

Class Name	Description	Units	Transfer/Certificate
Administration of Justice 101	ADMJ 101 covers the history and philosophy of administration of justice in America, recapitulation of the system, identification of the various subsystems, role expectations, and their interrelationships, theories of crime, punishment, and rehabilitation, ethics, education, and training for professionalism in the system.	3	CSU, UC, USC
American Sign Language 101	ASL 101 is an introductory course that provides instruction on deafness, deaf culture, and the language used by the deaf community. Note: This course is not intended for students with proficiency in ASL or who have attended schools where ASL was the language of instruction.	4	CSU, UC, USC
Anthropology 102	ANTHR 102 explores how anthropologists study and compare human culture. Cultural anthropologists seek to understand the broad arc of human experience focusing on a set of central issues: how people around the world make their living (subsistence patterns); how they organize themselves socially, politically and economically; how they communicate; how they relate to each other through family and kinship ties; what they believe about the world (belief systems); how they express themselves creatively (expressive culture); how they make distinctions among themselves such as through applying gender, racial and ethnic identity labels; how they have shaped and been shaped by social inequalities such as colonialism; and how they navigate culture change, and processes of globalization that affect us all. Ethnographic case studies highlight these similarities and differences and introduce students to how anthropologists do their work, employ professional anthropological research ethics, and apply their perspectives and skills to understand humans around the globe.	3	CSU, UC, USC
Armenian 101	ARMEN 101 covers the Armenian alphabet, its letters and their sounds, and the fundamentals of Armenian grammar. Students are taught to pronounce correctly, to acquire a practical	5	CSU, UC, USC

	<p>vocabulary, and to understand, read, write, and speak simple Armenian. Basic knowledge of the Armenian Culture is presented. Note: This course may not be taken for credit by students who have completed ARMEN 115, 116 or 117. Students with oral proficiency or who have attended schools where Armenian was the language of instruction should enroll in ARMEN 115.</p>		
Armenian 102	<p>ARMEN 102 continues the development of fundamental language skills, including comprehension, reading, listening, and more advanced writing skills. The student continues to acquire a practical vocabulary for speaking everyday Armenian. Students read simple texts in poetry and prose that are culturally significant. Note: This class may not be taken for credit by students who have completed ARMEN 115, 116 or 117. Lecture 5 hours. Prerequisite: ARMEN 101 or equivalent.</p>	5	CSU, UC, USC
Business Administration 101	<p>BUSAD 101 orients students to the field of business, introducing, in survey form, the functions, characteristics, organization, and problems of business. The course serves as a foundation for later specialized study, and directs the thinking of students to possible careers.</p>	3	CSU, UC, USC
<i>Mass Communications 101</i>	<p>MCOMM 101 is a survey course that examines mass communication and its interrelationships with society in the digital age. This introductory course explores the history, institutions, and social impact of mass communication media, including the Internet and social media, print, photography, recordings, film, television, computers, and the role of advertising and public relations. The course includes discussion of theories and effects, economics, technology, law and ethics, global media, media literacy, and social issues, including gender and cultural diversity. Special attention is given to the impact of mass media on how we live and believe as individuals and as a society.</p>	3	CSU, UC, USC
Medical Office Administration 182	<p>MOA 182 is designed to familiarize those interested in the medical field with origin, correct spelling, pronunciation, meaning and current usage of common medical terms and their application to clinical records and reports. Emphasis is placed on</p>	3	CSU

	<p>the roots, prefixes, suffixes, and word combinations. A comprehensive overview of each body system's common medical terms is emphasized. In addition, anatomy, physiology, and disease processes for each are discussed.</p>		
Nursing Science 255	<p>NS 255 is designed to provide an overview and introduce the novice healthcare provider to the basics of electrocardiography (EKG). Course content reviews principles of cardiac anatomy, physiology, and electrophysiology which are foundational to course content. Content includes cardiac hemodynamics, proper lead placement to obtain EKG waveforms, waveform identification, rate calculation, normal rhythm, and arrhythmia recognition and treatment. Note: This course is intended for nursing students, nurses, EMT students, EMTs, or individuals working in health care settings who have sufficient background knowledge to master the content and the concepts.</p>	2	
Real Estate 150	<p>RE 150 covers statistics, modeling, and finance and is accepted for all four levels of appraisal licensure, including trainee, licensed appraiser, certified residential, and certified general. This course meets the requirements of the 2008 Appraisal Qualifications Board of the Appraisal Foundation and meets the California Department of Real Estate (DRE) salesperson and broker pre-license real estate finance requirements.</p>	3	CSU
Speech 101	<p>SPCH 101 is an introductory course focusing on public speaking - the process of learning to speak in front of a group of people in a structured, deliberate, organized manner in a variety of public speaking environments. Through their reading of research based theories and principles of human communication, and critical analysis of public discourse, students learn to research, compose, present and evaluate various types of speeches including informative and persuasive presentations. The course focuses on developing skills in the areas of language, listening, ethics and diversity, audience analysis, evidence evaluation, presentation skills and oral communication effectiveness. Through class discussions, written assignments, verbal and nonverbal communication exercises, and oral</p>	3	CSU, UC, USC

	presentations, students learn the essential elements of public speaking and how extemporaneous speeches are used in personal and professional contexts. This course satisfies speech requirements for those students who expect to transfer to colleges and universities.		
Speech 108	SPCH 108 is an introductory course focusing on the principles and practices of intercultural communication. This course is designed to help students become familiar with the major theories and research of intercultural communication in domestic and global contexts. Students examine culturally coded communication behaviors to identify and understand differences in communication patterns among individuals and groups from diverse ethnic and cultural backgrounds. The course provides students with an opportunity to enhance their intercultural communication knowledge and skills through practical exercises and activities.	3	CSU, UC, USC
Student Development 101	ST DV 101 is dedicated to ensuring students' college success and motivating their journeys toward lifelong learning. Students develop their own plan for personal, academic, and career success through self-evaluation, application of specific techniques, and classroom activities. Topics include effective study strategies, short and long-term goals, time management, and campus resources. This course is about making choices, especially those about setting and meeting personal, academic, and career goals. Note: This course is Pass/No Pass only	1	CSU
Student Development 145	ST DV 145 is a survey course designed to increase academic motivation and career success throughout the life span. The primary goal of this course is to examine how an individual's psychological, social, physical, and environmental factors impact academic achievement and academic, career and personal life choices. Topics include learning theory, achievement motivation, identity development, critical thinking strategies, study and time management techniques, career exploration, decision making, and vocational planning. Note: ST DV 145 may not be taken for credit by students who have successfully completed ST DV 125 or ST DV 128,	3	CSU, UC

Theater Arts 101	T ART 101 introduces students to elements of the theatre arts production process as a collaborative art form including playwriting, acting, directing, design, and criticism. While exploring its elements, practices, and collaborators, its historical, social, political, and economic context will be examined. Note: During the semester, students are expected to attend professional and Glendale Community College Theatre Arts Department productions as a part of the learning process.	3	CSU, UC, USC