



**Glendale Community College District
1500 North Verdugo Road
Glendale, California 91208**

BOARD OF TRUSTEES

Agenda

**Meeting No. 14
Regular Board Meeting
Tuesday, May 18, 2021 at 5:00 p.m.**

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California
(818) 240-1000

Vision

Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

BOARD OF TRUSTEES MEETING NO. 14

Due to the Governor's stay home order and our commitment to practicing social distancing, the Tuesday, May 18, 2021 Board of Trustees meeting will be held via teleconference.

For those who want to view the meeting it will be streamed live on the GCC [Board of Trustees Stream Meeting website](#).

Tuesday, May 18, 2021 at 5:00 p.m.

AGENDA

ITEM

PAGE

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CERTIFICATION OF COMPLIANCE

To accommodate the requirement of Government Code §54954.2, it is hereby declared that the agenda for the meeting was posted 72 hours prior to this meeting at the following locations:

- At three locations in the Administration Building at Glendale Community College;
- In the display case on the outside wall of the San Gabriel Building at Glendale Community College.
- On the window adjacent to the main office entrance on the top floor of the Tropico Building on the Garfield Campus;
- On display inside the glass doors at the front entrance of the Professional Development Center;
- At <http://www.glendale.edu/boardoftrustees>.

In accordance with the Brown Act revisions, any writings relating to open session agenda items and distributed to all or a majority of all Board Members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public in the Office of the Superintendent/President, John A. Davitt Administration Building, AD 106, 1500 N. Verdugo Road, Glendale, CA 91208 during regular business hours. When possible, such writings may also be posted on the District's website: www.glendale.edu/boardoftrustees.

Individuals who require disability related accommodations or modifications, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent/President's office by noon of the business day preceding the Board meeting. Please call (818) 551-5105.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

Members of the public who would like to participate in the public comment period may do so by submitting their comments via email to comms@glendale.edu before noon (12:00 p.m.) on Tuesday, May 18, 2021. Comments will be read aloud during the appropriate time of the meeting.

Public comment guidelines remain in effect. Submissions must include the person's name and address. Content should take no more than a total of five (5) minutes to read out loud. Not more than twenty (20) minutes will be allocated to public comment for any agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

INFORMATIONAL REPORTS - NO ACTION

1.	Third Quarter Budget Balances as of March 31, 2021	7
2.	Third Quarter Financial Status Report as of March 31, 2021	22
3.	Enrollment Update	26
4.	Measure GC Funds Balances and Schedule Update	28
5.	Glendale College Foundation - Statement of Financial Position, Income Statement and Third Quarter Report of Donations for Period Ending March 31, 2021	30
6.	Guided Pathways Update	35
7.	Title V Office Renamed to Office of Hispanic-Serving Initiatives	50
8.	Professional Development Center - Operational Highlights, COVID-19 Challenges, and Vision for the Future Ani Keshishian, Interim Executive Director	53
9.	AB19 Funding at Glendale Community College Christina Tangalakis, Associate Dean of Financial Aid	70

UNFINISHED BUSINESS REPORTS - SECOND OF TWO READINGS – ACTION

1.	Board Policy 4235: Credit by Examination (title change to Credit for Prior Learning and revisions)	83
	The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to revise Board Policy 4235.	
2.	Board Policy 7131: Equivalence to Minimum Qualification (delete)	86
	The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to delete Board Policy 7131.	
3.	Board Policy 7140: Collective Bargaining (revise)	88
	The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to revise Board Policy 7140.	
4.	Board Policy 7141: Public Notice Policy (delete)	91
	The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to delete Board Policy 7141.	

UNFINISHED BUSINESS REPORTS - SECOND OF TWO READINGS – ACTION - continued

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|-----|---|-----|
| 5. | Board Policy 7151: Evaluation for Academic Administrator Personnel & Classified Managers (delete) | 93 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to delete Board Policy 7151. | |
| 6. | Board Policy 7152: Evaluation/Supervision (delete) | 95 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to delete Board Policy 7152. | |
| 7. | Board Policy 7224: Meetings (delete) | 97 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to delete Board Policy 7224. | |
| 8. | Board Policy 7236: Transfers (delete) | 99 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to delete Board Policy 7236. | |
| 9. | Board Policy 7251: Administrative Retreat Rights (delete) | 101 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to delete Board Policy 7251. | |
| 10. | Board Policy 7310: Nepotism (revise) | 103 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to revise Board Policy 7310. | |
| 11. | Board Policy 7335: Health Examinations (revise) | 106 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to revise Board Policy 7335. | |
| 12. | Board Policy 7345: Catastrophic Leave Program (revise) | 109 |
| | The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to revise Board Policy 7345. | |

CONSENT CALENDAR - ACTION

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under New Business Reports/Action.

- | | | |
|----|---|-----|
| 1. | Approval of Minutes - Regular Board Meeting of April 20, 2021 | 112 |
| | The Superintendent/President recommends that the Board of Trustees approve the regular Board meeting minutes of April 20, 2021. | |
| 2. | Warrants - District Funds April 1, 2021 through April 30, 2021 | 121 |
| | The Superintendent/President recommends that the Board of Trustees approve warrants issued during the month of April 2021 totaling \$12,484,668.08. | |

CONSENT CALENDAR – ACTION - continued

- | | | | | | | | | | | |
|-------------------------------|--|-------------------------|-------------------------|-------------------------|-------------------|---|----------------------|--------|--------------------------|--|
| 3. | Contract Listing and Purchase Order Listing – April 1, 2021 through April 30, 2021 | 127 | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees approve the contract listing and purchase order listing issued during the month of April 2021 totaling \$4,357,852.60. | | | | | | | | | |
| 4. | Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) - April 1, 2021 through April 30, 2021 | 149 | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees approve appropriation transfers of \$9,976 in the General Fund Unrestricted (01). | | | | | | | | | |
| 5. | Budget Revisions and Appropriation Transfers General Fund Restricted (03) - April 1, 2021 through April 30, 2021 | 151 | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees approve Budget Revisions of (\$2,052,279) in the General Fund Restricted (03). | | | | | | | | | |
| 6. | Declaration of Surplus Equipment with Approval of Disposal | 154 | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees authorize the declaration of surplus and disposal of the items listed. | | | | | | | | | |
| 7. | Proposed New Course | 156 | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees approve the new course - ESL 70 (Noncredit) – Administrative Medical Assisting & ESL Success and Support Course. | | | | | | | | | |
| 8. | Revised Courses and Programs | 163 | | | | | | | | |
| | <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"><u>Revised Courses</u></td> <td style="width: 50%;"><u>Revised Programs</u></td> </tr> <tr> <td>CHLDV 141</td> <td>HIST—History AA-T</td> </tr> <tr> <td>MATH 30, 30+, 30AB, 30CD, 30E</td> <td>PHIL—Philosophy AA-T</td> </tr> <tr> <td>STV 61</td> <td>Social Science—AA Degree</td> </tr> </table> | <u>Revised Courses</u> | <u>Revised Programs</u> | CHLDV 141 | HIST—History AA-T | MATH 30, 30+, 30AB, 30CD, 30E | PHIL—Philosophy AA-T | STV 61 | Social Science—AA Degree | |
| <u>Revised Courses</u> | <u>Revised Programs</u> | | | | | | | | | |
| CHLDV 141 | HIST—History AA-T | | | | | | | | | |
| MATH 30, 30+, 30AB, 30CD, 30E | PHIL—Philosophy AA-T | | | | | | | | | |
| STV 61 | Social Science—AA Degree | | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees approve the revised courses and programs as presented. | | | | | | | | | |
| 9. | Proposed New Program | 165 | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees approve the new program - Cloud Computing Fundamentals. | | | | | | | | | |
| 10. | Staffing Report No. 11 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports | 168 | | | | | | | | |
| | The Superintendent/President recommends that the Board of Trustees confirm the following reports: | | | | | | | | | |
| | <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">Academic Report</td> <td style="width: 33%;">Administrators Report</td> <td style="width: 33%;">Student Employee Report</td> </tr> <tr> <td>Classified Report</td> <td>All Other Temporary Employee Actions Report</td> <td></td> </tr> </table> | Academic Report | Administrators Report | Student Employee Report | Classified Report | All Other Temporary Employee Actions Report | | | | |
| Academic Report | Administrators Report | Student Employee Report | | | | | | | | |
| Classified Report | All Other Temporary Employee Actions Report | | | | | | | | | |
| 11. | Ratification of Extension of Employment Agreement for Superintendent/President | 177 | | | | | | | | |
| | It is recommended the Board of Trustees ratify the extension of the Contract of Employment of Superintendent/President David Viar to June 30, 2023 and no other changes in terms. | | | | | | | | | |

NEW BUSINESS REPORTS - ACTION

1. Equal Employment Opportunity (EEO) Fund Multiple Method Allocation Certification Form Fiscal Year 2020-2021 184

The Superintendent/President recommends that the Board of Trustees approve the 2020-2021 Certification Form as presented.
2. Tenured Faculty 196

The Superintendent/President recommends that the Board of Trustees approve granting tenure effective Fall 2021 to: Travis Ames, Reut Cohen, Rebecca Cooling, Nare Garibyan, Linette Gharibi, Anna Grygoruk, Diane Murray, and Rachel Ridgway.

The Superintendent/President recommends that the Board of Trustees take no action on the recommendation of two Tenure Review Committees to grant tenure at the conclusion of the third year of the probationary period to Jessica Alvarez and Ana Boduryan.
3. Student Fee Schedule for the 2021-2022 Academic Year Effective Fall 2021 200

The Superintendent/President recommends that the Board of Trustees approve the Student Fee Schedule for the 2021-2022 academic year effective Fall 2021.
4. Change Order No. 007 – PE Gym Replacement Increment 2 Project 203

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 007 for the PE Gym Replacement Increment 2 Project and that the contract price be amended to reflect an increase of \$159,823.
5. Approval of Guaranteed Maximum Price for the New Science Building 206

The Superintendent/President recommends that the Board of Trustees accept the latest bids for the Science Building Project to the lowest responsive, responsible bidders in the amount not to exceed \$3,059,386 and approve the Guaranteed Maximum Price (GMP) of \$91,177,170.

COLLEGE LEADERS REPORTS 208

1. Academic Senate Representative to the Board
2. Guild Representative to the Board
3. CSEA Representative to the Board
4. Vice Presidents
5. Superintendent/President
6. Associated Students of Glendale Community College
7. Board of Trustees

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

(This is an opportunity for the Board of Trustees to request information.)

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

ADDRESSING THE BOARD OF TRUSTEES - Members of the public who would like to participate in the public comment period may do so by submitting their comments via email to comms@glendale.edu before noon (12:00 p.m.) on Tuesday, May 18, 2021. Comments will be read aloud during the appropriate time of the meeting.

GLENDALE COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting No. 14
May 18, 2021

Public comment guidelines remain in effect. Submissions must include the person's name and address. Content should take no more than a total of five (5) minutes to read out loud. Not more than twenty (20) minutes will be allocated to public comment for any agenda item, except by unanimous consent of the Board. A speaker's time may not be transferred to another speaker.

ADJOURNMENT

FUTURE DATES

Monday, May 31, 2021	College Closed – Memorial Day
Wednesday, June 9, 2021	GCC Online Commencement
Tuesday, June 15, 2021	Regular Board Meeting
Monday, July 5, 2021	Independence Day – College Closed
Tuesday, July 20, 2021	Regular Board Meeting
Friday, July 30, 2021	Special Meeting – Summer Retreat
Tuesday, August 17, 2021	Regular Board Meeting - Public Hearing on Final Budget
Monday, August 30, 2021	Fall Semester Begins
Monday, September 6, 2021	Labor Day – College Closed
Friday, September 10, 2021	Faculty Institute Day
Tuesday, September 14, 2021	Regular Board Meeting - Adoption of Budget
Tuesday, October 19, 2021	Regular Board Meeting
Friday, November 12, 2021	Veterans' Day – College Closed
Tuesday, November 16, 2021	Regular Board Meeting
Thursday, November 25 – Saturday, November 27, 2021	Thanksgiving Break – College Closed
Wednesday, December 15, 2021	End of Fall Semester
Tuesday, December 21, 2021	Regular Board Meeting
Monday, January 17, 2022	Martin Luther King, Jr. Day – College Closed
Tuesday, January 18, 2022	Regular Board Meeting
Friday, January 28, 2022	Special Meeting – Winter Retreat
Tuesday, February 15, 2022	Regular Board Meeting
Friday, February 18, 2022	Lincoln Day – College Closed
Monday, February 21, 2022	Washington Day – College Closed
Tuesday, February 22, 2022	Spring Semester Begins
Tuesday, March 15, 2022	Regular Board Meeting
Thursday, March 31, 2022	Cesar Chavez Day – College Closed
Monday, April 18 – Saturday, April 23, 2022	Spring Break
Tuesday, April 19, 2022	Regular Board Meeting
Sunday, April 24, 2022	Armenian Genocide Remembrance Day
Tuesday, May 17, 2022	Regular Board Meeting
Monday, May 30, 2022	Memorial Day – College Closed
Wednesday, June 15, 2022	End of Spring Semester
Wednesday, June 15, 2022	Commencement
Tuesday, June 21, 2022	Regular Board Meeting

May 18, 2021

INFORMATIONAL REPORT NO. 1

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: THIRD QUARTER BUDGET BALANCES AS OF MARCH 31, 2021

Attached is a summary report on the operation of the District for the quarter ending March 31, 2021 involving payments, incomes.

The following are significant or unusual cash receipts received during quarter ending March 31, 2021.

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
03	CARES Act-II	14,013,848

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 UNRESTRICTED GENERAL FUND 01**

May 18, 2021

		<----- BUDGET ----->		
		AS ADOPTED (1)	CURRENT BUDGET (2)	TRANSACTIONS TO DATE (3)
		<u> </u>	<u> </u>	<u> </u>
INCOME				
	Federal	\$ 675	\$ 675	\$ 650
	State	72,164,868	72,164,868	47,399,641
	Local	<u>34,451,067</u>	<u>34,451,067</u>	<u>17,679,036</u>
	Total Income:	\$ 106,616,610	\$ 106,616,610	\$ 65,079,327
	Transfers In	\$ 119,021	\$ 119,021	\$ -
	Beginning Balance	6,076,707	6,076,707	6,076,707
	General Reserve	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES		<u><u>\$ 112,812,338</u></u>	<u><u>\$ 112,812,338</u></u>	<u><u>\$ 71,156,034</u></u>
<hr/>				
EXPENDITURES				
	Certificated Salaries	\$ 41,580,270	\$ 41,580,270	\$ 29,632,399
	Classified Salaries	22,367,175	22,367,175	15,223,086
	Employee Benefits	28,174,482	28,174,482	17,229,549
	Books/Supplies/Equip. Repl.	596,832	589,376	333,046
	Contracted Services	8,439,053	8,446,509	6,924,741
	Capital Outlay	<u>129,745</u>	<u>129,745</u>	<u>196,298</u>
	Total Expenditures	\$ 101,287,557	\$ 101,287,557	\$ 69,539,119
	Transfers Out	\$ 5,306,178	\$ 5,306,178	\$ 1,750,000
	Reserve For Contingencies	6,218,603	6,218,603	-
	Fund Balance	<u> </u>	<u> </u>	<u>(133,085)</u>
TOTAL EXPENDITURES/ CONTINGENCY & TRANSFERS		<u><u>\$ 112,812,338</u></u>	<u><u>\$ 112,812,338</u></u>	<u><u>\$ 71,156,034</u></u>
<hr/>				
TOTAL APPROPRIATION		\$ 112,812,338	\$ 112,812,338	\$ 71,156,034
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**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 UNRESTRICTED GENERAL FUND 01**

