,960	44,333	148,654	108,323	283,148	
September	23,225	9,400	11,962	4,507	8,960	3,160	44,147	17,067	152,470	300,215	
October	33,345	8,505	5,587	36,103	2,492	37,798	41,424	82,406	193,894	382,621	
November	19,145	2,474	13,344	27,888	53,122	14,922	85,611	45,284	279,505	427,905	
December	4,675	14,045	36,373	60,088	70,917	39,458	111,965	113,591	391,470	541,496	
January	34,024	70	4,351	32,086	2,094	1,957	40,469	34,113	431,939	575,609	
February	24,725	20,005	16,884	21,644	11,208	12,604	52,817	54,253	484,756	629,862	
March	47,174	17,635	62,083	19,683	5,385	27,132	114,642	64,450	599,398	694,312	
April	30,465	2,705	12,489	49,947	8,183	2,182	51,137	54,834	650,535	749,146	
May	17,201	23,719	21,661	31,996	12,030	2,057	50,892	57,772	701,427	806,918	
June	79,485	46,849	19,847	31,514	3,132	6,657	102,464	85,020	803,891	891,938	
Total	342,822	154,062	231,289	407,666	229,780	330,210	803,891	891,938	803,891	891,938	
Disbursements											
	2018/19	2019/20	2018/19	2019/20	2018/19	2019/20	2018/19	2019/20	2018/19	2019/20	
July	38,015	27,281	4,532	7,358	1,119	239	43,666	34,878	43,666	34,878	
August	25,081	21,077	24,180	69,702	8,300	-	57,561	90,779	101,227	125,657	
September	12,392	14,277	14,999	52,539	4,308	388	31,699	67,204	132,926	192,861	
October	49,423	23,178	39,850	13,160	14,133	594	103,406	36,932	236,332	229,793	
November	4,947	2,268	15,908	19,538	16,420	4,420	37,275	26,226	273,607	256,019	
December	3,809	16,417	11,328	24,897	3,345	3,115	18,482	44,429	292,089	300,448	
January	36,320	18,623	62,518	38,999	8,378	5,796	107,216	63,418	399,305	363,866	
February	17,602	7,229	8,076	28,459	108,633	170,680	134,311	206,368	533,616	570,234	
March	33,294	5,376	38,022	8,672	19,472	7,502	90,788	21,550	624,404	591,784	
April	9,452	15,949	43,880	18,424	10,594	10,430	63,926	44,803	688,330	636,587	
May	12,797	16,525	33,535	49,703	12,265	10,096	58,597	76,324	746,927	712,911	
June	78,535	30,967	12,740	21,796	11,009	9,484	102,284	62,247	849,211	775,158	
Total	321,667	199,167	309,568	353,247	217,976	222,744	849,211	775,158	849,211	775,158	

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

INFORMATIONAL REPORT NO. 5

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Victoria Simmons, Vice President, Human Resources
and Saodat Aziskhanova, Chief Negotiator, CSEA

SUBJECT: MUTUAL RE-OPENERS FOR THE 2018-2021 COLLECTIVE
BARGAINING AGREEMENT BETWEEN THE DISTRICT AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
GLENDALE COLLEGE CHAPTER #76

DESCRIPTION OF HISTORY / BACKGROUND

The following information represents the District and California School Employees Association (CSEA) mutual re-openers for year three of the three-year Collective Bargaining Agreement between the District and CSEA Glendale College Chapter #76, July 1, 2018 through June 30, 2021.

Mutual Reopeners

- 1. Article X – Leaves of Absence:** CSEA and the District have a mutual interest in clarifying various provisions of the article to ensure compliance with federal and state statutes and regulations.
- 2. Article XIII - Applications, Recruitment and Selection of Employees:** The District and CSEA have a mutual interest in clarifying various provisions of the article including: job vacancies, announcements of job vacancies, absence during the posting or interview period, employment application, rejection of applications, selection, verification of employment, orientation information, and information to provide to new employees.
- 3. Article XXIII – Safety Conditions:** CSEA and the District have a mutual interest in adding language regarding working conditions that promote a safe learning and work environment during a pandemic.
- 4. Appendix B2:** The District and CSEA have a mutual interest in deleting references in the Collective Bargaining Agreement related to Appendix B2.

Additional Mutual Reopeners

- 1. Article VIII – Wages:** CSEA and the District intend to enter into productive discussions around compensation that honors all parties' perspectives.
- 2. Article IX – Health and Welfare:** The District and CSEA have an interest in reviewing additional options for Health and Welfare Benefits Providers.
- 3. Article XVIII – Disciplinary Procedures:** CSEA and the District have an interest in clarifying language.

FISCAL IMPACT

To be determined.

RECOMMENDATION

This report is being presented for informational purposes and will return to the September 15, 2020 board meeting for a public hearing and request for adoption of the District mutual reopeners for the 2018-2021 Collective Bargaining Agreement between the District and California School Employees Association (CSEA) Glendale College Chapter #76.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

INFORMATIONAL REPORT NO. 6

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Joel Peterson, Director of Facilities

SUBJECT: GCC FACILITIES REPORT: MEASURE GC PROJECT
UPDATES AND POTENTIAL PUBLIC/PRIVATE
PARTNERSHIPS

This report is being submitted for informational purposes.



Glendale Community College

Board of Trustees

Facilities Report: Measure GC Project Updates and Potential Public/Private Partnerships

August 18, 2020

Presented by Joel Peterson, Director of Facilities

Measure GC & Bond Priorities Report - August 2020

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete	Status
1 Athletics and Kinesiology Expansion and Seismic Retrofitting	\$ 40,000,000.00	\$ 36,826,113	\$ 17,840,000	\$ 3,173,887	75%	Construction
2 New Science Building and Ancillary Projects	\$ 100,500,000.00	\$ 11,418,229	\$ 5,928,475	\$ 89,081,771	35%	Designing
3 Central Plant #1 Expansion (NSB dependent to CP Upgrade)	\$ 5,625,000.00	\$ -	\$ -	\$ 5,625,000	5%	Designing
4 Instructional Building & Conference Center (IBCC) (fka MDI)	\$ 68,000,000.00	\$ 1,248,698	\$ 102,850	\$ 66,751,302	15%	Programming
5 Administration Building for Human Resources	\$ 847,000.00	\$ 846,766	\$ 846,766	\$ 234	100%	Complete
6 San Rafael Renovations Second Floor	\$ 3,100,000.00	\$ 2,729,968	\$ 2,513,667	\$ 370,032	98%	Construction
7 San Gabriel First Floor-DSPS Office Space	\$ 1,500,000.00	\$ 78,000	\$ 64,917	\$ 1,422,000	35%	35%
8 Welding Lab Alteration, Aviation Arts Building	\$ 5,300,000.00	\$ 4,141,219	\$ 2,368,939	\$ 1,158,781	75%	Construction
9 Garfield Campus Property Acquisition & Parking Construction	\$ 35,000,000.00	\$ 28,236,459	\$ 28,083,611	\$ 6,763,541	10%	In Progress
10 Garfield Campus Mariposa Renovations	\$ 3,000,000.00	\$ 324,598	\$ 240,423	\$ 2,675,402	40%	Designing

Measure GC & Bond Priorities Report – Aug. 2020 (Cont'd)

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete	Status
11 San Gabriel Second Floor Renovation for Math Department	\$ 3,800,000.00	\$ -	\$ -	\$ 3,800,000	30%	Designing
12 Montrose Campus (PDC/Citibank)	\$ 22,000,000.00	\$ 3,608,916	\$ 3,552,643	\$ 18,391,084	15%	Programming
13 Centralized Storage Building (To be included in NSB)	\$ 2,000,000.00	\$ -	\$ -	\$ 2,000,000	35%	Designing
14 Safety & Security	\$ 3,000,000.00	\$ 698,192	\$ 639,157	\$ 2,301,808	15%	In Progress
15 Technology	\$ 4,500,000.00	\$ 4,394,199	\$ 4,103,391	\$ 105,801	45%	In Progress
16 Maintenance Capital Projects	\$ 1,000,000.00	\$ 566,000	\$ 566,000	\$ 434,000	70%	Construction
17 Classroom/Lab Renovation Projects	\$ 5,500,000.00	\$ 5,263,326	\$ 5,135,413	\$ 236,674	50%	Construction
18 Infrastructure	\$ 6,600,000.00	\$ 6,495,855	\$ 5,226,985	\$ 104,145	75%	Construction
19 Energy Conservation (AWRP)	\$ 2,525,000.00	\$ 1,724,174	\$ 589,112	\$ 800,826	70%	Construction
20 Fire Academy Project (In partnership with the City of Glendale)	\$ 815,000.00	\$ 815,000	\$ 815,000	\$ -	100%	Complete
21 Sierra Vista Closeout	\$ 10,000,000.00	\$ 12,394,446	\$ 12,394,446	\$ (2,394,446)	100%	Complete
Approximate Cumulative Total \$325M plus interest less fees	\$ 324,612,000.00	\$ 121,810,158	\$ 106,190,842	\$ 202,801,842		

1. Athletics and Kinesiology Expansion and Seismic Retrofitting (aka Physical Education-PE, Verdugo Gym)



Description:

- Increment 1: Complete
- Increment II: Under Construction
 - Main Podium Deck Concrete Pour on 5/21
 - Main deck structural steel in progress
 - Target Completion is 8/2021
- Seismic Upgrade: Under Construction
 - Accelerated Construction Start on 4/13
 - Structural steel in Weight room complete by 7/20
 - Target Completion is 8/2020
- Project Status: Under Construction

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Athletics and Kinesiology Expansion and Seismic Retrofitting	\$ 40,000,000.00	\$ 36,826,113	\$ 17,840,000	\$ 3,173,887	75%

2. New Science Building (NSB)



Description:

- New Science Building 90% Construction Documents (CDs) submitted to DSA in June 2020 and reviewer assigned
- Arroyo Seco, Santa Anita and Santa Barbara buildings will be demolished and a new elevator added to Camino Real
- Ancillary projects:
 - Central Plant 1 Upgrade operable by Dec 2022
 - Central Storage Facility incorporated on ground floor
 - San Gabriel building renovation for Math Department upon completion and move into of New Science Building
- Project Status: Designing

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
New Science Building and Ancillary Projects	\$100,500,000.00	\$ 11,418,229	\$5,928,475	\$89,081,771	35%

3. Central Plant #1 Expansion (New Science Building dependent on Central Plant Upgrade)



Description:

- Expand the Central Plant from its current approximate 500 ton capacity to over 1500 ton capacity in anticipation of the construction of the New Science Building and Instructional Building & Conference Center (IBCC).
- Intrinzec Group preparing design energy model specifications in preparation for RFQ/RFP
- Project Status: Designing

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Central Plant #1 Expansion (NSB dependent to CP Upgrade)	\$ 5,625,000.00	\$ -	\$ -	\$ 5,625,000	5%

4. Instructional Building & Conference Center (IBCC)



Description:

- Final Programming Document delivered March 2020
- Key programming and user requested modifications:
 - 3 music lecture classrooms at 1000 sf for a total of 3000 sf
 - Total of 7 private staff/faculty offices (6 faculty + 1 studio manager for Music) at 100 sf for a total of 700 sf
 - Added 200 sf for retractable bleachers or chair storage in Dance Studio for a total of 200 sf
 - Building approximately 72,500 sf
- RFP for Design-Build procurement due July 22, 2020
- Project Status: Programming Complete

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Instructional Building & Conference Center (IBCC) (fka MDI)	\$ 68,000,000.00	\$ 1,248,698	\$ 102,850	\$ 66,751,302	15%

5. Administration Building - Human Resources



Description:

- Converted 2,417 sf of existing vacant office space (formally admissions and records) within the first floor of the Administration Building into new offices for Human Resources.
- Project consisted of a reception space, both open and closed office space, two file storage rooms and a department conference room.
- Project Status: **Complete**

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Administration Building for Human Resources	\$ 847,000.00	\$ 846,766	\$ 846,766	\$ 234	100%

6. San Rafael Renovation Second Floor



Description:

- Renovate 2nd floor of San Rafael Building to house the following Departments:
 - Adjunct offices,
 - CalWorks,
 - Governance.
 - Student Equity, and
 - Title V
- Substantial Completion: June 2020 & Move-in by Fall 2020
- Furniture delivery & installation anticipated 7/20/2020
- Project Status: Under Construction

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
San Rafael Renovations Second Floor	\$ 3,100,000.00	\$ 2,729,968	\$ 2,513,667	\$ 370,032	98%

7. San Gabriel First Floor-DSPS Space San Gabriel Building incl. Disabled Student Programs and Services (DSPS)



OFFICE 128

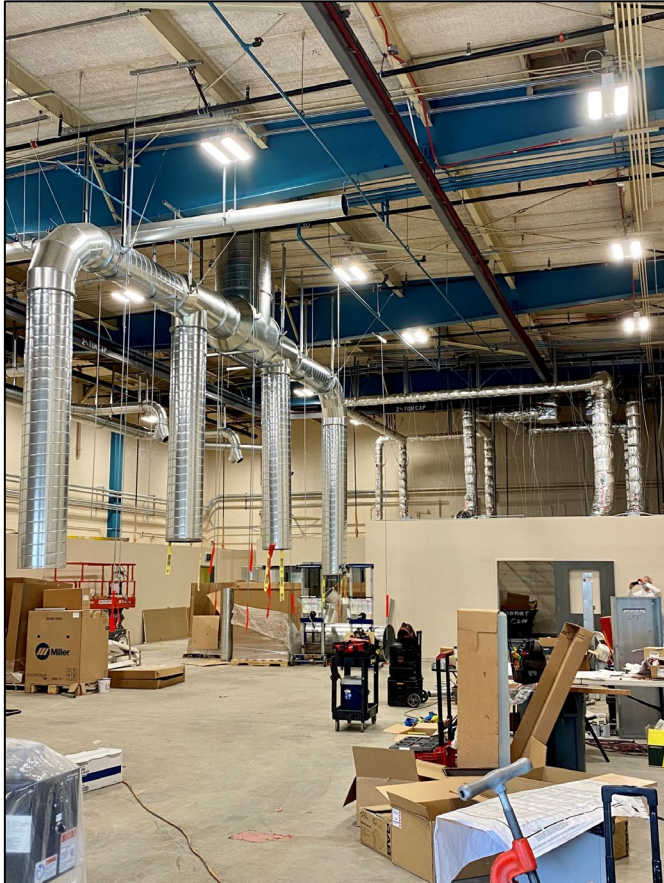
GLENDALE COMMUNITY COLLEGE SAN GABRIEL DSPS OFFICES
 INTERIOR VIEW - OFFICE 128
 07/02/20

Description:

- Convert approximately 3200 sf of vacant space on the first floor of the San Gabriel Building into Office and instructional support space for Disabled Student Programs and Services (DSPS).
- Project will be advertised for bid upon receipt of DSA approval of raised floor redesign; stalled at DSA due to COVID-19
- Target Completion date was Fall 2020; delayed to Spring 2021
- Project Status: Designing

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
San Gabriel First Floor-DSPS Office Space	\$ 1,500,000.00	\$ 78,000	\$ 64,917	\$ 1,422,000	35%

8. Welding Lab Alteration, Aviation Arts Building

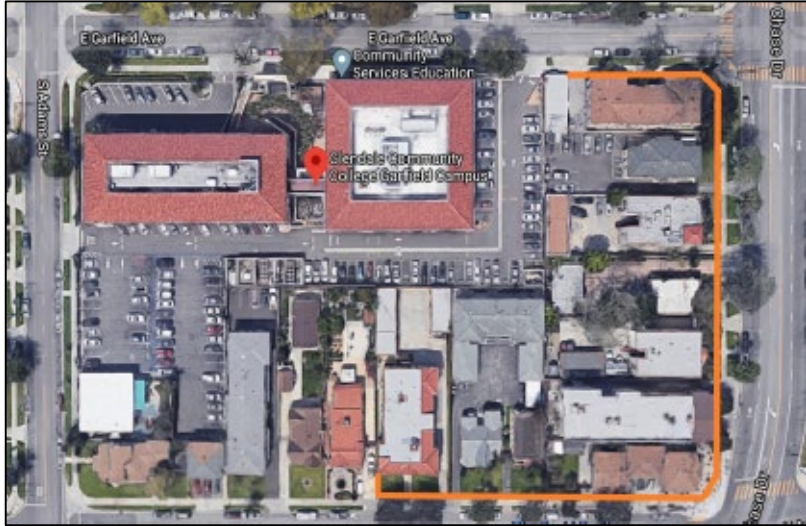


Description:

- Convert approximately 6,500 sf of existing space vacated by the Fire Academy in the Aviation Arts Building into a new Welding Technologies Lab; current facility is 1,728 sf
- New facility provides 29+1 ADA welding booths; current facility has 20.
- Welding Booth, Machinery, Equipment delays due to COVID-19
- Target Substantial Completion by Fall 2020
- Project Status: Under Construction

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Welding Lab Alteration, Aviation Arts Building	\$ 5,300,000.00	\$ 4,141,219	\$ 2,368,939	\$ 1,158,781	75%

9. Garfield Campus Property Acquisition & Parking Construction



Description:

- LandLAB completed feasibility study for optimal land use
- Propose replacing with surface parking, landscaping, lighting, and signage
- Survey & HAZMAT studies completed for properties to be demolished
- Completed perimeter fencing of acquired properties as noted
- The approximate costs is \$35M
- Project Status: In Progress



Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Garfield Campus Property Acquisition & Parking Construction	\$ 35,000,000.00	\$ 28,236,459	\$ 28,083,611	\$ 6,763,541	10%

10. Garfield Campus Mariposa Renovation

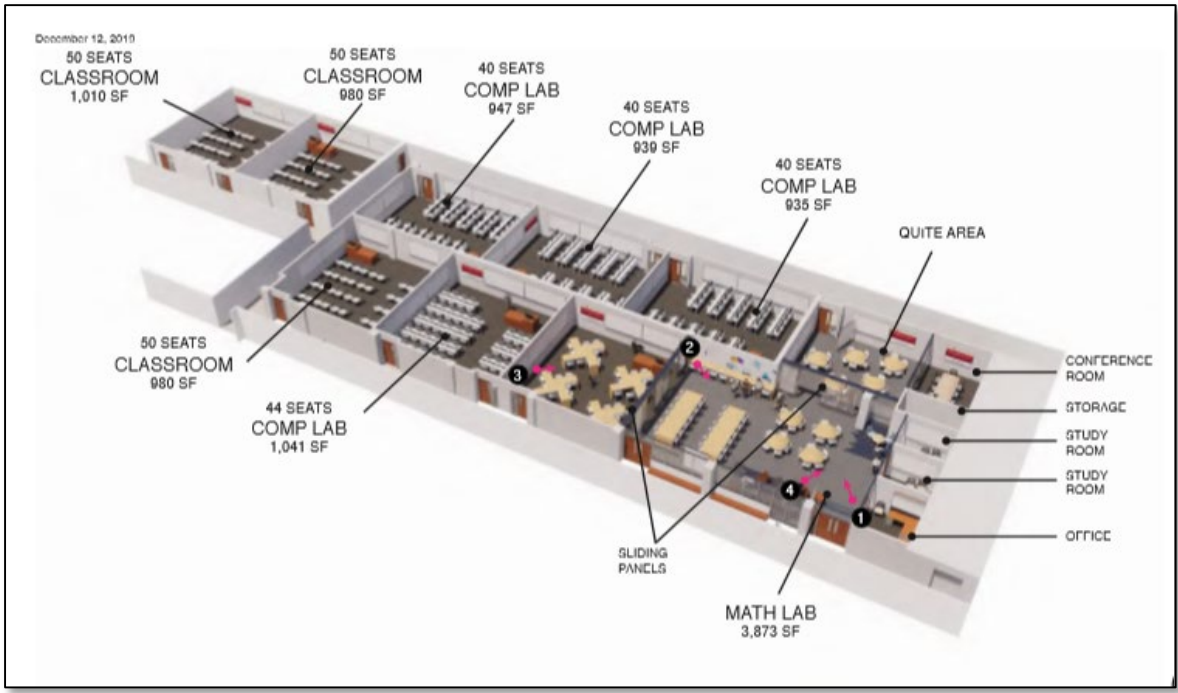


Description:

- Renovate various classrooms and office spaces to enhance the delivery of the learning environment, and the outdoor courtyard areas and create an indoor café
- Lease and Tenant Improvement agreements for temporary swing space no longer necessary due to remote learning
- DSA Plan approval received and project bid on 7/6/2020
- NOITA issued to Legion Contractors, Inc. for lowest responsive bid for \$972k
- Project Status: Designing

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Garfield Campus Mariposa Renovations	\$ 3,000,000.00	\$ 324,598	\$ 240,423	\$ 2,675,402	40%

11. San Gabriel Renovations-Math Department Relocation

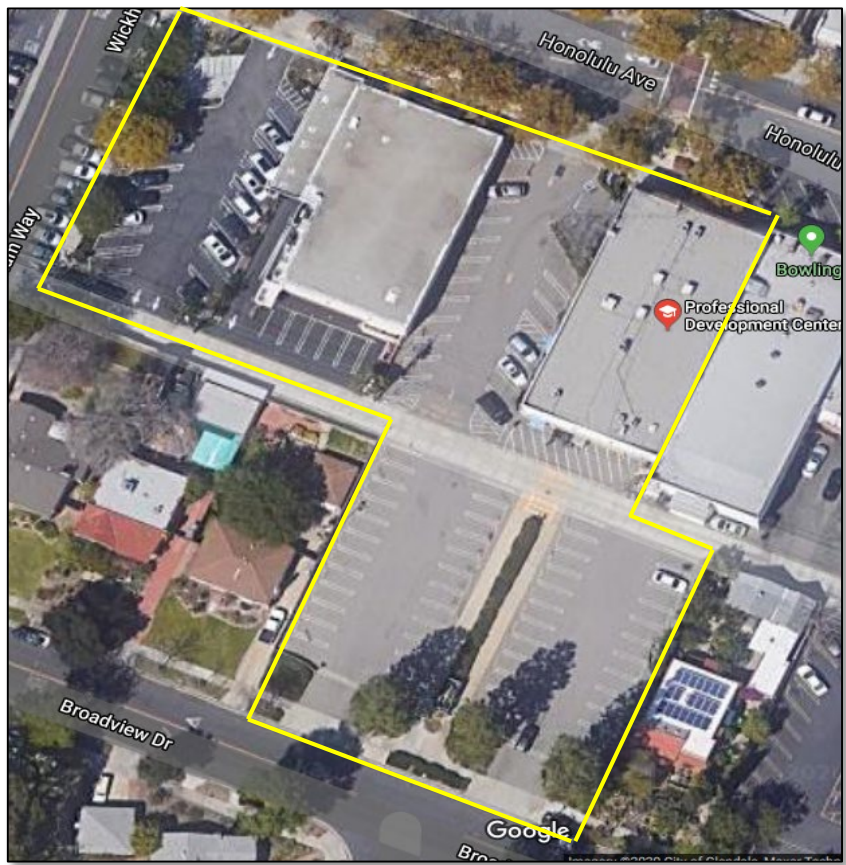


Description:

- Renovate the 2nd floor of the San Gabriel as part of a secondary effects project to the New Science Building.
- The project will renovate space that currently houses the Biology Department, from various Biology labs and prep rooms into state-of-the-art math classrooms and labs, including the Math Discovery Center.
- HMC submitted 25% Design Development (DD) plans
- Project Status: Designing

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
San Gabriel Second Floor Renovation for Math Department	\$ 3,800,000.00	\$ -	\$ -	\$ 3,800,000	30%

12. Montrose Campus Enhancements

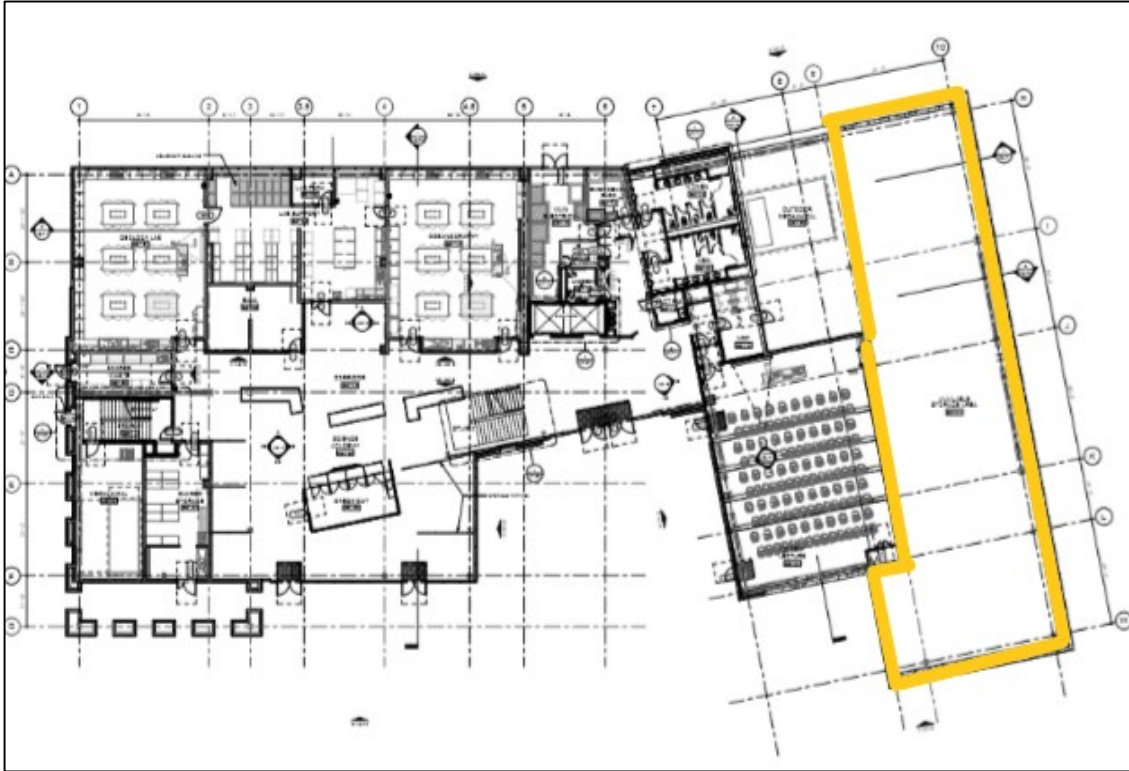


Description:

- Develop and upgrade classrooms in the existing buildings: Professional Development Center (PDC) and Citibank.
- Programming Needs Assessment conducted by Collaborative Brain Trust (CBT) and under review by Academic Leadership
- Programming Needs Assessment will serve as a supplement to final programming document
- Project Status: Programming Complete

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Montrose Campus (PDC/Citibank)	\$ 22,000,000.00	\$ 3,608,916	\$ 3,552,643	\$ 18,391,084	15%

13. Centralized Storage Building (To be included in New Science Building)



Description:

- 8,150 sf centralized district storage facility and separate theater storage to replace several storage locations
- Existing storage facilities will need to be torn down for construction of the New Science and Instructional Building & Conference Center (IBCC).
- Nearly 4k sf of available storage for Central Facilities incorporated in New Science Building
- Project Status: Designing

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Centralized Storage Building (To be included in NSB)	\$ 2,000,000.00	\$ -	\$ -	\$ 2,000,000	35%

14. Safety & Security



Description:

- RFP/Bid Proposal for wireless interior/ exterior hardware security door lock system on hold due to remote learning and budgetary constraints
- Master Service Agreement sent to RAS, LLC for Security Camera system; conducting final due diligence
- Project Status: In Progress

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Safety & Security	\$ 3,000,000.00	\$ 698,192	\$ 639,157	\$ 2,301,808	15%

15. Technology



Description:

- Project includes an upgrade to the College’s primary system software to a new People Soft System; Go live postponed to August
- Oracle-based 'Unifier' Project Management Information Systems (PMIS) for project financial tracking currently in development. Pending revised budget & accruals for FY 19/20 entries to finalize.
- Various upgrades to the College’s overall academic and administrative system software, especially in light of remote instruction and work from home procedures through the summer session due to COVID-19.
- Project Status: In Progress

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Technology	\$ 4,500,000.00	\$ 4,394,199	\$ 4,103,391	\$ 105,801	45%

16. Capital Maintenance Projects



Description:

- Various small renovation projects.
- Conducted a campus-wide power shutdown allowing the performance of essential planned maintenance on electrical switch gears
- Added six new LED lights along Sierra Vista Bldg. at Chaparro Drive
- Additional Parking booth added to Lot B
- Project Status: In Progress

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Maintenace Capital Projects	\$ 1,000,000.00	\$ 566,000	\$ 566,000	\$ 434,000	70%

17. Classroom/Lab Renovation Project



Description:

- The LEE Committee will set annual Priorities to review and upgrade as required all existing classrooms and lab spaces over a number of years and identify specific classrooms and labs to upgrade. E.g., new flooring, lighting, ceilings, IT equipment, white boards, paint, and furnishings.
- 156 classrooms and labs identified; 90+ are complete to date.
- AT 208 computer lab, Audio-visual upgrades to nearly 120 labs/classrooms & San Rafael 1st Floor classroom HVAC EMS improvement. Currently on hold due to remote learning.
- Project Status: In Construction

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Classroom/Lab Renovation Projects	\$ 5,500,000.00	\$ 5,263,326	\$ 5,135,413	\$ 236,674	50%

18. Infrastructure



Description:

- Campus wide Backup Generator replacement, as needed
- Upgrade deteriorating infrastructure systems and spaces on the Verdugo and Garfield campuses.
- E.g., electrical system upgrades, irrigation upgrades, street repair projects, classroom upgrades, roofing projects, landscape enhancements and up-grades.
 - Widening up road for Police Parking
 - Cleared all storm drains and installed stormwater grids;
 - Maintenance hole covers raised to prevent stormwater entry into maintenance vaults
- Project Status: In Progress

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Infrastructure	\$ 6,600,000.00	\$ 6,495,855	\$ 5,226,985	\$ 104,145	75%

19. Energy Conservation Administration Window Replacement (AWRP)



Description:

- Enhance energy conservation programs on campus.
- Administration Window Replacement Project (AWRP)
 - Phase 1 on East Side complete
 - Demolition and Scaffolding of Northwest side pending
 - Target Project Completion by end of August 2020
- Replacement of various inefficient exterior windows (El Camino Real) on hold due to budgetary constraints
- Project Status: Under Construction

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Energy Conservation (AWRP)	\$ 2,525,000.00	\$ 1,724,174	\$ 589,112	\$ 800,826	70%

20. Fire Academy Project (In partnership with the City of Glendale)



Description:

- Off campus burn unit and other facility space for classrooms were refurbished and constructed in partnership with the City of Glendale.
- GCC moved the Fire Academy to the City’s facility.
- Project Status: **Complete**

Glendale Fire Training Center at 541 W. Chevy Chase

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Fire Academy Project (In partnership with the City of Glendale)	\$ 815,000.00	\$ 815,000	\$ 815,000	\$ -	100%

21. Sierra Vista Closeout



Description:

- Settlement payment for Sierra Vista litigation.
- Project Status: **Complete**

Identified Project for Measure GC	July 2020 Budget	Encumbrance	Spent to Date	Remaining Budget	% Complete
Sierra Vista Closeout	\$ 10,000,000.00	\$ 12,394,446	\$ 12,394,446	\$ (2,394,446)	100%

Additional Projects for Consideration or Future Bonds

22. Auditorium Building Renovations				
Totals	Budget	To Date	Variance	% complete
	\$40,000,000	\$0	-\$40,000,000	0%
23. Cafeteria/Dining Renovation				
Totals	Budget	To Date	Variance	% complete
	\$4,200,000	\$0	-\$4,200,000	0%
24. Garfield Campus-New Building				
Totals	Budget	To Date	Variance	% complete
	\$30,000,000	\$0	-\$30,000,000	0%

Public/Private Partnerships

Student Housing and Central Plant Services

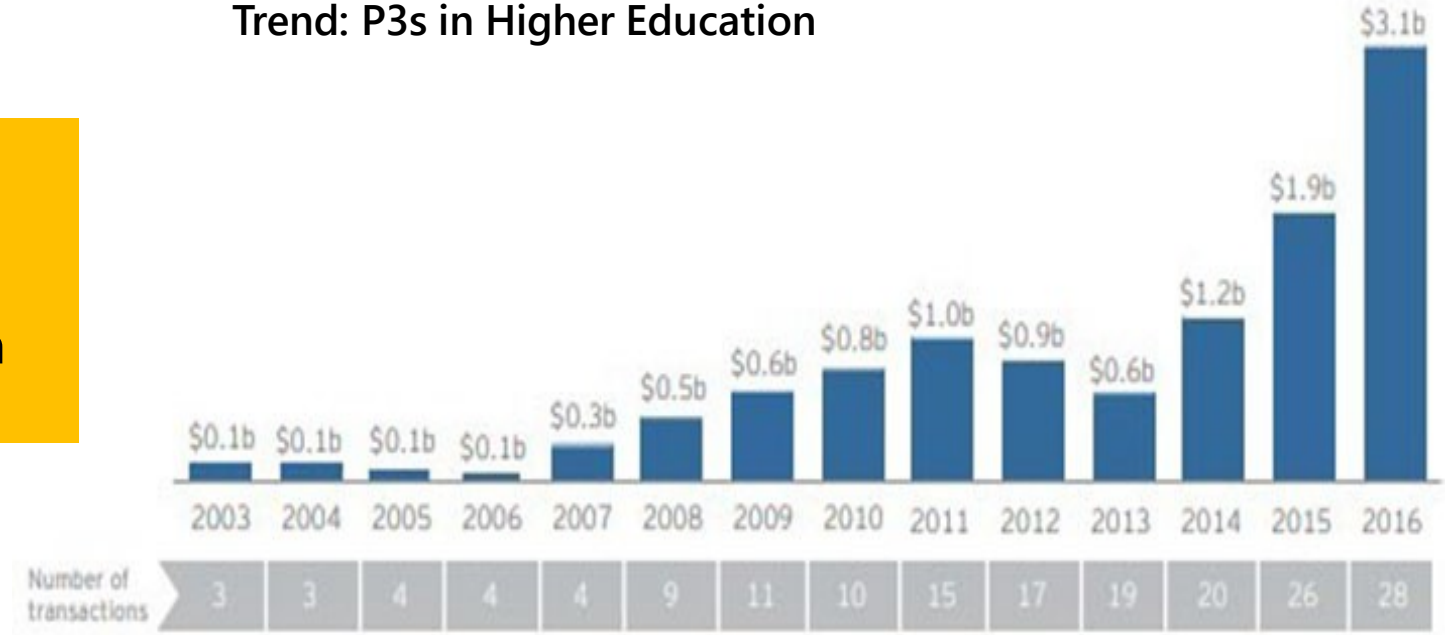
A concept in the early stages of consideration to reduce costs and increase revenue



Public-Private Partnerships (P3s)

Trend: P3s in Higher Education

P3s - an increasingly utilized method of managing assets not core to institution's primary mission



Benefits

- Access to specialized capital
- Offload risk
- Defer major capital expenditures
- Stabilize operating budget
- Enhance balance sheet
- Protect against rising costs
- Support expansion
- Focus on core strategic objectives

Concept 1: P3s for Student Housing

Potential Benefits of On-Campus Housing

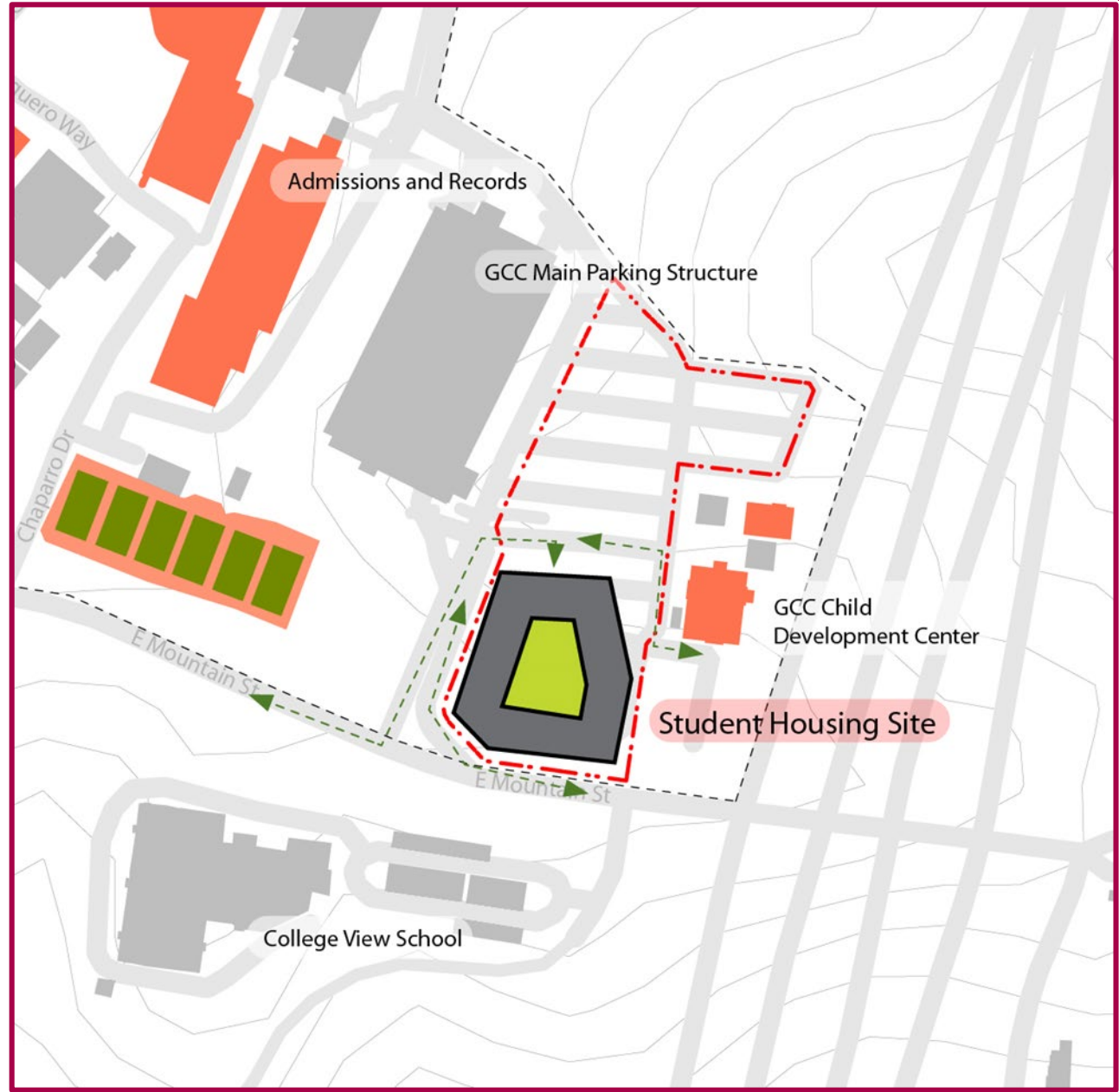
- Residential students will not commute to campus
 - less reliance on personal vehicle transportation
- GCC rates for housing can be below market
 - Can have housing for basic needs support as well as financial need-based pricing
- Students on campus 24/7 may provide more revenue for GCC ancillary services
 - Bookstore, Cafeteria, Cafés and Starbucks' shared revenue
- GCC could receive approximately \$2M/year in net cash flow for ground lease during first 10 years; revenue increases YOY
- P3 private partner will pay for and take on materially all risks of the project:
 - e.g.; Designing, Building, Financing, Operating, Maintaining; Insuring

Sample Student Living - Student Housing Projects

The table below illustrates the net cash flow received by other colleges and universities from P3 developed and operated student housing projects across the country:

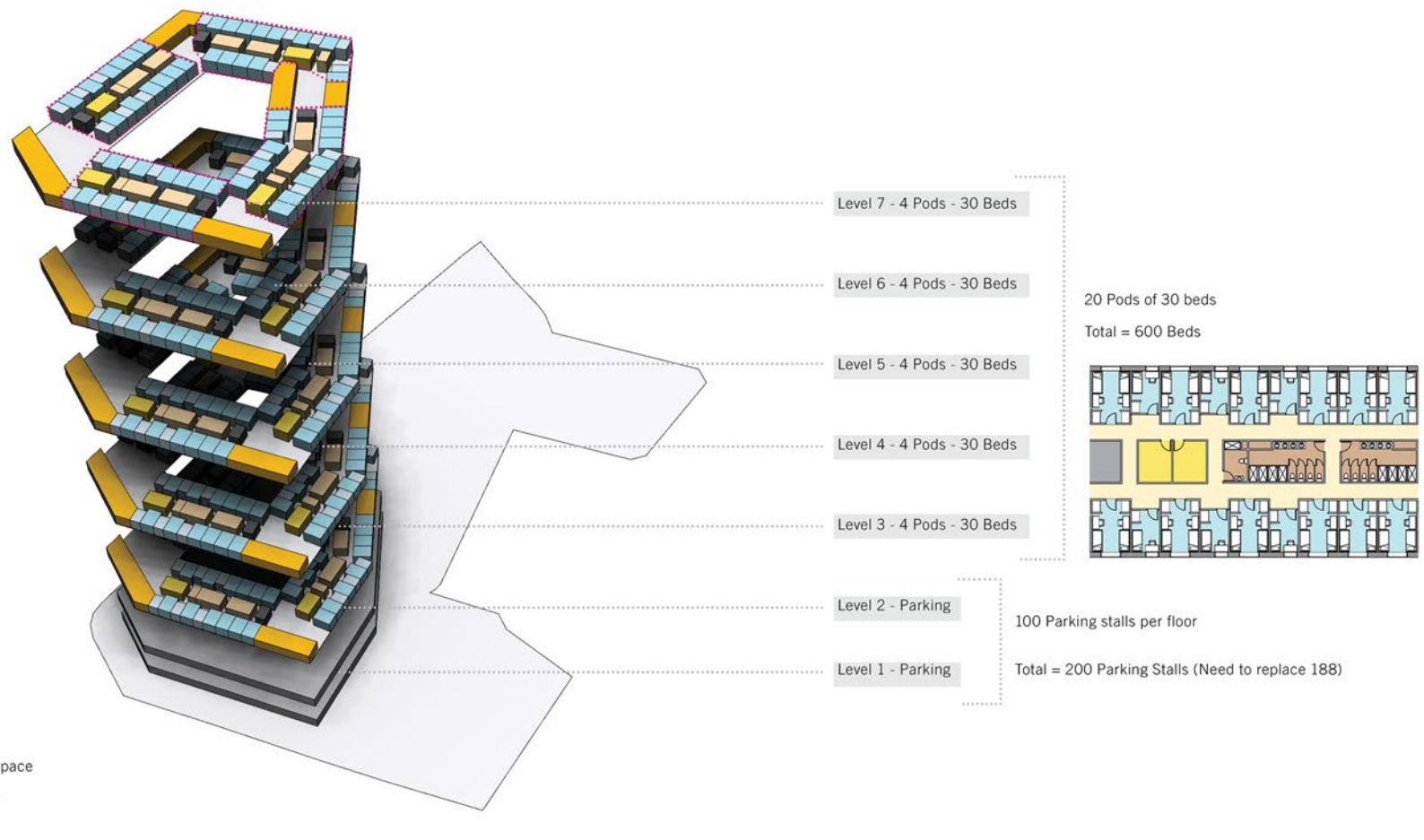
Region	Northeast	West Coast	Northeast	Midwest
State the Project is Located	VA	CA	NJ	MN
Number of Beds in Project	913	1,005	1,413	772
Net Cash Flow to Institution in Year 2 of Operations	\$1,563,382	\$1,568,214	\$1,302,657	\$2,008,476
Net Cash Flow/Bed to Institution in Year 2 of Operations	\$1,712	\$1,560	\$922	\$2,602

Possible Housing Program for: **THE VERDUGO CAMPUS**



Conceptual Student Housing Program

One concept of many options to consider



Parking Podium:
L1 – 43,400 SF
L2 – 43,400 SF

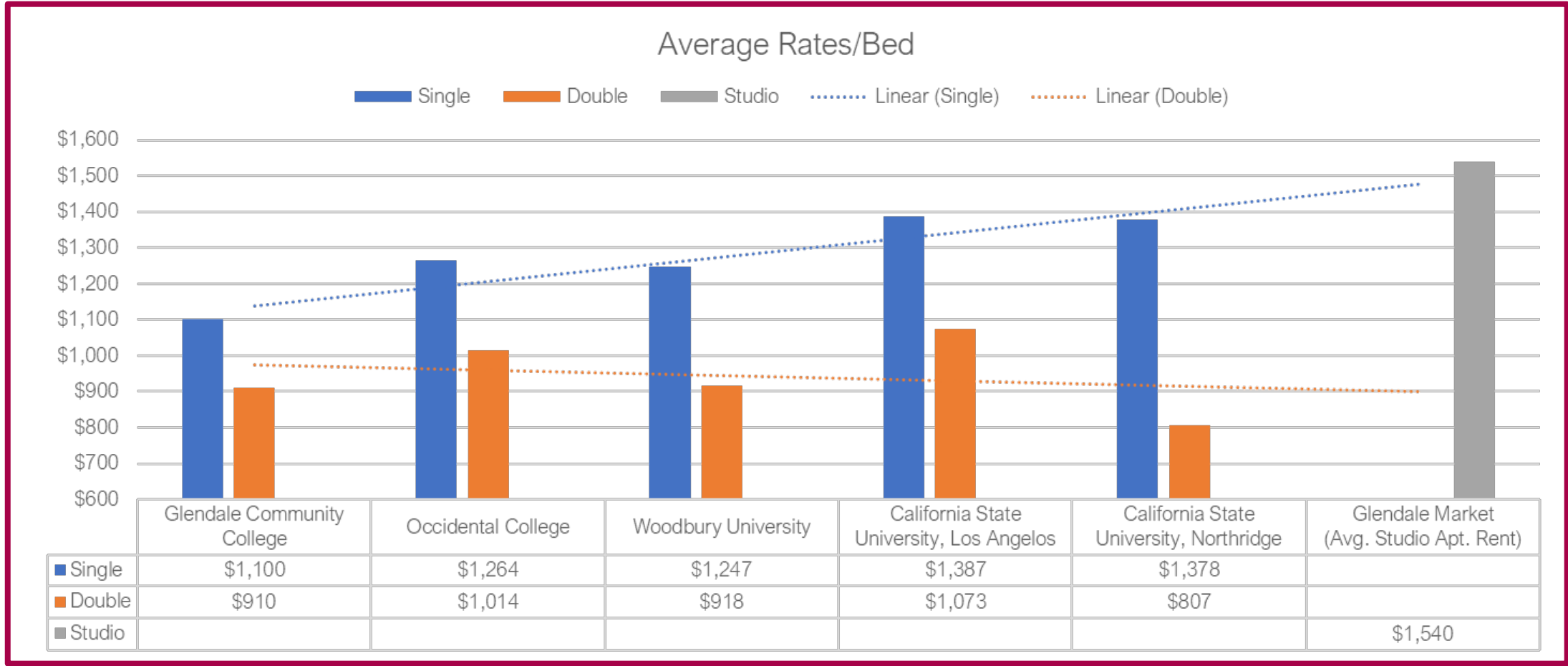
Approx. 86,800 SF /
231-parking stalls

Student Housing:
L3 – 33,100 SF
L4 – 33,100 SF
L5 – 33,100 SF
L6 – 33,100 SF
L7 – 33,100 SF

Approx. 165,500 SF /
600-Beds

Est. Building Size:
252,300 SF

Possible Student Bed Rents Compared to Market



Estimated Project Cash Flows



Project Cash Flows Years 1 - 10

	1	2	3	4	5	6	7	8	9	10
	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029	2029 - 2030	2030 - 2031	2031 - 2032	2032 - 2033
Housing Revenues	14,449,920	14,883,418	15,329,920	15,789,818	16,263,513	16,751,418	17,253,961	17,771,579	18,304,727	18,853,869
Housing Operating Expenses	(5,285,203)	(5,443,759)	(5,607,072)	(5,775,284)	(5,948,543)	(6,126,999)	(6,310,809)	(6,500,133)	(6,695,137)	(6,895,991)
Net Operating Income	9,164,717	9,439,659	9,722,849	10,014,534	10,314,970	10,624,419	10,943,152	11,271,446	11,609,590	11,957,877
Housing Replacement Reserves	(212,800)	(219,184)	(225,760)	(232,532)	(239,508)	(246,694)	(254,094)	(261,717)	(269,569)	(277,656)
Earnings DSRF	222,244	222,244	222,244	222,244	222,244	222,244	222,244	222,244	222,244	222,244
Cash Flow before Debt Service	9,174,162	9,442,719	9,719,333	10,004,246	10,297,706	10,599,970	10,911,302	11,231,974	11,562,265	11,902,466
Debt Service ⁽¹⁾	(3,461,370)	(7,787,393)	(7,968,970)	(8,159,626)	(8,359,815)	(8,570,014)	(8,889,776)	(8,884,823)	(8,879,870)	(8,874,918)
Cash Flow after RR and Debt Service	5,712,792	1,655,326	1,750,363	1,844,620	1,937,891	2,029,956	2,021,526	2,347,151	2,682,395	3,027,548
Debt Service Reserve Fund	(2,963,259)									
Subordinate Management Fee	(144,499)	(148,834)	(153,299)	(157,898)	(162,635)	(167,514)	(172,540)	(177,716)	(183,047)	(188,539)
Total Subordinate Expenses	(144,499)	(148,834)	(153,299)	(157,898)	(162,635)	(167,514)	(172,540)	(177,716)	(183,047)	(188,539)
Net Surplus Cash Flow	2,605,034	1,506,492	1,597,064	1,686,721	1,775,256	1,862,442	1,848,987	2,169,435	2,499,348	2,839,010
Project Debt Service Cover Ratio ⁽¹⁾	2.65x	1.21x	1.22x	1.23x	1.23x	1.24x	1.23x	1.26x	1.30x	1.34x
Cumulative Cash Flow (Years 1 - 40)	389,563,569									
Net Present Value (NPV) @ 5.0% Disc. Rate	107,185,185									
Footnote:										
1) DSCR calculation is Cash Flow after Replacement Reserves divided by Total Debt Service										

Project Cash Flows Years 31 - 40

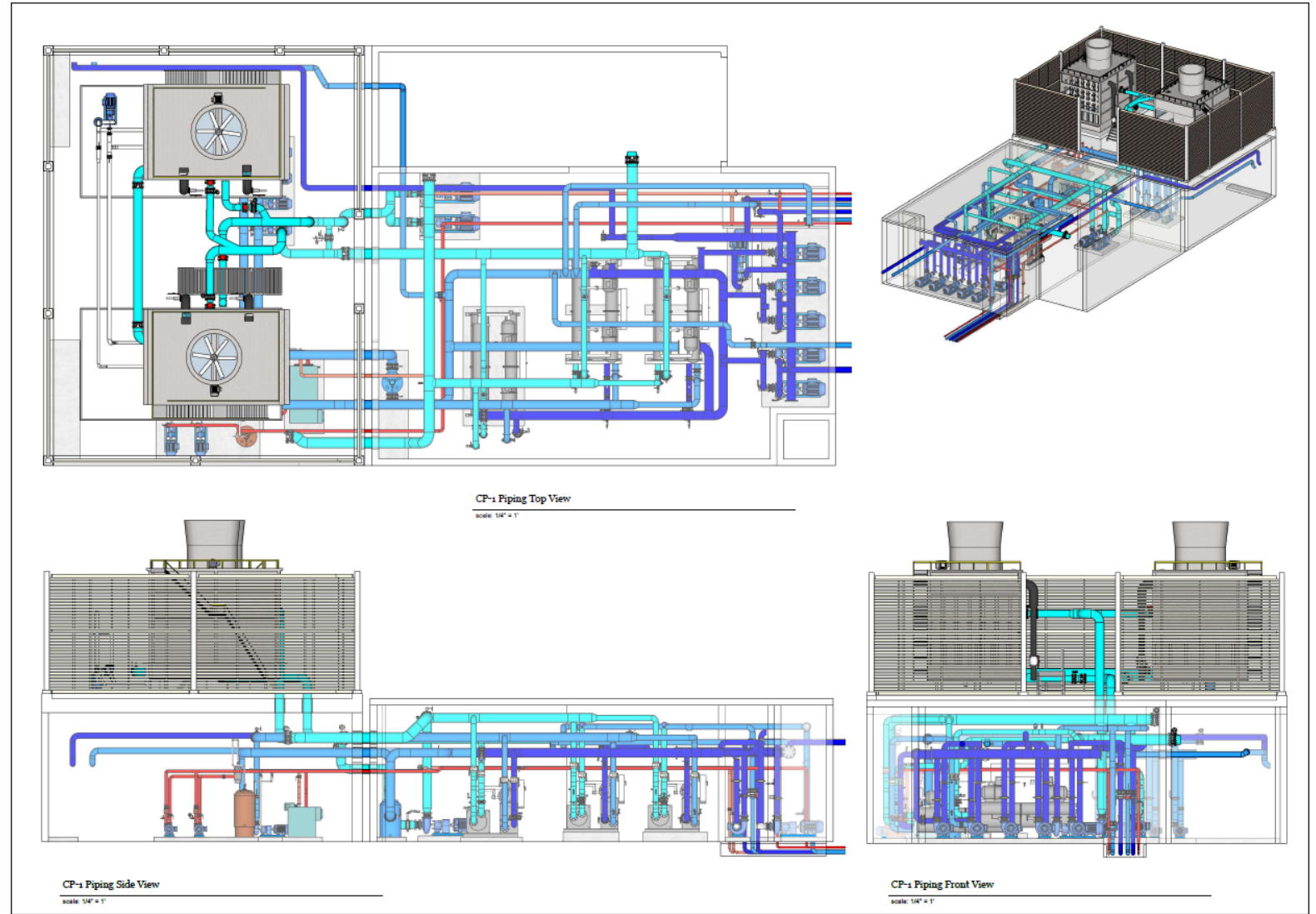
	31	32	33	34	35	36	37	38	39	40
	2053 - 2054	2054 - 2055	2055 - 2056	2056 - 2057	2057 - 2058	2058 - 2059	2059 - 2060	2060 - 2061	2061 - 2062	2062 - 2063
Housing Revenues	35,073,749	36,125,962	37,209,741	38,326,033	39,475,814	40,660,088	41,879,891	43,136,288	44,430,376	45,763,288
Housing Operating Expenses	(12,828,575)	(13,213,432)	(13,609,835)	(14,018,130)	(14,438,674)	(14,871,834)	(15,317,989)	(15,777,529)	(16,250,855)	(16,738,381)
Net Operating Income	22,245,174	22,912,530	23,599,905	24,307,903	25,037,140	25,788,254	26,561,902	27,358,759	28,179,521	29,024,907
Housing Replacement Reserves	(516,521)	(532,017)	(547,978)	(564,417)	(581,349)	(598,790)	(616,754)	(635,256)	(654,314)	(673,943)
Earnings DSRF	222,244	222,244	222,244	222,244	222,244	222,244	222,244	222,244	222,244	222,244
Cash Flow before Debt Service	21,950,897	22,602,757	23,274,172	23,965,730	24,678,035	25,411,708	26,167,392	26,945,747	27,747,452	28,573,208
Debt Service ⁽¹⁾	(8,770,911)	(8,765,958)	(8,761,006)	(8,756,053)	0	0	0	0	0	0
Cash Flow after RR and Debt Service	13,179,986	13,836,799	14,513,167	15,209,677	24,678,035	25,411,708	26,167,392	26,945,747	27,747,452	28,573,208
Debt Service Reserve Fund										
Subordinate Management Fee	(350,737)	(361,260)	(372,097)	(383,260)	(394,758)	(406,601)	(418,799)	(431,363)	(444,304)	(457,633)
Total Subordinate Expenses	(350,737)	(361,260)	(372,097)	(383,260)	(394,758)	(406,601)	(418,799)	(431,363)	(444,304)	(457,633)
Net Surplus Cash Flow	12,829,249	13,475,539	14,141,069	14,826,417	24,283,277	25,005,107	25,748,593	26,514,384	27,303,148	28,115,575
Project Debt Service Cover Ratio ⁽¹⁾	2.50x	2.58x	2.66x	2.74x						
Cumulative Cash Flow (Years 1 - 40)	389,563,569									
Net Present Value (NPV) @ 5.0% Disc. Rate	107,185,185									
Footnote:										
1) DSCR calculation is Cash Flow after Replacement Reserves divided by Total Debt Service										