May 18, 2021

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
FEDERAL INCOME					
8110	Veterans Education	\$ 675	\$ 675	\$ -	\$ -
8190	Other Federal Revenue	-	-	-	650
	TOTAL FEDERAL INCOME	\$ 675	675	-	650
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STATE INCOME					
8610	General Apportionment	\$ 64,328,461	\$ 64,328,461	\$ 8,167,611	\$ 36,008,875
8611	Basic Skills	-	-	-	-
8615	Full Time Faculty Hiring	-	-	94,098	619,873
8616	General Apportionment-P/Y	3,400,000	3,400,000	-	9,188,694
8617	Part Time Parity	296,039	296,039	44,937	296,039
8618	Equalization	-	-	-	-
8619	Part Time Faculty Ins.	1,400,000	1,400,000	-	-
8624	Board Of Governor's Grant	170,288	170,288	25,851	170,288
8630	Return of Title IV	43,001	43,001	-	-
8656	Block Grant - One Time	-	-	-	-
8672	Homeowners Tax Exemption	70,000	70,000	20,941	29,656
8680	Lottery	2,048,850	2,048,850	730,609	680,531
8690	Misc. Income	-	-	-	-
8691	Mandated Costs	408,229	408,229	-	405,685
	TOTAL STATE INCOME	\$ 72,164,868	\$ 72,164,868	\$ 9,084,047	\$ 47,399,641
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LOCAL INCOME					
8810	Property Tax, ERAF	12,033,069	\$ 12,033,069	\$ 177,732	\$ 643,534
8811	Property Tax, Secured	11,000,000	11,000,000	1,834,095	6,749,057
8812	Property Tax, Supplemental	280,000	280,000	118,171	259,982
8813	Property Tax, Unsecured	220,000	220,000	37,746	321,293
8816	Property Tax, Prior Year	200,000	200,000	(78,398)	357,940
8818	Redevelopment Agency Tax	2,213,554	2,213,554	1,026,028	1,026,028
8845	Catalog Sales	95	95	-	-
8850	Rents And Leases	19,327	19,327	1,856	11,219
8860	Interest	285,177	285,177	(16)	24,032
8861	Interest, Trans	-	-	-	-
8890	Other Local Income	48,399	48,399	26,839	119,689
8891	Delinquent Prop Tax Premium	13,196	13,196	-	-
	TOTAL LOCAL INCOME	\$ 26,312,817	\$ 26,312,817	\$ 3,144,053	\$ 9,512,774
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STUDENT CHARGES					
8819	I.D. Card Verification	\$ -	\$ -	\$ -	\$ -
8847	Refund Processing	10,190	10,190	-	10
8869	ASGCC Contribution Credit	177,260	177,260	66,495	152,935
8872	Non-Resident Tuition	3,234,325	3,234,325	396,660	2,996,440
8873	International Application Fee	23,460	23,460	1,260	3,900
8874	Transcripts	164,785	164,785	64,248	140,890
8875	Library Fines	3,510	3,510	-	-
8879	Enrollment Fee	4,524,720	4,524,720	478,263	4,872,947
8882	Student ID Cards	-	-	(40)	(860)
8883	Material Fee	-	-	-	-
	TOTAL STUDENT FEES	\$ 8,138,250	\$ 8,138,250	\$ 1,006,886	\$ 8,166,262
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	TOTAL INCOME	\$ 106,616,610	\$ 106,616,610	\$ 13,234,986	\$ 65,079,327
8981	TRANSFERS IN	\$ 119,021	\$ 119,021	\$ -	\$ -
	BEGINNING BALANCE	\$ 6,076,707	\$ 6,076,707	\$ -	\$ 6,076,707
	GENERAL RESERVE	\$ 9	\$ -	-	-
	TOTAL RESOURCES	\$ 112,812,338	\$ 112,812,338	\$ 13,234,986	\$ 71,156,034

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 RESTRICTED GENERAL FUND 03**

May 18, 2021

<-----BUDGET ----->

		AS ADOPTED (1)	CURRENT BUDGET (2)	TRANSACTIONS TO DATE (3)
INCOME				
	Federal	\$ 5,684,573	\$ 5,775,565	\$ 18,651,132
	State	24,383,473	26,579,277	17,861,636
	Local	<u>1,611,452</u>	<u>1,670,291</u>	<u>1,594,901</u>
	Total Income:	\$ 31,679,498	\$ 34,025,133	\$ 38,107,669
	Transfers In	\$ 1,907,243	\$ 1,907,243	\$ -
	Beginning Balance	<u>4,183,516</u>	<u>4,183,516</u>	<u>4,183,516</u>
TOTAL RESOURCES		<u>\$ 37,770,257</u>	<u>\$ 40,115,892</u>	<u>\$ 42,291,185</u>
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	Certificated Salaries	\$ 8,220,389	\$ 8,018,550	\$ 4,011,816
	Classified Salaries	6,244,174	7,447,140	3,211,301
	Employee Benefits	6,170,765	6,644,282	3,082,873
	Books/Supplies/Equip. Repl.	1,155,313	1,150,384	1,179,462
	Contracted Services	2,115,650	2,341,987	1,759,477
	Capital Outlay	760,191	1,378,872	811,342
	Financial Aid	<u>219,655</u>	<u>219,655</u>	<u>(412)</u>
	Total Expenditures	\$ 24,886,137	\$ 27,200,870	\$ 14,055,859
	Transfers Out	\$ 61,575	\$ 100,345	\$ -
	Reserve For Contingencies	12,822,545	12,814,677	-
	Fund Balance	<u></u>	<u></u>	<u>28,235,326</u>
TOTAL EXPENDITURES/ CONTINGENCY & TRANSFERS		<u>\$ 37,770,257</u>	<u>\$ 40,115,892</u>	<u>\$ 42,291,185</u>
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TOTAL APPROPRIATION		\$ 37,770,257	\$ 40,115,892	\$ 42,291,185

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 RESTRICTED GENERAL FUND 03**

May 18, 2021

	<----- BUDGET ----->		<--- INCOME RECEIVED --->	
	AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
FEDERAL INCOME				
8110 JTPA / WIA	\$ -	\$ -	\$ -	-
8120 Vocational Education	-	-	334,789	(25,359)
8128 Teaching American History	-	-	-	-
8129 Network Backbone & Media Proj.	-	-	-	-
8130 College Work Study	-	-	87,031	87,031
8140 Pell Administration	-	-	142,295	145,350
8160 Seog Administration	-	-	-	-
8170 TANF	149,595	149,595	119,045	16,325
8174 Adult Basic Education	360,720	360,720	116,502	306,603
8190 Other Federal	4,291,689	4,382,681	15,064,411	17,871,307
8191 Title V-H.S.I.	880,902	880,902	96,583	251,271
8192 National Science Foundation	1,667	1,667	-	(1,396)
8193 NASA	-	-	-	-
TOTAL FEDERAL INCOME	\$ 5,684,573	\$ 5,775,565	\$ 15,960,656	\$ 18,651,132

STATE INCOME				
8610				
8611 Basic Skill	-	-	-	-
8612 Staff Development Program	-	-	-	-
8614 Faculty & Staff Diversity	200,161	200,161	4,000	180,161
8615 Energy Program	-	-	-	-
8616 Apportionment - Prior Year	-	-	-	-
8618 Veteran Resource Center	-	17,699	-	17,699
8620 State Instructional Equipment	-	-	-	-
8621 DSPS	1,350,753	1,350,753	198,675	1,308,587
8622 EOPS	2,294,016	2,294,016	351,320	2,294,036
8623 BFAP Administration	659,056	659,056	91,061	659,056
8627 Nursing	-	-	-	-
8628 Calworks	1,796,057	3,647,202	264,357	1,909,732
8629 TANF	-	-	-	-
8631 Instructional Improvement	-	-	-	-
8633 California College Promise	736,420	736,420	-	-
8635 Teacher Development	-	-	-	-
8636 Economic Development	204,557	204,557	31,052	204,557
8638 Gain Over cap	-	-	-	-
8639 CDC State Programs	-	61,116	56,818	101,692
8641 Child & Adult Care Food Program	-	-	-	1,327
8653 Deferred Maintenance	-	-	-	-
8665 California Career Pathways	-	-	-	-
8670 Adult Basic Education	1,094,056	1,094,056	91,172	2,433,701
8680 Lottery	360,433	360,433	-	(45,496)
8690 Other	6,850,841	7,116,685	195,386	6,708,704
8691 State Mandated Costs	-	-	-	-
8698 Student Equity/SSSP	8,837,123	8,837,123	-	2,087,880
TOTAL STATE INCOME	\$ 24,383,473	\$ 26,579,277	\$ 1,283,841	\$ 17,861,636

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 RESTRICTED GENERAL FUND 03**

May 18, 2021

	<----- BUDGET ----->		<--- INCOME RECEIVED --->	
	AS ADOPTED	CURRENT BUDGET	THIS QUARTER	INCOME TO DATE
	(1)	(2)	(3)	(4)
LOCAL INCOME				
8820 ASB Contribution	\$ -	\$ -	\$ -	\$ -
8821 CSULA Nursing Collaborative	-	-	-	-
8822 Foundation	-	58,839	4,614	90,681
8823 PEG Fees	-	-	32,096	47,620
8824 Duplicating	-	-	2,313	2,883
8827 Nursing Tutor/Mentor	-	-	-	-
8828 Athletic Field Rental	-	-	-	250
8831 County Assessor	-	-	-	-
8833 Carnegie Grant	-	-	-	-
8834 CDC-LA Universal Preschool	-	-	-	-
8838 Hospital	-	-	-	-
8840 Job Placement Fee	-	-	-	-
8841 Vendor Parking	-	-	206	636
8842 Sale of Equipment	-	-	-	-
8844 Catering	-	-	-	-
8849 Auditorium Performances	-	-	-	(479)
8850 Rental Income	11,252	11,252	-	-
8851 Swap Meet	-	-	-	-
8853 Catering	-	-	-	-
8860 Interest	-	-	21,169	45,892
8866 CBET Program	-	-	-	-
8873 CDC Application Fees	-	-	70	70
8876 Baja Field Studies	-	-	-	-
8880 Technology Fee	-	-	-	-
8886 Fiscal Service	-	-	-	-
8887 Child Develop. Center	-	-	27,125	40,469
8888 Job Placement Center	-	-	-	-
8889 CDC Training Consortium	-	-	-	3,692
8890 Misc Income	-	-	-	3,832
8896 Redevelopment Agency Pass Thro	-	-	-	-
8897 CDC Evening Child Care	-	-	-	-
8898 CDC Non-Credit	-	-	1,018	2,328
TOTAL LOCAL INCOME	\$ 11,252	\$ 70,091	\$ 88,611	\$ 237,874
STUDENT CHARGES				
8837 Parent Ed Retirement Seminar	-	-	-	-
8848 Test Fee	-	-	-	-
8867 Hemodialysis	-	-	-	-
8870 Fire Academy	-	-	-	-
8871 Community Service Leisure	364,705	364,705	30,405	103,894
8877 Parking Fees	-	-	1,300	1,950
8878 Health	500,000	500,000	69,678	694,587
8880 Capital Outlay Fee	557,898	557,898	71,223	538,981
8883 Material Fee	-	-	-	-
8884 Pilot Training Program	177,597	177,597	-	-
8885 Parking Fines	-	-	3,004	17,615
TOTAL STUDENT FEES	\$ 1,600,200	\$ 1,600,200	\$ 175,610	\$ 1,357,027
TOTAL INCOME	\$ 31,679,498	\$ 34,025,133	\$ 17,508,718	\$ 38,107,669
TRANSFERS IN	\$ 1,907,243	\$ 1,907,243	\$ -	\$ -
BEGINNING BALANCE	\$ 4,183,516	\$ 4,183,516	\$ -	\$ 4,183,516
TOTAL RESOURCES	\$ 37,770,257	\$ 40,115,892	\$ 17,508,718	\$ 42,291,185

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 STUDENT FINANCIAL AID FUND 09**

May 18, 2021

	<----- BUDGET ----->		<--- INCOME RECEIVED --->	
	AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
	<u>(1)</u>	<u>(2)</u>	<u>(3)</u>	<u>(4)</u>
INCOME				
8140 PELL	\$ 24,820,493	\$ 24,820,493	\$ 9,769,844	\$ 20,121,285
8151 ACG	-	-	-	-
8152 Loans	1,726,575	1,726,575	730,948	1,291,320
8160 SEOG	456,500	456,500	185,105	466,705
8190 Other Federal Revenue	3,230,000	3,230,000	5,028,480	6,826,960
8622 EOPS	-	-	-	-
8622 EOPS Care	-	-	-	-
8623 Financial Aid Technology	-	-	-	-
8633 California College Promise	-	-	111,790	736,420
8634 Cal Grants	4,875,568	4,875,568	1,457,962	2,915,959
8635 F/T Student Success	1,956,238	1,956,238	-	2,129,556
8690 CC Completion	-	-	-	-
8690 Non-Resident Dreamer EAP	-	-	-	-
8860 Interest	-	-	-	-
	<u>\$ 37,065,374</u>	<u>\$ 37,065,374</u>	<u>\$ 17,284,129</u>	<u>\$ 34,488,205</u>
8981 Transfers In	\$ -	\$ -	\$ -	\$ -
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES	<u><u>\$ 37,065,374</u></u>	<u><u>\$ 37,065,374</u></u>	<u><u>\$ 17,284,129</u></u>	<u><u>\$ 34,488,205</u></u>

EXPENDITURES

2XXX Classified Salaries	-	-	2,007	4,763
3XXX Employee Benefits	-	-	40	95
4XXX Books/Supplies/Equip. Repl.	-	-	-	-
5XXX Contracted Services	-	-	11,761	42,116
6XXX Capital Outlay	-	-	-	-
7500 Student Financial Aid	\$ 37,065,374	\$ 37,065,374	\$ 14,044,110	\$ 28,042,964
7601 Other Payment Students	-	-	-	-
7300 Transfers Out	-	-	-	-
7900 Reserve For Contingencies	-	-	-	-
Fund Balance	<u>-</u>	<u>-</u>	<u>3,226,211</u>	<u>6,398,267</u>
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY	<u><u>\$ 37,065,374</u></u>	<u><u>\$ 37,065,374</u></u>	<u><u>\$ 17,284,129</u></u>	<u><u>\$ 34,488,205</u></u>

GLENDALE COMMUNITY COLLEGE DISTRICT
QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
CAPITAL OUTLAY FUND 15

May 18, 2021

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
INCOME					
8141	Parking Project	\$ -	\$ -	\$ -	\$ -
8620	Instructional equipment	-	-	-	-
8639	California Clean Energy Job Act	-	-	-	-
8652	Construction Projects	-	-	-	-
8653	Deferred Maintenance/Planning	-	-	-	-
8820	ASGCC Bond Payment	-	-	-	-
8822	Foundation Contributions	-	-	-	-
8842	Sale of Equipment	-	-	-	-
8860	Interest	35,799	35,799	333	754
8869	ASGCC Fees	-	-	-	-
8877	Parking Permits	-	-	-	-
8890	Miscellaneous Income	-	-	-	-
8891	Delinquent Property Tax	-	-	-	-
8941	Cops Bonds Proceeds	-	-	-	-
	Total Income	\$ 35,799	\$ 35,799	\$ 333	\$ 754
8981	Transfers In	-	-	-	-
	Beginning Balance	243,866	243,866	-	243,866
TOTAL RESOURCES		\$ 279,665	\$ 279,665	\$ 333	\$ 244,620

EXPENDITURES

4000	Other Supplies	\$ -	\$ -	\$ -	\$ -
5000	Other Contract Services	279,665	279,665	-	14,300
6000	Capital Outlay	-	-	-	-
6200	New Building & Improvement	-	-	-	-
6400	New Equipment	-	-	-	-
6500	Lease Purchase	-	-	-	-
	Total Expenditures	\$ 279,665	\$ 279,665	\$ -	\$ 14,300
7190	Debt Repayment - Other	-	-	-	-
7300	Transfers Out	-	-	-	-
7900	Reserve For Contingencies	-	-	-	-
	Fund Balance	-	-	333	230,320
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		\$ 279,665	\$ 279,665	\$ 333	\$ 244,620

**GLENDAL COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 SELF INSURANCE FUND 18**

May 18, 2021

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED	CURRENT BUDGET	THIS QUARTER	INCOME TO DATE
		(1)	(2)	(3)	(4)
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
INCOME					
8662	State Haz. Sub. Removal	\$ -	\$ -	\$ -	\$ -
8860	Interest	-	-	-	-
8868	Health Rebate	-	-	-	-
8890	Miscellaneous	-	-	10,425	29,664
8894	Rebate Worker's Comp.	-	-	-	-
	Total Income	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,425</u>	<u>\$ 29,664</u>
8981	Transfers In	\$ 2,650,000	\$ 2,650,000	\$ -	\$ 1,750,000
	Beginning Balance	126,150	126,150	-	126,150
	TOTAL RESOURCES	<u><u>\$ 2,776,150</u></u>	<u><u>\$ 2,776,150</u></u>	<u><u>\$ 10,425</u></u>	<u><u>\$ 1,905,814</u></u>

EXPENDITURES

1000	Certificated Salaries	-	\$ -	\$ -	\$ -
2000	Classified Salaries	-	-	-	-
3000	Health & Welfare	2,650,000	2,650,000	874,061	1,852,987
4000	Supplies & Materials	-	-	-	53
5000	Contract Services	126,150	126,150	-	685,805
6000	Equipment	-	-	2,301	5,088
	Total Expenditures	<u>\$ 2,776,150</u>	<u>\$ 2,776,150</u>	<u>\$ 876,362</u>	<u>\$ 2,543,933</u>
7300	Transfers Out	\$ -	\$ -	\$ -	\$ -
7900	Reserve For Contingencies	-	-	-	-
	Fund Balance	<u> </u>	<u> </u>	<u>(865,937)</u>	<u>(638,119)</u>
	TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY	<u><u>\$ 2,776,150</u></u>	<u><u>\$ 2,776,150</u></u>	<u><u>\$ 10,425</u></u>	<u><u>\$ 1,905,814</u></u>

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 CAFETERIA FUND 30**

May 18, 2021

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
INCOME					
8843	Vendor Sales (Espresso)	\$ -	\$ -	\$ -	\$ (62,251)
8844	Food Sales (Upstairs)	-	-	-	-
8853	Catering	-	-	-	-
8854	Milky Way	-	-	-	-
8855	Deli	-	-	-	-
8856	Pacific Rim	-	-	-	-
8857	Casa Ortega	-	-	-	-
8858	CJ's	-	-	-	-
8860	Interest	-	-	24	24
8890	Other Local Income	-	-	-	-
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 24</u>	<u>\$ (62,227)</u>
8981	Transfers In	\$ 120,000	\$ 120,000	\$ -	\$ -
	Beginning Balance	<u>146,804</u>	<u>146,804</u>	<u>-</u>	<u>146,804</u>
TOTAL RESOURCES		<u><u>\$ 266,804</u></u>	<u><u>\$ 266,804</u></u>	<u><u>\$ 24</u></u>	<u><u>\$ 84,577</u></u>

EXPENDITURES					
2000	Classified Salaries	\$ 125,262	\$ 125,262	\$ 26,126	\$ 99,140
3000	Employee Benefits	141,542	141,542	12,205	46,833
4300	Instruct. Media Supplies	-	-	-	-
4500	Supplies	-	-	-	-
4710	Food	-	-	-	-
4715	Commission	-	-	-	-
5000	Contracted Services	-	-	-	-
6000	Equipment	-	-	-	-
7000	Financial Aid	-	-	-	-
	Total Expenditures	<u>\$ 266,804</u>	<u>\$ 266,804</u>	<u>\$ 38,331</u>	<u>\$ 145,973</u>
7300	Transfers Out	\$ -	\$ -	\$ -	\$ -
7900	Reserve For Contingencies	-	-	-	-
	Fund Balance	<u>-</u>	<u>-</u>	<u>(38,307)</u>	<u>(61,396)</u>
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		<u><u>\$ 266,804</u></u>	<u><u>\$ 266,804</u></u>	<u><u>\$ 24</u></u>	<u><u>\$ 84,577</u></u>

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 PROFESSIONAL DEVELOPMENT CENTER FUND 59**

May 18, 2021

		<----- BUDGET ----->		
		AS ADOPTED (1)	CURRENT BUDGET (2)	TRANSACTIONS TO DATE (3)
		<u> </u>	<u> </u>	<u> </u>
INCOME				
	Federal	\$ -	\$ -	\$ -
	State	544,600	544,600	140,073
	Local	<u>392,000</u>	<u>392,000</u>	<u>270,125</u>
	Total Income:	\$ 936,600	\$ 936,600	\$ 410,198
	Transfers In	\$ -	\$ -	\$ -
	Beginning Balance	<u>782,965</u>	<u>782,965</u>	<u>782,965</u>
TOTAL RESOURCES		<u>\$ 1,719,565</u>	<u>\$ 1,719,565</u>	<u>\$ 1,193,163</u>
<hr/>				
EXPENDITURES				
	Certificated Salaries	\$ 100,000	\$ 100,000	\$ 99,630
	Classified Salaries	165,000	165,000	94,053
	Employee Benefits	75,000	75,000	59,140
	Books/Supplies/Equip. Repl.	80,000	80,000	10,788
	Contracted Services	516,600	516,600	328,593
	Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>
	Total Expenditures	\$ 936,600	\$ 936,600	\$ 592,204
	Transfers Out	\$ 782,965	\$ 782,965	\$ -
	Reserve For Contingencies	-	-	-
	Fund Balance	<u> </u>	<u> </u>	<u>600,959</u>
TOTAL EXPENDITURES/ CONTINGENCY & TRANSFERS		<u>\$ 1,719,565</u>	<u>\$ 1,719,565</u>	<u>\$ 1,193,163</u>
<hr/>				
TOTAL APPROPRIATION		\$ 1,719,565	\$ 1,719,565	\$ 1,193,163
<hr/>				

**GLENDALE COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 PROFESSIONAL DEVELOPMENT CENTER FUND 59**

May 18, 2021

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
STATE INCOME					
	Economic Development	\$ -	\$ -	\$ -	\$ -
8658	Employment Train. Panel	544,600	544,600	-	140,073
8690	Mis. Income	-	-	-	-
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
	TOTAL STATE INCOME	544,600	544,600	-	140,073
<hr/>					
LOCAL INCOME					
8830	Profess. Develop. Center	\$ 392,000	\$ 392,000	\$ 132,117	\$ 269,684
8860	Interest	-	-	-	90
8893	PDC Donations	-	-	351	351
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
	TOTAL LOCAL INCOME	\$ 392,000	\$ 392,000	\$ 132,468	\$ 270,125
<hr/>					
	TOTAL INCOME	\$ 936,600	\$ 936,600	\$ 132,468	\$ 410,198
	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -
	BEGINNING BALANCE	\$ 782,965	\$ 782,965	\$ -	\$ 782,965
	TOTAL RESOURCES	<u>\$ 1,719,565</u>	<u>\$ 1,719,565</u>	<u>\$ 132,468</u>	<u>\$ 1,193,163</u>

GLENDAL COMMUNITY COLLEGE DISTRICT
QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
MEASURE GC-GO BOND, SERIES B FUND 70

May 18, 2021

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
INCOME					
8941	Bond Proceeds	\$ -	\$ -	\$ -	\$ 202,686,769
8822	Foundation Contribution	-	-	-	-
8860	Interest	-	-	-	337,291
8890	Miscellaneous	-	-	-	-
	Total Income	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 203,024,060</u>
8981	Transfers In	\$ -	\$ -	\$ -	\$ -
	Beginning Balance	-	-	-	-
TOTAL RESOURCES		<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 203,024,060</u></u>

EXPENDITURES

4000	Other Supplies	\$ -	\$ -	\$ -	\$ -
5000	Other Contract Services	6,841,000	6,841,000	-	577,876
6100	Capital Outlay - Site	-	-	-	518,759
6200	New Building & Improvement	1,300,000	1,300,000	-	13,324
6400	New Equipment	20,769	20,769	-	-
6500	Lease Purchase	-	-	-	-
7000	Other Outgo	-	-	-	-
	Total Expenditures	<u>\$ 8,161,769</u>	<u>\$ 8,161,769</u>	<u>\$ -</u>	<u>\$ 1,109,959</u>
7300	Transfers Out	\$ -	\$ -	\$ -	\$ -
7900	Reserve For Contingencies	194,525,000	194,525,000	-	-
	Fund Balance	-	-	-	201,914,101
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		<u><u>\$ 202,686,769</u></u>	<u><u>\$ 202,686,769</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 203,024,060</u></u>

**GLENDAL COMMUNITY COLLEGE DISTRICT
 QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
 MEASURE GC-GO BOND, SERIES B FUND 70**

May 18, 2021

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
INCOME					
8941	Bond Proceeds	\$ -	\$ -	\$ 202,686,769	\$ 202,686,769
8860	Interest	-	-	622,312	622,312
	Total Income	\$ -	\$ -	\$ 203,309,081	\$ 203,309,081
8981	Transfers In	\$ -	\$ -	\$ -	\$ -
	Beginning Balance	-	-	-	-
TOTAL RESOURCES		\$ -	\$ -	\$ 203,309,081	\$ 203,309,081

EXPENDITURES

2000	Classified Salaries	\$ -	\$ -	\$ -	\$ -
3000	Employee Benefits	-	-	-	-
4000	Other Supplies	-	-	-	-
5000	Other Contract Services	-	-	1,379,772	1,379,772
6100	Capital Outlay - Site	-	-	-	-
6200	New Building & Improvement	-	-	1,939,000	1,939,000
6400	New Equipment	-	-	194,636	194,636
6500	Lease Purchase	-	-	-	-
7000	Other Outgo	-	-	-	-
	Total Expenditures	\$ -	\$ -	\$ 3,513,408	\$ 3,513,408
7190	Campus Parking Debt Payment	\$ -	\$ -	\$ -	\$ -
7300	Transfers Out	-	-	-	-
7900	Reserve For Contingencies	-	-	-	-
	Fund Balance	-	-	199,795,673	199,795,673
TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY		\$ -	\$ -	\$ 203,309,081	\$ 203,309,081

GLENDALE COMMUNITY COLLEGE DISTRICT
QUARTERLY STATEMENT OF INCOME AND EXPENDITURES
MEASURE GC-GO BOND, SERIES A FUND 74

May 18, 2021

		<----- BUDGET ----->		<--- INCOME RECEIVED --->	
		AS ADOPTED (1)	CURRENT BUDGET (2)	THIS QUARTER (3)	INCOME TO DATE (4)
INCOME					
8941	Bond Proceeds	\$ -	\$ -	\$ -	\$ -
8860	Interest	-	-	13,100	38,993
	Total Income	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,100</u>	<u>\$ 38,993</u>
8981	Transfers In	\$ -	\$ -	\$ -	\$ -
	Beginning Balance	16,562,928	16,562,928	-	16,562,928
	TOTAL RESOURCES	<u><u>\$ 16,562,928</u></u>	<u><u>\$ 16,562,928</u></u>	<u><u>\$ 13,100</u></u>	<u><u>\$ 16,601,921</u></u>

EXPENDITURES

2000	Classified Salaries	\$ -	\$ -	\$ -	\$ -
3000	Employee Benefits	-	-	-	-
4000	Other Supplies	-	-	-	30,752
5000	Other Contract Services	-	-	613,812	2,706,736
6100	Capital Outlay - Site	-	-	94,929	1,365,757
6200	New Building & Improvement	16,562,928	16,562,928	5,352,988	11,697,964
6400	New Equipment	-	-	14,779	263,190
6500	Lease Purchase	-	-	-	-
7000	Other Outgo	-	-	-	-
	Total Expenditures	<u>\$ 16,562,928</u>	<u>\$ 16,562,928</u>	<u>\$ 6,076,508</u>	<u>\$ 16,064,399</u>
7190	Campus Parking Debt Payment	\$ -	\$ -	\$ -	\$ -
7300	Transfers Out	-	-	-	-
7900	Reserve For Contingencies	-	-	-	-
	Fund Balance	-	-	(6,063,408)	537,522
	TOTAL EXPENDITURES/ TRANSFERS & CONTINGENCY	<u><u>\$ 16,562,928</u></u>	<u><u>\$ 16,562,928</u></u>	<u><u>\$ 13,100</u></u>	<u><u>\$ 16,601,921</u></u>

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

INFORMATIONAL REPORT NO. 2

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: THIRD QUARTER FINANCIAL STATUS REPORT

The Quarterly Financial Status Report, CCFS-311Q, has been prepared in compliance with AB 2910 (Hughes) that was signed into law as Chapter 1486, Statutes of 1986. This law requires community college districts to report each quarter on their financial condition, in order to provide an early warning for districts headed toward financial distress. The Board of Trustees is required to receive this report and forward it, through the County Superintendent of Schools, to the State Chancellor's Office. The Third Quarter CCFS-311Q is attached.

California Community Colleges
 Quarterly Financial Status Report, CCFS-311Q

Fiscal Year: 2020-21

District: 730 Glendale Community College District

Quarter Ended: 31-Mar

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2017-18	Actual 2018-19	Actual 2019-20	Projected 2020-21
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100,8600,8800)	101,831,820	100,149,397	106,616,087	106,616,610
A.2	Other Financing Sources (Object 8900)	84,195	119,021	5,384,739	119,021
A-3	Total Unrestricted Revenues (A.1 + A.2)	101,916,015	100,268,418	112,000,826	106,735,631
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	95,445,247	104,505,375	110,644,866	101,287,557
B.2	Other Outgo (Objects 7100, 7200, 7300, 7500, 7600)	4,437,632	2,764,099	3,844,790	5,306,178
B.3	Total Unrestricted Expenditures (B.1 + B.2)	99,882,879	107,269,474	114,489,656	106,593,735
C.	Revenues Over(Under) Expenditures (A.3-B.3)	2,033,136	(7,001,056)	(2,488,830)	141,896
D.	Fund Balance, Beginning	11,521,083	13,554,219	6,553,163	6,076,707
D.1	Prior Year Adjustments + (-)	-	-	2,012,374	-
D.2	Adjusted Fund Balance, Beginning (D + D.1)	11,521,083	13,554,219	8,565,537	6,076,707
E.	Fund Balance, Ending (C + D.2)	13,554,219	6,553,163	6,076,707	6,218,603
F.1	Percentage of GF Fund Balance to GE Expenditures (E./B.3)	13.6%	6.1%	5.3%	5.8%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	13,955	13,829	13,431	12,058
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As of the specified quarter ended for each fiscal year presented				
	2017-18	2018-19	2019-20	2020-21

III. Total General Fund Cash Balance (Unrestricted and Restricted)

H.1	Cash, excluding borrowed funds	19,397,253	17,154,990	17,631,065	22,662,309
H.2	Cash, borrowed funds only	-	-	-	13,695,000
H.3	Total Cash (H.1 + H.2)	19,397,253	17,154,990	17,631,065	36,357,309

IV. Unrestricted General Fund Revenues and Expenditures: 2019-20 Budget to Year-to-Date Actuals

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	Revenues:				
I.1	Unrestricted General Fund Revenues (Objects 8100,8600,8800)	106,616,610	106,616,610	65,079,327	61.0%
I.2	Other Financing Sources (Object 8900)	119,021	119,021	-	0.0%
I.3	Total Unrestricted Revenues (I.1 + I.2)	106,735,631	106,735,631	65,079,327	61.0%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	101,287,557	101,287,557	69,539,119	68.7%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7500, 7600)	5,306,178	5,306,178	1,750,000	33.0%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	106,593,735	106,593,735	71,289,119	66.9%
K.	Revenues Over(Under) Expenditures (I.3-J.3)	141,896	141,896	(6,209,792)	
L.	Adjusted Fund Balance, Beginning	6,076,707	6,076,707	6,076,707	
L.1	Fund Balance, Ending	6,218,603	6,218,603	(133,085)	
M.	Percentage of UGF Fund Balance to UGF Expenditures (L.1/J.3)	5.8%	5.8%		

V. Has the district settled any employee contracts during this quarter?

No

If yes, complete the following:(If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	%*	Permanent		Temporary		Total Cost Increase	%*
Total Cost Increase			%*	Total Cost Increase	%*			
a. SALARIES								
Year 1:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 2:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 3:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
b. BENEFITS								
Year 1:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 2:	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Year 3:	0	0.0%	0	0.0%	0	0.0%	0	0.0%

*As specified in Collective Bargaining Agreement or other Employment Contract.

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

d. Dis any contracts settled in this period cover part-time, temporary faculty?

No

d.1. Does the contract include minimum standards for the terms of reemployment preference and evaluation for part-time, temporary faculty in order to remain eligible to receive Student Equity and Achievement Program funds*?

No

d.2. Does the collective bargaining agreement achieve parity between compensation for full-time and part-time, temporary faculty?

No

*As a condition for receiving Student Equity and Achievement Program funds, negotiations between districts and the exclusive representative for part-time, temporary faculty must include minimum standards for the terms of reemployment preference and evaluation as outlined in Education Code section 87482.3. Education Code section 78222(d)(2) links the negotiation requirement to the receipt of funds for the Student Equity and Achievement Program.

VI. Did the district have significant events for the quarter (including incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS, issuance of COPs etc.)?

Yes

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

The District has issues a TRANS in the amount of \$13,695,000.