Financing Fundamentals for P3 Student Housing

Tax-exempt, project-based financing

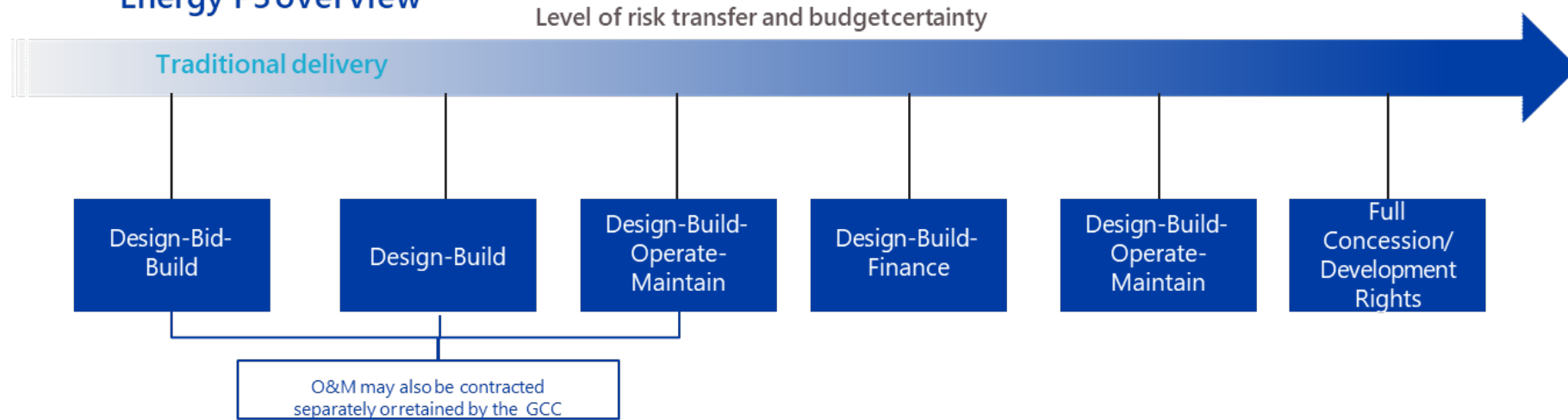
- GCC retains ownership of the land and leases the land to non-profit owner
- All debt financing (100% of Project and Financing Costs), non-recourse to GCC
- College receives all net available cash flow from the project, provided project achieves its bond covenants
- The term of the ground lease could be between 40 to 50 years
- The term of the ground lease usually extends 5 to 10 years beyond the term of the bonds
- The ground lease is coterminous upon the retirement of the bond debt (meaning housing reverts to GCC ownership debt-free at retirement of bond debt)

Concept 2: P3s for Central Plant Services

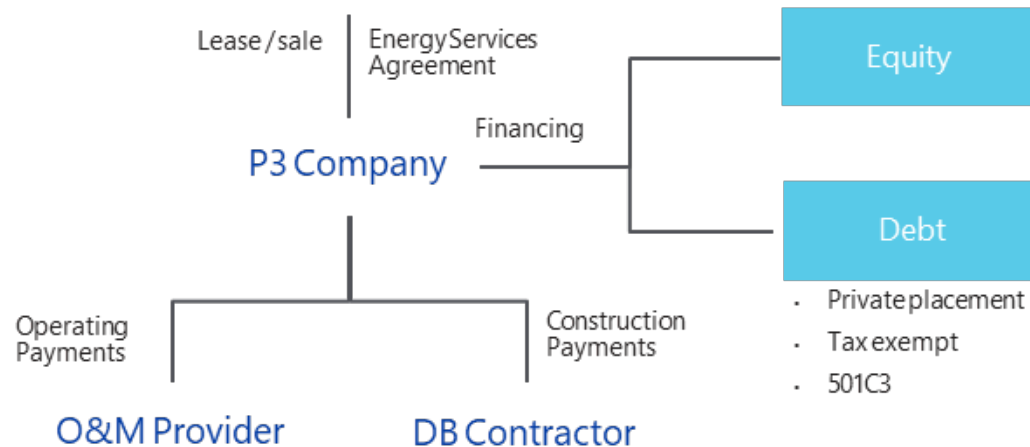


P3 Structuring & Risk Transfer

Energy P3 overview



Institution



Drivers for a college's Energy P3

- Contract out asset life cycle management
- Performance-based risk transfer model
- Secure new sources of capital
- Monetize non-core assets
- Expertise and capacity to solve complex issues

Sample Higher Education Sector P3 Energy Deal

P3 Options					
New Build Facilities "Greenfield"	Private Contract Fee Services	Design Build (DB)	Design Build Operate Maintain (DBOM)	Design Build Finance (DBF)	Design Build Finance Operate Maintain (DBFOM) Concession
Existing Facilities "Brownfield"	O&M Concession	-	-	-	Purchase/Lease Concession
Brownfield Concessions					

- Purchase of plant & enter into a 40-year Energy Services Agreement (ESA) negotiated on a bilateral basis
- Concession payment upfront for the Central Utility Plant
- Concessionaire assumes operating performance and revenue risk for 40 years
- Underutilized Energy asset
 - Excess steam capacity to be utilized for new projects or other customers subject to regulatory approval
- Ability to interconnect asset to larger system and gain operational efficiencies
- Off balance Sheet deal and Credit positive per Moody's Review
- Funds being deposited into Endowment for Arbitrage creating large amount of value over 40 years

Possible GCC CP Outsource P3 Energy Deal

		P3 Options			
New Build Facilities "Greenfield"	Private Contract Fee Services	Design Build (DB)	Design Build Operate Maintain (DBOM)	Design Build Finance (DBF)	Design Build Finance Operate Maintain (DBFOM) Concession
Existing Facilities "Brownfield"	O&M Concession	-	-	-	Long Term Lease Concession
		Brownfield Concessions			

- Purchase of plant and enter into a XX-year Energy Services Agreement (ESA) negotiated on a bilateral basis
- Concession payment to GCC upfront for the Central Utility Plant
- Concessionaire assumes operating performance and revenue risk for XX years
- Upgrade CP1
 - Concessionaire finances upgrade of CP1 (needed for NSB and IBCC)
 - Creates greater capacity, efficiency
- Ability to interconnect CP1 and CP2 to gain operational efficiencies
 - Pass operational efficiencies to GCC, lowering GCC's operating costs
- Replaces multiple vendors with one concessionaire; *no outsourcing/loss of GCC staff jobs*

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

INFORMATIONAL REPORT NO. 7

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

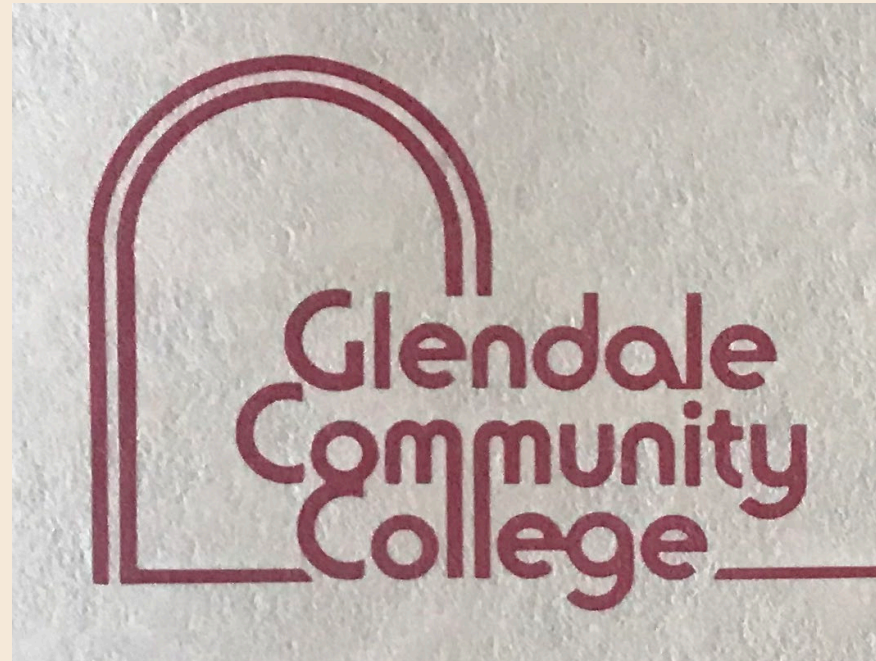
PREPARED BY: Drew Sugars, Director of Communications and
Community Relations

SUBJECT: LOGO REFRESH PROJECT FOR GLENDALE
COMMUNITY COLLEGE DISTRICT

This report is being submitted for informational purposes.

Office of
COMMUNICATIONS
AND **COMMUNITY**
RELATIONS

Logo Refresh Project



Logo Refresh Project

- **Hired RSM Design**
- **Faculty/Staff Work Group**
- **Student Focus Groups**
- **BOT Feedback**
- **Several Redesigns**

Architectural Opportunities



Arches

Architectural Opportunities



Bridges

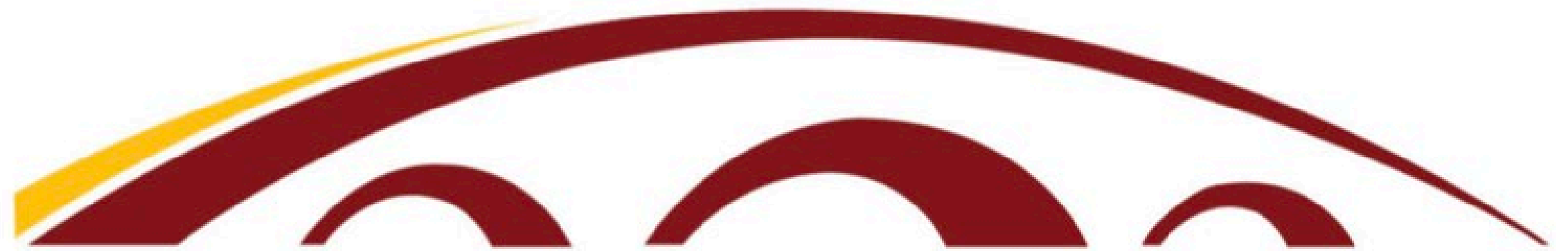
Behind the Logo



- **Arches are Historic**
- **Arches as Omnipresent**



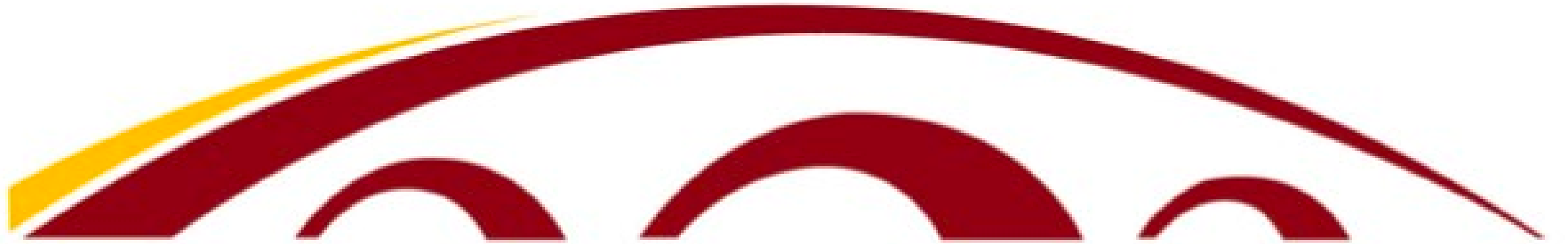
- **Bridges are Omnipresent**
- **Bridges as Metaphor**



GLENDALE

COMMUNITY COLLEGE





GLENDALE

COMMUNITY COLLEGE



GARFIELD CAMPUS

Axis Font



**PROFESSIONAL
DEVELOPMENT CENTER**



LANGUAGE ARTS



GARFIELD CAMPUS

Palladio font



**PROFESSIONAL
DEVELOPMENT CENTER**



LANGUAGE ARTS



GARFIELD VERDUGO MONTROSE
GLENDALE
COMMUNITY COLLEGE





GARFIELD VERDUGO MONTROSE
GLENDALE
COMMUNITY COLLEGE



GLENDALE
COMMUNITY COLLEGE

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

UNFINISHED BUSINESS REPORT NO. 1 – SECOND OF TWO READINGS - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Paul Schlossman
Vice President, Student Services

SUBJECT: STUDENT SERVICES - BOARD POLICY 5130:
FINANCIAL AID (REVISED)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 5130: *Financial Aid* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

Student Services Cabinet	May 12, 2020
Student Affairs Committee	May 20, 2020 (First & Second Reading)
College Executive Committee	June 9, 2020 (First Reading) July 14, 2020 (Second Reading)
Board of Trustees	July 21, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action on Board Policy 5130.

5130

Board Policy

FINANCIAL AID

In keeping with its mission to be open equally to all adults or high school graduates who can benefit from its programs and services, Glendale Community College provides federal and state student financial aid grant, loan and work-study programs for eligible students enrolled at the college

The District will comply with applicable federal and state laws and other applicable regulatory requirements. The Superintendent/President or designee shall establish, publicize and apply satisfactory academic progress standards for participants in federal Title IV student aid programs.

Consistent with the applicable federal regulations for federal financial aid, the District shall not engage in “substantial misrepresentation” of 1) the nature of its educational program, 2) the nature of its financial charges, or 3) the employability of its graduates. The Superintendent/President or designee shall establish procedures for regularly reviewing the District’s website and other informational materials for accuracy and completeness and for training District employees and vendors providing educational programs, marketing, advertising, recruiting or admission services concerning the District’s educational programs, financial programs, financial charges and employment of graduates to assure compliance with this policy.

The Superintendent/President or designee shall establish procedures wherein the District shall periodically monitor employees’ and vendors’ communications with prospective students and members of the public and take corrective action where needed.

This policy does not create a private cause of action against the District or any of its representatives or service providers. The District and its Governing Board do not waive any defenses or governmental immunities by enacting this policy.

References:

- 34 Code of Federal Regulations Section 668 (U.S. Department of Education regulations on the Integrity of Federal Student Aid Programs under Title IV of the Federal Higher Education Act of 1965, as amended)
- 20 U. S. Code Sections 1070 et seq.
- 34 CFR Sections 668
- California Education Code, Sections, 66021.6, 76300
- Accreditation Standard III.D.15 (2014)

See Administrative Regulation 5130

Adopted: 5/21/07

Revised: 6/16/15

Reviewed: 12/5/15; 02/22/19

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

UNFINISHED BUSINESS REPORT NO. 2 – SECOND OF TWO READINGS - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Paul Schlossman
Vice President, Student Services

SUBJECT: STUDENT SERVICES - BOARD POLICY 5420:
ASSOCIATED STUDENTS FINANCE (REVISED)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 5420: *Associated Students Finance* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

ASGCC Executive	May 1, 2020
ASGCC Legislature	May 5, 2020 (First reading) May 12, 2020 (Second Reading)
Student Services Cabinet	May 12, 2020
Student Affairs Committee	May 20, 2020 (First & Second Reading)
College Executive Committee	June 9, 2020 (First Reading) July 14, 2020 (Second Reading)
Board of Trustees	July 21, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action on Board Policy 5420.

Glendale Community College District

5420

Board Policy

ASSOCIATED STUDENTS FINANCE

Associated Students of Glendale Community College (ASGCC) funds shall be deposited with and disbursed by the Superintendent/President or designee. Funds collected by the District and designated for programs and activities of the Associated Students of Glendale Community College (ASGCC) shall be allocated based on a final budget proposed by the ASGCC subject to supervision and approval of the Superintendent/President or designee.

The funds shall be deposited, loaned, or invested in one or more of the ways authorized by law.

All funds shall be expended according to procedures established by the Associated Students ASGCC, subject to the approval of each of the following three persons, which shall be obtained each time before any funds may be expended:

- the Superintendent/President or designee;
- an employee who is the designated advisor of the ASGCC Associated Students of Glendale Community College (ASGCC); and
- a representative of the ASGCC.

The funds shall be subject to an annual audit. conducted under the supervision of the Superintendent/President or designee.

Reference:

- Education Code Sections 76063 to 76065

See Administrative Regulation 5420

Adopted 7/10/73

Reviewed 12/9/15; 2/22/19

Revised 3/31/83; 5/19/08; 2/16/16; 8/18/20

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

UNFINISHED BUSINESS REPORT NO. 3 – SECOND OF TWO READINGS - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Paul Schlossman
Vice President, Student Services

SUBJECT: STUDENT SERVICES - BOARD POLICY 5430:
STUDENT CLUBS (RENUMBERING)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 5430: *Student Clubs* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

ASGCC Executive	May 1, 2020
ASGCC Legislature	May 5, 2020 (First reading) May 12, 2020 (Second Reading)
Student Services Cabinet	May 12, 2020
Student Affairs Committee	May 20, 2020 (First & Second Reading)
College Executive Committee	June 9, 2020 (First Reading) July 14, 2020 (Second Reading)
Board of Trustees	July 21, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action on Board Policy 5430.

Glendale Community College District

5520-5430

Board Policy

STUDENT CLUBS

The Superintendent/President shall establish procedures for the recognition of student clubs that are affiliated with and chartered by the Associated Students of Glendale Community College (ASGCC). Student clubs shall abide by GCC board policies and administrative regulations, and applicable regulations established by the ASGCC Constitution and By-laws.

Reference

- Education Code Section 76062

Adopted 7/10/73

Reviewed 12/9/15; 2/22/19

Revised 3/31/83; 6/23/08; 8/18/20

Renumbered from Board Policy 5220: 10/15/2014

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

UNFINISHED BUSINESS REPORT NO. 4 – SECOND OF TWO READINGS - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7100:
COMMITMENT TO DIVERSITY

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 7100: *Commitment to Diversity* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

Administrative Affairs Committee:	April 23, 2020 (First Reading)
Administrative Affairs Committee:	May 12, 2020 (Second Reading)
College Executive Committee:	June 9, 2020 (First Reading)
College Executive Committee:	July 14, 2020 (Second Reading)
Board of Trustees	July 21, 2020 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required before board action and approve Board Policy 7100.

Glendale Community College District

7100

Board Policy

COMMITMENT TO DIVERSITY

The District is committed to employing administrators, faculty, and staff members who are dedicated to student success. The District recognizes that diversity in the academic environment fosters cultural awareness, promotes mutual understanding and respect, and provides suitable role models for all students.

The District is committed to hiring and staff development processes that support both equal opportunity, and diversity, and provide equal equitable consideration for all candidates as required in federal and state law.

Reference:

- Education Code Section 87100 et seq.
- Title 5, Section 53000, et seq.

Administrative Regulation:

None

Adopted 6/25/08

Reviewed 1/13/17

Revised 8/18/20

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

FIRST READING REPORT NO. 1 – FIRST OF TWO READINGS – NO ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Victoria Simmons, Vice President, Human Resources
and Saodat Aziskhanova, Chief Negotiator, CSEA

SUBJECT: MUTUAL RE-OPENERS FOR THE 2018-2021 COLLECTIVE
BARGAINING AGREEMENT BETWEEN THE DISTRICT AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)
GLENDALE COLLEGE CHAPTER #76

DESCRIPTION OF HISTORY / BACKGROUND

The following information represents the District and California School Employees Association (CSEA) mutual re-openers for year three of the three-year Collective Bargaining Agreement between the District and CSEA Glendale College Chapter #76, July 1, 2018 through June 30, 2021.

Mutual Reopeners

- 1. Article X – Leaves of Absence:** CSEA and the District have a mutual interest in clarifying various provisions of the article to ensure compliance with federal and state statutes and regulations.
- 2. Article XIII - Applications, Recruitment and Selection of Employees:** The District and CSEA have a mutual interest in clarifying various provisions of the article including: job vacancies, announcements of job vacancies, absence during the posting or interview period, employment application, rejection of applications, selection, verification of employment, orientation information, and information to provide to new employees.
- 3. Article XXIII – Safety Conditions:** CSEA and the District have a mutual interest in adding language regarding working conditions that promote a safe learning and work environment during a pandemic.
- 4. Appendix B2:** The District and CSEA have a mutual interest in deleting references in the Collective Bargaining Agreement related to Appendix B2.

Additional Mutual Reopeners

- 1. Article VIII – Wages:** CSEA and the District intend to enter into productive discussions around compensation that honors all parties' perspectives.
- 2. Article IX – Health and Welfare:** The District and CSEA have an interest in reviewing additional options for Health and Welfare Benefits Providers.
- 3. Article XVIII – Disciplinary Procedures:** CSEA and the District have an interest in clarifying language.

FISCAL IMPACT

To be determined.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings before board action on the proposed mutual re-openers to the 2018-2021 Collective Bargaining Agreement between the District and California School Employees Association (CSEA) Glendale College Chapter #76.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

FIRST READING REPORT NO. 2 – FIRST OF TWO READINGS – NO ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 3200:
ACCREDITATION

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3200: *Accreditation* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

Administrative Affairs Committee:	May 12, 2020 (First Reading)
Administrative Affairs Committee:	June 9, 2020 (Second Reading)
College Executive Committee:	July 14, 2020 (First Reading)
College Executive Committee:	August 11, 2020 (Second Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on Board Policy 3200.

Glendale Community College District

3200

Board Policy

ACCREDITATION

1. In order to provide assurance of the quality, efficacy, and stability of the college to the public, to colleges and universities, to employers, and to trade or profession-related licensing agencies, Glendale Community College shall meet or exceed the standards established by the regional accrediting commission authorized to operate by the U. S. Department of Education through the Higher Education Opportunity Act.
2. The Superintendent/President shall ensure that the District complies with the accreditation processes and standards of the regional accrediting commission and the processes, and standards for separate accreditation sought and/or required for specialized District programs.
3. The Superintendent/President shall keep the Board informed about the regional accrediting commission's eligibility requirements, accreditation standards and procedures, policies, and the college's accredited status. The Superintendent/President shall also assist the Board in evaluating the governing board roles and functions in the accreditation process.
4. The Superintendent/President shall provide the Board with a summary of any accreditation report and any actions taken or to be taken in response to recommendations in an accreditation report.
5. ~~General features~~ Faculty roles of in the accreditation process are defined in the Mutual Gains Agreement (Administrative Regulation 4000).

Reference:

- Title 5 Section 51016
- Accreditation Standards I.C.12, I.C.13, and IV.C.13 (2014)

See Administrative Regulation 3200

Approved 09/09/14

Reviewed 12/02/14; 3/15/16; 08/07/17; 1/31/20

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

FIRST READING REPORT NO. 3 – FIRST OF TWO READINGS – NO ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 3280:
GRANTS

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3280: *Grants* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

Administrative Affairs Committee:	May 12, 2020 (First Reading)
Administrative Affairs Committee:	June 9, 2020 (Second Reading)
College Executive Committee:	July 14, 2020 (First Reading)
College Executive Committee:	August 11, 2020 (Second Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on Board Policy 3280.

Glendale Community College District

3280

Board Policy

GRANTS

The Board of Trustees will ~~approve acceptance of all grant funds awarded~~ **be informed about all grant applications made and received** awarded to the College prior to the receipt of any grant funding.

The Superintendent/President shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the College.

Reference:

- Education Code 70902
- Accreditation Standard III.D.10 (2014)

Administrative Regulation:

None

Adopted 3/15/10

Reviewed 6/29/15; 8/07/17; 1/31/20

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

FIRST READING REPORT NO. 4 – FIRST OF TWO READINGS – NO ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 3420:
EQUAL EMPLOYMENT OPPORTUNITY NON-
COMPLIANCE COMPLAINTS

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 3420: *Equal Employment Opportunity Non-Compliance Complaints* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

Administrative Affairs Committee:	May 12, 2020 (First Reading)
Administrative Affairs Committee:	June 9, 2020 (Second Reading)
College Executive Committee:	July 14, 2020 (First Reading)
College Executive Committee:	August 11, 2020 (Second Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on Board Policy 3420.

3420

Board Policy

EQUAL EMPLOYMENT OPPORTUNITY (EEO) NON-COMPLIANCE COMPLAINTS

~~It is the policy of the Glendale Community College District to develop and practice reasonable and effective means of resolving difficulties, which may arise among applicants to and employees of the Glendale Community College District regarding Equal Employment Opportunity complaints. This complaint procedure is outlined in Administrative Regulation 3420 and has been established to provide for prompt and equitable adjustment of such complaints at or close to the point of origin.~~

The Board supports the intent set forth by the California Legislature to assure that effort is made to build a community in which opportunity is equalized, and community colleges foster a climate of acceptance, with the inclusion of faculty and staff from a wide variety of backgrounds. It agrees that diversity in the academic environment fosters cultural awareness, mutual understanding and respect, harmony and respect, and suitable role models for all students. The Board therefore commits itself to promote the total realization of equal employment through a continuing equal employment opportunity program.

The Superintendent/President shall develop, for review and adoption by the Board, a plan for equal employment opportunity that complies with the Education Code and Title 5 requirements as from time to time modified or clarified by judicial interpretation.

References:

- Education Code Sections 87100, et seq.;
- ~~California Code of Regulations, tit. Title 5, § 59300 et seq.~~
- ACCJC Accreditation Standard III.A.12
- ~~34 C.F.R. § 106.8(b). Ed. Code, §§ 66270, 66271.1, 66281.5~~
- ~~Government Codes, § 11135-11139.5 and § 12926~~
- ~~Accreditation Standard III.A.11 (2014)~~

See Administrative Regulation 3420

Adopted: 6/30/03

Reviewed: 6/29/15, 1/31/20

Renumbered from Board Policy 4031: 10/21/14

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

FIRST READING REPORT NO. 5 – FIRST OF TWO READINGS – NO ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Merrilee Ahaus, Office of the Executive Vice President,
Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7130:
COMPENSATION

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 7130: *Compensation* has been revised to bring Glendale Community College into compliance with recommendations made by the Community College League of California Policy and Procedure Services.

COMMITTEE HISTORY

Administrative Affairs Committee:	May 12, 2020 (First Reading)
Administrative Affairs Committee:	June 9, 2020 (Second Reading)
College Executive Committee:	July 14, 2020 (First Reading)
College Executive Committee:	August 11, 2020 (Second Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the first of two readings required before board action on Board Policy 7130.

Glendale Community College District

7130

Board Policy

COMPENSATION

Salary schedules, compensation and benefits, including health and welfare benefits, for all classes of employees and each ~~contract employee~~ administrator employed pursuant to a contract under Education Code Section 72411 shall be ~~approved~~ established by the Board.

Prohibition of Incentive Compensation

The District shall not provide any commission, bonus, or other incentive payment based, directly or indirectly, on the success in securing enrollments or financial aid, to any person or entity engaged in any student recruiting or admission activities or in making decisions regarding the award of student financial assistance. Employees covered by this ban shall be referred to as “covered employees” for purposes of this policy.

Reference:

- Education Code Sections 70902 subdivision (b)(4), 72411, 87801, and 88160;
- Government Code Section 53200;
- 34 Code of Federal Regulations Part 668 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended)
- ~~Education Code Section 70902(d)~~

Adopted: 6/25/08

Reviewed: 1/13/17

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

CONSENT CALENDAR NO. 1

TO: Board of Trustees
FROM: David Viar, Superintendent/President
PREPARED BY: Office of the Superintendent/President
SUBJECT: APPROVAL OF MINUTES – REGULAR BOARD MEETING

The Superintendent/President recommends that the Board of Trustees approve the Regular Board Meeting minutes of July 21, 2020.

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 1

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Davis at 5:00 p.m. on Tuesday, July 21, 2020 via WebEx teleconference.

Trustees Present:

Mr. Sevan Benlian
Ms. Yvette V. Davis
Dr. Armine Hacopian
Ms. Desireé P. Rabinov
Ms. Ann H. Ransford
Ms. Vanessa Angeles - ST

Administrators Present:

Dr. David Viar
Dr. Anthony Culpepper
Dr. Michael Ritterbrown
Dr. Paul Schlossman
Dr. Victoria Simmons

Representatives Present:

Academic Senate: Mr. Roger Dickes
CSEA: Mr. Narbeh Nazari
Guild: Ms. Emily Haraldson

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President Davis.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented.

RESOLUTIONS

1. Resolution No. 01-2020-2021: Issuance of 2020-2021 Tax and Revenue Anticipation Notes (TRANS)

Culpepper presented information outlining TRANS assistance noting this is a temporary financial solution to provide the District supplemental support for cash flow needs.

It was moved (Ransford) and seconded (Benlian) to approve Resolution No. 01-2020-2021: Authorizing the Issuance of 2020-2021 Tax and Revenue Anticipation Notes for the Glendale Community College District by the Board of Supervisors of the County of Los Angeles.

The motion passed unanimously.

2. Resolution No. 02-2020-2021: Supplementary Retirement Plan (SRP)

Viar presented an overview of the purpose of a PARS SRP, the timeline, options for future Board action, and the eligibility details to participate in the plan.