VII. Does the district have significant fiscal problems that must be addressed this year?

No

Next Year? No

If yes, what are the problems and what actions will be taken? (Enter explanation below include additional pages if needed)

Certification:

District: 730 Glendale Community College District

To the best of my knowledge, the data in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, and afforded the opportunity to be discussed and entered into the minutes of that meeting.

District Chief Business Officer

Date

District Superintendent/President

Date

Qtr. Ended: March 31, 2021

Governing Board Meeting Date: May 18, 2021

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

INFORMATIONAL REPORT NO. 3

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Edward Karpp, Dean, Research, Planning, and Grants

SUBJECT: ENROLLMENT UPDATE

DESCRIPTION OF HISTORY / BACKGROUND

California community colleges' apportionment revenues from the state are based on the enrollments of resident students. Enrollments are converted into Full-Time Equivalent Students (FTES) numbers for apportionment reporting. The attached report includes updated enrollment numbers and projections.

One FTES, whether credit or noncredit, is defined by state regulations as 525 hours of student contact. Most credit courses use a weekly accounting method: They meet the same number of hours every week, and apportionment is based on a calculation of hours per week times number of weeks divided by 525. Credit courses shorter than a full semester (such as 8-week courses, or Summer and Winter courses) use an analogous daily accounting method. Both weekly and daily courses use a census date to determine enrollments and FTES.

All noncredit courses and a small number of credit courses use positive attendance accounting, which is not based on enrollment and class sessions per week but rather on the actual hours that students attend class. Each student's attendance is tracked for every class session. The total number of attendance hours is divided by 525 to calculate FTES based on positive attendance. FTES based on positive attendance is more difficult to project than FTES based on weekly or daily accounting because students' actual attendance must be tracked every day, rather than using a defined census date.

Due to the COVID-19 emergency, the Chancellor's Office has approved alternative positive attendance methods for classes held through distance education. The table included her shows actual FTES rather than FTES calculated by this method.

ENROLLMENT UPDATE (RESIDENT, FACTORED FTES) – 2020-2021

	2019-2020	2020-2021	Difference	% Change
Summer Credit FTES excluding Positive Attendance	967	1,330	+363	+37.5%
Summer Credit FTES from Positive Attendance	23	10	-13	-56.5%
Summer Noncredit FTES	256	217	-39	-15.2%
Summer Total FTES (Projected End of Term)	1,246	1,557	+311	+25.0%
Fall Credit FTES excluding Positive Attendance	4,787	4,514	-273	-5.7%
Fall Credit FTES from Positive Attendance	44	5	-39	-88.6%
Fall Noncredit FTES	900	552	-348	-38.7%
Fall Total FTES (Projected End of Term)	5,731	5,071	-660	-11.5%
Winter Credit FTES excluding Positive Attendance	815	817	+2	+0.2%
Winter Credit FTES from Positive Attendance	17	9	-8	-47.1%
Winter Noncredit FTES	239	173	-66	-27.6%
Winter Total FTES (Projected End of Term)	1,071	999	-72	-6.7%
Spring Credit FTES excluding Positive Attendance (Day 75 of Classes)	4,376	4,025	-351	-8.0%
Spring Credit FTES excluding Positive Attendance	4,389	4,038	-351	-8.0%
Spring Credit FTES from Positive Attendance	18	18	+0	+0.0%
Spring Noncredit FTES	582	582	+0	+0.0%
Spring Total FTES (Projected End of Semester)	4,989	4,638	-351	-7.0%
Annual Credit FTES excluding Positive Attendance	10,958	10,699	-259	-2.4%
Annual Credit FTES from Positive Attendance	102	42	-60	-58.8%
Annual Noncredit FTES	1,721	1,307	-414	-24.1%
Annual Total FTES (actual enrollments)	12,781	12,048	-733	-5.7%

Note: Gray-shaded cells indicate projections or estimates.

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

INFORMATIONAL REPORT NO. 4

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: MEASURE GC FUNDS BALANCES AND SCHEDULE
UPDATE

Attached is a summary report on Measure GC Funds activity and budget balances through April 30, 2021.

Measure GC Financial Status Report as of April 30, 2021								
	Project	New Allocation As of July, 2020	Prior Year Expenditures (a)	2020-21 Expense	2020-21 Encumbrances	Total Obligated	Total Available	Project Status
1	Infrastructure	\$ 51,000,000.00	\$ 41,375,805.00	\$ 7,316,202.00	\$ 1,805,599.00	\$ 50,497,606.00	\$ 502,394.00	Ongoing
2	PE Remodel	\$ 40,500,000.00	\$ 17,862,230.00	\$ 8,242,097.00	\$ 10,257,616.00	\$ 36,361,943.00	\$ 4,138,057.00	Fall 2021
3	Technology	\$ 5,000,000.00	\$ 4,103,391.00	\$ 688,290.00	\$ 20,318.00	\$ 4,811,999.00	\$ 188,001.00	Ongoing
4	Montrose Campus	\$ 4,575,000.00	\$ 3,650,199.00	\$ 76,593.00	\$ 4,635.00	\$ 3,731,427.00	\$ 843,573.00	On Hold
5	Garfield Acquisition and Parking	\$ 35,000,000.00	\$ 28,097,588.00	\$ 331,218.00	\$ 99,888.00	\$ 28,528,694.00	\$ 6,471,306.00	Ongoing
6	Classroom/Lab Renovations	\$ 5,500,000.00	\$ 5,161,166.00	\$ 145,843.00	\$ -	\$ 5,307,009.00	\$ 192,991.00	Ongoing
7	Science Building	\$ 102,000,000.00	\$ 5,928,475.00	\$ 1,500,847.00	\$ 3,813,040.00	\$ 11,242,362.00	\$ 90,757,638.00	Ongoing
8	Campus Wide Safety and Security	\$ 3,000,000.00	\$ 639,157.00	\$ 102,702.00	\$ 9,720.00	\$ 751,579.00	\$ 2,248,421.00	Ongoing
9	IBCC	\$ 68,000,000.00	\$ 6,850.00	\$ 2,183,055.00	\$ 4,076,988.00	\$ 6,266,893.00	\$ 61,733,107.00	Ongoing
10	Storage	\$ 2,000,000.00	\$ -	\$ 19,839.00	\$ 3,861.00	\$ 23,700.00	\$ 1,976,300.00	Ongoing
11	Central Plant 1	\$ 5,625,000.00	\$ -	\$ 310,877.00	\$ 622,405.00	\$ 933,282.00	\$ 4,691,718.00	Ongoing
12	DSPS	\$ 1,500,000.00	\$ -	\$ 21.00	\$ 73,779.00	\$ 73,800.00	\$ 1,426,200.00	Ongoing
13	SG Math	\$ 3,800,000.00	\$ -	\$ 6,000.00	\$ 112,033.00	\$ 118,033.00	\$ 3,681,967.00	Ongoing
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24	Contingency Reserves	\$ 539,621.00					\$ 528,162.00	
25	Total Available	\$ 328,039,621.00	\$ 106,824,861.00	\$ 20,923,584.00	\$ 20,899,882.00	\$ 148,648,327.00	\$ 179,379,835.00	

Notes:

- 1 Infrastructure Projects are ongoing and includes smaller capital projects including Mariposa, HR and SR second Floor Renovation.
- 2 PE Increment 1 is complete. PE Increment 2 commenced. Estimated completion is Summer 2021.
- 3 Technology projects include the completion of the upgrade campus wide network and PDC, PeopleSoft Upgrade, Budgeting Application.
- 4 Property Purchased.
- 5 Purchase of land, Demolition and Landscape for Garfield Campus.
- 25 Project Funds have been allocated for all Series A and Series B projects: Series A proceeds: \$121,740,000 and Series B proceeds: \$202,686,768
- 25 Interest to date Feb 2021: \$3,612,853

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

INFORMATIONAL REPORT NO. 5

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Lisa H. Brooks, Executive Director, Glendale College Foundation

PREPARED BY: Saodat Aziskhanova, Accountant & Business Operations Specialist,
Glendale College Foundation

SUBJECT: GLENDALE COLLEGE FOUNDATION—STATEMENT OF
FINANCIAL POSITION, INCOME STATEMENT, AND THIRD
QUARTER REPORT OF DONATIONS, MARCH 31, 2021

DESCRIPTION OF HISTORY / BACKGROUND

Attached are Glendale College Foundation's Financial Statements for the third quarter of 2020-21 fiscal year and Monthly Donations/Distributions Report for nine months ending March 31, 2021.

COMMITTEE HISTORY

None

FISCAL IMPACT

None

RECOMMENDATION

Report is submitted for informational purposes.

Statement of Financial Position

March 31, 2021

		General Fund	Endowment Fund	Total
Assets				
01-10000	Citizens Business MM256300559	\$298,636.83	\$0.00	\$298,636.83
01-10005	Citizens Business Ck256100967	\$316,233.81	\$0.00	\$316,233.81
01-10021	CD- Wells Fargo Bank	\$50,522.95	\$0.00	\$50,522.95
01-10030	CD- Union Bank of California	\$52,083.60	\$0.00	\$52,083.60
01-10095	Capital Group - General	\$1,252,422.59	\$0.00	\$1,252,422.59
01-12000	Accounts Receivable	\$900.00	\$0.00	\$900.00
02-10020	Capital Group- Endowment	\$0.00	\$17,058,518.00	\$17,058,518.00
02-10035	Citizens Business Endowment	\$0.00	\$12,813.13	\$12,813.13
02-10085	Manufacturers Bank	\$0.00	\$88,586.01	\$88,586.01
Total Assets		\$1,970,799.78	\$17,159,917.14	\$19,130,716.92
Liabilities and Net Assets				
Net Assets				
01-30000	Beginning Balance Equity	\$1,836,231.51	\$0.00	\$1,836,231.51
01-30010	General Fund Beginning Balance	\$140,140.87	\$0.00	\$140,140.87
02-30000	Beginning Balance Equity	\$0.00	\$17,154,344.54	\$17,154,344.54
Total Net Assets		\$1,976,372.38	\$17,154,344.54	\$19,130,716.92
Total Liabilities and Net Assets		\$1,976,372.38	\$17,154,344.54	\$19,130,716.92
BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS		\$1,423,425.90	\$14,713,154.91	\$16,136,580.81
NET SURPLUS/(DEFICIT)		\$552,946.48	\$2,441,189.63	\$2,994,136.11
ENDING NET ASSETS		\$1,976,372.38	\$17,154,344.54	\$19,130,716.92

Glendale College Foundation, Inc.

Income Statement

For the 9 months ending March 31, 2021

		General 3rd Quarter Actual	Endowment 3rd Quarter Actual	Year to Date Budget	Year to Date Actual	Annual Budget 2020-2021	Performance %	Year to Date Variance
Revenues								
01-40000	General - Interest & Dividends Income	\$3,581.57	\$0.00	\$11,250.00	\$13,594.55	\$15,000.00	90.63%	(\$1,405.45)
01-40010	Campus Banners	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	0.00%	\$1,200.00
01-40015	El Vaquero Racquet Club	\$12,900.00	\$0.00	\$13,125.00	\$23,550.00	\$17,500.00	134.57%	\$6,050.00
01-40020	Administrative Endowment	\$15,000.00	\$0.00	\$61,500.00	\$35,650.00	\$82,000.00	43.48%	(\$46,350.00)
01-40025	General Fund - Donations	\$34,740.00	\$0.00	\$45,000.00	\$56,560.00	\$60,000.00	94.27%	(\$3,440.00)
01-40040	Golf Tournament Donations	\$8,750.00	\$0.00	\$112,500.00	\$25,521.00	\$150,000.00	17.01%	(\$124,479.00)
01-40058	Retiree Recognition Event Revenues	\$0.00	\$0.00	\$3,000.00	\$0.00	\$4,000.00	0.00%	(\$4,000.00)
01-40075	General -Scholarships Donations	\$14,675.00	\$0.00	\$26,250.00	\$34,025.00	\$35,000.00	97.21%	(\$975.00)
01-40080	General - Academic & College Support	\$325,975.54	\$0.00	\$165,000.00	\$507,075.93	\$220,000.00	230.49%	\$287,075.93
02-40000	Endowment - Interest & Dividends Income	\$0.00	\$48,122.63	\$165,000.00	\$181,539.74	\$220,000.00	82.52%	(\$38,460.26)
02-40075	Endowment- Scholarships Donations	\$0.00	\$44,635.00	\$112,500.00	\$71,248.00	\$150,000.00	47.50%	(\$78,752.00)
02-40080	Endowment- Academic and College Supp	\$0.00	\$11,849.28	\$90,000.00	\$37,799.92	\$120,000.00	31.50%	(\$82,200.08)
Total Revenues		\$415,622.11	\$104,606.91	\$805,125.00	\$987,764.14	\$1,073,500.00	92.01%	(\$85,735.86)
Expenses								
01-50000	Bank Charges and Fees	\$2,415.13	\$0.00	\$6,375.00	\$6,213.08	\$8,500.00	73.10%	(\$2,286.92)
01-50010	Conference/Training	\$0.00	\$0.00	\$2,625.00	\$69.00	\$3,500.00	1.97%	(\$3,431.00)
01-50015	General Fund	\$0.00	\$0.00	\$5,250.00	\$1,376.10	\$7,000.00	19.66%	(\$5,623.90)
01-50025	Contributions - Hnr. Faculty	\$0.00	\$0.00	\$2,250.00	\$0.00	\$3,000.00	0.00%	(\$3,000.00)
01-50040	Contributions to GCC Salary	\$27,774.06	\$0.00	\$41,250.00	\$41,637.09	\$55,000.00	75.70%	(\$13,362.91)
01-50050	Campus Banners	\$0.00	\$0.00	\$0.00	\$4,337.24	\$0.00	0.00%	\$4,337.24
01-50058	Retiree Recognition Event Expenses	\$0.00	\$0.00	\$1,500.00	\$0.00	\$2,000.00	0.00%	(\$2,000.00)
01-50060	El Vaquero Racquet Club	\$423.00	\$0.00	\$1,500.00	\$1,450.65	\$2,000.00	72.53%	(\$549.35)
01-50090	Golf Tournament	\$0.00	\$0.00	\$51,000.00	\$2,378.18	\$68,000.00	3.50%	(\$65,621.82)
01-50115	Meetings /College Tours	\$0.00	\$0.00	\$5,400.00	\$105.00	\$7,200.00	1.46%	(\$7,095.00)
01-50120	Memberships	\$118.50	\$0.00	\$2,250.00	\$1,802.00	\$3,000.00	60.07%	(\$1,198.00)
01-50125	Planned Giving	\$0.00	\$0.00	\$15,000.00	\$10,000.00	\$20,000.00	50.00%	(\$10,000.00)
01-50130	Printing - General	\$2,637.28	\$0.00	\$3,000.00	\$3,556.77	\$4,000.00	88.92%	(\$443.23)

Glendale College Foundation, Inc.