It was moved (Hacopian) and seconded (Benlian) to approve Resolution No. 02-2020-2021 to adopt the PARS Supplementary Retirement Plan as presented for eligible employee enrollment effective July 22, 2020 and subject to final Board action September 15, 2020 to approve, modify, or withdraw the Plan for employees enrolled to participate in the 2020-2021 retirement incentive program, with PARS administering the program at a fee of 5.5 percent of paid premiums.

The motion passed unanimously.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. Final Sales Results – Measure GC General Obligation Bonds and 2020 General Obligation Refunding Bonds
4. Guided Pathways Update

Informational Reports Nos. 1 through 4 were duly noted

UNFINISHED BUSINESS REPORTS – SECOND OF TWO READINGS - ACTION

1. Accreditation Mid-Term Report

It was moved (Ransford) and seconded (Portillo Rabinov) to approve the Accreditation Mid-Term Report for submission to the Accrediting Commission for Community and Junior Colleges (ACCJC) Western Association of Schools and Colleges.

The motion passed unanimously.

FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION

1. Board Policy 5130: Financial Aid (Revision)
2. Board Policy 5420: Associated Students Finance (Revision)
3. Board Policy 5430: Student Clubs (Renumbering)
4. Board Policy 7100: Commitment to Diversity (Revision)

First Reading Reports Nos. 1 through 4 were duly noted. These policies will be considered for approval at the August 18, 2020 Board meeting.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of June 16, 2020
2. Warrants - District Funds June 1, 2020 through June 30, 2020

Warrants issued during the month of June 2020 totaling \$18,940,958.07.
3. Contract Listing and Purchase Order Listing – June 1, 2020 through June 30, 2020

Contract listing and purchase order listing issued during the month of June 2020 totaling \$8,565,116.39.
4. Five-Year Capital Outlay Plan 2022-2026
5. Declaration of Surplus Equipment and Approval of Disposal
6. Proposed New Course

New Course
PHOTO 136 - Drone Photography and Videography

CONSENT CALENDAR – ACTION - continued

7. Revised Courses

Course Revisions

ESL 1, 10, 20, 30, 40, 50
MUSIC 121, 122

8. Personnel Report No. 1 – Academic, Classified, Administrator, and All Other Temporary Employee Actions Personnel Reports

Academic Report	Administrator Report
Classified Report	All Other Temporary Employee Actions Report

It was moved (Portillo Rabinov) and seconded (Hacopian) to approve Consent Calendar item Nos. 1-4 and 7-8.

The motion passed unanimously.

An inquiry was made regarding the Declaration of Surplus Equipment and Approval of Disposal. It was moved (Ransford) and seconded (Hacopian) to approve Consent Calendar item No. 5.

The motion passed unanimously.

The Board recognized the addition of new course PHOTO 136 - Drone Photography and Videography. It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Consent Calendar item No. 6.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Adoption of the 2020-2021 Tentative Budget

Culpepper presented details of the 2020-2021 Tentative Budget in preparation of the 2020-2021 Final Budget that will be presented for Board consideration at the Tuesday, October 20, 2020 meeting. Highlights included revenue and expenditure projections as well as budget deficit concerns. Cost-saving measures were noted such as the Supplemental Retirement Plan (SRP), a reduction in utility usage and other options.

It was moved (Ransford) and seconded (Portillo Rabinov) to adopt the 2020-2021 Tentative Budget, as presented.

The motion passed unanimously.

2. Academic Calendars for 2020-2021 (Amended) and 2021-2022

It was moved (Ransford) and seconded (Benlian) to approve the Academic Calendars for 2020-2021 (amended) and 2021-2022 as ratified by the Guild membership.

The motion passed unanimously.

3. Change Order No. 003 – Administration Building Window Replacement Project

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Change Order No. 003 for the Administration Building Window Replacement Project and that the contract price be amended to reflect an increase of \$61,379.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION - continued

4. Change Order No. 003 – San Rafael Second Floor Renovation Project

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve Change Order No. 003 for the San Rafael Second Floor Renovation Project and that the contract price be amended to reflect an increase of \$11,113.

The motion passed unanimously.

5. Acceptance of Bid – Mariposa Renovation Project

It was moved (Hacopian) and seconded (Portillo Rabinov) to accept the bid for the Mariposa Renovation project to the lowest responsive, responsible bidder, Legion Contractors, Inc. in the amount not to exceed \$972,000.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No requests presented.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

ADJOURNMENT

Davis adjourned the meeting at 6:50 p.m.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, July 21, 2020
Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes approved at the Regular Board of Trustees Meeting, August 18, 2020.

GLENDALE COMMUNITY COLLEGE DISTRICT
 August 18, 2020
 CONSENT CALENDAR NO. 2
 FINANCE REPORT

TO: Board of Trustees
 SUBMITTED BY: David Viar, Superintendent/President
 REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services
 PREPARED BY: Angineh Baghoomian, District Accountant
 SUBJECT: WARRANTS - DISTRICT FUNDS
 JULY 01, 2020 THROUGH JULY 31, 2020

It is recommended that "A" form (Payroll Warrants) as shown below totaling:	\$ 8,135,104.20
and "B" form (Other Than Payroll Warrants) NO 800220 through 808022	<u>7,546,308.88</u>
be approved:	<u>\$ 15,681,413.08</u>

REGISTER NUMBER		WARRANT NUMBER		DESCRIPTION	AMOUNT
C1L	C	6687025	--- 6687110	Certificated Monthly	\$ 4,147,153.67
		1785083	--- 1785758	Certificated Monthly	-
C1L	N	6687111	--- 6687111	Classified Hourly	74,261.42
		1785759	--- 1785787	Classified Hourly	-
181	C	6689151	--- 6689151	Certificated Monthly	2,015.74
		1766324	--- 1766324	Certificated Monthly	-
V2B	C	6687526	--- 6687564	Certificated Monthly	921,643.47
		1791526	--- 1791825	Certificated Monthly	-
V2B	N	1791826	--- 1791847	Classified Hourly	46,018.72
182	C	6691491	--- 6691522	Certificated Monthly	84,652.45
		1791564	--- 1791564	Certificated Monthly	-
182	N	6691523	--- 6691549	Classified Monthly	80,595.00
184	C	6691880	--- 6691891	Certificated Hourly	21,650.10
184	N	6691892	--- 6691892	Classified Hourly	1,022.88
188	C	6692097	--- 6692098	Certificated Hourly	4,436.73
E4X	N	6694039	--- 6694061	Classified Monthly	2,117,511.51
		1825313	--- 1825652	Classified Monthly	-
189	C	6696316	--- 6696316	Certificated Monthly	770.06
189	N	6696317	--- 6696317	Classified Monthly	1,310.68
C3L	C	6699831	--- 6699834	Certificated Hourly	12,789.24
		1844466	--- 1844469	Certificated Hourly	-
C3L	N	6699835	--- 6700318	Classified Hourly	211,527.11
		1844470	--- 1844495	Classified Hourly	-
196	C	6703669	--- 6703675	Certificated Monthly	20,006.06
		1845279	--- 1845279	Certificated Monthly	-
199	N	6705757	--- 6705757	Classified Monthly	7,223.20
209	C	6709947	--- 6709965	Certificated Monthly	38,850.00
209	N	6709966	--- 6710133	Classified Hourly	341,666.16
					<u>\$ 8,135,104.20</u>

Expired warrant(s) to be reissued:

12/08/17	54823910	Nickolas Yedgarian	\$ 236.50
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Summary of Commercial Warrants

	Amount	Count
GENERAL FUND - UNRESTRICTED	1,969,085.63	232
GENERAL FUND - RESTRICTED	839,275.07	161
STUDENT FINANCIAL AID	1,897,876.98	13
SELF INSURANCE	38,092.83	5
CAFETERIA	20.49	1
PROFESSIONAL DEVELOPMENT CENTER	32,779.44	36
MEASURE GC-GO BOND, SERIES A	2,626,441.15	56
PAYROLL CLEARING	142,737.29	23

\$7,546,308.88	527
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**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 GENERAL FUND - UNRESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3209	P.E.R.S. DISTRICT CONTRIBUTION	1	132,279.00
3790	RETIREE EMPLOYEE BENEFITS	1	7,087.60
4300	INSTRUCTIONAL SUPPLIES	1	859.77
4530	SUPPLIES & MATERIALS-BLDGS	9	6,306.57
4540	SUPPLIES & MATERIALS-GROUNDS	3	1,792.90
4550	SUPPLIES & MATERIALS-EQUIPMENT	7	3,689.55
4590	OTHER SUPPLIES	31	23,502.19
5110	CONTRACT CONSULTANT	3	2,604.96
5130	CONTRACT DOCTORS & NURSES	1	120.00
5210	MILEAGE	4	323.87
5220	TRAVEL	5	1,193.00
5300	MEMBERSHIP AND DUES	3	3,279.00
5440	STUDENT INSURANCE	1	66,009.00
5510	NATURAL GAS	2	12,562.49
5520	LIGHT AND POWER	2	124,871.53
5521	GLENDALE WATER/SEW/RUBBISH	4	21,324.06
5522	GARFIELD E/W/S/R	1	13,377.86
5540	TELEPHONE	7	18,681.00
5560	TRASH DISPOSAL	1	2,520.67
5615	RENTS & LEASE-PERSONAL PROPERT	2	551.28
5650	VENDOR REPAIRS-EQUIPMENT	18	222,023.14
5690	ALL OTHER CONTRACT SERVICES	78	461,236.51
5730	LEGAL SERVICES	1	75.00
5825	PRINTING AND ADVERTISING	10	10,509.14
5850	POSTAGE	4	506.78
5860	OPER. COST-DIST VEHICLES	3	2,097.91
5885	STUDENT TRANSPORTATION	2	2,475.84
5890	OTHER EXPENSE	2	391.00
5892	CREDIT CARD SERVICE CHARGE	1	36.35
6410	INSTRUCTIONAL EQUIPMENT	1	638.00
6420	NON-INSTRUCTIONAL EQUIPMENT	10	35,882.25
6520	LEASE PURCHASE-PERSONAL PROP.	1	10,334.64
8879	ENROLLMENT FEES	1	60.00
8890	OTHER LOCAL INCOME	2	1,713.00
9505	ACCT. PAYABLE STUDENT FEES	1	5,015.50
9522	FOREIGN STUDENT INSURANCE	1	341,852.00
9530	FB-SUBS-H&W	2	178,329.50
9531	FB-SUBS-SUI	1	8,679.57
9552	USE TAX PAYABLE	-2	-82.10
9554	ACCOUNTS PAYABLE - ASGCC	2	93,589.40
9555	STUDENT REFUNDS	4	150,785.90

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 GENERAL FUND - UNRESTRICTED

OBJECT CODE	OBJECT NAME
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232 \$1,969,085.63

Fund: 3 GENERAL FUND - RESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4100	TEXTBOOKS	1	7,380.23
4300	INSTRUCTIONAL SUPPLIES	57	178,115.44
4590	OTHER SUPPLIES	13	19,327.48
4591	TESTING MATERIALS	1	107.25
4710	FOOD	2	7,676.86
5110	CONTRACT CONSULTANT	6	7,016.80
5220	TRAVEL	6	1,825.00
5440	STUDENT INSURANCE	1	59,820.00
5610	RENT & LEASES - REAL PROP	2	4,051.47
5655	VENDOR REPAIRS-VEHICLES	1	12,268.18
5690	ALL OTHER CONTRACT SERVICES	32	261,108.77
5825	PRINTING AND ADVERTISING	2	1,239.45
5860	OPER. COST-DIST VEHICLES	1	1,101.12
5890	OTHER EXPENSE	2	1,553.33
6310	LIBRARY BOOKS	1	96.70
6410	INSTRUCTIONAL EQUIPMENT	17	226,955.81
6420	NON-INSTRUCTIONAL EQUIPMENT	7	15,310.29
7601	OTH. PAYMENT STUDENTS	1	52.02
8878	HEALTH FEES	1	18.00
9530	FB-SUBS-H&W	5	32,962.87
9531	FB-SUBS-SUI	1	1,238.00
9556	ACCOUNTS PAYABLE - MATERIAL FEE	1	50.00
		161	\$839,275.07

Fund: 9 STUDENT FINANCIAL AID

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4590	OTHER SUPPLIES	1	105.00
5690	ALL OTHER CONTRACT SERVICES	2	7,472.34
7500	STUDENT FINANCIAL AID	6	1,632,140.04
7601	OTH. PAYMENT STUDENTS	4	258,159.60
		13	\$1,897,876.98

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 18 SELF INSURANCE

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3409	H & W, TEACHERS	3	35,416.39
3609	WORKMANS COMPENSATION INSUR.	1	220.00
3790	RETIREE EMPLOYEE BENEFITS	1	2,456.44
		5	\$38,092.83

Fund: 30 CAFETERIA

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
9531	FB-SUBS-SUI	1	20.49
		1	\$20.49

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4200	OTHER BOOKS	1	3,605.00
5210	MILEAGE	1	3,089.21
5300	MEMBERSHIP AND DUES	1	290.00
5510	NATURAL GAS	1	16.52
5520	LIGHT AND POWER	3	5,051.22
5530	WATER	1	23.77
5560	TRASH DISPOSAL	1	127.21
5590	MISC. HOUSEKEEPING SERVICES	4	1,675.00
5690	ALL OTHER CONTRACT SERVICES	16	17,510.36
5825	PRINTING AND ADVERTISING	3	1,219.81
9530	FB-SUBS-H&W	3	130.90
9531	FB-SUBS-SUI	1	40.44
		36	\$32,779.44

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 74 MEASURE GC-GO BOND, SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4550	SUPPLIES & MATERIALS-EQUIPMENT	1	30,971.19
5690	ALL OTHER CONTRACT SERVICES	31	682,470.25
5730	LEGAL SERVICES	1	935.00
5890	OTHER EXPENSE	1	2,950.00
6120	SITE IMPROVEMENT	1	471,024.42
6210	BUILDING IMPROVEMENT	2	728,266.80
6220	ARCHITECT AND ENGINEERING	3	250,550.64
6230	CONSTRUCTION MANAGEMENT	4	179,009.39
6240	INSPECTION AND TESTING FEES	6	141,525.38
6410	INSTRUCTIONAL EQUIPMENT	3	20,937.87
6420	NON-INSTRUCTIONAL EQUIPMENT	3	117,800.21
		56	\$2,626,441.15

Fund: 76 PAYROLL CLEARING

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
9530	FB-SUBS-H&W	5	25,373.93
9575	VOLUNTARY CREDIT UNION DEDUCTIONS	2	24,095.00
9576	VOLUNTARY CHARITABLE DEDUCTIONS	2	119.00
9577	VOLUNTARY UNION DEDUCTIONS	11	68,651.84
9579	VOLUNTARY DISABILITY/LIFE INS DED - 12	3	24,497.52
		23	\$142,737.29

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing and Purchase Order Listing**

07/01/20 - 07/31/20

REPORT DATE: 18-AUG-20

REPORT OF RECOMMENDATION

TO: THE BOARD OF TRUSTEES

SUBMITTED BY: DAVID VIAR, SUPERINTENDENT/PRESIDENT

PREPARED BY: PURCHASING OFFICE

SUBJECT: CONTRACT LISTING and PURCHASE ORDER LISTING

**IT IS RECOMMENDED THAT THE FOLLOWING CONTRACTS
ISSUED AS NEEDED TO MEET OPERATIONAL NEEDS BE
AUTHORIZED:**

Summary of Contracts

GENERAL FUND - UNRESTRICTED	3,779,356.53	228
GENERAL FUND - RESTRICTED	647,186.12	220
STUDENT FINANCIAL AID	25,000.00	1
SELF INSURANCE	148.54	2
PROFESSIONAL DEVELOPMENT CENTER	429,149.80	24
MEASURE GC-GO BOND, SERIES A	10,575,856.08	64

Grand Total:	\$15,456,697.07	539
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**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

07/01/20 - 07/31/20

August 18, 2020

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-PERSONAL SERVICE			
80210	ALEJANDRA TORRES	Scanning Services for Fiscal Services \$18/Hr 200 Hours 7-1-2020 to 6-30-2021	9,360.00
CONTRACT-RENT/LEASE			
79975	PACIFIC MOBILE STRUCTURES, INC.	Modular Unit for Stengel Field FY 2020	3,800.00
CONTRACT-SERVICE			
78858	CAMBRIDGE WEST PARTNERSHIP LLC	Technology Master Plan Development Per SOW	52,500.00
79393	ORACLE AMERICA INC	Oracle Support EBS and PeopleSoft Campus Solutions May 2020 - May 2021 Per Support Service Number 2595939	707,007.01
79514	ORACLE AMERICA INC	Oracle Support DB Support Service Number 19983760	56,954.18
79990	CONVERGEONE INC	AnyConnect License	2,452.00
80085	SPECTRUM BUSINESS	CENIC	1,500.00
80089	U S BANK	Lease Purchase Payment Copiers Duplicating Center	68,000.00
80092	GS1 GROUP INC	Security Services - Garfield FY 2021	200,000.00
80136	JOHNSON CONTROLS FIRE PROTECTION LP	Annual Maintenance and Monitoring Contract	143,815.80
80154	MARK ANDY PRINT PRODUCTS	Model CHEH 3A Spindle Paper Drill Parts and Labor SN 74865 FY 21 Acct JB32600000	1,256.85
80186	KLEIN CONSULTING GROUP LLC	Support Pack Hours	8,000.00
80197	USA STAFFING SERVICES LLC	IT Support	5,000.00
80202	COMPUTERLAND - SILICON VALLEY	Adobe FCCC ETLA	49,407.00
80243	SPECTRUM BUSINESS	Blanket for Internet Chevy Chase - Fiscal Year 2020	2,000.00
80253	CAROL DORMAN	Videotaping and editing Board of Trustees 072120 Inv 133	375.00
80319	RIVERSIDE COMMUNITY COLLEGE DISTRICT	Basic Public Safety Dispatch Academy - Invoice 2021-16	276.00
CONTRACT-SITE LICENSE			
80050	ORACLE AMERICA INC	Oracle-PBCS 0330 thru 0629	15,930.00
DEFAULT-DEFAULT			
80169	ARCO BUSINESS SOLUTIONS	College Gas Charges Fiscal Year 2020	10,000.00
80177	HUNTINGTON HARDWARE CO INC	Blanket PO for Fiscal Year 2021	30,000.00
80260	ANDY'S TRANSFER & STORAGE	Moving Boxes	529.20
EQUIPMENT-COMPUTER			
80114	DELL MARKETING LP	Facilities Monitors	1,430.63
80117	SYNCHRONY BANK/AMAZON	Docking Station	56.46
80307	APPLE INC	iMac	1,897.92
80308	APPLE INC	MacBook	1,943.85
80309	APPLE INC	MacBook	1,943.85
80310	APPLE INC	iPad	392.65

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

07/01/20 - 07/31/20

August 18, 2020

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
EQUIPMENT-OFFICE			
80291	WELLS FARGO	Xerox WorkCentre 5335 60 Month All-Inclusive Copy + Program (July 2020 - June 2021)	4,000.00
80292	WELLS FARGO	Xerox WorkCentre 5335 60 Month All-Inclusive Copy + Program (July 2020 - June 2021)	5,000.00
FURNITURE-FURNITURE			
80087	GIA CANALI	Artwork Per Proposal	17,780.25
80088	GIA CANALI	Artwork Consulting and Transportation	4,250.00
MAINT AGREEMENT-COMPUTERS			
80122	SCANTRON CORPORATION	Class Climate	9,783.00
MAINT AGREEMENT-COPIER			
79984	MRC SMART TECHNOLOGY SOLUTIONS	College Services Copier SN AE7154378 Maintenance Renewal Valid 5/30/20-5/29/21	682.61
80099	MRC SMART TECHNOLOGY SOLUTIONS	Music Dept Copier SN AE7154283 Maintenance Contract Renewal Valid 5/30/20-5/29/21	676.16
80268	MRC SMART TECHNOLOGY SOLUTIONS	International Student's Office Copier Serial # AE9659864 Maintenance Service Contract Valid 06/23/2020-06/22/2021 billing period Meter reader 93477	773.49
MEMBERSHIPS-MEMBERSHIPS			
80100	NASFAA	Membership Dues FY 21 Financial Aid	2,842.00
80135	GLENDALE CHAMBER OF COMMERCE	Annual Membership Investment 9/1/2020 - 9/1/2021 Inv 39417	337.00
80184	LACSTA	Membership Dues FY 2021 Superintendent/President	100.00
OTHER SERVICES-OTHER SERVICE			
79860	AXIOM PRINT INC	1ft 0in x 0ft 2 inch matte lamination - Social distance rectangular stickers	50.83
79860	AXIOM PRINT INC	1 ft 0in x 0ft 2 in 3M vinyl with matte lamination - Social distance rectangular stickers Estimate E35653	100.00
79860	AXIOM PRINT INC	Sales Tax 10.25%	15.46
79977	CCLC	Policy & Procedures Services FY2021 Inv 12002	2,000.00
79978	ISMAN SALAS	Reimbursement Virtual Conf Curriculum Institute 2020	200.00
79979	NONAH MAFFIT	Reimbursement Virtual Conf Curriculum Institute 2020	200.00
79981	FRANCIEN ROHRBACHER	Reimbursement Virtual Conf Curriculum Institute 2020	200.00
79986	CALPERS	Annual Unfunded Accrued Liability	132,279.00
79987	STUDENT INSURANCE	Student Insurance	66,009.00
79991	EMCOR SERVICES	Preventative Maintenance Fiscal Year 2021 Per Quote 20-26643R1	579,996.00
79998	ROSENDIN ELECTRIC	Work Orders Fiscal Year 2020	75,000.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/20 - 07/31/20

August 18, 2020

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
80023	LAWSON PRODUCTS INC	Supplies Per Sales Quote 21111225	853.50
80024	CREATIVE CONCEPTS LANDSCAPE MANAGEMENT INC	Garfield Landscape Services FY 2021	12,000.00
80028	WEST SANITATION SERVICES INC	150 Hand Sanitizer Units FY 2021	165,750.00
80029	WEST SANITATION SERVICES INC	13 services per year 302 AeroWest Drip Wise Fan Units	24,571.30
80044	BUSINESS CARD	Amazon Storage - Cloud Services	50,000.00
80051	SOLARWINDS INC	Network Performance Monitor Renewal Fiscal Year 2021	6,609.00
80054	ENTERPRISE	Lease Charge - Vanpool	14,400.00
80093	DSM RESOURCES	Network Services Assistance	4,915.08
80094	RELATION INSURANCE SERVICES	Foreign Students Insurance	341,852.00
80101	MIRACLE ART SERVICES	Road between AA and LB - fill hole and redo the asphalt Invoice 406	3,800.00
80105	EMCOR SERVICES	SG - Provide and install new Bipolar Ionization System for (2) air handling units Quote 20-29239	12,417.00
80118	CRESCENTA VALLEY WATER DISTRICT	Deposit - Water Service 2350 Honolulu	40.00
80125	BUSINESS CARD	Sales Tax	28.50
80125	BUSINESS CARD	TS-ACC-051 GPS Reciever. Includes Mountiong Bracket. Please see attached Quote 257491.	194.00
80125	BUSINESS CARD	VS666 - Extension Cable (CAT5) - 50 feet.	84.00
80125	BUSINESS CARD	Freight	44.00
80129	ATV INC	Tire Changes - Campus Polce	250.00
80141	JOHNSON CONTROLS FIRE PROTECTION LP	SF Reg 4 Fire Alarm deficiency repairs per inspection SR 46231528 Per Proposal	1,407.60
80145	GRAINGER	Hose Equipment Per Quote 2044920052	594.62
80148	L & J SERVICES INC	Change Filters Campus Wide	63,650.00
80149	H L MOE CO INC	Work Orders 2021	150,000.00
80150	NORTH STATE ENVIRONMENTAL	Hazardous Waste Services Fiscal Year 2021	60,000.00
80153	WAXIE SANITARY SUPPLY	Custodial Supplies FY 2021	50,000.00
80157	OTIS ELEVATOR COMPANY	Garfield Elevators 2021	7,066.56
80158	ROSENDIN ELECTRIC	Work Orders Fiscal Year 2021	100,000.00
80159	SOUTHLAND DISPOSAL COMPANY	Blanket for Fiscal Year 2021	50,000.00
80161	ATV INC	Blanket for Facilities 2021	9,000.00
80162	WON DOOR CORPORATION	Door Repairs Fiscal Year 2021	8,000.00
80165	SOUTHLAND FIRE PROTECTION CO	Fire Systems Service Per Proposal Fiscal Year 2021	10,700.00
80167	UNIQUE UPHOLSTERY INC	Upholstery Repairs for Electric Carts 2021	5,000.00
80170	ASAP DOOR	Key Services 2021	40,000.00
80171	DEWEY PEST CONTROL	Blanket FY 2021 Monthly Service Main Campus	2,000.00
80172	EMERGENCY RESPONSE	PO for Emergencies FY 2021	5,000.00
80173	EXTERMINATOR EXTRAORDINAIRE	Pest Control Services Fiscal Year 2021	30,600.00
80175	FPS	Fire Systems Preventive Maintenance Agreement	2,394.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/20 - 07/31/20

August 18, 2020

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
80176	HBEB INC	Work Orders \$40/Hr FY 2021	50,000.00
80181	DOORTECH	ADO Door Maintenance and Repairs	5,000.00
80182	TAMIS SYSTEMS INC	Tamis Systems - Software Support Work Order System 2021	3,330.00
80204	GARDEN VIEW NURSERY	9.5 % Tax	328.24
80204	GARDEN VIEW NURSERY	Cercis Occidental Western Red Bud.	2,275.20
80204	GARDEN VIEW NURSERY	Lantana various colors	1,118.00
80204	GARDEN VIEW NURSERY	Delivery charge	99.00
80205	GARDEN VIEW NURSERY	15g Lophostemon Confertus - Tristania, Brisbane Box	640.00
80205	GARDEN VIEW NURSERY	Sales Tax	100.57
80205	GARDEN VIEW NURSERY	Flat Myoporum - Ground Cover	391.50
80205	GARDEN VIEW NURSERY	Delivery Charge	99.00
80209	EXXONMOBIL	District Gas Card	10,000.00
80221	ACCU-LINE STRIPING	Lot B - Stripe Parking Per Quote 040220	530.43
80222	ASAP DOOR	Garfield - TR 211 - Supply and install door kit. Per Estimate # 2-715	414.30
80223	ROCK'S TREE AND HILLSIDE SERVICE INC	Garfield Campus - Pruning Proposal 5488	1,540.00
80224	ROCK'S TREE AND HILLSIDE SERVICE INC	Garfield Campus - Tree Trimming Proposal 5494.	2,600.00
80234	EDUCATION BRIDGE	International Recruitment Services Spring 2020 Inv 1008	1,800.00
80235	GLENDALE GLASS	Garfield Campus - Tropico Bldg. - Stairway door - install clear tempered glass Per Estimate	291.46
80236	NAOMI SATO	Tuition Reimbursement	230.00
80237	JOHNSON CONTROLS FIRE PROTECTION LP	Heat Detectors and Smoke Detectors - Ddeficiency repairs per inspection SR 46812636/TR Per Proposal	2,271.00
80240	GLENDALE GLASS	Garfield Campus - Tropico Bldg. - 2nd Floor Men's Restroom - install clear tempered glass Per Estimate	1,043.00
80245	FPS	Fire Systems Repair	400.00
80271	FINAL TOUCH PRO	College Police Vehicles FY 2021	3,000.00
80274	ADVANCED AUTOMATIC DOOR	SR Second Floor Door	525.00
80279	JOHNSON CONTROLS FIRE PROTECTION LP	Garfield Campus - Mariposa Bldg. - Telguard Cellular Dialer install and network troubleshooting for fire alarm panel Per 650017864	13,766.67
80289	FACILITIES PLANNING AND CONSULTING SERVICES INC	Facilities Planning Services \$185/Hour Not to Exceed \$17,000	17,000.00
80305	FOUNDATION FOR CALIFORNIA COMM COLLEGES	FUSION - Annual License Fee FY 2021	18,648.51
80318	ARC	PlanWell For Projects	500.00
POSTAGE-POSTAGE			
80211	FEDERAL EXPRESS CORP	College Mailings Fiscal Year 2021	5,000.00
80212	FEDERAL EXPRESS CORP	International Students Mailing 2021	6,000.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/20 - 07/31/20