Income Statement

For the 9 months ending March 31, 2021

	General 3rd Quarter Actual	Endowment 3rd Quarter Actual	Year to Date Budget	Year to Date Actual	Annual Budget 2020-2021	Performance %	Year to Date Variance
01-50135 GCC - Public Relations	\$1,104.35	\$0.00	\$12,000.00	\$6,180.33	\$16,000.00	38.63%	(\$9,819.67)
01-50140 Foundation Public Relations	\$450.00	\$0.00	\$5,250.00	\$2,250.00	\$7,000.00	32.14%	(\$4,750.00)
01-50145 Supplies/Publications	\$0.00	\$0.00	\$2,250.00	\$164.82	\$3,000.00	5.49%	(\$2,835.18)
01-50150 Communication Access	\$1,228.29	\$0.00	\$1,125.00	\$2,000.16	\$1,500.00	133.34%	\$500.16
01-50155 Fundraising & Financial Softwa	\$1,875.00	\$0.00	\$22,500.00	\$27,698.81	\$30,000.00	92.33%	(\$2,301.19)
01-50170 General Expenses-Scholarships	\$19,187.16	\$0.00	\$33,750.00	\$64,452.16	\$45,000.00	143.23%	\$19,452.16
01-50175 General Fund Expenses - Academic & Col	\$23,932.05	\$0.00	\$180,000.00	\$146,890.86	\$240,000.00	61.20%	(\$93,109.14)
02-50000 Endowment - Investment Fees & Charges	\$0.00	\$14,719.00	\$37,500.00	\$42,799.15	\$50,000.00	85.60%	(\$7,200.85)
02-50165 Endowment Funds Expenses	\$0.00	\$17,500.00	\$61,500.00	\$24,000.00	\$82,000.00	29.27%	(\$58,000.00)
02-50170 Endowment Expenses -Scholarships	\$0.00	\$176,553.00	\$150,000.00	\$177,553.00	\$200,000.00	88.78%	(\$22,447.00)
02-50175 Endowment-Academic & College Support	\$0.00	\$34,781.55	\$45,000.00	\$56,006.88	\$60,000.00	93.34%	(\$3,993.12)
Total Expenses	\$81,144.82	\$243,553.55	\$688,275.00	\$622,921.28	\$917,700.00	67.88%	(\$294,778.72)
Gains							
01-70000 Realized & Unrealized Investment Gains &	\$28,041.57	\$0.00	\$0.00	\$178,332.25	\$0.00	0.00%	\$178,332.25
02-70000 Realized & Unrealized Investment Gains &	\$0.00	\$391,031.00	\$0.00	\$2,450,961.00	\$0.00	0.00%	\$2,450,961.00
Total Gains	\$28,041.57	\$391,031.00	\$0.00	\$2,629,293.25	\$0.00	0.00%	\$2,629,293.25
NET SURPLUS/(DEFICIT)	\$362,518.86	\$252,084.36	\$116,850.00	\$2,994,136.11	\$155,800.00	1,921.78%	\$2,838,336.11

	2020-21		Glendale College Foundation								
			Monthly Report of Donations/Distributions								
Donations											
	General Funds		Designated Funds		Endowment Funds		Monthly Totals		Total Cumm. Donations		
	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21	
July	2,855	660	52,316	7,066	79,323	3,057	134,494	10,783	134,494	10,783	
August	5,800	7,750	39,894	15,655	102,960	410	148,654	23,815	283,148	34,598	
September	9,400	7,821	4,507	3,995	3,160	5,660	17,067	17,476	300,215	52,074	
October	8,505	8,905	36,103	23,184	37,798	5,087	82,406	37,176	382,621	89,250	
November	2,474	455	27,888	46,073	14,922	2,637	45,284	49,165	427,905	138,415	
December	14,045	12,505	60,088	100,590	39,458	18,212	113,591	131,307	541,496	269,722	
January	70	5	32,086	20,725	1,957	2,106	34,113	22,836	575,609	292,558	
February	20,005	6,755	21,644	27,125	12,604	12,577	54,253	46,457	629,862	339,015	
March	17,635	5,005	19,683	332,426	27,132	18,611	64,450	356,042	694,312	695,057	
April	2,705		49,947		2,182		54,834	-	749,146		
May	23,719		31,996		2,057		57,772	-	806,918		
June	35,849		31,514		6,657		74,020	-	880,938		
Total	143,062		407,666		330,210		880,938	695,057	880,938	695,057	
Disbursements											
	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21	
July	27,281	27,697	7,358	800	239	532	34,878	29,029	34,878	29,029	
August	21,077	13,459	69,702	30,952	-	1,000	90,779	45,411	125,657	74,440	
September	14,277	22,050	52,539	9,108	388	2,000	67,204	33,158	192,861	107,598	
October	23,178	9,373	13,160	57,638	594	44	36,932	67,055	229,793	174,653	
November	2,268	8,634	19,538	6,581	4,420	159	26,226	15,374	256,019	190,027	
December	16,417	2,962	24,897	39,545	3,115	1,841	44,429	44,348	300,448	234,375	
January	18,623	4,053	38,999	22,770	5,796	2,192	63,418	29,015	363,866	263,390	
February	7,229	3,154	28,459	10,724	170,680	94,259	206,368	108,137	570,234	371,527	
March	5,376	31,423	8,672	7,806	7,502	94,194	21,550	133,423	591,784	504,950	
April	15,949		18,424		10,430		44,803	-	636,587		
May	16,525		49,703		10,096		76,324	-	712,911		
June	30,967		21,796		9,484		62,247	-	775,158		
Total	199,167		353,247		222,744		775,158	504,950	775,158	504,950	

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

INFORMATIONAL REPORT NO. 6

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
PREPARED BY: Michael Ritterbrown, Vice President, Instructional Services
SUBJECT: GUIDED PATHWAYS UPDATE

This report is being submitted for informational purposes.



GUIDED PATHWAYS

Glendale Community College

May 2021



INTRODUCTION TO CAMPUS COMMUNITY

GOALS

- ✓ Introduce Guided Pathways to the Glendale Community College community
- ✓ Build on multiple measures assessment & placement (MMAPE) implementation momentum to investigate and evaluate potential modifications to placement and developmental education programs
- ✓ Identify aspects of current categorical funding initiatives that are consistent with the goals of Guided Pathways
- ✓ Discuss ways to introduce greater implementation of high-impact practice in counseling and instruction

ACTIONS

- ✓ Held information sessions (SP17 through Title V Abriendo Caminos Grant)
- ✓ Distributed literature to constituencies
- ✓ Engaged widespread discussion and began implementation of MMAPE in math and English
- ✓ Held information sessions for governance committees, including Division Chairs, Academic Affairs, Faculty Meeting, C&I, Cabinet, Master Plan, and College Executive
- ✓ Initiated Integrated Planning meetings that included SSSP, Student Equity, Basic Skills, AEBG, Perkins, Strong Workforce, and Title V
- ✓ Met with faculty development and Title V to plan faculty development for Guided Pathways
- ✓ Presented Guided Pathways overview to the Board
- ✓ Attended statewide and national training and information sessions
- ✓ Investigated infrastructure support platforms

GOALS

- ✓ Establish and communicate specific vision and goals
- ✓ Continue making the case for change
- ✓ Begin modifications to developmental education and placement programs to make them more consistent with effective practice
- ✓ Align Master Plan goals with Guided Pathway
- ✓ Broadly engage faculty and staff in examining current practice and planning redesign
- ✓ Build technology infrastructure for Guided Pathways program
- ✓ Focus and integrate categorical programs and projects to more closely align with Guided Pathways structure and goals
- ✓ Receive Chancellor's Office funding to support Guided Pathways
- ✓ Develop an overall plan for communicating about Guided Pathways with the college community

ACTIONS

- ✓ Established Steering Committee and meeting schedule
- ✓ Acquired platform for infrastructure
- ✓ Master Plan draft aligned with Guided Pathways approved
- ✓ Steering Committee Workgroups established
- ✓ Begin implementation of co-requisite college-level core requirements as an alternative to developmental education
- ✓ Attended required Chancellor's Office Workshop 10/16/17
- ✓ Finalized implementation of MMAP and evaluation processes, and further prepared for Common Assessment Initiative
- ✓ Established working groups for meta-majors, faculty development, compliance, and student focus groups
- ✓ Established faculty, administrator, and staff inquiry groups to design meta-majors

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Established work groups for implementation of Guided Pathways infrastructure implementation
- ✓ Published articles regarding Guided Pathways implementation and technology infrastructure in faculty newsletter
- ✓ Held Guided Pathways self-assessment forums for faculty and staff
- ✓ Visited Student Services faculty meetings to explain and discuss Guided Pathways
- ✓ Completed required Self-Evaluation for Chancellor's Office
- ✓ Held kick-off for EAB Navigate
- ✓ Accounts for Guided Pathways have been established
- ✓ GCC team attended IEPI workshop focusing on the Work Plan for the Chancellor's Office
- ✓ Draft of Chancellor's Office Work Plan completed
- ✓ Educational Advisory Board Opportunity Assessments held 3/15/18
- ✓ Multiple Measures Placement established for Math and English
- ✓ Chancellor's Office Work Plan completed
- ✓ Representative attended IEPI Advanced Guided Pathways workshop
- ✓ Focus groups with students held to help determine current areas of strength and weakness where Guided Pathways is concerned
- ✓ Initial approval of Guided Pathways Faculty Coordinator
- ✓ GCC team attended IEPI workshop to share work plans
- ✓ Guided Pathways presentation and panel at CSEA retreat
- ✓ Campus-wide Communications Workgroup discussions of Guided Pathways goals and message
- ✓ Planned faculty engagement to implement high-impact practice
- ✓ Completed initial draft of meta-majors and solicited feedback from Divisions and Senate
- ✓ Began work with categorical funding sources through the Integrated Planning committee to increase awareness of parallels between their missions and Guided Pathways
- ✓ Held Town Hall meetings to discuss Guided Pathways with the campus community

(CONTINUED)

YEARS

2017
2018

ENGAGEMENT + HIGH-LEVEL PLANNING

ACTIONS (CONTINUED)

- ✔ Guided Pathways in Action workshop was held on campus and attended by 63 managers, classified staff, and faculty
- ✔ Held meeting to determine the best ways of communicating about Guided Pathways with the faculty, staff, and students
- ✔ Planned integration of Guided Pathways into faculty and classified institute day
- ✔ Filled long-term faculty GP coordinator position and established approval for counseling and classified GP coordinator positions

GOALS

- ✓ Map program pathways for largest programs
- ✓ Scale modifications to developmental education in compliance with AB705 requirements
- ✓ Continue to develop and institutionalize faculty development programs
- ✓ Continue broad collaborations with governance to optimize Guided Pathways
- ✓ Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- ✓ Communicate regularly through established governance channels and steering committee representatives, soliciting feedback and modifying plans as appropriate
- ✓ Launch EAB Navigate technological infrastructure supporting the Guided Pathways model
- ✓ Establish plan for ongoing inquiry into the student experience
- ✓ Establish college-wide communication campaign focused on changes resulting from MMAP and AB705
- ✓ Establish mechanism for creation of online professional development material focused on Guided Pathways
- ✓ Establish a mechanism for sustainable online professional development focusing on key topics for Guided Pathways implementation
- ✓ Refresh Guided Pathways steering and workgroup structure through a broadly inclusive nomination process and direct involvement of shared governance
- ✓ Formalize a college-wide Scale of Adoption Assessment process to broaden engagement and inform planning
- ✓ Introduce EAB Navigate to counselors and students

ACTIONS

- ✓ Identify priority pathways and establish draft default program maps
- ✓ Redesign intake systems underway

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ Revise MMAP to ensure optimal results—GCC’s Guided Placement Survey (GPS), consistent with AB705 implementation guidelines, is running at full scale in Assessment Center
- ✓ Completed retroactive re-placement of students using new plans established for retroactive re-placement of students using new AB705 math & English placement rules, including individualized communication campaign
- ✓ Design co-requisite programs in Math and English
- ✓ Evaluate counseling to support timely intervention
- ✓ Evaluate infrastructure to support effective student progress, monitoring, and counseling
- ✓ Continue communications and engagement with the college community regarding Guided Pathways
- ✓ Faculty Institute Day focusing on Guided Pathways
- ✓ Launch test sites of EAB Navigate and Campus technology platforms and coordinate testing, feedback and training among faculty and staff
- ✓ Launch EAB Navigate and Campus technology platforms, along with a coordinated information and support campaign for students—test site available to Counselors
- ✓ Host large student focus group and faculty survey, followed by panel discussion and keynote address at faculty institute day
- ✓ Establish team and supporting funds to focus on student voice inquiry
- ✓ Gain approval for funds to support creation of online professional development materials
- ✓ Completed RTEP hiring for counseling and classified coordinators
- ✓ Held information sessions for students and counselors to pilot EAB Navigate

(CONTINUED)

ACTIONS (CONTINUED)

- ✔ Representatives from the college attended IEPI workshop in February
- ✔ Guided Pathways Coordinators are working with IT to ensure smooth implementation of EAB Navigate.
- ✔ Work with Research and Planning to solidify plans and initiate data collection for evaluation of established key components of guided pathways
- ✔ Establish a dedicated team of student co-designers to be integrated with staff teams throughout implementation of Guided Pathways
- ✔ Restructure Guided Pathways Steering Team for improved coordination, efficiency, and inclusive program design
- ✔ Develop Guided Pathways framework for Student Equity and Achievement Program
- ✔ Classified GP Coordinator selected: Frankie Strong
- ✔ Implement Program Mapper software to increase access to and visibility of metamajors and program maps
- ✔ Hold Counseling retreat to further engage the division in exploring new modes of operation consistent with Guided Pathways recommendations to better support student success
- ✔ Guided Pathways was the focus of the Division Chairs and Instructional Managers Retreat
- ✔ Create embedded metamajors counselors who will work directly with instructional divisions
- ✔ 49 program maps have been completed

GOALS

- ✓ Continue development of meta-majors and default schedules
- ✓ Evaluate initial implementation
- ✓ Continue broad communications and engagement with governance
- Continue focusing and integrating categorical funding initiatives and programs to be consistent with Guided Pathways
- ✓ Increase modifications and improvements to developmental education
- ✓ Institutionalize changes to placement and intake processes
- Establish a framework to support an intentional action research agenda that examines the efficacy of Guided Pathways and develops practical knowledge and tools to support effective implementation at scale.

ACTIONS

- ✓ EAB Navigate counselor training modules posted
- ✓ Ensure availability of drafts of default schedule offerings
- ✓ Pilot offerings of drafts of default schedules
- Continue to create default schedules based on meta-majors
- ✓ Re-design onboarding system
- Increase implementation of high-impact counseling practice integrated with Guided Pathways infrastructure
- ✓ Increase co-requisite offerings in Math and English
- ✓ Continue to refine and develop faculty development and engagement programs to increase high-impact classroom practice
- ✓ Work with categorical funding sources to institutionalize programs associated with Guided Pathways
- Refine evaluation process and criteria

(CONTINUED)

ACTIONS (CONTINUED)

- ✓ EAB Navigate live for counselors and students
- ✓ Updated Guided Pathways Website
- ✓ Updated Guided Pathways Comment Box
- ✓ Guided Pathways presentations at Division Chairs, Classified Institute, and CSEA chapter meeting
- ✓ Guided Pathways Chaparral article
- ✓ Establishment of Guided Pathways workgroups
- ✓ Guided Pathways Workgroup leadership established
- ✓ Guided Pathways Workgroup presentation at faculty meeting
- ✓ Created Guaranteed and Priority Pathways Program that includes partnerships with the University of California Los Angeles, Santa Barbara, Davis, Riverside, Merced, Santa Cruz, and Irvine; California State University, Northridge and Los Angeles; Loyola Marymount, University of La Verne, Pacific Oaks College, and Pepperdine's Graziadio School of Business
- ✓ Held meetings with local community college Guided Pathways Coordinators to develop best practices
- ✓ Host guided pathways summit for colleagues in key implementation roles at other colleges in the region
- ✓ Held meetings to continue Guided Pathways staff development for classified staff
- ✓ Held meetings and webinars to get input for the Scale of Adoption Assessment (SOAA)
- ✓ Established regular contact with Regional Guided Pathways Coordinator, Sean Pepin
- ✓ Established Guided Pathways AB705 workgroup
- ✓ Develop a Guided Self-Placement tool for Credit ESL AB705 implementation
- ✓ Created a spreadsheet with data reflecting the GCC Scale of Adoption Assessment
- ✓ Hosted a faculty member and an administrator from Pasadena City College at the Guided Pathways Steering Committee meeting to discuss their Guided Pathways implementation

(CONTINUED)

YEARS

2019
2020

INITIAL IMPLEMENTATION

ACTIONS (CONTINUED)

- ✔ Working with division chairs to integrate instructional services into EAB Navigate
- ✔ Guided Pathways Coordinators are working with ASGCC leadership to create the Learning & Professional Pathways College Fair
- ✔ Develop Learning & Professional Pathway icons in collaboration with the Office of Communications
- ✔ Develop comprehensive website and marketing materials for the Learning & Professional Pathways and Program Maps

GOALS

- Refine and improve scale implementation of the system from intake to completion.
- ✓ Continue faculty and staff development to increase high-impact practice
- ✓ Continue communications and engagement with the college community
- Complete full-featured implementation of EAB Navigate
- Establish Coordination with GCC CARES

ACTIONS

- Begin scale implementation of meta-majors and default schedules
- Continue to evaluate and make changes based on previous evaluations
- ✓ EAB Navigate is currently available for students and counselors. This is the first phase of implementation that provides an online platform for the implementation of Guided Pathways
- ✓ Meta-Majors are now called Learning & Professional Pathways. The Learning & Professional Pathways are: (Language & Communication), (Visual & Performing Arts), (Business, Entrepreneurship & Management), (Industrial Technology & Aviation), (Science, Technology, Engineering & Math), (Health, Public Safety, & Wellness), (People, Power & Perspective), (Personal Exploration)
- ✓ (2020 - 2021) GCC has partnered with Pacific Oaks College to provide a Guaranteed Pathway for students
- ✓ Met with division chairs to discuss the next phase of EAB Navigate for instruction.
- ✓ Glendale will receive \$164,797 to support the implementation of Guided Pathways in the 2020 - 2021 academic year
- ✓ State leadership for Guided Pathways will now be under the direction of the Foundation for California Community Colleges.
- Configure new Learning and Professional Pathways (LPPs) and first wave of program maps in Program Mapper
- ✓ Develop and launch Noncredit Guided Placement Survey
- ✓ Advance the implementation of EAB Navigate in key areas: (1) new program maps; (2) appointment center; (3) early alert and coordinated care network tools; (4) course registration through Navigate
- ✓ Welcome new team of GP Student Co-developers