August 18, 2020

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
POSTAGE-POSTAGE			
80304	UNITED PARCEL SERVICE	Blanket for College Shipping Charges FY 2020	5,000.00
PRINTING-MISC			
80297	PRINTEFEX	Outdoor vinly banner 246x60	578.81
80297	PRINTEFEX	RSM Wayfinding Schematic Plans 11x17	66.15
SOFTWARE-MULTI USER			
80086	BUSINESS CARD	MailChimp Public Information Office	180.00
SUBSCRIPTIONS-SUBSCRIPTIONS			
80046	BUSINESS CARD	Empoyment Verfications - HR	500.00
SUPPLIES-OFFICE			
79982	OFFICE DEPOT	Sales Tax	23.25
79982	OFFICE DEPOT	Lysol Wipes by case Item 644250	228.00
79983	OFFICE DEPOT	Lysol Wipes	55.20
79983	OFFICE DEPOT	Sales Tax	5.76
80008	OFFICE DEPOT	Sales Tax	13.12
80008	OFFICE DEPOT	Item 220636 Office Depot Shipping Tape	12.79
80008	OFFICE DEPOT	Item 520928 Tape Refill	6.59
80008	OFFICE DEPOT	Item 810838 Letter Size	69.86
80008	OFFICE DEPOT	Item 617209 Pack Of 5 Pads	9.26
80008	OFFICE DEPOT	Item 182758 Green Pens	20.88
80008	OFFICE DEPOT	Item 345686 Goldenrod Paper	8.64
80009	THE SHERWIN-WILLIAMS CO	Facilities Blanket PO for Paint Supplies For Fy 19-20 Authorized : Henrik Yeghnazar , Patrick Shahnazarian	2,500.00
80012	AMERIGAS	Facilities Blanket Po for Supplies Valid 7/1/20-6/30/21 Authorized Users: Patrick Shahnazarian , Paul Vanheuzen	2,000.00
80013	CERTIFIED WHOLESALE ELECTRIC	Facilities Blanket PO for Supplies Valid 7/1/20-6/30/21 Authorized Users : Patrick Shahnazarian	2,000.00
80014	EWING IRRIGATION PRODUCTS	Facilities Blanket PO for Supplies Valid 7/1/20-6/30/21 Authorized Users : Patrick Shahnazarian Bill Easley	10,000.00
80015	GARDEN VIEW NURSERY	Facilities Blanket Purchase oder for Grounds Supply Valid 7/1/20-6/30/21 Autorized Users : Patrick Shahnazarian Bill Easley	2,000.00
80056	GRAINGER	Facilities Blanket Po for Supplies FY 20-21 Authorized : Patrick Shahnazarian, Mike Nevieux, Gustavo Rocha,Silvestre FLOres1	15,000.00
80057	HOME DEPOT	Facilities Blanket PO for Supplies for FY20-21 Authorized Personnel: Mike Nevieux, Paul Venhuizen, Patrick Shahnazarian, Juan Romano, Bill Easley	5,000.00
80058	HYDRAULIC INDUST PLUMBING SUPPLY	Facilities Blanket Po for Supplies Fy 20-21 Authorized Users :	5,000.00
80060	RSD	Facilities Blanket -Supplies FY 2019-20 Authorized Personnel: Paul Van Heuzen	8,000.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/20 - 07/31/20

August 18, 2020

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
		Patrick Shahnazarian	
80079	THE SHERWIN-WILLIAMS CO	Facilities Blanket PO for Paint Supplies For Fy 21-21 Authorized : Henrik Yeghnazar , Patrick Shahnazarian	10,000.00
80080	TORO'S LAWNMOWER CENTER	Facilities Blanket PO FY 2020-2021 Authorized Signatures: Bill Easley, Victor Torres, Patrick Shahnazarian	4,500.00
80081	UNITED REFRIGERATION INC	Facilities Blanket Repairs and Supplies for Equipment FY 2020-21 Authorized Personnel: Paul Venhuizen, Patrick Shahnazarian	2,000.00
80082	VIRGIL'S GLENDALE HARDWARE CTR	Facilities Blanket PO for Acct No 27831 For Supplies Fy 20-21 Authorized : Mike Nevious, Patrcik Shahnazarian, PauL Van Heuzen	5,000.00
80083	WRIGHTS SUPPLY INC	Facilities Blanket PO for Supplies FY 20-21 Authorized : PauL Vanheuzen and Patrick Shahnazarian and Mike Nevious	10,000.00
80095	TOM'S UNIFORMS	Police Dept Uniform and Supplies for Cedats Valid 7/1/20-6/30/21	1,200.00
80096	LA POLICE GEAR INC	Blanca Collazo Police Officer Unifrom Allowance Valid 7/1/20-6/30/21	1,500.00
80097	OFFICE DEPOT	Item 756589 Black Toner	137.64
80097	OFFICE DEPOT	Sales Tax	160.17
80097	OFFICE DEPOT	Item 688052 Multi Color Toner	529.56
80097	OFFICE DEPOT	Item 193031 410A Black Toner	173.74
80097	OFFICE DEPOT	Item 830150 410A Toner	655.78
80097	OFFICE DEPOT	Item 990267 Avery Tab Inserts	59.99
80097	OFFICE DEPOT	Item 307744 Scratch Pads	13.79
80151	REGENCY LIGHTING	Facilities Blanket Fiscal Year 2021 Authorized Patrick Shanazarian	15,000.00
80196	SYNCHRONY BANK/AMAZON	Brother P-touch ~1" (0.94") , TZe251, Black on White Standard Laminated Tape - 26.2 ft. (8m)	67.96
80196	SYNCHRONY BANK/AMAZON	Samsung 860 EVO 500GB 2.5 Inch SATA III Internal SSD (MZ-76E500B/AM)	79.99
80196	SYNCHRONY BANK/AMAZON	Sales Tax	25.40
80196	SYNCHRONY BANK/AMAZON	Brother Genuine P-touch, TZE2312PK, 1/2" (0.47") Standard Laminated P-Touch Tape,	99.80
80213	OFFICE DEPOT	Sales Tax	38.61
80213	OFFICE DEPOT	Item No 899051 37A Toner	203.99
80213	OFFICE DEPOT	Item No 883741 81A Toner	175.22
80217	OFFICE DEPOT	Sales Tax	95.51
80217	OFFICE DEPOT	Item No 9705427 414A Yellow Toner	305.98
80217	OFFICE DEPOT	Item 601482 3 Drawer storage	14.99
80217	OFFICE DEPOT	Item No 6999867 414A Black Toner	235.98
80217	OFFICE DEPOT	Item No 752108 981A Cyan Toner	225.78
80217	OFFICE DEPOT	Item No 320111 981A Black Toner	153.78
80218	SYNCHRONY BANK/AMAZON	2000 plus - Replacement Ink Pad for Printer P40	22.50
80218	SYNCHRONY BANK/AMAZON	Sales Tax	2.30
80247	OFFICE DEPOT	Sales Tax	9.05

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August 18, 2020

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
80247	OFFICE DEPOT	Item 206967 V7 Pen Blue	26.78
80247	OFFICE DEPOT	Item 182725 Paper Mate Felt Tip Pen Blue	20.96
80247	OFFICE DEPOT	Item 884744 Paper Mate Assorted Color Pen	19.68
80247	OFFICE DEPOT	Item 182741 Paper Mate Felt Tip Pen Black	20.88
80248	OFFICE DEPOT	Item 254089 Correction Tape	19.40
80248	OFFICE DEPOT	Item 203729 Sharpies Red	25.56
80248	OFFICE DEPOT	Item 810929 Hanging Folders	5.63
80248	OFFICE DEPOT	Item 261507 Wood Case Pencil	16.49
80248	OFFICE DEPOT	Item 477727 Clipboard	5.96
80248	OFFICE DEPOT	Item 799369 Utility Knife	64.74
80248	OFFICE DEPOT	Item 755505 Rubberband Red	6.38
80248	OFFICE DEPOT	Item 855883 Rubber Bands	6.22
80248	OFFICE DEPOT	Item 548701 Staple Remover	11.58
80248	OFFICE DEPOT	Item 664011 BIC Pen	5.14
80248	OFFICE DEPOT	Item 879800 Exact Liner Correction Tame	6.30
80248	OFFICE DEPOT	Item 305466 Writing Pads Reg. Size	5.96
80248	OFFICE DEPOT	Item 479608 Pen	11.50
80248	OFFICE DEPOT	Item 1376263 Assorted Hanging Folders	6.77
80248	OFFICE DEPOT	Item 911245 Keyboard Cleaning Duster	16.30
80248	OFFICE DEPOT	Sales Tax	35.92
80248	OFFICE DEPOT	Item 944256 File Folder Labels	19.64
80248	OFFICE DEPOT	Item 203711 Sharpies Black	25.56
80248	OFFICE DEPOT	Item 128844 Highlighters	5.02
80248	OFFICE DEPOT	Item 306902 Writing Padd Small	3.57
80248	OFFICE DEPOT	Item 127270 Staple Remover Small	7.00
80248	OFFICE DEPOT	Item 111617 Address Lables	15.97
80248	OFFICE DEPOT	Item 908210 Stapler	13.45
80248	OFFICE DEPOT	Item 887351 Xtreme Duty Plier Stapler	16.00
80248	OFFICE DEPOT	Item 173336 Tape Dispenser	9.30
80248	OFFICE DEPOT	Item 380081 Sharpies Blue	10.98
80249	OFFICE DEPOT	Sales Tax	4.34
80249	OFFICE DEPOT	Item 437540 Index Card File Box Black	42.36
80252	OFFICE DEPOT	Item 347098 HP78A Toner 2 Pack	115.53
80252	OFFICE DEPOT	Item 944280 laser File Folder Labels	19.64
80252	OFFICE DEPOT	Item 938647 Hanging File Folders	30.06
80252	OFFICE DEPOT	Item 143291 Toner 83 A	111.64
80252	OFFICE DEPOT	Item 574635 Tap Dividers	8.72
80252	OFFICE DEPOT	Item 574698 Tab Dividers	4.74
80252	OFFICE DEPOT	Item 658064 Top Folders	47.09
80252	OFFICE DEPOT	Sales Tax	34.58
80259	OFFICE DEPOT	Sales Tax	3.31
80259	OFFICE DEPOT	Item # 7881526 File folders from Office Depot	32.34
		\$9.78	

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
80269	SYNCHRONY BANK/AMAZON	Sales Tax	3.07
80269	SYNCHRONY BANK/AMAZON	Chain-Riter Pens	29.98
80273	NICHOLAS ALLEN	Nick Allen's Partial Uniform Reimbursement for Purchases from underarmour.com	273.74
80275	THE HITT COMPANIES INC	SP-P40 Inkpad Color Printy P40 Cosco 2000 Plus Replacement Pad	29.75
80275	THE HITT COMPANIES INC	Sales Tax	2.83
80275	THE HITT COMPANIES INC	Shipping	10.50
80276	GALLS/QUARTERMASTER LLC	Uniform Allowance forDispatcher Lesley McGrattan Valid 7/1/20-6/30/21	750.00
80278	SYNCHRONY BANK/AMAZON	Timedox Tandem Pro WiFi/LAN Biometric	320.87
80296	SYNCHRONY BANK/AMAZON	TP-linek USB Wifi Adapter	29.95
80296	SYNCHRONY BANK/AMAZON	sales tax	43.04
80296	SYNCHRONY BANK/AMAZON	Samsung 860 EVO 500GB	389.95

TRAVEL-CONFERENCE

80052	NANCY TRAYNOR	Curriculum Institute Knowledge for my job virtual conf July 7-10 2020	200.00
80053	SERINE TOROSIAN	Public Safety Basic Dispatcher Trg Riverside County Sheriff July 13-31 2020	2,670.75
80254	DAVID VIAR	Reimbursement for ACCT Leadership Institute for Registration	398.00
80314	EMILY HUETER-WILLOUGHBY	POST Basic Dispatching Course	1,954.05
80315	DAVID VIAR	Reimbursement for ACCT Leadership Institute Registration	99.00

\$3,779,356.53

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
BOOKS-INSTRUCTIONAL			
80007	PEARSON EDUCATION	ISBN 9780133990546 Understanding and Using English Grammar	735.00
80007	PEARSON EDUCATION	ISBN 9780134545844 Side by Side Plus, Level 2	315.00
80007	PEARSON EDUCATION	ISBN 9780136925446 Future 2E Level 2	405.00
80007	PEARSON EDUCATION	ISBN 9780136890836	82.50
80007	PEARSON EDUCATION	ISBN 9780134545820 Side by Side Plus Level 3	157.50
80007	PEARSON EDUCATION	ISBN 9780136925460 Future 2E Level 3	135.00
80007	PEARSON EDUCATION	ISBN 9780134390956 Basic English Grammar	735.00
80007	PEARSON EDUCATION	ISBN 9780136890935 StartUp Level 2	330.00
80007	PEARSON EDUCATION	ISBN 9780134693446 Focus on Grammar 3	562.50
80007	PEARSON EDUCATION	ISBN 9780136534525 Fundamentals of English Grammar	245.00
80131	MCGRAW-HILL EDUCATION	freight	91.16

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
BOOKS-INSTRUCTIONAL			
80131	MCGRAW-HILL EDUCATION	ISBN 9781259608551 Valerius Med Ins Rev Cycle Process	5,771.25
80131	MCGRAW-HILL EDUCATION	sales tax	591.55
80146	SYNCHRONY BANK/AMAZON	Young investigators the project approach in the early years	1,088.67
80146	SYNCHRONY BANK/AMAZON	The Play's the thing teachers roles in childrens	1,078.20
80146	SYNCHRONY BANK/AMAZON	freight	3.99
80146	SYNCHRONY BANK/AMAZON	Biq questions for young minds	144.95
80146	SYNCHRONY BANK/AMAZON	Effective Practices in Early Childhood	148.67
80146	SYNCHRONY BANK/AMAZON	sales tax	252.20
80194	BUSINESS CARD	E-Book Coaching with Powerful Interactions A Guide for Partnering With Early Childhood Teachers	28.80
80194	BUSINESS CARD	Embracing Math : Cultivation a MIndset for Exploring and Learning	20.00
80194	BUSINESS CARD	Sales Tax	18.61
80194	BUSINESS CARD	E-Book Ethics and the Early Childhood Educator Using the NAEYC COde Third Edition	22.40
80194	BUSINESS CARD	E- Book Anti Bias Education for Young Children and Ourselves Second Edition	36.00
80194	BUSINESS CARD	Shipping	8.00
80194	BUSINESS CARD	E-Book Each and Every Child Teaching Preschool with an Equity Lens	22.40
80194	BUSINESS CARD	E-Book Big Questions for Young Minds Extending Children's thinking	24.00
80194	BUSINESS CARD	From Children's Interest to Children's Thinking Using a Cycle of Inquiry to PPlan Curriculum	28.00
80227	CDE	sales tax	48.60
80227	CDE	SKU 001733 California Preschool Curriculum Frameworks Vol 3 History Social Sci and Sci	72.45
80227	CDE	SKU 001682 California Preschool Curriculum Frameworks Vol 1 Social Emo Develop Lang and Literacy Eng Lang Develop and Math	72.45
80227	CDE	SKU 001681 California Preschool Learning Foundations Vol 1 Social Emo Develop Language and Literacy	65.85
80227	CDE	SKU 001727 California Preschool Learning Foundatio Vol 3 History Social Sci and Sci	65.85
80227	CDE	SKU 001693 California Inf Toddler Learning and Develop Foundations	59.25
80227	CDE	SKU 001716 California Preschool Curriculum Frameworks Vol 2 Vis and Pef Arts Physical Develop and Health	72.45
80227	CDE	SKU 001708 California Preschool Learning Foundations Vol 2 Visual and Perf Arts Physical Develop and Health	65.85
80229	EXCHANGE PRESS INC	Item 3600576 You can't celebrate that	18.00
80229	EXCHANGE PRESS INC	sales tax	6.15
80229	EXCHANGE PRESS INC	Item 3600577 Treasures in the thicket Tesoros en el monte	24.00
80229	EXCHANGE PRESS INC	freight	7.95

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
BOOKS-INSTRUCTIONAL			
80229	EXCHANGE PRESS INC	Item 3600574 Cup a vibrant vessel of learning and creativity	18.00
80230	REDLEAF PRESS	ISBN 9780807759394 Business Adm scale for family child care	155.70
80230	REDLEAF PRESS	ISBN 978-0807755099 School Age rating scale	103.80
80230	REDLEAF PRESS	ISBN 978-0-8077-4773-5 Observations for FCCER-R DVD	63.95
80230	REDLEAF PRESS	ISBN 080774725-4 Family Child Care Emt Rating Scale	77.85
80230	REDLEAF PRESS	ISBN 978-1-60554-466-3 Loose parts 3 inspiring culturally sustainable envt	65.90
80230	REDLEAF PRESS	ISBN 978-080774706-3 Observations for the ECERS-R	63.95
80230	REDLEAF PRESS	ISBN 9780942702033 From teaching to thining	1,358.00
80230	REDLEAF PRESS	sales tax	378.11
80230	REDLEAF PRESS	ISBN 978-1-60554-464-9 Loose parts 2 inspiring play with infants and toddlers	65.90
80230	REDLEAF PRESS	ISBN 978-080774640-0 Infant Toddler Emt Rating Scale	519.00
80230	REDLEAF PRESS	ISBN 978-0807755709 Early Childhood Emt	908.25
80230	REDLEAF PRESS	freight	368.89
80230	REDLEAF PRESS	ISBN 978-1-60554-589-9 Loose parts 4 inspiring 21t century learning	65.90
80230	REDLEAF PRESS	ISBN 978-1-60554-581-3 Inquiry based early learning envt creating support and collaborating	110.85
80230	REDLEAF PRESS	ISBN 978-60554-274-4 Loose parts inspiring play in young children	65.90
80230	REDLEAF PRESS	ISBN 978-080774709-4	63.95
80287	FHEG STORE 1283	Dual Enrollment Text Books	4,835.23
BOOKS-LIBRARY			
80138	SYNCHRONY BANK/AMAZON	Blanket Purchase Order for Amazon	1,000.00
CONTRACT-PERSONAL SERVICE			
80225	ZEE NAJARIAN	Class 20UPD268 How to create a life that you love July 13, 15 2020	87.20
80277	FIDEL GONZALEZ	Counseling Services Spring 2020	1,000.00
CONTRACT-RENT/LEASE			
80031	WHITEMAN HANGAR LLC	Hanger Rental for Aviation FY 2021	48,200.00
80032	AMERICAN AIRPORTS CORPORATION	Tie Down Rental 2021	1,500.00
80033	ABLE AIR CORPORATION	Aircraft Repairs Fiscal Year 2021	45,000.00
80286	EVOQUA WATER TECHNOLOGIES LLC	Renew Evoqua Rental Contract for Deionized Water System. Chemistry Department	1,000.00
CONTRACT-SERVICE			
80030	SPECTRUM BUSINESS	Internet Access Aviation Hanger 2020	5,100.00
80049	DR JAMES CORNELL	Physician Consultant for Reviewing and Approving Health Center Standarized	500.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
		Procedures FY 2021	
80090	U S BANK	Lease Purchase Payment Copier Duplicating Center	3,200.00
80130	ECMC	Grace Counseling Default Prevention and Loantracker Dashboard from 2021	3,200.00
80203	AZTEC SOFTWARE LLC	Aztec's Bridge Series	2,490.00
80203	AZTEC SOFTWARE LLC	Kaplan GED Prep Solution	5,625.00
80203	AZTEC SOFTWARE LLC	Kaplan HiSET Prep Solution	7,500.00
80207	C AUGENTSTEIN CORP	Deputy Navigator Duties Alighing Goals and Objectives	48,000.00
80214	CAPP ASSOCIATES INC	Assessment and Placement Software Maintenance & Upgrade Agreement 070120 to 063021	1,800.00
80231	NOTARY PUBLIC SEMINARS INC	CSE Notay Zoom July 2020 Inv 5641	278.00
80263	OMNIGO SOFTWARE LLC	Omnigo Stay Safe Video 8/31/2020-8/30/2021 billing period	9,777.66
80302	HARDISON CONSULTING	Fin Aid Assistance	10,000.00
EQUIPMENT-COMPUTER			
80183	COMPUTERLAND - SILICON VALLEY	Surface3 With Accessories	3,048.19
80285	DELL MARKETING LP	Dell Chromebook	448.31
80311	APPLE INC	MacBook Pro 16 in	4,130.46
80312	B & H PHOTO VIDEO	Office Of Communications Media Equipment	1,305.59
EQUIPMENT-INSTRUCTIONAL			
80139	SYNCHRONY BANK/AMAZON	Spigen Tough Armor Pro Designed for Ipad Pro 12.9 Case 2020 - black Quantity 15	493.87
80250	ALLSTAR FIRE EQUIPMENT INC	sales tax	25.09
80250	ALLSTAR FIRE EQUIPMENT INC	Item 100005368 Gasket	244.80
80250	ALLSTAR FIRE EQUIPMENT INC	freight	14.20
80283	UNITED SCOPE LLC	40X-1000X LED Lab Binocular Compound Microscope w 3D Two-Layer MechStage and Eyepiece	190.68
80283	UNITED SCOPE LLC	sales tax	19.54
80306	APPLE INC	iPad Prod 128 GB Qty 8 With AppleCare	7,430.18
FURNITURE-FURNITURE			
76726	BKM OFFICE ENVIRONMENTS INC	Financial Aid Reconfiguration Per Quote 36497	7,983.31
OTHER SERVICES-OTHER SERVICE			
79985	DIANA BRANDIN	Diana Brandin Invoice #GCC.06.11.19.2020 ASL Interpreting for "Deconstructing Racism" Workshops	3,882.50
79987	STUDENT INSURANCE	Student Insurance	59,820.00
80027	ANNA BRODY	Class 20UCA050 Intro to Sewing online 060620	74.50
80045	BUSINESS CARD	Viasat Internet Baja Station Internet Services FY 2021	2,000.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
80104	VALSOFT CORPORATION INC - SARS SOFTWARE PRODUCTS INC	Annual Renewal of SARS Messesage for 07/01/2020-06/30/2021	2,100.00
80132	SOUTHLAND DISPOSAL COMPANY	Roll Off Fire Academy	1,000.00
80233	HAAS FACTORY OUTLET	Preventative Maintenance Per Agreement	24,216.00
80242	GOENGINEER INC	Quote 45524 - Annual Subscription Service for SolidWorks Educational Network License 100 Users Quote 45524	3,000.00
80264	DIANA BRANDIN	Diana Brandin Invoice #GCC.Summer.06.20 Contract Real-Time Captioning	975.00
80265	DIANA BRANDIN	Diana Brandin Invoice #GCC.Summer.07.20 Contract Real-Time Captioning for July 2020	1,803.75
80294	T-MOBILE	Hotspots	25,000.00
PRINTING-CATALOG/SCHEDULE			
80055	DIRECT MAIL SOURCE INC	CSE2020 PostCards ADV Inv 31762	639.45
PRINTING-MISC			
80140	THE KEYS TO RECOVERY NEWSPAPER, INC	Confirming PO for Keys To Recovery Per Invoice 2182 Dated 7/7/2020	600.00
SOFTWARE-MULTI USER			
80115	STUDICA INC	Harmony 20 Premium Educational and Storyboard Pro 7 Institution Quantity 30 Per Quote 77976	13,350.00
80116	STUDICA INC	Harmony 20 Premium Educational and Storyboard Pro 7 Student Quantity 22 Per Quote 77978	4,950.00
80299	BLACKBAUD INC	AcademicWorks Scholarship Software Annual Service Fee	9,724.05
SUBSCRIPTIONS-SUBSCRIPTION SERVICES			
80290	GOVERNMENTJOBS.COM INC	NEOGOV	28,957.65
SUPPLIES-INSTRUCTIONAL			
79906	TURNITIN LLC	SimCheck	13,940.59
79976	CONCOURSE TEAM EXPRESS LLC	Item CKCCPRO1X-MAR Adult Sys7 Axis Pro Catchers Set Maroon	2,190.00
79976	CONCOURSE TEAM EXPRESS LLC	sales tax	224.48
79988	TOP PHARMACY	Face Shields	1,000.00
79988	TOP PHARMACY	Tax	102.50
79988	TOP PHARMACY	Delivery Estimate Only	30.00
80002	BIBLIOTHECA LLC	Biblioteca Invoice SO-US16014	2,097.00
80011	OFFICE DEPOT	Item 806858 Expo Low Oder Black Marker	83.10
80011	OFFICE DEPOT	Sales Tax	14.58
80011	OFFICE DEPOT	Item 259271 Expo Dry Erase Markers	29.13
80011	OFFICE DEPOT	Item 256861 Expo Low Odor Markers Red	30.09
80016	FHEG STORE 1283	Book Vouchers for Summer Bridge	50,000.00
80018	FHEG STORE 1283	Book Support - Learning Communities	5,000.00
80019	YERANUI BARSEGYAN	Reimbursement for Supplies - Summer Bridge	200.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
80020	YERANUI BARSEGYAN	Reimbursement for Supplies - Learning Communities	200.00
80021	CHRISTINA SHELDON	Reimbursement for Supplies	40.78
80025	SYNCHRONY BANK/AMAZON	sales tax	28.11
80025	SYNCHRONY BANK/AMAZON	Amir Digital Scale 500g	274.21
80026	HOME TRAINING TOOLS LTD	Item RM-ROCK75 Rocks Minerals Earth Sci Collection 75 specimens	4,616.50
80026	HOME TRAINING TOOLS LTD	sales tax	473.19
80034	BUSINESS CARD	Fuel for Aviation FY 2021	46,200.00
80037	GUIDO GIRARDI	Blanket Reimbursement dept supplies FY2021	1,000.00
80038	TOOL SHACK INC	Blanket theatre supplies FY2021 Authorized signatures Guido Girardi, Marco Navaro and Nathan Milisavijevich	1,000.00
80039	VIRGIL'S GLENDALE HARDWARE CTR	Blanket theatre supplies FY2021 Authorized signatures Guido Girardi, Marco Navaro and Nathan Milisavijevich	1,500.00
80040	HOME DEPOT	Blanket theatre dept supplies FY2021 Authorized signatures Guido Girardi, Marco Navaro and Nathan Milisavijevich	1,500.00
80041	GUIDO GIRARDI	Blanket performing arts supplies FY2021	1,000.00
80042	BUD'S LITES	Blanket theatre supplies FY2021 Authorized signatures Guido Girardi, Marco Navaro and Nathan Milisavijevich	2,000.00
80043	BUSINESS CARD	Movie Magic	900.00
80107	VERNIER SOFTWARE & TECHNOLOGY LLC	Chemistry Blanket PO for Supplies Valid 7/1/20-6/30/21 Authorized Users : Sevada Chamras, Melina Allahverdi, Anahit Tosunyan, Alex Giilewski	2,000.00
80108	VWR INTERNATIONAL	Chemistry Blanket PO for Supplies Valid 7/1/20-6/30/21 Authorized Users :Sevada Chamras, Melina Allahverdi, Anahit Tosunyan, Alex Giilewski	2,000.00
80109	AIRGAS USA LLC	Chemistry Blanket PO for Supplies Valid 7/1/20-6/30/21 Authorized Users :Sevada Chamras, Melina Allahverdi, Anahit Tosunyan, Alex Giilewski	300.00
80110	SIGMA-ALDRICH INC	Chemistry Blanket PO for Supplies Valid 7/1/20-6/30/21 Authorized Users :Sevada Chamras, Melina Allahverdi, Anahit Tosunyan, Alex Giilewski	4,000.00
80111	CHATSWORTH GLOVES INC	Chemistry Blanket PO for Supplies Valid 7/1/20-6/30/21 Authorized Users :Sevada Chamras, Melina Allahverdi, Anahit Tosunyan, Alex Giilewski	3,000.00
80112	FISHER SCIENTIFIC COMPANY	Chemistry Blanket PO for Supplies Valid 7/1/20-6/30/21 Authorized Users :Sevada Chamras, Melina Allahverdi, Anahit Tosunyan, Alex Giilewski :	7,000.00
80113	FLINN SCIENTIFIC	Chemistry Blanket PO for Supplies Valid 7/1/20-6/30/21 Authorized Users :Sevada Chamras, Melina Allahverdi, Anahit Tosunyan, Alex Giilewski	10,000.00
80126	ALLSTAR FIRE EQUIPMENT INC	Item FF1-D Timberline Hand held hose clamp	2,267.40