ACTIONS (CONTINUED)

- ✓ Logo



- ✓ The Guided Pathways Coordinators are working with ASGCC leadership to create the Learning & Professional Pathways College Fair. Tentatively scheduled for November
- ✓ The Guided Pathways Counseling Coordinator (Kevin Meza) is now leading the counseling department training meetings
- ✓ Counselors are working on matching Career Theory (Holland Codes) to each Learning & Professional Pathway
- Learning & Professional Pathways workshops have begun to be offered in collaboration with ASGCC
- ✓ Hosted Information Session at the Garfield Information Day
- ✓ Establishing coordination between Guided Pathways, Student Equity and Achievement, and Title V efforts and projects
- Mobilizing planning of long-term sustainability of Guided Pathways initiatives
- ✓ Training is underway for appointment scheduling in EAB Navigate.
- ✓ Development of an Early Alert protocol in EAB Navigate has begun.
- Initiating an information campaign to inform faculty and staff regarding the capabilities of EAB Navigate
- ✓ Hosted information session at Garfield Information Day
- Begin technical planning of the integration of onboarding tools (e.g., CCC Apply, Guided Placement Survey, Navigate, MyPath, etc) into a cohesive system taking into account AB705 requirements and early evaluation findings
- ✓ The Student Services Cabinet held a two-part managers' retreat on January 22 and 29, and hosted the Student Services Convocation on February 5, all focused on the theme "Operationalizing Guided Pathways in Student Services"
- Launch pilot of several Coordinated Care Teams in conjunction with new Early Alert functions in Navigate

ACTIONS (CONTINUED)

- ✓ Submitted Learning & Professional Pathways icons to academic departments and students for feedback
- ✓ Presented proposal to various constituencies and the Academic Senate to amend graduation requirements to include IGETC/CSU Breadth as general education options to promote local associate's degree completion and clarify pathways
- ✓ Complete and submit 2020-21 Scale of Adoption Assessment
- ✓ The Student Services Cabinet held a two-part managers' retreat on January 22 and 29, and hosted the Student Services Convocation on February 5, all focused on the theme "Operationalizing Guided Pathways in Student Services"
- ✓ Michael Ritterbrown appointed as one of two CIO representatives to the Chancellor's Office Guided Pathways Advisory Committee
- **New:** Launch new Guided Pathways Interactive Sessions model for involving the campus in Guided Pathways initiatives
- **New:** Integrate Program Mapping into the C&I process when updating or creating programs

YEARS
2021
2022

SCALE IMPLEMENTATION

GOALS

- Develop Learning & Professional Pathway icons in collaboration with the Office of Communications
- Develop comprehensive website and marketing materials for the Learning & Professional Pathways and Program Maps
- Scale implementation of Guided Pathways
- Institutionalize evaluation and continuous improvement

ACTIONS

- Scale implementation of co-requisite programs in Math and English
- Make modifications based on evaluations

Adapted from: Jenkins, Davis. 2014. *Redesigning Community Colleges for Student Success: Overview of the Guided Pathways Approach*. New York, NY: CCRC p.13.

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

INFORMATIONAL REPORT NO. 7

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Cathy Durham, Title V Coordinator

SUBJECT: TITLE V OFFICE RENAMED TO OFFICE OF HISPANIC-SERVING INITIATIVES

DESCRIPTION OF HISTORY / BACKGROUND

Glendale Community College first became a federally designated Hispanic-Serving Institution (HSI) in 1999, and since that time the U.S. Department of Education has awarded more than \$20 million in federal Title III and Title V grants to GCC to increase educational opportunities for and promote academic attainment among Hispanic students and to expand and enhance GCC's academic offerings, program quality, and institutional stability. The grants received to date have made significant contributions to the college and its students by developing and pilot-testing innovations in instruction and student services, strengthening pathways from high school to college and from college to university, improving physical spaces for student learning and ancillary support, increasing experiential learning opportunities in STEM, and supporting faculty development that promotes instructional best practices.

Despite these accomplishments, HSI grant projects to date have failed to focus sufficiently on making GCC a truly Hispanic-Serving Institution. For the most part, grant projects have implicitly subscribed to the philosophy that "a rising tide lifts all boats," so that improvements to the institution in general have been expected to increase Latinx student success. However, the data suggest otherwise, in that equity gaps for Latinx students (who make up 28% of GCC's credit student population) have persisted throughout 21 years of grant efforts. Thus, it is fitting for Title III and Title V grants—whose primary mission is to increase academic attainment among Hispanic students—to abandon the "rising tide" philosophy and focus more directly on GCC's Latinx students. To that end, the entity currently known on campus as "Title V"—an un-descriptive label—will be renamed the "Office of Hispanic-Serving Initiatives (OHSI)" and will dedicate itself to research and advocacy on behalf of Latinx students.

Within GCC, the OHSI will:

- conduct research that sheds light on both non-academic (relating to self-concept, agency, sense of belonging, and overall GCC experience) and academic outcomes for Latinx students
- disseminate research results and pilot new approaches engendered by research findings
- collaborate with existing programs to help them expand their reach and impact by supporting enhancements to approaches that are presently meeting student needs and increasing student success, such as those by *La Comunidad* and Cultural Diversity Programs (Student Equity & Achievement), *Avancemos* in Noncredit ESL (Garfield campus), the Dream Resource Center and the *Estudiantes Unidos* leadership program (Multicultural & Community Engagement Center), GCC Cares, and ASGCC
- advocate for institutional changes necessary to cultivate a campus environment in which Latinx students feel they belong and trust that their cultures, perspectives, and values are respected, their academic potential is recognized, their contributions to campus life are appreciated, and the institution's opportunities and resources are fully available to them.
- work with Latinx faculty and staff to improve GCC's campus culture in ways that not only benefit Latinx students but also attract additional Latinx professionals to pursue employment at GCC.

Beyond GCC, in the Glendale and Los Angeles region, the OHSI will:

- seek to work through existing community networks and partnerships (e.g., those developed by campus entities such as the Communications and Community Relations office, Glendale College Foundation, Student Outreach Services, and Career Education and Workforce Development) to promote GCC's identity as a Hispanic-Serving Institution
- network with Latinx community organizations to identify and promote additional scholarship, mentoring, and internship opportunities for Latinx students,
- connect community partners not only to OHSI staff but also to existing GCC services such as the Scholarship Office and Career Services
- attract more Latinx students to pursue postsecondary education at GCC.

Mission Statement

The mission of the Office of Hispanic-Serving Initiatives (OHSI) is to advance GCC's identity as a Hispanic-Serving Institution through research and advocacy focused on (a) promoting the visibility and inclusion of Latinx students and other minority cultural identities within the campus community to ensure that GCC's organizational culture reflects its student body, (b) enhancing the impact of existing structures dedicated to addressing student needs and facilitating degree completion among Latinx

students, (c) expanding institutional measures of effectiveness to include not only traditional measures of academic success but also non-academic indicators relating to students' identity, agency, and sense of belonging within the campus community, and (d) collaborating with Latinx organizations in Glendale and surrounding communities to expand educational and career opportunities for Latinx students.

COMMITTEE HISTORY

Administrative Executive	March 18, 2021
College Executive Committee	May 11, 2021

FISCAL IMPACT

None. The Title V *Adelante* GCC grant will provide funding for the Office of Hispanic-Serving Initiatives, and the grant staff will also be the OHSI staff. Over time, the OHSI will likely encompass and receive financial support from more than one Title III or Title V grant (for example, a potential Title III HSI STEM grant in 2021), and the mission articulated above will transcend any single grant project.

RECOMMENDATION

Report submitted for informational purposes.

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

INFORMATIONAL REPORT NO. 8

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Ani Keshishian, Interim Executive Director
Professional Development Center

SUBJECT: PROFESSIONAL DEVELOPMENT CENTER – OPERATIONAL
HIGHLIGHTS, COVID-19 CHALLENGES, AND VISION FOR
THE FUTURE

An update and presentation are being submitted for informational purposes.



Operational Highlights, COVID-19 Challenges, and Vision for the Future

Ani Keshishian
Executive Director (Interim)

May 18, 2021

Our Mission

As the leader in Southern California's State-Funded training, the focus of the Professional Development Center (PDC) of Glendale Community College is to expand on the college's mission by investing in State of California's economic growth and helping improve employees' job skills by means of providing customized courses and training.

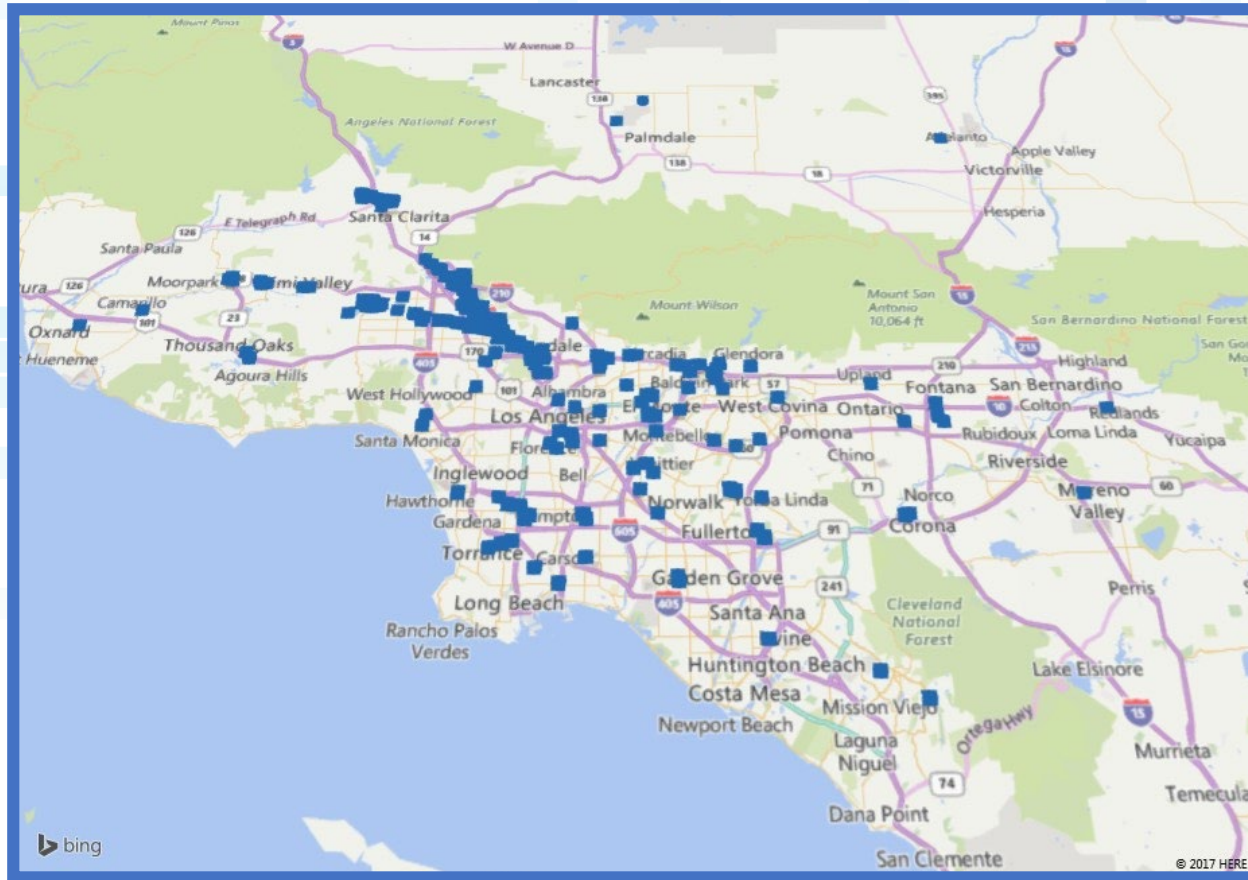
PDC is committed to the success of businesses it serves and provides support through premier business and industry-specific training, workforce development, and contributing to a highly skilled and productive workforce in the region.

What We Do

- Established in 1985, PDC is the *leader* in delivering successful state-funded training in California
- Funded by **ETP** (Employment Training Panel)
- Only 10 out of 116 community colleges in CA have ETP contracts
- **41** successful performance-based contracts totaling over **\$51M**
- Multiple Employer Contractor (MEC)
- State-wide Contract
- Expert Trainers
- Customized Training



PDC Employers



- North - Goleta
- East - Adelanto
- West - El Segundo
- South - Rancho Margarita

PDC Local Employers

ACCD Engineered Systems

Alex Theatre

Andy's Transfer & Storage

Arthur J. Gallagher and Co

Automation Plating Corp.

Avery Dennison

Boehm and Associates

California Offset Printers, Inc.

Certified Wholesale Electric, Inc.

Chromatic, Inc.

Cygnnet Stamping & Fabricating

Datastream IT

Dignity Health Glendale Memorial
Hospital

Dreamworks Animation

Economy Office Supply Co.

GEI Consultants Inc.

Glenair Inc.

Glendale Adventist Medical Center

Glendale Arts

Goodwill Industries – Metro North
Work Source

H. L. Moe Company

IHOP Corporation

KABC TV

LegalZoom.com Inc.

Lexus of Glendale

Logic Mate Inc.

Montrose Travel

Porto's Bakery

The Cheesecake Factory

Precision Machining Inc.

The Walt Disney Company

USC Verdugo Hills Hospital - Keck
Medicine of USC

Vulcan Materials Company, West
Region

Whole Foods Market

PDC Funding and Delivering Training

- Securing a Contract
- ETP Requirements and Guidelines
 - Training Curriculum – Industry Recognized Certification
 - Employer Eligibility
 - Employee Eligibility
- Delivery of Training
- Trainers/Instructors
- Feedback and Pre & Post Assessment
- Billing for Earned Funds



Adjustments to Training Due to COVID-19

- Lean Operations – staffing changes
- Quick Pivot - virtual training
- Marketing Campaigns – to promote virtual learning
 - Virtual Learning prompt on PDC landing page: www.pdcofgcc.com
- Emphasizing the benefits of virtual learning
- Frequency of e-blasts
- Digital targeted marketing banners
- Waiving 20% employer contribution
- Special rates for on-site training

**PROFESSIONAL DEVELOPMENT CENTER
GLENDALE COMMUNITY COLLEGE**

MAY 2021 TRAINING COURSES
PDC is SoCal's Headquarters for State-Funded Training

Employee training and development motivates employees to stay engaged and connected with employers. PDC offers upskilling through virtual platforms. Virtual learning offers contactless learning in the safety and convenience of your home or office.

Contact us today to enroll in PDC's virtual classes led by our expert trainers and improve your skills.

Enroll NOW!

PDC
PROFESSIONAL DEVELOPMENT CENTER
GLENDALE COMMUNITY COLLEGE

Microsoft Excel Intermediate - Advanced
May 11, 2021

SolidWorks Mechanical Design
May 18, 2021

APICS Essential Skills for Warehouse & Distribution Employees
May 25, 2021

ALL QUALIFIED COMPANIES & EMPLOYEES CAN ENROLL IN CLASSES FOR ONLY \$500 (ENROLLMENT/MATERIALS FEE) (LAPICES EXCEPTED)
ALL OTHER TRAINING COURSES WILL BE WAIVED IF YOU REGISTER BY **MAY 31, 2021!**

For more information or to reserve space please call:
(818) 957-0024
or visit us at:
www.PDCofGCC.COM

PDC
PROFESSIONAL DEVELOPMENT CENTER
GLENDALE COMMUNITY COLLEGE

SOCAL'S HEADQUARTERS FOR
VIRTUAL TRAINING

CLICK HERE
to see PDC's latest
VIRTUAL TRAINING CLASSES!