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
		for DJ hose	
80126	ALLSTAR FIRE EQUIPMENT INC	sales tax	985.85
80126	ALLSTAR FIRE EQUIPMENT INC	Item TV15-NH-10NP Alum Inline Tee	339.80
80126	ALLSTAR FIRE EQUIPMENT INC	Item NZ-DR60-15NH Alum Dul Range Wildland Nozzle	501.30
80126	ALLSTAR FIRE EQUIPMENT INC	Item DP15-800ECO Key Hose White all poly	5,178.00
80126	ALLSTAR FIRE EQUIPMENT INC	Item SOV-SW-15NH Alum Bale Shutoff Swivle Inlet	868.50
80126	ALLSTAR FIRE EQUIPMENT INC	Item HP100 Hose Pack True North	802.80
80133	JANET MARGOSIAN	Reimbursement CDC instructional supplies	78.92
80137	B & H PHOTO VIDEO	Theatre Arts Order	803.13
80142	TOP PHARMACY	Surgical Mask Box of 50	170.00
80142	TOP PHARMACY	Face Shields	320.00
80142	TOP PHARMACY	K95 No Filter 2 Per Pack	700.00
80142	TOP PHARMACY	Tax	121.98
80143	GRACE TRAINING SUPPLY INC	ADN Student Kits Per Quote GCC-7-16-20 Dated 7/16/20	2,250.00
80143	GRACE TRAINING SUPPLY INC	Tax	230.63
80144	GRACE TRAINING SUPPLY INC	EMT Student Kits Per Quote GCC-7-15-20 Dated 7/15/20	3,250.00
80144	GRACE TRAINING SUPPLY INC	Tax	333.13
80185	SOS SURVIVAL PRODUCTS	Item 12260 Backboard Plastic w Straps	149.00
80185	SOS SURVIVAL PRODUCTS	Sales Tax	49.95
80185	SOS SURVIVAL PRODUCTS	Item 45700 Hand Wrist Splint 12 Cardboard	1.82
80185	SOS SURVIVAL PRODUCTS	Item 45663 Cervical Collar ADJUSTABLE	33.90
80185	SOS SURVIVAL PRODUCTS	Item 3516EMT2 EMT DELUXE Responder Kit	298.00
80185	SOS SURVIVAL PRODUCTS	Freight	55.00
80185	SOS SURVIVAL PRODUCTS	Item 45750 Leg Splint 28 Cardboard	2.58
80185	SOS SURVIVAL PRODUCTS	Item 45725 Arm Splint 18 Cardboard	1.98
80206	TERI ISMAIL	Reimbursement summer camp supplies	232.50
80215	CAPP ASSOCIATES INC	Math Diagnostics Testing Units	107.25
80226	ARASELI PEREZ	Reimbursement CDC supplies	37.14
80232	HASCO OIL COMPANY	Mobil Supplies Per Quote 0234336	883.70
80238	SHELLEY ANDERSON	Reimbursement CDC supplies	84.84
80241	CG TECH	Vericut Maintenance Per Quote 00198813	1,000.00
80257	FHEG STORE 1283	WebCam - Learning Communities	440.45
80258	FHEG STORE 1283	Recruiting and Retaining - Learning Communities	385.32
80267	SYNCHRONY BANK/AMAZON	Kimberly-Clark V30 Nemesis Safety Eyewear	218.95
80267	SYNCHRONY BANK/AMAZON	Tax	37.34
80272	FHEG STORE 1283	10 Copies Black Minds Matter	311.46
80301	AVID	AVID License Renewal FY 2021	4,500.00
80313	BUSINESS CARD	Blanket Purchase Order for Fire Academy	3,000.00

SUPPLIES-LAB

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

07/01/20 - 07/31/20

August 18, 2020

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-LAB			
80062	BIO CORPORATION	Biology Division Blanket PO for Supplies 7/1/2020 - 6/30/2021. Authorized users: Joseph Soriano & Naira Khudaverdyan	1,500.00
80063	BIO-RAD LABORATORIES	Biology Division Blanket PO for supplies valid 7/1/2020-6/30/2021. Authorized users: Joseph Soriano and Naira Khudaverdyan	300.00
80064	CAROLINA BIOLOGICAL SUPPLY CO.	Biology Division Blanket PO for supplies valid 7/1/2020-6/30/2021. Authorized users: Joseph Soriano and Naira Khudaverdyan	3,000.00
80065	VWR INTERNATIONAL	Biology Division Blanket PO for supplies valide 7/1/2020-6/30/2020. Authorized users: Joseph Soriano and Naria Khudaverdyan	3,000.00
80066	CHATSWORTH GLOVES INC	Biology Division Blanket PO for supplies valid 7/1/2020-6/30/2021. Authorized users: Joseph Soriano and Naira Khudaverdyan	1,000.00
80067	EDVOTEK INC	Biology Division Blanket PO for supplies valid 7/1/2020-6/30/2021. Authorized users: Joseph Soriano and Naira Khudaverdyan.	1,250.00
80068	FISHER SCIENTIFIC COMPANY	Biology Division Blanket PO for supplies valid 7/1/2020-6/30/2021. Authorized users: Joseph Soriano and Naira Khudaverdyan	500.00
80069	HARDY DIAGNOSTICS	Biology Division Blanket PO for supplies valid 7/1/2020-6/30/2021. Authorized users: Joseph Soriano and Naira Khudaverdyan	1,000.00
80070	KLM BIOSCIENTIFIC	Biology Division Blanket PO for supplies valid 7/1/2020-6/30/2021. Authorized users: Joseph Soriano and Naira Khudaverdyan	300.00
80071	LARAGEN INC	Biology Division Blanket PO for Supplies valid 7/1/2020-6/30/2021. Authorized user: Shelley Thai	300.00
80073	KEITH CONOVER	Biology Division Blanket PO for supplies valid 7/1/2020-6/30/2021. Authorized user: Keith Conover	500.00
SUPPLIES-OFFICE			
80010	OFFICE DEPOT	Item 1389070 Omar Medical Supplie First Aid	42.59
80010	OFFICE DEPOT	Sales Tax	16.43
80010	OFFICE DEPOT	Item 961693 Dry- Erase Board	32.99
80010	OFFICE DEPOT	Item 307512 Dry Erase Eraser	1.63
80010	OFFICE DEPOT	Item 558149 Lysol Wipes	20.98
80010	OFFICE DEPOT	Item 947019 Gel Mouse Pad	37.98
80010	OFFICE DEPOT	Item 738618 Dry Erase Markers	2.45
80010	OFFICE DEPOT	Item 543280 Manila File Folders	21.74
80074	THE BIG CHEESE RODENT FACTORY	Biology Division Blanket PO for supplies valid 7/1/2020-6/30/2021. Authorized user: Joseph Beeman	800.00
80075	KEITH CONOVER	Biology Division Blanket PO for supplies valid 7/1/2020-6/30/2021. Authorized user: Keith Conover	500.00
80077	ANDERSEN'S PET SHOP	Biology Division Blanket PO for supplies valid 7/1/2020-6/30/2021. Authorized user: Francisco Gago	200.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
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07/01/20 - 07/31/20

August 18, 2020

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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SUPPLIES-OFFICE

80123	OFFICE DEPOT	Sales Tax	11.98
80123	OFFICE DEPOT	HP 26A - CF 226A Item 246428	116.87
80198	SYNCHRONY BANK/AMAZON	130W 4.5mm Ac Adapter Charger Power	239.95
		Supply for Dell XPS 15	
80198	SYNCHRONY BANK/AMAZON	Logitech C270 Desktop or Laptop Webcam	236.00
80198	SYNCHRONY BANK/AMAZON	Sales Tax	75.17
80198	SYNCHRONY BANK/AMAZON	VicTsing Wireless Mouse	146.90
80295	iPROMOTEu	2000 Source Mask Per Quote 10123	4,380.00
80298	SYNCHRONY BANK/AMAZON	freight	180.11
80298	SYNCHRONY BANK/AMAZON	Jarlink Sticky note set	2,005.49
80298	SYNCHRONY BANK/AMAZON	Sticky Note set w bookmark	1,756.65
80298	SYNCHRONY BANK/AMAZON	Welza Sticky Note set	86.20
80298	SYNCHRONY BANK/AMAZON	Nliblu Why Worry Be Happy stress balls 24	293.37
80298	SYNCHRONY BANK/AMAZON	sales tax	316.16
80298	SYNCHRONY BANK/AMAZON	Frito lay ultimate snack assortment	423.50
80298	SYNCHRONY BANK/AMAZON	Notebook Kraft Paper 24pk	524.79

TRAVEL-CONFERENCE

80047	CAROLYN DARIN	NCDA Virtual Conf 7/8/2020 Inv 50937	250.00
80121	CCCAOE	Leadership Academy Registration payment Inv 206505 for Marisela Canela	650.00
80124	EMMA SANCHEZ	Reimbursement CCEMC Registration for Annual Dual Enrollment Summit	175.00
80262	CCEMC	Payment for Registrations for Marth Cueva and Meg Chil-Geveryan for CCEMC Inv 1495 & 1499	350.00

\$647,186.12

Fund: 09 STUDENT FINANCIAL AID

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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CONTRACT-PERSONAL SERVICE

80303	CINDY HSIEH	Financial Aid Services - identifying and awarding GCCPromise students 2021	25,000.00
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\$25,000.00

Fund: 18 SELF INSURANCE

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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**GLENDALE COMMUNITY COLLEGE DISTRICT
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Fund: 18

SELF INSURANCE

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
FURNITURE-FURNITURE			
80193	INDOFF INCORPORATED	Ergo Equipment Per Proposal Arm Pads	88.56
80246	INDOFF INCORPORATED	Ergo Equipment Per Proposal Corner Sleeve	59.98
			<hr/>
			\$148.54

Fund: 59

PROFESSIONAL DEVELOPMENT CENTER

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
BOOKS-INSTRUCTIONAL			
80280	SYNCHRONY BANK/AMAZON	Project Management Books Qty 16	1,189.31
CONTRACT-PERSONAL SERVICE			
80187	TREVOR MURG	Training Services for PDC 2021PDC SolidWorks Blanket 2020	20,000.00
CONTRACT-SERVICE			
79994	SOUTHLAND DISPOSAL COMPANY	PDC Blanket FY2021	1,500.00
79995	DEWEY PEST CONTROL	PDC Blanket FY2021	1,200.00
79996	MINERVA TORRES	PDC Blanket Cleaning Services FY2021	10,000.00
80001	R & R IMPRESSIONS	PDC Printing Blanket FY2021	6,000.00
80006	QUENCH USA INC	PDC Blanket Water Service FY2021	600.00
80120	CAREER STRATEGIES TEMPORARY INC	Add funds blanket	5,000.00
80120	CAREER STRATEGIES TEMPORARY INC	Blanket PDC Temp Services FY20	80,000.00
80188	MARK HULDERMAN	Training Services for PDC Fiscal Year 2021	15,000.00
80189	COACH RAFFI LLC	Training Services for PDC Fiscal Year 2021	15,000.00
80190	FRANK J ARANDA	Training Services for PDC Fiscal Year 2021	75,000.00
80191	ALMA PAMELA SHRODER	Consulting and Program Administration 2021	85,000.00
80192	UP AND RUNNING CNC CONSULTING	Training Services for PDC Fiscal Year 2021	75,000.00
80195	MADWIRE LLC	Marketing & Training Services	26,000.00
80199	JOSE I RODRIGUEZ	PDC Landscaping Blanket FY 20/21	4,700.00
80200	FEDERAL EXPRESS CORP	PDC Blanket Mailings FY2021	500.00
80201	UNITED PARCEL SERVICE	PDC Blanket Mailings / Freight FY2021	1,500.00
EQUIPMENT-OFFICE			
79999	EAGLE ONE PROTECTION	PDC Monitoring Security System FY2021	500.00
MAINT AGREEMENT-COMPUTERS			
79989	CG TECH	Vericut Software and Maintenance 1Augl2020 to 31Jul2020 Quote 00204838	1,300.00
OTHER SERVICES-OTHER SERVICE			
80000	PATON GROUP	Mastercam Per Quote 49230	3,300.00
80005	GLENDALE LATINO ASSOCIATION	GLA 2020 Scholarship Awards Masters Sponsor	275.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
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07/01/20 - 07/31/20

August 18, 2020

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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OTHER SERVICES-OTHER SERVICE

80091	ANI KESHISHIAN	Reimburse Supplies	150.00
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PRINTING-MISC

80119	PRINTEFEX	Envelopes 9x12 white	435.49
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\$429,149.80

Fund: 74 MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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CONTRACT-CONSTRUCTION

78104	MENEMSHA DEVELOPMENT GROUP INC	San Rafael Second Floor Renovation	2,170,353.00
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78104	MENEMSHA DEVELOPMENT GROUP INC	Change Order 3	11,113.00
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78104	MENEMSHA DEVELOPMENT GROUP INC	Change Order 2	35,795.00
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78104	MENEMSHA DEVELOPMENT GROUP INC	Change Order 1	118,024.04
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78511	GREEN CONTRACTOR STUDIO INC	Change Order 1	5,238.00
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78511	GREEN CONTRACTOR STUDIO INC	Admin Window Replacement Project	1,250,000.00
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78511	GREEN CONTRACTOR STUDIO INC	Change Order 3	61,379.00
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78511	GREEN CONTRACTOR STUDIO INC	Change Order 2	218,832.00
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80147	COMMUNICATION CABLING SOLUTIONS INC	Data and Cabling	30,971.19
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CONTRACT-RENT/LEASE

80160	MOBILE MINI STORAGE SOLUTIONS	Storage Containers - Construction	15,000.00
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CONTRACT-SERVICE

71158	HMC ARCHITECTS	ASR 1 Architechtrual Services Additional Services Request 1 - Shoring Wind and Haz Mat	126,720.00
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71158	HMC ARCHITECTS	Reimbursible Expenses	84,000.00
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71158	HMC ARCHITECTS	ASR 3 Storage Area	69,271.00
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71158	HMC ARCHITECTS	ASR 5 Dedicated Thermal Zones	8,510.00
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71158	HMC ARCHITECTS	Renderings	20,000.00
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71158	HMC ARCHITECTS	Supplementary Services - Lab Consultant and A/V Consultant	577,700.00
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71158	HMC ARCHITECTS	Architechtrual Service Science Building	5,096,000.00
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71158	HMC ARCHITECTS	ASR 5	2,875.00
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71158	HMC ARCHITECTS	ASR 4 Acoustical Study	3,520.00
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71158	HMC ARCHITECTS	ASR 2 Bio-Tech	6,000.00
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79973	KOURY ENGINEERING & TESTING	Admin Window Project Per Proposal	7,264.00
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79974	PACIFIC MOBILE STRUCTURES, INC.	Construction Rentals	90,000.00
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79993	LITTLE DIVERSIFIED ARCHITECTURAL CONSULTING INC	PE 2 Add Services 13 Sewer Line Revision	10,700.00
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**GLENDALE COMMUNITY COLLEGE DISTRICT
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Fund: 74

MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE			
80036	RSM DESIGN	Branding and Wayfinding	7,755.00
80048	TIGRAN AKOPYAN	Campus Police Exterior Digital Signage	5,685.00
80078	PERFORMANCE ARCHITECTS INC	Database Upgrade PeopleSoft	42,000.00
80084	HACKING SOLUTIONS	Programming Assistance	25,600.00
80155	LITTLE DIVERSIFIED ARCHITECTURAL CONSULTING INC	PE 2 Add Services 14 Storm Drain	5,100.00
80156	VCA ENGINEERS INC	ALTA Survey Garfield Campus	22,000.00
80228	TIGRAN AKOPYAN	Police Sub Panel C Per Estimate 116498	14,785.00
80251	GAFCON INC	Unifier Implementation Per Proposal	119,195.00
80270	BEHRENS AND ASSOCIATES INC	Environmental Noise Control Services	4,880.00
80281	LITTLE DIVERSIFIED ARCHITECTURAL CONSULTING INC	PE 2 Add Services 15-R1 Telecom Restriping Fire Alarm	13,200.00
80282	LITTLE DIVERSIFIED ARCHITECTURAL CONSULTING INC	Welding Revise Engineering Scope ASR 9-R1	19,700.00
80293	AMPLIFY PROFESSIONAL SERVICES INC	Consulting for Progamming and Tech Support for Oracle and P/S	40,000.00
EQUIPMENT-COMPUTER			
80266	DELL MARKETING LP	Opliplex Micros	3,240.65
EQUIPMENT-FACILITIES			
80098	TRANE US INC	Temp Chiller Rental PE Gym Replacement Project	25,000.00
EQUIPMENT-INSTRUCTIONAL			
79992	INDOFF INCORPORATED	Classroom Furniture Per Quote 8337179	8,451.02
80127	GREENE MANUFACTURING INC	Item GS-967 Hand Grinding Bench	7,782.00
80127	GREENE MANUFACTURING INC	Item GOA-5 Four station oxy-acety table 5x5	4,499.00
80127	GREENE MANUFACTURING INC	Item GQT-1022 Quench Tank	2,322.00
80127	GREENE MANUFACTURING INC	freight	3,089.00
80127	GREENE MANUFACTURING INC	sales tax	1,863.35
80127	GREENE MANUFACTURING INC	Item GAV-5.P Overhead Mount Exhaust Hood	3,576.00
80216	HOWARDS APPLIANCES INC	F21.9 CU FT CRefrigerator and Microwaves for SR Second Floor	2,885.44
80239	GLOBAL EQUIPMENT COMPANY INC	sales tax	125.67
80239	GLOBAL EQUIPMENT COMPANY INC	freight	613.00
80239	GLOBAL EQUIPMENT COMPANY INC	Item WG253639 Strong hold 72x36 Steel Top Work Table	648.00
80239	GLOBAL EQUIPMENT COMPANY INC	Item WGB1588689 Little Giant WA-2872-PB 72x28 Welded Workbench w Pegboard	578.00
80255	INDUSTRIAL METAL SUPPLY CO	sales tax	123.00
80255	INDUSTRIAL METAL SUPPLY CO	Item WELDTABLELG Welding Table Large 1/2X47 W X 95 L X 30.5	1,199.00
OTHER SERVICES-OTHER SERVICE			
79972	B2 ENVIRONMENTAL INC	Air Monitoring and Reporting PE Inc 2 Per Proposal LAP1900069	4,050.00
79980	B2 ENVIRONMENTAL INC	San Fernando Haz Mat survey and Report Per Proposal LA200082	3,100.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
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Fund: 74

MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
80022	ROSENDIN ELECTRIC	HS Electric Cart Station	25,360.00
80035	STUDIO SPECTRUM INC	SR Second Floor Conference Room Per Proposal 1531	23,667.13
80102	H L MOE CO INC	CDC Outside backyard - install new hand free child china lavatory sinks - Covid-19 Per Proposal	9,895.87
80103	AK CONSTRUCTION AND ROOFING INC	AT Roof gutter replacement - Proposal 444754	44,500.00
80106	FENCESCREEN INC	Garfield - Mariposa Bldg. Mesh Fence Signage Quote 106396	7,818.67
80134	STEVENSON	Management Services - Garfield	7,079.05
80220	ANDY'S TRANSFER & STORAGE	Welding Shop Per Estimate	16,870.00
80244	CORNERSTONE CONSTRUCTION SOLUTIONS INC	Foundation Ceiling Replacement Bond Costs	4,742.00
80261	EMCOR SERVICES	Garfield - TR 101 - provide and install a new Fujitsu 1 ton Heat Pump Ductless Split unit. Quote 29622	8,963.00
80316	HELIX COMPUTER SYSTEMS INC	Virtual Hosting Monthly Suport and Updates	10,800.00
80317	CORNERSTONE CONSTRUCTION SOLUTIONS INC	AD 124-R- Electrical and HVAC - Estimate 003848 Bond Costs	3,850.00
			<u>\$10,575,856.08</u>

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

CONSENT CALENDAR NO. 4

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: ACCEPTANCE OF CONTRACT AS COMPLETE –
SAN RAFAEL SECOND FLOOR RENOVATION
PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The Bid Proposals for the San Rafael Second Floor Renovation Project were received on December 4, 2019. The Bid Proposal from Menemsha Development Group was accepted on December 17, 2019. This project is now complete with substantial completion achieved as of June 30, 2020.

Original contract price	\$2,170,353
Amount contract price increased by Change Orders	\$ 166,232
New contract price	\$2,336,585

COMMITTEE HISTORY

College Executive Committee August 11, 2020

FISCAL IMPACT

\$2,336,585. This project is being funded by Measure GC monies.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees accept the contract for the San Rafael Second Floor Renovation Project as complete.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

CONSENT CALENDAR NO. 5

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services

SUBJECT: PROPOSED NEW COURSES

DESCRIPTION OF HISTORY/BACKGROUND

ESL 84 – English as a Second Language North American Pronunciation for Intermediate Students

ESL is designed for ESL students at the high beginning/low intermediate level of English acquisition. This course concentrates on approximating North American pronunciation in the speech of non-native students using a variety of techniques. Practice in the pronunciation of individual sounds, rhythm, lexical and prosodic stress, intonation and phraseology helps students communicate more effectively and helps prepare them for everyday communication activities. In ESL 84, students learn to use formal diction by making oral presentations and participating in class discussions at the high beginning/low intermediate level. They practice expressive speaking, appropriate facial expressions, and hand and body gestures. Lecture 80 hours.

ESL 86 – English as a Second Language North American Pronunciation for Advanced Students

ESL 86 is designed for ESL students at the advanced level of English acquisition. This course concentrates on approximating North American pronunciation in the speech of non-native students using a variety of techniques. Practice in the pronunciation of individual sounds, rhythm, lexical and prosodic stress, intonation and phraseology helps students communicate more effectively and helps prepare them for everyday communication activities. In ESL 86 students learn to use formal diction by making oral presentations and participating in class discussions at an Advanced ESL level. They practice expressive speaking, appropriate facial expressions, and hand and body gestures. Lecture 80 hours.

COMMITTEE HISTORY

Curriculum & Instruction Committee	June 24, 2020 (First Reading)
Curriculum & Instruction Committee	July 8, 2020 (Second Reading)
Academic Affairs Committee	July 15, 2020
College Executive Committee	August 11, 2020

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the new courses as presented.



COURSE OUTLINE: ESL 84

N Non-Credit

COURSE ID

PROPOSAL

COURSE DISCIPLINE : ESL

COURSE NUMBER : 84

COURSE TITLE (FULL) : English as a Second Language North American Pronunciation for Intermediate Students

COURSE TITLE (SHORT) : North American Pron Int

CALIFORNIA STATE UNIVERSITY SYSTEM C-ID :

CATALOG DESCRIPTION

ESL 84 is designed for ESL students at the high beginning/low intermediate level of English acquisition. This course concentrates on approximating North American pronunciation in the speech of non-native students using a variety of techniques. Practice in the pronunciation of individual sounds, rhythm, lexical and prosodic stress, intonation and phraseology helps students communicate more effectively and helps prepare them for everyday communication activities. In ESL 84, students learn to use formal diction by making oral presentations and participating in class discussions at the high beginning/low intermediate level. They practice expressive speaking, appropriate facial expressions, and hand and body gestures. Lecture 80 hours.

CATALOG NOTES

N/A

Total Lecture Units:0.00

Total Laboratory Units: 0.00

Total Course Units: 0.00

Total Lecture Hours:80.00

Total Laboratory Hours: 0.00

Total Laboratory Hours To Be Arranged: 0.00

Total Contact Hours: 80.00



PRECONDITIONS FOR ENROLLMENT

And/Or	Course	Type	Req. Is Being
	ESL - 20 - ENGLISH AS A SECOND LANGUAGE LEVEL 2	Recommended Preparation	Added

ENTRY STANDARDS

	Subject	Number	Title	Description	Include
1	ESL	20	ENGLISH AS A SECOND LANGUAGE LEVEL 2	Approximate standard American pronunciation to be understood by typical fluent speakers of English;	Yes
2	ESL	20	ENGLISH AS A SECOND LANGUAGE LEVEL 2	create verbal and written statements in the present, past, or future tenses related to basic needs and common activities;	Yes
3	ESL	20	ENGLISH AS A SECOND LANGUAGE LEVEL 2	respond to questions about short dialogues, monologues, and reading passages such as those presented in digital recordings or in textbooks;	Yes
4	ESL	20	ENGLISH AS A SECOND LANGUAGE LEVEL 2	compose sentences and simple paragraphs using appropriate subject-verb agreement, tense, aspect (e.g. simple versus progressive), and other standard writing conventions;	Yes
5	ESL	20	ENGLISH AS A SECOND LANGUAGE LEVEL 2	listen to and converse in spoken English about familiar everyday contexts within limited semantic and discourse realms.	Yes

EXIT STANDARDS

- 1 Describe strategies appropriate to improving communication with native speakers.
- 2 Apply segmental phonetic concepts which will improve students' understandability.
- 3 Judge peers' classroom presentations
- 4 Recognize, plan, and monitor features of the English sound system which differ from those of their native languages



STUDENT LEARNING OUTCOMES

- 1 Recognize basic stress, rhythm and intonation patterns to effectively understand words, phrases and short sentences with basic vocabulary.
- 2 Effectively use prosodic features such as stress, rhythm, prominence, thought groups, intonation, linking and reduced speech in a variety of contexts

COURSE CONTENT WITH INSTRUCTIONAL HOURS

	Description	Lecture	Lab	Total Hours
1	<p>PRONUNCIATION-SEGMENTAL FEATURES</p> <p>Places and methods of articulation</p> <ul style="list-style-type: none"> • Lip, tongue, mouth, jaw • Voicing • Aspiration <p>IPA (International Phonetic Alphabet) symbols for vowels and consonants</p> <p>Vowels</p> <ul style="list-style-type: none"> • Comprehension and production of vowel sounds with "high functional load" • Vowel sounds and spellings • Tense and lax vowels • Use of schwa vowels in unstressed syllables • Glides • Diphthongs <p>Consonants</p> <ul style="list-style-type: none"> • Comprehension and production of consonant sounds with "high functional load" <p>Grammatical Endings</p>	35		



	<ul style="list-style-type: none"> • Pronunciation of s/-es endings • Pronunciation of -ed endings 			
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2	PRONUNCIATION-SUPRASEGMENTAL FEATURES Word Stress <ul style="list-style-type: none"> • Primary, Secondary, Unstressed • Prefixes and suffixes • Compound Nouns • Noun-verb Patterns Sentence Stress/Rhythm <ul style="list-style-type: none"> • Content vs. Functional Words • Focus words • Stress for emphasis • Stress for new information • Identify thought groups Intonation <ul style="list-style-type: none"> • Falling intonation • Wh- and Yes/No questions • Tag questions • Items in a series Reduced Speech <ul style="list-style-type: none"> • Linking (consonant-vowel, vowel-vowel) • Phrase/sentence reduction • Modal reduction • Reduction of auxiliary verbs • Reduction of "h" 	20	0	20
	GLOBAL FEATURES <ul style="list-style-type: none"> • Gestures and Body Language • Conversation turn-taking 			



4	LISTENING <ul style="list-style-type: none"> • Reductions in rapid speech • Dictation, cloze exercises • Situational Dialogues • Non-native accents • Comprehension of mini-lectures 	20	0	20
				80

OUT OF CLASS ASSIGNMENTS

- 1 Preparation and practice of oral presentations
- 2 Listening comprehension summaries
- 3 Interviews with native speakers

METHODS OF EVALUATION

- 1 Listening comprehension tests
- 2 A “before and after” individual pronunciation profile performed at the start and end of the semester
- 3 Oral presentations

METHODS OF INSTRUCTION

- Lecture



- Laboratory
- Studio
- Discussion
- Multimedia
- Tutorial
- Independent Study
- Collaboratory Learning
- Demonstration
- Field Activities (Trips)
- Guest Speakers
- Presentations

TEXTBOOKS

Title	Type	Publisher	Edition	Medium	Author	IBSN	Date
Well Said: Pronunciation for Clear Communication	Supplemental	National Geographic	4		Grant, Linda	13: 978130564136 5	2017
Clear Speech	Supplemental	Cambridge	4		Gilbert, Judy	13: 978110865933 8	2017



COURSE OUTLINE: ESL 86

N Non-Credit

COURSE ID

PROPOSAL

COURSE DISCIPLINE : ESL

COURSE NUMBER : 86

COURSE TITLE (FULL) : English as a Second Language North American Pronunciation for Advanced Students

COURSE TITLE (SHORT) : North American Pron Adv

CALIFORNIA STATE UNIVERSITY SYSTEM C-ID :

CATALOG DESCRIPTION

ESL 86 is designed for ESL students at the advanced level of English acquisition. This course concentrates on approximating North American pronunciation in the speech of non-native students using a variety of techniques. Practice in the pronunciation of individual sounds, rhythm, lexical and prosodic stress, intonation and phraseology helps students communicate more effectively and helps prepare them for everyday communication activities. In ESL 86 students learn to use formal diction by making oral presentations and participating in class discussions at an Advanced ESL level. They practice expressive speaking, appropriate facial expressions, and hand and body gestures. Lecture 80 hours.

CATALOG NOTES

N/A

Total Lecture Units:0.00

Total Laboratory Units: 0.00

Total Course Units: 0.00

Total Lecture Hours:80.00

Total Laboratory Hours: 0.00

Total Laboratory Hours To Be Arranged: 0.00

Total Contact Hours: 80.00



PRECONDITIONS FOR ENROLLMENT

And/Or	Course	Type	Req. Is Being
	ESL - 30 - ENGLISH AS A SECOND LANGUAGE LEVEL 3	Recommended Preparation	Added

ENTRY STANDARDS

	Subject	Number	Title	Description	Include
1	ESL	30	ENGLISH AS A SECOND LANGUAGE LEVEL 3	Write paragraphs at the low-intermediate level with sufficient unity;	Yes
2	ESL	30	ENGLISH AS A SECOND LANGUAGE LEVEL 3	develop coherence and mechanical accuracy;	Yes
3	ESL	30	ENGLISH AS A SECOND LANGUAGE LEVEL 3	demonstrate mastery of grammatical structures studied at a level sufficient to pass unit tests and the divisional grammar mastery test for this level;	Yes
4	ESL	30	ENGLISH AS A SECOND LANGUAGE LEVEL 3	converse at a functional level adequate for everyday use on the campus and in the community;	Yes
5	ESL	30	ENGLISH AS A SECOND LANGUAGE LEVEL 3	respond to questions about recorded and live speeches, dialogues, role plays, and lectures;	Yes
6	ESL	30	ENGLISH AS A SECOND LANGUAGE LEVEL 3	decode 2,500-word reading passages,, respond to inference and recall questions, and utilize a monolingual English dictionary to advantage.	Yes

EXIT STANDARDS

- 1 Implement strategies appropriate to improving communication with native speakers.



- 2 Apply suprasegmental phonetic features which will improve students' understandability.
- 3 Recognize differences in American dialects.
- 4 Recognize, plan, and monitor features of the English sound system which differ from those of their native languages
- 5 Practice culturally appropriate presentation styles, using effective body language.

STUDENT LEARNING OUTCOMES

- 1 Understand and analyze prosodic features such as stress, rhythm, prominence, thought groups, intonation, linking and reduced speech as used in a variety of contexts
- 2 Effectively use prosodic features such as stress, rhythm, prominence, thought groups, intonation, linking and reduced speech in a variety of contexts

COURSE CONTENT WITH INSTRUCTIONAL HOURS

	Description	Lecture	Lab	Total Hours
1	<p>A. PRONUNCIATION-SEGMENTAL FEATURES</p> <p>Places and methods of articulation</p> <ul style="list-style-type: none"> • Lip, tongue, mouth, jaw • Voicing • Aspiration <p>IPA (International Phonetic Alphabet)symbols for vowels and consonants</p> <p>Vowels</p> <ul style="list-style-type: none"> • Review production of vowel sounds with “high functional load” • Vowel sounds and spelling • Tense and lax vowels • Use of the schwa vowel in unstressed syllables • Glides • Diphthongs • R-controlled vowels 	20		



	<p>Consonants</p> <ul style="list-style-type: none"> • Review production of consonant sounds with “high functional load” • Consonant clusters • Flap “t” <p>Grammatical Endings</p> <ul style="list-style-type: none"> • Pronunciation of s/-es endings <p>Pronunciation of -ed endings</p>			
2	<p>PRONUNCIATION-SUPRASEGMENTAL FEATURES</p> <p>Word Stress</p> <ul style="list-style-type: none"> • Review Primary, secondary, unstressed syllables • Prefixes and suffixes • Compound nouns • Noun-Verb patterns • Phrasal verbs <p>Sentence Stress/Rhythm</p> <ul style="list-style-type: none"> • Review Content vs. Function words • Focus words • Stress for emphasis • Stress for new information • Divide streams of speech into thought groups <p>Intonation</p> <ul style="list-style-type: none"> • Falling Intonation • Wh- and Yes/No questions <p>Reduced Speech</p> <ul style="list-style-type: none"> • Linking (consonant-vowel, vowel-vowel) • Phrase/sentence reduction • Modal reduction • Reduction of auxiliary verbs • Reduction of “h” 	35		



3	GLOBAL FEATURES <ul style="list-style-type: none"> Gestures and body language 	5	0	5
4	LISTENING <ul style="list-style-type: none"> Reductions in rapid speech Dictation, Cloze exercises Situational dialogues Non-native accents Comprehension of lectures 	20	0	20
				80

OUT OF CLASS ASSIGNMENTS

- 1 Preparation and practice of oral presentations
- 2 Listening comprehension summaries
- 3 Interviews with native speakers

METHODS OF EVALUATION

- 1 Listening comprehension tests
- 2 A "before and after" individual pronunciation profile performed at the start and end of the semester
- 3 Oral presentations

METHODS OF INSTRUCTION

- Lecture



- Laboratory
- Studio
- Discussion
- Multimedia
- Tutorial
- Independent Study
- Collaboratory Learning
- Demonstration
- Field Activities (Trips)
- Guest Speakers
- Presentations

TEXTBOOKS

Title	Type	Publisher	Edition	Medium	Author	IBSN	Date
Well Said: Pronunciation for Clear Communication	Supplemental	National Geographic	4		Grant, Linda	13: 978130564136 5	2017
Clear Speech	Supplemental	Cambridge	4		Gilbert, Juday	13: 978110865933 8	2017

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

CONSENT CALENDAR NO. 6

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services
PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services
SUBJECT: REVISED COURSES

DESCRIPTION OF HISTORY / BACKGROUND

The attached document represents changes to courses that have been vetted by the divisions and approved by the Curriculum & Instruction (C&I), Academic Affairs, and College Executive Committees.

COMMITTEE HISTORY

See the dates listed on the attached document.

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the revised courses as presented.

Course Revisions

Course Number	Type of Change	Curriculum and Instruction Approval	Academic Affairs Committee Approval	College Executive Review
JOURN 102, 103, 104, 106, 107, 110	Change in Catalog Description	(June 24, 2020 1 st Reading, July 8, 2020 2 nd Reading)	July 15, 2020	August 11, 2020
MUSIC 100	Change in Prerequisite	(June 24, 2020 1 st Reading, July 8, 2020 2 nd Reading)	July 15, 2020	August 11, 2020

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

CONSENT CALENDAR NO. 7

STAFFING REPORT NO. 2

TO: BOARD OF TRUSTEES

SUBMITTED: David Viar, Superintendent/President

REVIEWED BY: Victoria Simmons, Vice President
Human Resources

PREPARED BY: Frinna De La Cruz, Admin Asst IV-Confidential

SUBJECT: ACADEMIC, CLASSIFIED, ADMINISTRATOR, AND ALL
OTHER TEMPORARY EMPLOYEE ACTIONS REPORTS

Pursuant to Board Policy 7110, Delegation of Authority, the Superintendent/President has authorized the attached personnel actions. The actions are consistent with federal and state laws and regulations, District policies and regulations, the District budget, and relevant collective bargaining agreements.

The Superintendent/President recommends that the Board of Trustees confirm the following staffing reports:

Academic Report – Action Order
Classified Report – Action Order
Administrator Report
All Other Temporary Employee Actions Report
Student Employee Reports

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ACADEMIC									
New Hires									
Kocol, Mr. Aleksander	Kinesiology Division	Kinesiology Instructor / Head Baseball Coach	08/31/20 -	01 0100 0 083500 1110		C IV-5		100	New Hire Full Time Tenure Track
Labadzhyan, Mr. Gagik	Physical Science Division	Chemistry Instructor	08/31/20 -	01 0100 0 190500 1110		AC IV-8		100	New Hire Full Tenure-Track
All Other Academic Actions									
Abramyan, Ms. Melinea Diana	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 1300 0 663200 1450	NTE 80 hrs	C IV-1		100	Adjunct Hourly Rate
Acosta, Mrs. Gail A.	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C III-4		100	Adjunct Hourly Rate
Adams, Mr. Eugene E III	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 1300 0 663200 1450	NTE 192 hrs	C III-1		100	Adjunct Hourly Rate
Arakelyan, Dr. Ovanes	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C IV-3		100	Adjunct Hourly Rate
Arellano, Mrs. Stephanie L.	Health Sciences Division	Nursing Adjunct	06/15/20 - 07/24/20	03 1150 9 120300 1315	16 hrs/wk	C III-1		100	Adjunct Hourly Rate
Beheshti, Ms. Bahareh	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 1300 0 663200 1450	NTE 368 hrs	C IV-3		100	Adjunct Hourly Rate
Biagini, Mrs. Catherine Chan	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C II-2		100	Adjunct Hourly Rate
Bishop, Mr. Ryan	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 1300 0 663200 1450	NTE 368 hrs	C IV-2		100	Adjunct Hourly Rate
Carrillo, Ms. Diana	DSPS	Adjunct DSPS Counselor	08/05/20 - 12/16/20	01 2200 0 642000 1450	NTE 23 hrs/wk	C IV-1		100	Adjunct Hourly Rate
Cason, Ms. Meghan Gaynor	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	01 1000 0 612000 1430		C IV-4		100	Adjunct Hourly Rate
Cason, Ms. Meghan Gaynor	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	03 0610 0 632100 1430		C IV-4		100	Adjunct Hourly Rate
Coates, Ms. Spenser Jane	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	03 0610 0 632100 1430		C III-6		100	Adjunct Hourly Rate
Coates, Ms. Spenser Jane	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	01 1000 0 612000 1430		C III-6		100	Adjunct Hourly Rate
Coulter, Mr. Christian E	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C III-4		100	Adjunct Hourly Rate
Cribbs, Ms. Margaret	Library and Learning Resources	Library Adjunct	08/24/20 - 12/16/20	03 0610 0 632100 1430		C III-6		100	Adjunct Hourly Rate
Cribbs, Ms. Margaret	Library and Learning Resources	Library Adjunct	08/24/20 - 12/16/20	01 1000 0 612000 1430		C III-6		100	Adjunct Hourly Rate
Darin, Mrs. Carolyn V.	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 1300 0 663200 1450	NTE 368 hrs	C IV-6		100	Adjunct Hourly Rate

01 = Day
 02 = Evening
 03 = Non-Credit

Rate Legend
 C = Classified Salary Schedule
 Example: C 1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Dicken, Mrs. Cynthia Jo Bourquin	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C IV-1		100	Adjunct Hourly Rate
Fejtek, Mrs. Stela	DSPS	Adjunct Learning Disability Specialist	08/31/20 - 12/16/20	01 2200 0 642000 1310		C IV-6		100	Adjunct Hourly Rate
Grenot, Ms. Teresa L	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	01 1000 0 612000 1430		C IV-3		100	Adjunct Hourly Rate
Grenot, Ms. Teresa L	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	03 0610 0 632100 1430		C IV-3		100	Adjunct Hourly Rate
Hechanova, Mrs. Marjorie Co	Health Sciences Division	Nursing Adjunct	07/20/20 - 08/21/20	01 0100 0 120300 1315	24 hrs/wk	C IV-2		100	Adjunct Hourly Rate
Ion, Mr. Charles	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C III-6		100	Adjunct Hourly Rate
Khachikian, Ms. Angela	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	01 1000 0 612000 1430		C III-1		100	Adjunct Hourly Rate
Knotts, Ms. Karen	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	01 1000 0 612000 1430		C III-6		100	Adjunct Hourly Rate
Knotts, Ms. Karen	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	03 0610 0 632100 1430		C III-6		100	Adjunct Hourly Rate
Midell, Mr. David A	DSPS	Adjunct High Tech Specialist	08/31/20 - 12/16/20	03 2200 0 642000 1310	NTE 17 hrs/wk	C IV-3		100	Adjunct Hourly Rate
Mittelberg, Mr. Gary	Health Sciences Division	Nursing Adjunct	07/01/20 - 07/24/20	03 3920 0 120300 1315	9 hrs/wk	C IV-6		100	Adjunct Hourly Rate
Nagatani, Mr. Ken	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C IV-4		100	Adjunct Hourly Rate
Picerno, Mia M	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	01 1000 0 612000 1430		C III-1		100	Adjunct Hourly Rate
Picerno, Mia M	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	03 0610 0 632100 1430		C III-1		100	Adjunct Hourly Rate
Pineda, Ms. Cathlene Jean	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C IV-3		100	Adjunct Hourly Rate
Protich, Ms. Anita Mary	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C III-3		100	Adjunct Hourly Rate
Rios, Mr. Christopher A	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C III-1		100	Adjunct Hourly Rate
Romero, Alberto C	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	01 1000 0 612000 1430		C IV-1		100	Adjunct Hourly Rate
Sheldon, Ms. Christina	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	01 1000 0 612000 1430		C IV-4		100	Adjunct Hourly Rate
Sheldon, Ms. Christina	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	03 0610 0 632100 1430		C IV-4		100	Adjunct Hourly Rate

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Sherman, Mr. James	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	01 1000 0 612000 1430		C IV-6		100	Adjunct Hourly Rate
Shows, Mr. Aaron	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C IV-1		100	Adjunct Hourly Rate
Stuntz, Dr. Lori Ann	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C IV-2		100	Adjunct Hourly Rate
Sullivan, Dr. Christopher L.	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C IV-1		100	Adjunct Hourly Rate
Sullivan, Ms. Patricia	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	01 1000 0 612000 1430		C IV-6		100	Adjunct Hourly Rate
Sullivan, Ms. Patricia	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	03 0610 0 632100 1430		C IV-6		100	Adjunct Hourly Rate
Sze, Ms. Yui	Health Sciences Division	Nursing Adjunct	06/15/20 - 07/31/20	03 3853 0 120300 1315	16 hrs/wk	C IV-1		100	Adjunct Hourly Rate
Tan, Miss Angie-Kolleen Sandico	Health Sciences Division	Nursing Adjunct	06/15/20 - 07/24/20	03 1150 9 120300 1315	9 hrs/wk	C IV-1		100	Adjunct Hourly Rate
Ter-Kazaryan, Ms. Marine	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C III-6		100	Adjunct Hourly Rate
Toros-Adami, Mr. Varand	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C III-1		100	Adjunct Hourly Rate
Torres, Mr. Raul A	Health Sciences Division	Nursing Adjunct	06/15/20 - 08/21/20	03 1150 9 120300 1315	24 hrs/wk	C II-1		100	Adjunct Hourly Rate
Vazquez-Gonzalez, Ms. Cynthia Irene	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 1300 0 663200 1450	NTE 192 hrs	C IV-1		100	Adjunct Hourly Rate
Waterman, Mr. James Rocchio	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C IV-1		100	Adjunct Hourly Rate
Yau, Ms. Stephanie	Student Services	Adjunct Counselor	08/31/20 - 12/16/20	03 1300 0 663200 1450	NTE 320 hrs	C IV-1		100	Adjunct Hourly Rate
Zollman, Ms. Andrea S	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	03 0610 0 632100 1430		C III-4		100	Adjunct Hourly Rate
Zollman, Ms. Andrea S	Library and Learning Resources	Librarian Adjunct	08/24/20 - 12/16/20	01 1000 0 612000 1430		C III-4		100	Adjunct Hourly Rate
Arellano, Mrs. Stephanie L.	Health Sciences Division	Nursing Adjunct	06/01/20 -			C III-1			Advancement on Salary
Baghoomian, Mr. Zorik	Credit ESL Division	Credit ESL Adjunct	07/01/20 -			C IV-2			Advancement on Salary
Robiglio, Ms. Deborah Virginia	Continuing and Community Ed Center	Noncredit ESL Instructor			6 hrs/wk	\$62.91/hr			Correction to the Board: 3/17/20 - Stipend Hourly Rate

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Cruz, Andres E	Continuing and Community Ed Center	Noncredit ESL Adjunct			6 hrs/wk	C III-4			Correction to the Board: 3/17/20 - Stipend Hours
Manooki, Ms. Nareh	Office of VP Instructional Services	Tech and Aviation Adjunct			232 hrs	\$12,878.32			Correction to the Board: 6/16/20 - Stipend Hours
Grimaldi, Mr. John L.	Health Sciences Division	EMT Adjunct	8/21/20						Correction to the Board: 7/21/20; End Date
Saelak, Mrs. Michelle Ann Ramirez	Health Sciences Division	Nursing Instructor	8/21/20						Correction to the Board: 7/21/20; End Date and No. of Per Diem Days
Jones, Mrs. Brenda	Library and Learning Resources	Librarian			NTE 90 hrs				Correction to the Board: June 16, 2020 Hours
Cortes, Dr. Richard	Student Services	Division Chair Student Services	07/01/20 -	01 1000 0 630000 1280				100	Election Newly Elected Division Chair
Livingstone, Mr. Paul	Visual and Performing Arts Division	Applied Music Adjunct	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C IV-2		100	Adjunct Hourly Rate
Arellano, Mrs. Stephanie L.	Health Sciences Division	Nursing Adjunct	06/02/20 - 07/31/20	03 1150 9 120300 1460		C III-1		100	Election of Hourly Non-Instructional
Beeman, Mr. Joseph	Biology Division	Biology Instructor	07/01/20 - 07/31/20	01 0100 0 499900 1460	NTE 2 hrs	C III-4		100	Election of Hourly Non-Instructional
Conover, Dr. Robert K	Biology Division	Biology Instructor	06/24/20 - 07/22/20	01 0100 0 499900 1460	NTE 6 hrs	C III-4		100	Election of Hourly Non-Instructional
Davis, Mr. Michael Grant	Mathematics Division	Math Instructor	07/02/20 - 08/31/20	01 0100 0 499900 1460	NTE 24 hrs	C III-4		100	Election of Hourly Non-Instructional
Dudley, Miss Catherine Mary	Health Sciences Division	Nursing Instructor	06/15/20 - 07/31/20	03 1150 9 120300 1460		C III-4		100	Election of Hourly Non-Instructional
Esmail, Ms. Karima	Health Sciences Division	Nursing Instructor	06/15/20 - 07/31/20	03 1150 9 120300 1460		C IV-6		100	Election of Hourly Non-Instructional
Fuhrmann, Mr. John M	Student Services	Math Instructor	07/13/20 - 08/28/20	03 0610 1 632100 1465	NTE 80 hrs	C III-4		100	Election of Hourly Non-Instructional
Gago, Dr. Francisco J	Biology Division	Biology Instructor	07/01/20 - 07/31/20	01 0100 0 499900 1460	NTE 1 hr	C III-4		100	Election of Hourly Non-Instructional
Gharibi, Ms. Linette	Mathematics Division	Math Instructor	07/02/20 - 08/31/20	01 0100 0 499900 1460	NTE 40 hrs	C II-2		100	Election of Hourly Non-Instructional
Grygoruk, Dr. Anna	Biology Division	Biology Instructor	07/01/20 - 07/31/20	01 0100 0 499900 1460	NTE 2 hrs	C III-4		100	Election of Hourly Non-Instructional

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Hechanova, Mrs. Marjorie Co	Health Sciences Division	Nursing Instructor	06/15/20 - 07/31/20	03 1150 9 120300 1460		C III-1		100	Election of Hourly Non-Instructional
Kim, Ms. Melinda Jee	Continuing and Community Ed Center	Noncredit ESL Adjunct	08/31/20 - 12/16/20	03 5370 1 150802 1460	NTE 10 hrs/wk	C III-1		100	Election of Hourly Non-Instructional
Kretzmann, Dr. Maria B	Biology Division	Biology Instructor	06/16/20 - 07/24/20	01 0100 0 499900 1460	NTE 15 hrs	C III-4		100	Election of Hourly Non-Instructional
Lyles, Dr. Vlasta	Biology Division	Biology Instructor	07/01/20 - 07/31/20	01 0100 0 499900 1460	NTE 2 hrs	C III-4		100	Election of Hourly Non-Instructional
Mittelberg, Mr. Gary	Health Sciences Division	Nursing Adjunct	06/09/20 -	03 1150 9 120300 1460	4 hours	C III-4		100	Election of Hourly Non-Instructional
Mizuno-Masunaga, Dr. Lynn Y	Biology Division	Biology Instructor	07/01/20 - 07/31/20	01 0100 0 499900 1460	NTE 2 hrs	C III-4		100	Election of Hourly Non-Instructional
Mumba, Alicia I	Continuing and Community Ed Center	Noncredit ESL Adjunct	08/01/20 - 08/21/20	03 5370 0 150802 1465	NTE 10 hrs	C III-1		100	Election of Hourly Non-Instructional
Murray, Dr. Diane R	Mathematics Division	Math Instructor	07/02/20 - 08/31/20	01 0100 0 499900 1460	NTE 24 hrs	C III-2		100	Election of Hourly Non-Instructional
Ngo, Mr. Thye Peng	Health Sciences Division	Nursing Instructor	06/15/20 - 08/21/20	03 1150 9 120300 1460		C III-4		100	Election of Hourly Non-Instructional
Palermo, Ms. Suzanne N	Mathematics Division	Math Instructor	07/02/20 - 08/31/20	01 0100 0 499900 1460	NTE 40 hrs	C III-4		100	Election of Hourly Non-Instructional
Rodriguez, Miss Kelli A.	Health Sciences Division	Nursing Adjunct	07/01/20 - 08/21/20	03 1150 9 120300 1460		C III-1		100	Election of Hourly Non-Instructional
Russell, Mrs. Elizabeth	Mathematics Division	Math Instructor	07/02/20 - 08/31/20	01 0100 0 499900 1460	NTE 24 hrs	C III-4		100	Election of Hourly Non-Instructional
Saelak, Mrs. Michelle Ann Ramirez	Health Sciences Division	Nursing Instructor	06/15/20 - 08/21/20	03 3920 0 120300 1460		C III-4		100	Election of Hourly Non-Instructional
Shamieh, Ms. Rosemary	Continuing and Community Ed Center	Life Skills Noncredit Business Instructor	08/03/20 - 08/21/20	03 5370 0 150802 1465	NTE 10 hrs/wk	C III-4		100	Election of Hourly Non-Instructional
Sierra, Ms. Mayra	Mathematics Division	Math Instructor	07/02/20 - 08/31/20	01 0100 0 499900 1460	NTE 24 hrs	C II-1		100	Election of Hourly Non-Instructional
Talaoc, Dr. Jeremy Jason	Mathematics Division	Math Instructor	07/02/20 - 08/31/20	01 0100 0 499900 1460	NTE 24 hrs	C III-4		0	Election of Hourly Non-Instructional
Torres, Javiera A	Continuing and Community Ed Center	Noncredit ESL Adjunct	08/31/20 - 12/16/20	03 5370 1 150802 1460	NTE 4 hrs/wk	C III-1		100	Election of Hourly Non-Instructional
Torres, Mr. Raul A	Health Sciences Division	Nursing Adjunct	06/15/20 - 07/31/20	03 1150 9 120300 1460		C II-1		100	Election of Hourly Non-Instructional
Tubbs, Robyn A	Continuing and Community Ed Center	Noncredit ESL Adjunct	08/31/20 - 12/16/20	03 5370 1 150802 1460	NTE 2 hrs/wk	C III-2		100	Election of Hourly Non-Instructional
Van Bremen, Mr. Dennis	Continuing and Community Ed Center	Noncredit ESL Adjunct	08/31/20 - 12/16/20	01 0300 0 150801 1460	NTE 3 hrs/wk	C III-4		100	Election of Hourly Non-Instructional

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Rate Legend
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 Example: C 1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Van Norman, Sarah E	Continuing and Community Ed Center	Noncredit ESL Adjunct	08/31/20 - 12/16/20	03 5370 1 150802 1460	NTE 6 hrs/wk	C III-2		100	Election of Hourly Non-Instructional
Vaughn, Mr. Kirk	Continuing and Community Ed Center	ESL Instructor	08/31/20 - 12/16/20	03 2820 0 700001 1460	NTE 3 hrs/wk	C III-4		100	Election of Hourly Non-Instructional
Vendetti, Dr. Jann E	Biology Division	Biology Instructor	07/01/20 - 07/31/20	01 0100 0 499900 1460	NTE 1 hr	C III-4		100	Election of Hourly Non-Instructional
Young, Ms. Linda K	Continuing and Community Ed Center	Noncredit ESL Adjunct	08/31/20 - 12/16/20	01 0300 0 150801 1460	NTE 9 hrs/wk	C III-4		100	Election of Hourly Non-Instructional
Aronoff, Ms. Shelley	Library and Learning Resources	Librarian	08/24/20 - 12/16/20	01 1000 0 612000 1230	NTE 4hrs/wk	C IV-6		100	Election of Overload
Delto, Mr. Byron Daniel	Visual and Performing Arts Division	Music Instructor	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C II-6		100	Election of Overload
Green, Dr. Peter	Visual and Performing Arts Division	Music Instructor	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C IV-6		100	Election of Overload
Ingle, Mrs. Tiffany Erin	Student Services	ESL Instructor	07/01/20 - 08/08/20	03 0610 0 632100 1315		C II-6		100	Election of Overload
Pflueger, Ms. Bethany Ann	Visual and Performing Arts Division	Music Instructor	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C IV-6		100	Election of Overload
Sparfeld, Dr. Tobin Christopher	Visual and Performing Arts Division	Music Instructor	08/31/20 - 12/17/20	01 0100 0 100400 1310	as needed	C IV-4		100	Election of Overload
Esmail, Ms. Karima	Health Sciences Division	Nursing Instructor	06/15/20 - 08/21/20	01 0100 0 120300 1315		Per Diem		100	Election Per Diem 12 days
Johnson, Ms. Jing Xu	Health Sciences Division	Nursing Instructor	06/15/20 - 07/31/20	03 3853 0 120300 1315		Per Diem		100	Election Per Diem 12 days
Onyekwe, Dr. Rose	Health Sciences Division	Nursing Instructor	06/15/20 - 07/24/20	03 1150 9 120300 1315		Per Diem		100	Election Per Diem 4 days
Kesian, Ms. Kohar Z	Health Sciences Division	Nursing Instructor	06/15/20 - 07/24/20	03 1150 9 120300 1315		Per Diem		100	Election Per Diem 6 days
Mykhaylov, Mr. Vadym	Health Sciences Division	Nursing Instructor	07/06/20 - 08/21/20	03 1150 9 120300 1315		Per Diem		100	Election Per Diem 6 days
Rickman, Mr. Tracy E	Technology and Aviation Division	Fire Academy Adjunct	06/15/20 -	01 0100 0 213500 1315		C III-6		100	Rehire as adjunct hourly rate
Rooney, Ms. Marian Amanda C	Library and Learning Resources	English Instructor	07/01/20 - 08/24/20	01 0100 0 499900 1395	96 hrs	\$6,039.36		100	Stipend
Milton, Mr. Ody G.	Office of Instructional Services	Tech and Aviation Adjunct	07/22/20 - 08/21/20	01 1000 0 601000 1395		\$1,500.00		100	Stipend Adjunct Ancillary Activity
Haiduk-Pollack, Dr. Cynthia	Office of Instructional Services	Life Skills Noncredit Business Adjunct	07/07/20 - 07/13/20	01 1000 0 601000 1395		\$250.00		100	Stipend Ancillary Stipend Activity

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Karasik, Mr. Benjamin Alan	Office of Instructional Services	Visual and Performing Arts Adjunct	06/24/20 - 08/21/20	01 1000 0 601000 1395		\$1,500.00		100	Stipend Ancillary Stipend Activity
Perez, Mr. Moises	Office of Instructional Services	Visual and Performing Arts Adjunct	07/14/20 - 08/21/20	01 1000 0 601000 1395		\$250.00		100	Stipend Ancillary Stipend Activity
Rowe, Mrs. Kathleen Martin Anne	Office of Instructional Services	English Adjunct	07/07/20 - 08/21/20	01 1000 0 601000 1395		\$500.00		100	Stipend Ancillary Stipend Activity
Steiner, Miss Carley	Office of Instructional Services	Visual and Performing Arts Adjunct	07/14/20 - 08/21/20	01 1000 0 601000 1395		\$250.00		100	Stipend Ancillary Stipend Activity
Cruz, Andres E	Continuing and Community Ed Center	Noncredit ESL Adjunct	08/31/20 - 12/16/20	03 5370 1 150802 1395	6 hrs/wk	C III-4		100	Stipend Avancemos Coordinator
Gago, Dr. Francisco J	Office of VP Instructional Services	Biology Instructor	08/31/20 - 12/16/20	01 0100 0 499900 1395		\$2,625.00		100	Stipend Co-directing the Baja Program
Kretzmann, Dr. Maria B	Office of VP Instructional Services	Biology Instructor	08/31/20 - 12/16/20	01 0100 0 499900 1395		\$2,625.00		100	Stipend Co-directing the Baja Program
Somo, Sandy	Social Sciences Division	Sociology Instructor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$1,508.50		100	Stipend Creator and Consultant on Guided Pathways and Equity- Minded Online Prof Dev
Torres, Ms. Fabiola	Ethnic Studies	Ethnic Studies Instructor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$629.10		100	Stipend Creator of Equity-Minded Online Prof Dev
Zobayan, Ms. Rita	Student Services	Counselor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$666.12		100	Stipend Creator of Equity-Minded Online Prof Dev
Banaag, Mr. Paolo	Student Services	Counselor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$754.92		100	Stipend Creator of Guided Pathways and Equity-Minded Online Prof Dev
Biancheri, Mrs. Mary Jane	Social Sciences Division	Child Development Instructor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$754.92		100	Stipend Creator of Guided Pathways and Equity-Minded Online Prof Dev
Bryer, Miss Elizabeth J	English Division	English Instructor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$1,509.84		100	Stipend Creator of Guided Pathways and Equity-Minded Online Prof Dev