Transition to Virtual Training

- Classes converted to synchronous **virtual training platform** – Zoom
- **Pedagogical delivery** of remote instruction
- Class **times adjusted** to accommodate employees and employers
- Class **frequency changed** to accommodate virtual learning
- Innovations and accommodations
 - Continuous Improvement
 - Computer Skills



Transition to Virtual Training

How to Prepare for Online Teaching



- Breakout rooms
- Reaction buttons
- Chat function
- Screen sharing
- Live polls
- Summary reports - attendance tracking

CNC Virtual Training Demonstration

**PROFESSIONAL DEVELOPMENT CENTER
GLENDALE COMMUNITY COLLEGE**

CNC PROGRAMMING

FOR THE CNC MILL USING
G AND M CODES

Class begins **June 16, 2021**

Wednesdays, 5:00-9:00 p.m., 20 weeks

In this class students will learn how to control 3-axis mill tool paths using G and M codes in conjunction with tool path verification software. This course is a completely virtual learning experience and is perfect for a social distancing environment.

This class is suitable for **machinists, machine operators, tool makers, and anyone who wants to learn how to use code to program 3-axis tool paths.** This is an opportunity to learn about the post-processed code generated by CAM software, such as MasterCam, GibbsCam, Esprit, etc.

Students should have basic computer skills, print reading skills, and some machine shop experience to enroll in this class.

Visit us at:
www.PDCofGCC.com

SPECIAL OFFER

All qualified companies & employees can enroll in this class for only ~~\$250~~ enrollment/materials fee!

All other training costs will be waived if you register by **May 31, 2021**

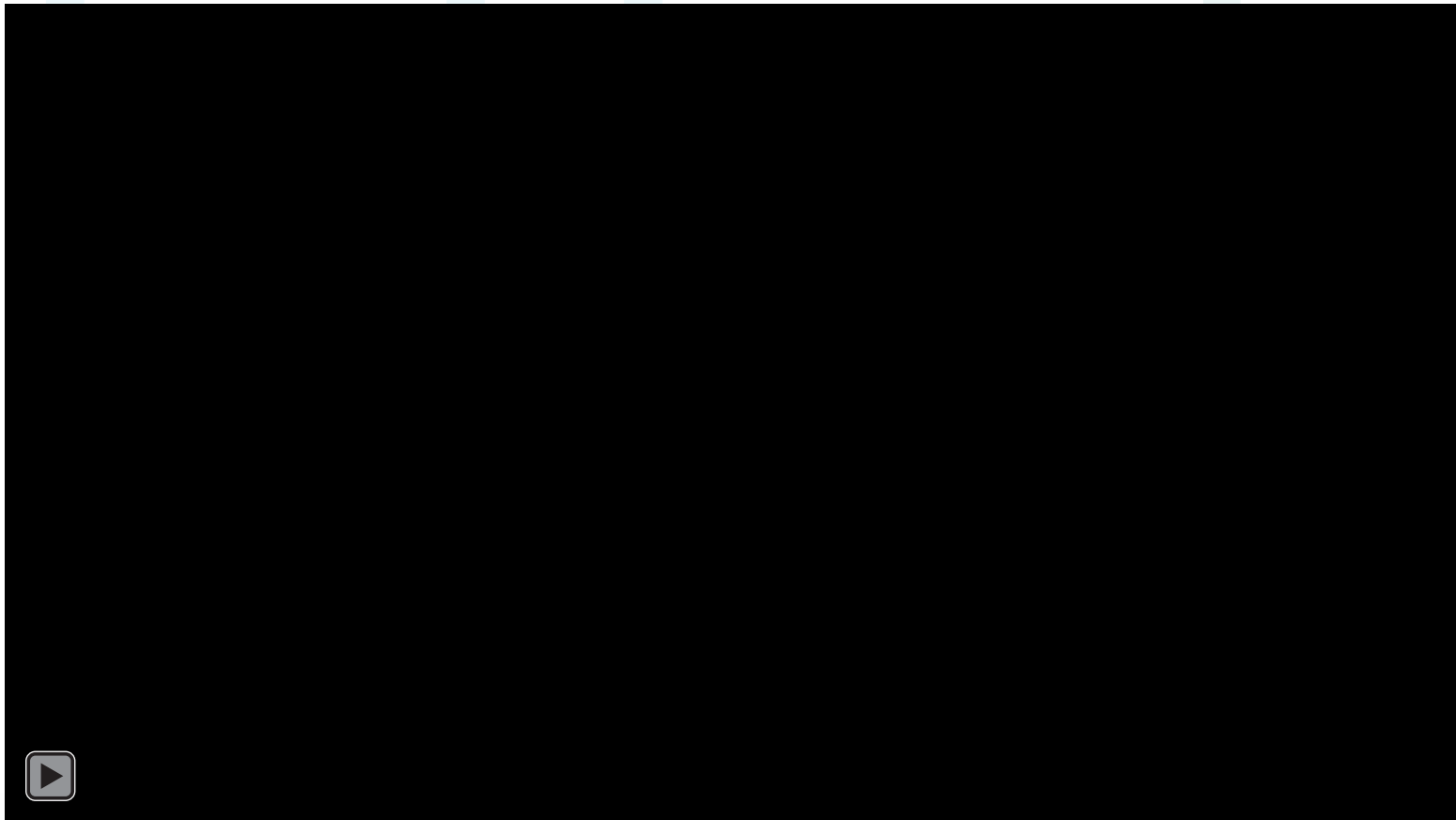
For more information or to reserve space please call:

(818) 957-0024

PDC is SoCal's Headquarters for State-Funded Training

This is a virtual training course

Enroll Now!



How the Pandemic has Affected ETP Funding

- According to LAEDC latest economic forecast:
 - \$137B paid in unemployment insurance – claims remain at record high
 - Estimated \$31B in fraudulent claims
- ETP has implemented critical modifications to its funding priorities through June 30, 2021
- \$600K cap on MEC contracts
- Currently there are over 800 unfunded contracts in the queue totaling over \$82M, and only \$18.6M in ETP funding remains
- ETP's funding priorities are focused on companies identified as critical and in essential industries within Gov. Newsom's Executive Order N-33-20
- Gov. Newsom's January 2021 budget has proposed a **20% reduction to ETP funds**

Diversity, Equity, Inclusion & Access

Commitment to eliminating working poverty in the state by providing **exceptional training**

- 1/3 of CA workers earn wages < \$15 per hour
- 20% of those individuals have college degrees

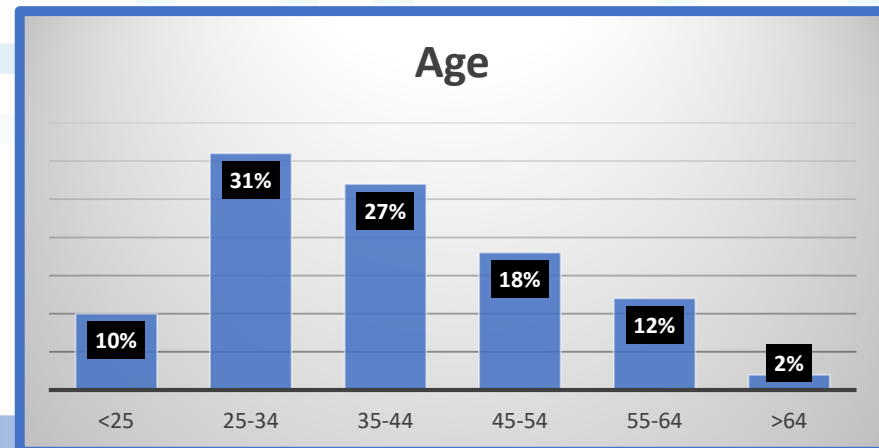
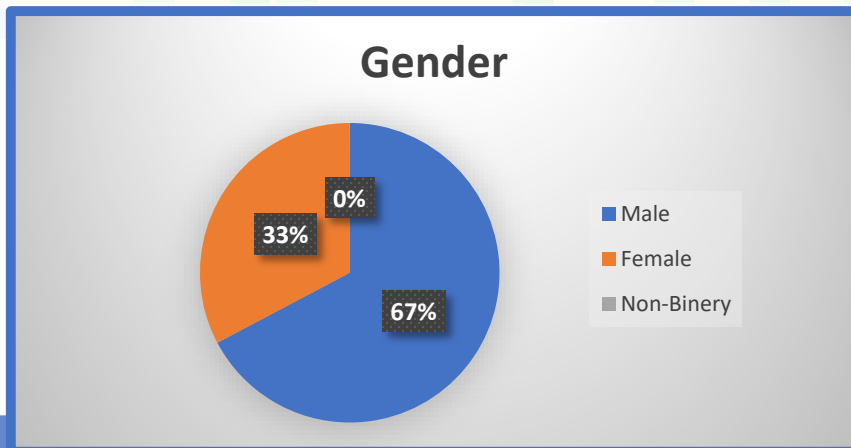
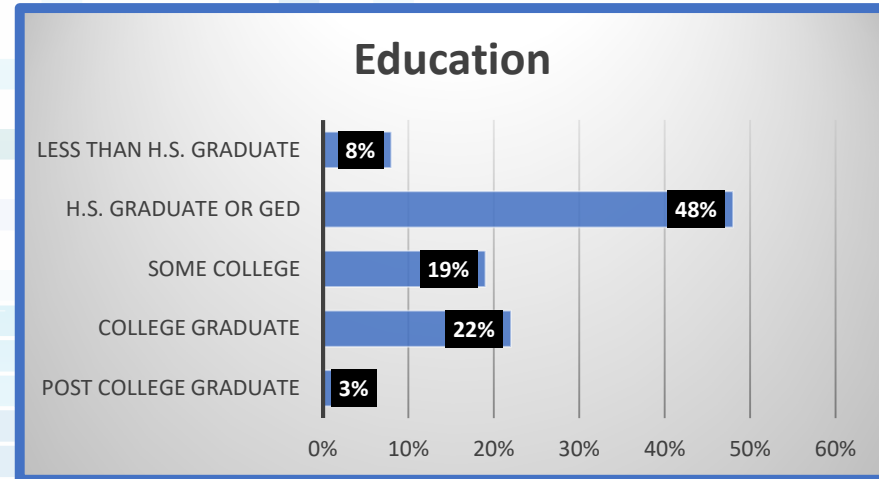
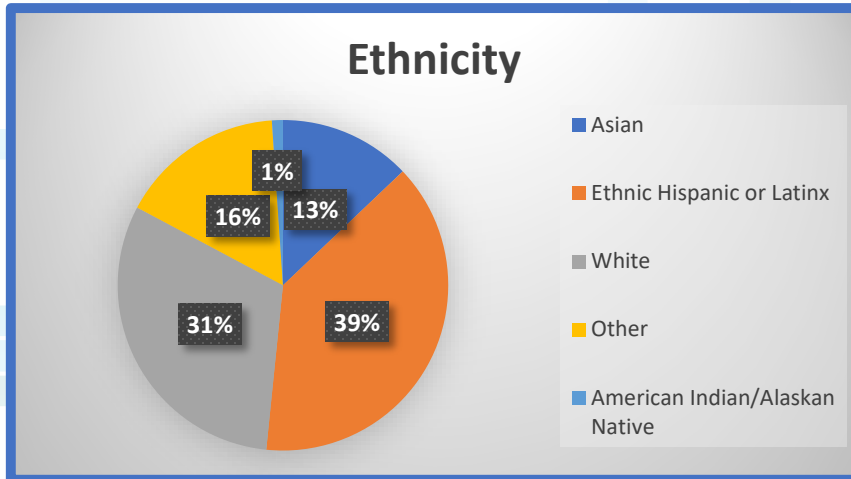
CA Labor and Workforce Development Agency –



Future of Work Commission

- Address the **unequal distribution of wages, income and wealth**
- Tackle workforce inequalities across **race, gender, and vulnerable populations**
- Tackle workforce inequalities across **California's regions**
- Ensure that more workers have **quality jobs**
- **Empower** worker voice and organization

Demographics of Trainees Served in CA



Current Engagement and Future Plans

- Continuation of delivering stellar training with our current contracts
- PDC has been able to secure a COVID Pilot Project contract with ETP
- ETP Policy and Procedures Committee
- Upskill California – consortium of CA community colleges with ETP contracts
 - AB 1457
 - AB 1106
- City of Glendale’s Business Recovery Task Force & Glendale Tech Week Committee
- Partnership with Verdugo Workforce Development Board
- STEPS Grant – over \$1.1M secured serving 235 disabled youth in the community
- VICA Legislative Affairs Committee and Education Committee

Current Engagement and Future Plans

- State of California Governors Office of Business and Economic Development -- *Go-Biz*
- California Manufacturing Technology Consulting (CMTC)
- South Bay Workforce – iTrain
- Contract (fee-based) training for employers with own ETP contracts
- Contract development for large employers and administration support for other ETP contractors
- Fast, fluid, and flexible
- **Remote and Thriving!**

“Glendale Community College continues to advance the highest level of success as an ETP contractor, delivering responsive, quality training to thousands of California businesses. Our partnership has most critically allowed ETP to continue innovate and adapt to the changing needs of businesses and maintain our position at the leading edge of economic and workforce development. Simply, we share the common goal of helping California businesses address the tremendous need for well-paying, highly skilled professionals and we heartily support our partnership with Glendale Community College.”

Robert Meyer, Director of Economic Development, ETP

“One of Glendale’s greatest assets is the Professional Development Center. From serving on the City’s Business Recovery Task Force to providing Lean Six Sigma training for our employees, the collaboration between education, government, and business fosters the development, attraction, and retention of a future-ready talent pool to ensure a bright economic future for Glendale.”

Roubik Golanian, Glendale City Manager

“PDC is one of the best learning centers. I learned a lot of things during the time I was there. Not only by memorizing but hands on and real-life examples that I can use in my career. I want to thank all the crew there for the amazing job they are doing. In addition, they all have the experience and knowledge of how things should be done and how to react in certain situations.”

Masees Babekian, PDC Student, Hydra Electric

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

INFORMATIONAL REPORT NO. 9

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Christina Tangalakis, Associate Dean of Financial Aid

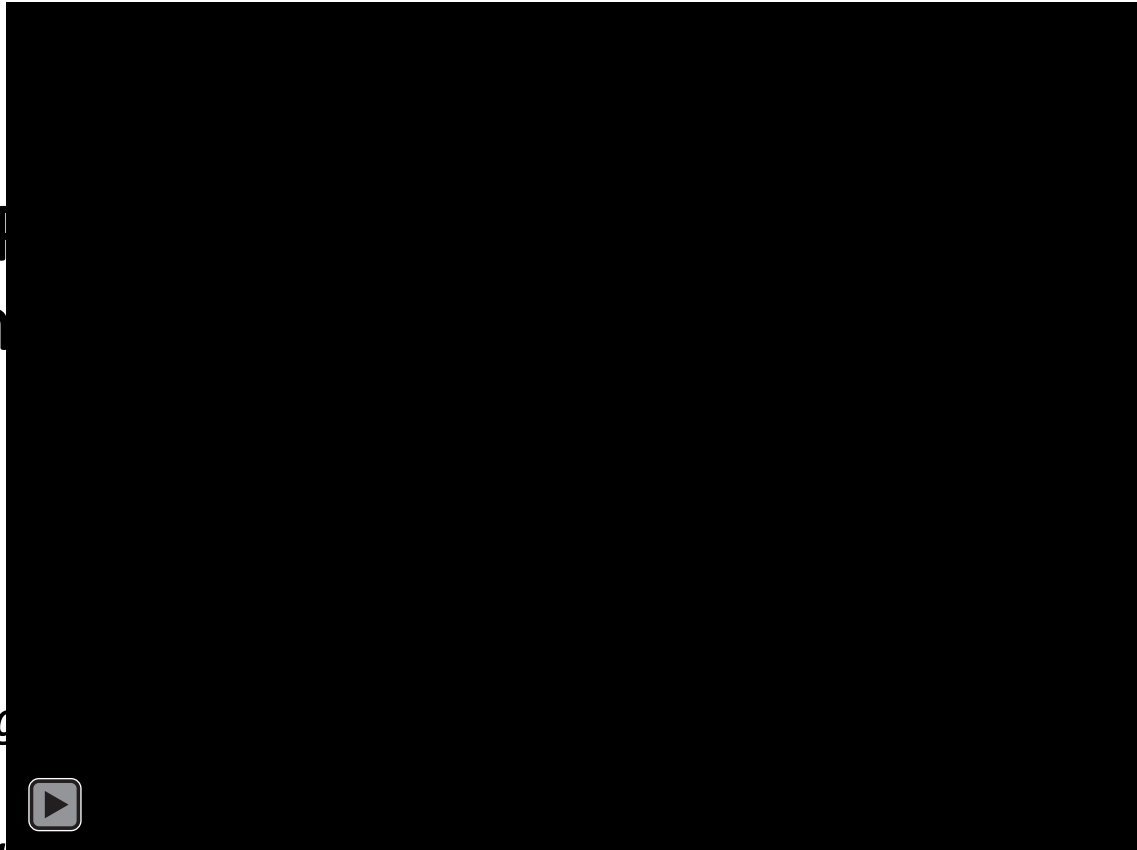
SUBJECT: THE GCC PROMISE: AB19 FUNDING AT GLENDALE
COMMUNITY COLLEGE

An update and presentation are being submitted for informational purposes.