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Cortes, Dr. Richard	Student Services	Counselor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$754.92		100	Stipend Creator of Guided Pathways and Equity-Minded Online Prof Dev
Ingle, Mrs. Tiffany Erin	Noncredit ESL Division	Noncredit ESL Instructor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$724.08		100	Stipend Creator of Guided Pathways and Equity-Minded Online Prof Dev
Maier, Dr. Mark	Social Sciences Division	Economics Instructor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$1,572.75		100	Stipend Creator of Guided Pathways and Equity-Minded Online Prof Dev
Oppenberg, Mrs. Ellen	DSPS	Learning Disability Specialist	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$754.92		100	Stipend Creator of Guided Pathways and Equity-Minded Online Prof Dev
Owens, Dr. Deborah L	Social Sciences Division	Child Development Instructor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$188.73		100	Stipend Creator of Guided Pathways and Equity-Minded Online Prof Dev
Yau, Ms. Stephanie	Student Services	Adjunct Counselor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$666.12		100	Stipend Creator of Guided Pathways and Equity-Minded Online Prof Dev
Dimatulac, Mr. Kevin	Student Services	Adjunct Counselor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$694.32		100	Stipend Creator of Guided Pathways and Student-Centered Online Prof Dev
Leong-Brattain, Miss Denise	Student Services	Counselor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$754.92		100	Stipend Creator of Guided Pathways Online Prof Dev
Mercer, Ms. Molly	Student Services	Counselor	07/01/20 - 08/31/20	03 1300 0 663200 1395		\$754.92		100	Stipend Creator of Guided Pathways Online Prof Dev
Schumacher, Dr. Alexa J	Office of VP Instructional Services	Credit ESL Instructor	07/01/20 - 08/21/20	01 0100 0 499900 1395		\$5,032.80		100	Stipend Distance Education Coordinator
Gold, Mr. Jon Everett	Health and Physical Education Division	Health and PE Instructor/Division Chair	08/31/20 - 12/16/20	01 0100 0 083500 1395		\$4,349.40		100	Stipend Fitness Center Director - Fall 2020

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Plourde, Mr. Jason	Health and Physical Education Division	Health and PE Adjunct	08/24/20 - 12/16/20	01 1000 0 644000 1395	61 hrs	\$3,843.00		100	Stipend Interim Wellness Program Coordinator
Cortes, Dr. Richard	Student Services	Counselor	08/31/20 - 12/16/20	03 1300 0 663200 1395	NTE 46 hours	\$2,893.86		100	Stipend Planning, Consultation, Logistics, and Other Work Supporting Grants
Calderone, Mrs. Erin E	Health and Physical Education Division	Kinesiology Instructor	08/24/20 - 12/09/20	01 1000 0 644000 1395	15 hrs	\$915		100	Stipend Wellness Program
MacBean, Ms. Arianne M.	Health and Physical Education Division	VPA Adjunct	10/22/20 - 12/10/20	01 1000 0 644000 1395	7 hrs	\$392.00		100	Stipend Wellness Program
Swan, Ms. Tracey Violet (Tamra-Henna)	Health and Physical Education Division	VPA Adjunct	09/03/20 - 10/15/20	01 1000 0 644000 1395	7 hrs	\$441.00		100	Stipend Wellness Program
Czech, Dr. Maria A	Continuing and Community Ed Center	Life Skills Noncredit Business	07/01/20 - 08/21/20	03 1151 0 499901 1395	NTE 10 hrs	\$62.91/hr		100	Stipend Writing contract for Math for the Trades
Wilson, Mr. Christopher	Continuing and Community Ed Center	Life Skills Noncredit Business Adjunct	07/01/20 - 08/21/20	03 1151 0 499901 1395	NTE 20 hrs	\$60.34/hr		100	Stipend Writing curriculum for Google Fundamentals
Hamond, Mr. Alexandre A.	Continuing and Community Ed Center	Life Skills Noncredit Business Adjunct	07/01/20 - 08/21/20	03 1151 0 499901 1395	NTE 20 hrs	\$60.34/hr		100	Stipend Writing keyboarding curriculum
Baghoomian, Zorik	Credit ESL Division	Credit ESL Adjunct	06/15/20 - 07/24/20	01 0100 0 493000 1315		C IV-2		100	Summer Intercession
Cortes, Richard	Student Services	Counselor	07/06/20 - 08/07/20	01 0100 0 493000 1315		Per Diem		100	Summer Intercession
Gomez, Alejandro	Kinesiology Division	Health & PE Adjunct	07/20/20 - 08/21/20	01 0100 0 083500 1315		C II-1		100	Summer Intercession
Kocol, Aleksander	Kinesiology Division	Health & PE Adjunct	07/20/20 - 08/21/20	01 0100 0 083500 1315		C IV-6		100	Summer Intercession
Osherow, Matthew	Kinesiology Division	Health & PE Adjunct	07/20/20 - 08/21/20	01 0100 0 083500 1315		C II-1		100	Summer Intercession
Plascencia, Sergio	Health and Physical Education Division	Health and PE Adjunct	06/15/20 - 07/17/20	01 0100 0 083500 1315		C II-2		100	Summer Intercession
Plascencia, Sergio	Health and Physical Education Division	Health and PE Adjunct	07/20/20 - 08/21/20	01 0100 0 083500 1315		C II-2		100	Summer Intercession
Yau, Stephanie	Student Services	Adjunct Counselor	06/15/20 - 07/17/20	01 0100 0 493200 1315		C IV-1		100	Summer Intercession

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
CLASSIFIED									
New Hires									
Gomez Tagle, David	Information and Technology Services	Senior IT Support Specialist	07/27/20 -	01 1000 0 613000 2120	40 hrs/wk	R 40-3	1	100	New Hire
Houspian, Tadeh	Information and Technology Services	Information Technology Support Specialist	07/20/20 -	03 2200 0 642000 2210	40 hrs/wk	R 36-3	1	100	New Hire
Lopez, Erica	Information and Technology Services	Information Technology Support Specialist	07/20/20 -	03 2200 0 642000 2210	40 hrs/wk	R 36-2	1	100	New Hire
Separation of Employment: Retirements/ Resignations									
Keshishian, Ms. Natalie Vickie	Student Services	Financial Aid Assistant Tech	07/21/20 -						Resignation
All Other Classified Actions									
Briones, Mrs. Jennifer	Human Resources	Human Resources Generalist	06/01/20 -	01 1000 0 673200 2110		\$80.00/mo		100	Stipend Classified Professional Growth
Milligan, Ms. Lori A	Admissions and Records	Enrollment Services Technician	07/27/20 -	01 1000 0 620000 2110	40 hrs/wk	R 23-3	1	100	Promotion
Moses, Ms. Salpi	Admissions and Records	Enrollment Services Technician	07/27/20 -	01 1000 0 620000 2110	40 hrs/wk	R 23-3	1	100	Promotion
Simon, Ms. Ann M.	Workforce Development	Graphic Designer		01 1000 0 601500 2495				100	Correction to the Board: July 21, 2020, Account number

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ADMINISTRATOR									
Yamanishi, Dr. Drew	Student Services	Dean of Student Affairs	9/1/2020	01 1000 0 630000 1210	40 hrs/wk	M46-6 + Dr.	1	100	New Hire
Verstraete, Ms. Andra	Student Services	Program Manager III	08/01/20 - 09/30/20	03 0600 0 630000 1290		\$500/mo		100	Stipend Additional Duties

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 Example: C 1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ALL OTHER TEMPORARY EMPLOYEE ACTIONS									
Professional Experts									
Pursuant to Education Code Section 88003, Section (a), the District may employ a professional expert to perform various project work.									
Kartvelishvili, Ms. Elene	Visual and Performing Arts Division	Accompanist	08/31/20 - 12/17/20	01 0100 0 100400 2410	NTE 90 days/fisc yr, as needed	\$23.32/hr		100	Professional Expert
Malkin, Mrs. Iris	Visual and Performing Arts Division	Accompanist	08/31/20 - 12/17/20	01 0100 0 100400 2410	NTE 90 days/fisc yr, as needed	\$23.32/hr		100	Professional Expert
Park, Ms. Ki Young	Visual and Performing Arts Division	Accompanist	08/31/20 - 12/17/20	01 0100 0 100400 2410	NTE 90 days/fisc yr, as needed	\$23.32/hr		100	Professional Expert
Rios, Mr. Christopher A	Visual and Performing Arts Division	Accompanist	08/31/20 - 12/17/20	01 0100 0 100400 2410	NTE 90 days/fisc yr, as needed	\$23.32/hr		100	Professional Expert
Shows, Mr. Aaron	Visual and Performing Arts Division	Accompanist	08/31/20 - 12/17/20	01 0100 0 100400 2410	NTE 90 days/fisc yr, as needed	\$23.32/hr		100	Professional Expert
Simonyan, Ms. Gayane A.	Visual and Performing Arts Division	Accompanist	08/31/20 - 12/17/20	01 0100 0 100400 2410	NTE 90 days/fisc yr, as needed	\$23.32/hr		100	Professional Expert
Temporary Assignment Employees									
Pursuant to Education Code Section 88003, Section (b) and (c) the District may employ either substitute or short-term employees. A substitute employee may be hired to either: 1) replace a classified employee who is temporarily absent from duty, or 2) employed for up to 60 calendar days when the District is filling a vacancy in a classified position. A short-term employee may be hired perform a service for District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. All temporary employees in this section may be assigned up to 800 hours or 170 days per fiscal year.									
Aparicio, Felipa	Facilities	Custodian	09/02/20 - 11/02/20	01 1000 0 652000 2380	NTE 60 days	\$18.54/hr		100	Substitute
Castillo, Mr. Henry	Business Services	Mail Services Worker	10/01/20 - 11/30/20	01 1000 0 677200 2380	NTE 60 days	\$18.09/hr		100	Substitute Vacancy Replacement
Garcia, Uriel	Facilities	Groundskeeper	09/02/20 - 11/02/20	01 1000 0 652000 2380	NTE 60 days	\$19.48/hr		100	Substitue
Martinez Mateo, Ana	Facilities	Custodian	09/02/20 - 11/02/20	01 1000 0 652000 2380	NTE 60 days	\$18.54/hr		100	Substitute Vacancy Replacement
Martinez, Salvador	Facilities	Warehouse Worker	09/02/20 - 11/02/20	01 1000 0 652000 2380	NTE 60 days	\$21.50/hr		100	Substitute Vacancy Replacement
Salinas, Ruben	Facilities	Custodian	09/02/20 - 11/02/20	01 1000 0 652000 2380	NTE 60 days	\$18.54/hr		100	Substitute
Santana, Mr. Antonio	Facilities	Groundskeeper	09/02/20 - 11/02/20	01 1000 0 652000 2380	NTE 60 days	\$19.48/hr		100	Substitute Vacancy Replacement
Manukyan, Sona	Comm - Marketing - Foundation	Accountant Foundation	07/20/20 - 09/20/20	01 1000 0 663500 2380	NTE 60 days	\$30.38 /hr		100	Substitute

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Saucedo, Mr. Jaime O	Facilities	Custodian	09/02/20 - 11/02/20	01 1000 0 652000 2380	NTE 60 days	\$18.54/hr		100	Substitute
Police Cadet									
Huerta, Mr. Jaime Jr.	Campus Police	Police Senior Cadet	06/21/20 -	01 1000 0 677000 2380	NTE 900 hrs/yr	\$13.33/hr		100	Short Term Employee Title and Pay Increase
Karibyan, Mr. Sarkis	Campus Police	Police Cadet Corporal	07/05/20 -	01 1000 0 677000 2380	NTE 900 hrs/yr	\$15.47/hr		100	Short Term Employee Title and Pay Increase

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Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Student Employee									
Baghomian, Arpa		STU. ASSIST. I	07/01/2020-06/30/2021	03 2200 0 642000 2360		\$13.00			
Im, Sun-Kyoung		STU. ASSIST. I	07/01/2020-06/30/2022	03 2200 0 642000 2360		\$13.00			
Killian, Amanda		STU. ASSIST. I	07/01/2020-06/30/2023	03 2200 0 642000 2360		\$13.00			
Moreno, Steven		STU. ASSIST. I	07/01/2020-06/30/2024	03 0610 1 615000 2360		\$13.00			
Saryan, David		STU. ASSIST. I	07/01/2020-06/30/2025	03 2200 0 642000 2360		\$13.00			
Tirado, Violet		STU. ASSIST. I	07/01/2020-06/30/2026	03 0610 1 615000 2360		\$13.00			
Torossian, Thalia		STU. ASSIST. I	07/01/2020-06/30/2027	03 2200 0 642000 2360		\$13.00			
Khajehkian, Lina		STU. ASSIST. II	07/01/2020-06/30/2028	03 0610 1 632100 2360		\$13.00			
Khanzetyan, Izabelle		STU. ASSIST. II	07/01/2020-06/30/2029	03 0610 1 632100 2360		\$13.00			

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GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

NEW BUSINESS REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: APPROVAL OF DESIGN-BUILD SYSTEM OF
DELIVERY AND DESIGN BUILD AGREEMENT FOR
THE INSTRUCTION BUILDING AND CONFERENCE
CENTER PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The proposed new multi-story Instruction Building and Conference Center (IBCC) will be a collaborative and cross-disciplinary environment, housing classrooms; studio space for music, dance, film, television, and electronic media; performance space; faculty offices; and a conference center that will accommodate events of many types and sizes, including Board of Trustees meetings.

Typically, public construction projects use a Design-Bid-Build delivery approach, which can work well for smaller or less complex projects and requires using the lowest bid. For the IBCC, due to its complexity, GCCD is using the Design-Build (DB) project delivery approach. This approach allows more flexibility in selecting the best qualified DB team and affords GCCD greater control at all points of the design and construction phases, but particularly in the early conceptual design phase to ensure all programming needs are fully met. The DB approach requires build team input throughout design development to ensure constructability and cost considerations are integrated from design concept to construction drawings. DB more fully integrates people, systems, and practices into a process that optimizes project results, reduces waste, and maximizes efficiency through all phases of design, fabrication, and construction.

The District solicited proposals for DB entities for the IBCC project and has selected PCL+Steinberg Hart as the finalist. There was a two-phase approach. The college first solicited request for qualifications from which a short list of best qualified entities was created. The District then issued the request for proposals from the short list of DB entities. PCL-Steinberg Hart was selected based upon price, approach, and experience.

The PCL Construction Services, Incorporated and Steinberg Hart team brings significant experience with design-build, education, and community college projects.

PCL Construction Services, Inc. will serve as the General Contractor. PCL is an employee-owned family of companies composed of independent construction companies that carry out operations in different markets and geographic areas. For more than 30 years, PCL's California Buildings group has delivered projects throughout Southern California. PCL's office is located at 655 North Central Avenue, Glendale, California. Among its many projects are: Marion Anderson Hall, UCLA; Terasaki Life Sciences Building, UCLA; Mesa College Student Services Center, San Diego Community College District; Roberts Pavilion, Claremont McKenna College; Disney Grand Central Air Terminal, Glendale; Pasadena Unified School District; Linda Vista Continuing Education Center, San Diego Community College District; Student Housing, CSU Fullerton and CSU Dominquez Hills.

Steinberg Hart is the architect partner. Steinberg Hart is a global design, architecture, and planning firm and has been named one of Architect 50's top firms. It has offices in seven locations including Los Angeles. Among their projects for community colleges in California are buildings at: Ohlone College, Long Beach City College, Diablo Valley College, Crafton Hills College, West Valley College, and Los Angeles Harbor College.

The project schedule includes:

- Schematic design complete – January 2021
- Design development complete – April 2021
- Construction documents complete – August 2021
- Department of State Architect approval – March 2022
- Construction start – April 2022
- Completion – March 2024

COMMITTEE HISTORY

College Executive Committee August 11, 2020

FISCAL IMPACT

\$56,000,000 for maximum construction costs based on the PCL+Steinberg Hart bid and \$68,000,000 projected for all costs related to the project. The funds are allocated for the project from Measure GC for the design, construction, and associated costs for the project.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the design-build delivery method and approve the agreement with PCL+Steinberg Hart.

GLENDALE COMMUNITY COLLEGE DISTRICT

August 18, 2020

NEW BUSINESS REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: CHANGE ORDER NO. 004 – SAN RAFAEL SECOND
FLOOR RENOVATION PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The project will renovate the second floor of San Rafael Building to house the Departments of: Title V, Baja, Governance, CalWORKs, and adjunct offices. The project includes coordination/tie-in of Mechanical, Electrical, and Plumbing (MEP) and new Furniture, Fixtures, and Equipment (FF&E). On December 4, 2019, bids were received for the San Rafael Second Floor Renovation project. The Bid Proposal from Menemsha Development Group was accepted on December 17, 2019. This change order adds as set forth below.

COMMITTEE HISTORY

College Executive Committee August 11, 2020

FISCAL IMPACT

The cost for Change Order No. 004 is \$1,300. Funds are available in Measure GC allocated for this project.

CHANGE IN PROJECT SCHEDULE

Change Order No. 002 included three days extension of the Contract Time. The Contract Completion Date extended the Contract Time from June 25, 2020 to June 28, 2020. Change Orders No. 003 and No. 004 did not include any time extensions and the completion remains June 28, 2020.

CHANGE IN PROJECT SCOPE

For the expenses exceeding the statutory amount, approving Change Orders in lieu of procuring through the competitive process will serve the best interest of the district.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 004 for the San Rafael Second Floor Renovation Project and that the contract price be amended to reflect an increase of \$1,300.

CHANGE ORDER NO. 004 SUMMARY

1. Item No. 1 - Material and labor for extra floor prep so the walker duct does not telegraph through to the finish flooring and deduct for glass at door 224A.
\$1,300

TOTAL FOR CHANGE ORDER NO. 004 **\$1,300**

Original contract price	\$2,170,353
Change by previous change orders	\$ 164,932
Contract price prior to this change order	\$2,335,285
Amount contract price increased by this C/O	\$ 1,300
New contract price	\$2,336,585
Original Contingency Reserve	\$ 182,000
Balance Remaining in Contingency Reserve	\$ 15,768

COMMUNITY COLLEGE DISTRICT

August 18, 2020

COLLEGE LEADERS REPORTS

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Office of the Superintendent/President

ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Roger Dickes, Academic Senate President

- Report back to CEC on issues and personal listserve post Senate Exec (Senate wants a Senate floor hearing out in fall.)
- Support for both 2A and 2B of CARES proposals from Senate Exec
 - Desire for emergency CARES grants to be aimed at funding child care for students who may not be able to attend college due to loss of care option, with attention to single parent students.
 - Concern Non-Credit students are covered under option 2B
- Institute Day format/progress being made
- Senate Task Force on anti-racism within 10+1

GUILD REPRESENTATIVE TO THE BOARD

Emily Haraldson, Guild President

- The Guild is supporting faculty looking to take advantage of the retirement incentive. A team of Guild members have come forward to help faculty understand what it means to retire in more detail as they decide if this is the best option for them. The Guild also continues to communicate with Dr. Viar as questions from faculty come up.
- Negotiations are ongoing surrounding the COVID-19 pandemic.

CSEA REPRESENTATIVE TO THE BOARD

Narbeh Nazari, CSEA President

- No written report provided.

VICE PRESIDENTS

Anthony Culpepper, Executive Vice President, Administrative Services

- No written report provided.

VICE PRESIDENTS - continued

Michael Ritterbrown, Vice President, Instructional Services

- The work of instructor and former Visual and Performing Arts Division Chair, Rob Kibler, was featured in an online arts and culture magazine ALO.
- Media Arts instructor Geri Ulrey's short film To the Flame will be screened at the Woods Hole Film Festival the week of August 17.
- In collaboration with the Verdugo Workforce Development Board, the GCC Professional Development Center has received a \$400,000 STEPS grant from the state of California. The purpose of the grant is to train differently abled youths to effectively participate in the workforce. As part of the program, students attended a virtual tour of GCC organized by the PDC and GCC's Student Outreach program and the DSPS program.
- Curriculum leadership is conducting daily workshops to help faculty members update course outlines and distance education addendum to facilitate compliance in an environment of remote and distance learning.
- Despite the current challenges, 40 Nursing students graduated from the GCC Nursing program this Spring.
- The Business and Entrepreneurship program at GCC was selected to participate in the 2020 Nasdaq Entrepreneurship Program. Rafael Cardona, adjunct Business instructor, was the lead faculty for the project. Two students interned at a startup company, Winnie, an app that connects parents with child care providers. Both students were hired after their internship.
- A robust series of workshops are being created for Fall 2020. Faculty development will focus on Remote Synchronous Instruction and issues of systemic racism.
- The Curriculum and Instruction, Academic Affairs, and Committee on Distance Education committees have continued to meet through the summer to ensure that GCC is in compliance with directives from the state and federal government with regard to remote instruction. The new directives will be put into effect in January of 2021 and will require that all Course Outlines of Record be current and that they have a Distance Education Addendum in order to be offered in a remote environment.

Paul Schlossman, Vice President, Student Services

- The Office for Student Basic Needs held a drive-through food bank in partnership with the LA Regional Food Bank and the YMCA of the Foothills. 1,269 families each received over 85 pounds of groceries that provided enough food for more than 4,750 people.
- Since the college transitioned to remote learning and services in March, Student Outreach Services (SOS) has completed multiple email, phone, and text initiatives that have reached 33,447 prospective students. These include the Graduating Senior Campaign with 9,633 contacts, the Dual Enrollment Campaign with 14,021 contacts, the Ready and Able Campaign with 8,000 contacts, and the Welcome Center Onboarding Campaign with 1,793 contacts.
- During the summer session the Welcome Center engaged 1,457 students through the WebChat service, 1,193 students through phone call and text messaging, and 335 students through the Virtual Welcome Center (Live Help).

VICE PRESIDENTS – continued

- The Dual Enrollment program for the fall 2020 semester includes 28 classes with 275 high school students enrolled to date. Additionally, the Early College Academy at Hoover High School welcomed its 2nd cohort for the 2020-2021 academic year. The 54 students in the cohort completed their first college course during the summer session, Student Development 101, as part of their Early College pathway.
- The CalWORKs Parents Program hosted two workshops for CalWORKs students who are general office majors. Designed and led by Anne-Marie Beck, CalWORKs career counselor, the workshops helped participants explore the job market as well as alternate disciplines related to the general office major.
- Looking ahead to fall 2020, the CalWORKs team has been planning several initiatives including a CalWORKs Welcome Meeting via Zoom with activities for children of CalWORKs parents; a “live front counter” service platform; a CalWORKs Peer Mentoring Program; and a more robust CalWORKs Work Study Program that will include career and transfer workshops, one-on-one career counseling, and expanded employment opportunities for participants.
- Despite the postponement of the fall 2020 sports seasons, 340 student athletes are currently enrolled and participating on the 16 men’s and women’s intercollegiate athletics teams for the 2020-2021 academic year.
- The 2019-2020 Men’s Baseball team was honored by the American Baseball Coaches Association with the Team Academic Excellence Award. The group of 36 student athletes carried a cumulative team grade point average of 3.3 while completing 1,172 total units from fall 2019 through spring 2020.

Victoria Simmons, Vice President, Human Resources

- COVID 19-Related Matters:
 - Multi-Stakeholder Reopening Strategies Convening
 - Convened initial meeting with leadership of the ASGCC, Guild, CSEA, Senate, Management and Confidential (MaC) group, Safety Committee, Facilities, Campus Police and Health Center to begin examining reopening strategies with the paramount focus of student and employee safety. After initial meeting, working conditions will now be addressed at the negotiation tables and other matters will be referred to the Safety Committee
 - Finalized COVID-19 Triage Protocol infographic to guide employees and managers on how and where to report potential/positive COVID 19-related results
 - Participated in ASCIP Reopening Roundtable meeting
- Negotiations Update
 - CSEA
 - Developed mutual reopeners (sunshine) with CSEA
 - Guild
 - Memorandums of Understanding (MOUs):
- Addressing COVID-19 Fall MOU: currently meeting with the Guild to revise MOU for Fall 2020 terms and conditions of employment

VICE PRESIDENTS – continued

- COVID-19 Special Evaluation Tool MOU: Guild, Academic Senate the Office of Human Resources met and created special evaluation tool for use during the Fall and possibly Spring.
- CPSHR Classification Study: Phase III employee interviews with CPSHR will conclude at the end of August. Reviewing draft classification specifications (job descriptions) from Pilot and Phase II with CSEA.
- Workers' Compensation: to continue effectively managing workers' compensation matters, convened quarterly claims review meeting with Keenan and Associates to review status of open claims and related actions
- Professional Development Training:
 - o Leaves of Absence Overview presented at Classified Employees Retreat
- Attended:
 - o CCCCO Emergency Planning Covid-19 Bi-Weekly Webinar (2)
 - o Division Chairs meeting with Guild and Academic Senate to discuss special faculty evaluation tool
 - o PeopleSoft demonstration (pre-meeting)
 - o CCCCO Budget Workshop
- Talent Acquisition (Recruitment) Updates:
 - o Ongoing Recruitments:
 - Faculty: 4
 - Classified: 5
 - Administrators and Confidentials: 2
 - o Successfully Completed Recruitments (8/2019 through present):
 - Faculty: 9
 - Classified: 42
 - Administrators and Confidentials: 10
 - Adjuncts: 14 (as of May 2020)
 - Temporary Employees: 2 (as of May 2020)
 - Total positions filled to date: 77 (8/2019 through present)
 - o Created template fulltime faculty (instruction and student services) vacancy announcements for review with the Academic Senate and Division Chairs
 - o Continue efforts to refine talent acquisition EEO processes
- NeoGov
 - o Onboard implementation efforts underway. Project plan under development for a staggered implementation plan of Perform (performance management) and E-Forms (e-personnel files) modules
- Human Resources Information Systems (HRIS) and Cloud-Based Software Solutions
 - o Oracle efforts to validate and scrub data:
 - Employee contact information - complete
 - Supervisor/employee reporting structure
 - Bi-lingual stipend eligibility
 - Aligning drop-down sections with collective bargaining agreement terminology

VICE PRESIDENTS – continued

- o In conjunction with Information Technology Services, began exploration of cloud-based software solutions:
 - PeopleSoft demonstration request – for migration of HRIS module from Oracle to PeopleSoft

ASSOCIATED STUDENTS OF GLENDALE COMMUNITY COLLEGE

Vanessa Angeles, Student Trustee

- The ASGCC is currently preparing for the 3-day long Senator Orientation and Retreat that will be held on August 24th to 26th. The main objective of the Executive Committee is to assist the officers into their new leadership roles. Activities, workshops and training will be provided. Moreover, the orientation & retreat are designed to give a foundation for Senators to collaborate and work towards their short- and long-term goals within the organization.
- On a course of two days, I attended the Student Trustee workshop where board policies, resolutions, and regulations were thoroughly discussed in the webinar in order for the Student Trustees to navigate their role and as well as their duty and responsibility as a representative of the students.
- The Executive Committee has participated in their first retreat of the year in which they performed a series of collaborative goal setting activities.
- The President and few of the Vice Presidents have actively participated in drafting a statement that addresses the current political relationship between the Brown and Black community through V.O.I.C.E.S.'s club subordinate meetings called the "Social Justice Unity Coalition." They plan on to publish statements of solidarity in their website and on their social media platforms, so that the student body has free access to it.
- The Activities Committee's Vice President has been in constant contact with different departments and constituent groups planning events and presentations for the welcome week that will occur in the first few weeks of Fall 2020.

BOARD OF TRUSTEES

Ann Ransford, Clerk

- Community College League Trustee Webinars
 - o July 23, July 30, August 6 and August 13
- Sexual Harassment Policy and Prevention for Managers (AB 1825)