The GCCP
AB19 funding

*Christina Tang
Ed.D.*

May 18, 2021



AB 19 History

The California College Promise was established by AB19 (Santiago, 2017) and funded in the 2018-19 Budget Act to improve college access and success at California Community Colleges.

Aligned with Visions for Success

Changes to assessment and placement

Streamlining programs

New funding formula

Guided Pathways

Statewide Goals of the California College Promise:

- *To increase the number of high school students enrolling “college-ready” directly into the California Community Colleges,*
- *To increase the number of students successfully completing a career education goal or transferring*
- *To reduce and to eliminate achievement gaps*

District Requirements to Receive Funding

- *Law allows for flexibility and discretion, however*
 - ✓ *Schools may choose to waive fees for first-time, full-time applicants with a FAFSA/CADAA application, or*
 - ✓ *Allocate funds for other strategies that best meet the goals of the California College Promise*
 - ✓ *Must participate in a federal loan program authorized under Title IV of the federal Higher Education Act of 1965, as amended (20 U.S.C. Sec. 1070 et seq.)
On or before January 1, 2018*

Arda Najarian

Paul Schlossman

Joel Weiss

Tzoler Oukayan

Andra Verstraete

Drew Sugars

Chris Cicuto

Elmira Nazarian

Michelle Mora

Thomas Voden

Christina Tangalakis

Ed Karpp

Tina Andersen-Wahlberg

GCC's Response to AB19

Creation of the AB19 Task Force

2018-2019

Task Force work Product: Creation of the GCCPromise

Aligned institutional and statewide goals

- *Access and Affordability*
- *College Readiness*
- *Student Success*

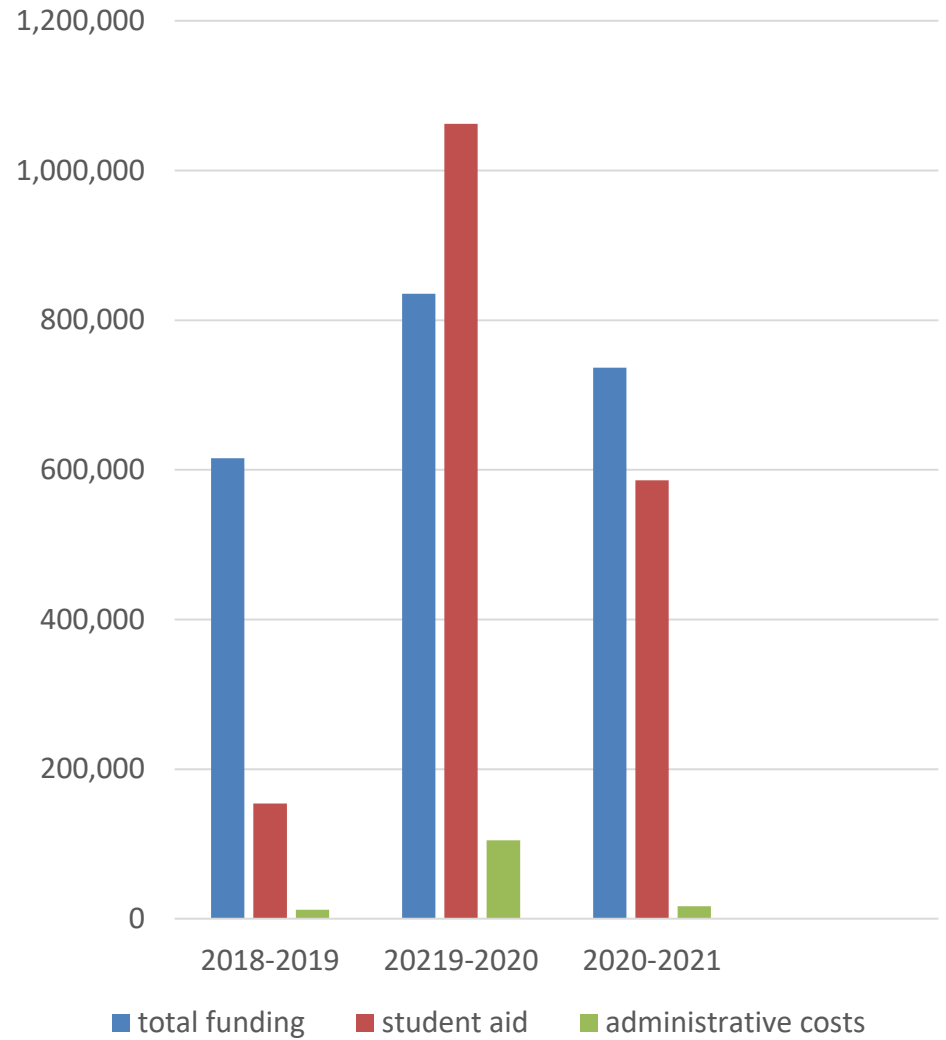
What is the GCC Promise?

- *Paid out as a grant but equivalent to a fee waiver*
- *It covers full-time enrollment for Fall and Spring terms*
- *For California Residents*
- *Not otherwise eligible for CCPG (low income)*
- *First-time college students (per their application)*
- *Full-time enrollment (12 units or more)*

Student Eligibility for GCC Promise

- *GCC Promise Students will not be evaluated for Satisfactory Academic Progress*
- *Students will be held to GCC standards of scholarship*
- *Awarded on rolling and funds available basis*
 - *Eliminated arbitrary term-based deadlines*
 - *Aligned with FAFSA/CADAA June 30 deadline*

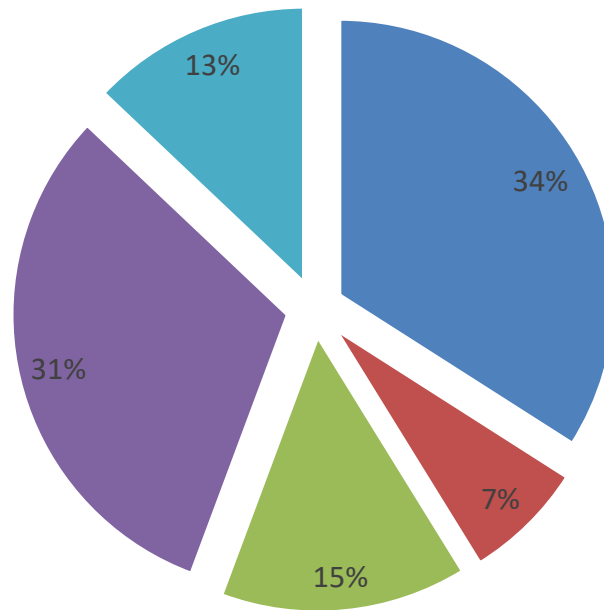
AB 19 Expenditures by Year



Program Expenditures, to Date

2,187,170 allocation

1,904,239 expended (87%)



■ GCC Promise ■ administration ■ books vouchers ■ UNDOCU support ■ remaining

AB19 is More Than Just a Waiver at GCC

- *Pell Replacement*
- *UNDOCU Success Scholarship*
- *UNDOCU Emergency Grant*
- *ECAP Book Vouchers*
- *FAFSA/CADAA Support and Outreach*
 - *Student Affairs zoom sessions*
 - *Financial Aid phone consultations*
 - *Additional staffing provided by contracted and student workers*

AB19 Impact at GCC

- *Over \$1,747,447 million in direct student aid*
- *1,643 distinct awards to students*
- *Increased FAFSA/CADAA awareness and support*
- *Encouragement and support for full-time enrollment*
- *Books and supplies for Early College Acceptance Program participants*
- *Financial relief for underserved students*

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

UNFINISHED BUSINESS REPORT NO. 1 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services

PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services

SUBJECT: INSTRUCTIONAL SERVICES – BOARD POLICY 4235:
CREDIT FOR PRIOR LEARNING (REVISE)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 4235: Credit for Prior Learning is legally advised. The Academic Affairs, Senate, and College Executive committees have reviewed this policy to ensure that it is in compliance with recommendations made by the Community College League of California Policy and Procedure Services template.

COMMITTEE HISTORY

Academic Affairs Committee:	December 16, 2020 (First Reading)
Academic Senate Committee:	March 4, 2021
Academic Affairs Committee:	March 17, 2021 (Second Reading)
College Executive Committee:	March 9, 2021 (First Reading)
College Executive Committee:	April 13, 2021 (Second Reading)
Board of Trustees Meeting:	April 20, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings for board action to revise Board Policy 4235.

Glendale Community College

4235

Board Policy

CREDIT BY EXAMINATION FOR PRIOR LEARNING

Credit may be earned by students who satisfactorily pass ~~authorized examinations~~ assessment **an evaluation**. The Superintendent/President, or designee, in consultation with the Academic Senate, shall establish administrative regulations to implement this policy.

Reference:

- Title 5 Section 55050
- ACCJC Standard: II.A.8, II.A.9

Adopted: 7/10/73

Revised: 4/21/08; 11/15/10

Reviewed: 9/5/17; 01/20/18

Glendale Community College

4235

Board Policy

CREDIT FOR PRIOR LEARNING

Credit may be earned by students who satisfactorily pass an evaluation. The Superintendent/President, or designee, in consultation with the Academic Senate, shall establish administrative regulations to implement this policy.

Reference:

- Title 5 Section 55050
- ACCJC Standard: II.A.8, II.A.9

Adopted: 7/10/73

Revised: 4/21/08; 11/15/10; 5/18/21

Reviewed: 9/5/17; 1/20/18

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

UNFINISHED BUSINESS REPORT NO. 2 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential,
Office of Executive Vice President, Administrative Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7131
EQUIVALENCE TO MINIMUM QUALIFICATIONS
(DELETE)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 7131 Equivalence to Minimum Qualifications is being recommended for deletion as it is unnecessary under the Community College League of California Policy and Procedure Service template.

COMMITTEE HISTORY

Administrative Affairs Committee:	March 9, 2021 (First Reading)
Administrative Affairs Committee:	March 9, 2021 (Second Reading)
College Executive Committee:	March 9, 2021 (First Reading)
College Executive Committee:	April 13, 2021 (Second Reading)
Board of Trustees	April 20, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action to delete Board Policy 7131.

Glendale Community College

7131

Board Policy

EQUIVALENCE TO MINIMUM QUALIFICATION

~~The District shall have an administrative regulation that addresses the equivalence to Minimum Qualifications that conforms with California Education Code, Section 87360(b).~~

Reference:

- ~~• Education Code Section 87360(b)~~

Adopted: 2/24/03

Renumbered from Board Policy 4160: 2/2/15

Reviewed: 1/13/17

DELETED

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

UNFINISHED BUSINESS REPORT NO. 3 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential,
Office of the Executive Vice President, Administrative
Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7140
COLLECTIVE BARGAINING (REVISE)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 7140 Collective Bargaining is being revised as recommended by the Community College League of California Policy and Procedure Service in order to comply with state and federal laws and regulations.

COMMITTEE HISTORY

Administrative Affairs Committee:	March 9, 2021 (First Reading)
Administrative Affairs Committee:	March 9, 2021 (Second Reading)
College Executive Committee:	March 9, 2021 (First Reading)
College Executive Committee:	April 13, 2021 (Second Reading)
Board of Trustees:	April 20, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action to revise Board Policy 7140.

Glendale Community College District

7140

Board Policy

COLLECTIVE BARGAINING

If eligible employees of the District select an employee organization as their exclusive representative, and if after recognition by the District or after a properly conducted election, an exclusive representative is certified as the representative of an appropriate unit of employees under the provisions of the Educational Employment Relations Act, Government Code Sections 3540 et seq., the District will meet and negotiate in good faith on matters within the scope of bargaining as defined by law.

The California School Employees Association Glendale Community College Chapter #76 and Glendale College Guild – Local 2276 of the American Federation of Teachers are recognized as the exclusive representatives. ~~collective bargaining agents for the District.~~

Reference:

- Government Code Sections 3540 et seq. –~~3540.2~~

Adopted: 9/14/09

Reviewed: 1/13/17; 8/28/20

Glendale Community College District

7140

Board Policy

COLLECTIVE BARGAINING

If eligible employees of the District select an employee organization as their exclusive representative, and if after recognition by the District or after a properly conducted election, an exclusive representative is certified as the representative of an appropriate unit of employees under the provisions of the Educational Employment Relations Act, Government Code Sections 3540 et seq., the District will meet and negotiate in good faith on matters within the scope of bargaining as defined by law.

The California School Employees Association Glendale Community College Chapter #76 and Glendale College Guild – Local 2276 of the American Federation of Teachers are recognized as the exclusive representatives..

Reference:

- Government Code Sections 3540 et seq.

Adopted: 9/14/09

Revised: 5/18/21

Reviewed: 1/13/17; 8/28/20

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

UNFINISHED BUSINESS REPORT NO. 4 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential,
Office of the Executive Vice President, Administrative
Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7141:
PUBLIC NOTICE POLICY (DELETE)

DESCRIPTION OF HISTORY / BACKGROUND

It is recommended this policy be deleted as it is addressed in BP 2610 with language included in the Community College League of California Policy and Procedure Service template.

This is also required in Government Code 3547 and unnecessary for a Board Policy.

COMMITTEE HISTORY

Administrative Affairs Committee:	March 9, 2021 (First Reading)
Administrative Affairs Committee:	March 9, 2021 (Second Reading)
College Executive Committee:	March 9, 2021 (First Reading)
College Executive Committee:	April 13, 2021 (Second Reading)
Board of Trustees:	April 20, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action to delete Board Policy 7141.

7141

Board Policy

PUBLIC NOTICE POLICY – INITIAL PROPOSALS

- ~~A. The initial proposal of an exclusive representative or of the District, which relates to matters within the scope of representation, shall be presented at a public meeting of the Board.~~
- ~~B. After the initial proposal has been presented at a public meeting of the Board, it shall be a public record and maintained for public view in a designated folder in the District office.~~
- ~~C. After the public has been given a reasonable time within which to become informed of the contents of the proposal, the Board shall schedule a public hearing for the purpose of receiving comments from the public on any initial proposals. The public hearing may be scheduled to be held at a regular meeting or at a special meeting.~~
- ~~D. After the public has had the opportunity to express itself on the District's initial proposal, the Board shall thereafter, at a public meeting, adopt its initial proposal.~~
- ~~E. New subjects of meeting and negotiating arising after the presentation of initial proposals shall be made public within 24 hours, by placing notice thereof in the designated folder referred to above.~~

References:

- ~~• California Government Code, Section 3547~~
- ~~• 8 California Administrative Code, Part III, Section 32900~~

Administrative Regulation:

None

Adopted: 3/31/83

Reviewed: 1/13/17; 8/28/20

Renumbered from Board Policy 4070: 2/2/15

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

UNFINISHED BUSINESS REPORT NO. 5 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential,
Office of the Executive Vice President, Administrative
Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7151:
EVALUATION FOR ACADEMIC ADMINISTRATOR
PERSONNEL AND CLASSIFIED MANAGERS (DELETE)

DESCRIPTION OF HISTORY / BACKGROUND

This policy is not included in the Community College League of California Policy and Procedure Service template and is unnecessary. It is recommended it be reviewed in college governance and addressed through an Administrative Regulation, not a Board Policy.

COMMITTEE HISTORY

Administrative Affairs Committee:	March 9, 2021 (First Reading)
Administrative Affairs Committee:	March 9, 2021 (Second Reading)
College Executive Committee:	March 9, 2021 (First Reading)
College Executive Committee:	April 13, 2021 (Second Reading)
Board of Trustees:	April 20, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action to delete Board Policy 7151.

Glendale Community College District

7151

Board Policy

EVALUATION FOR ACADEMIC ADMINISTRATIVE PERSONNEL AND CLASSIFIED MANAGERS

The Glendale Community College District Board of Trustees is committed to the evaluation and improvement of the performance of the Academic Administrative Personnel and Classified Managers.

The Superintendent/President is responsible for implementing those procedures required for an evaluation process which assures continued excellent performances of the Academic Administrative Personnel and Classified Managers.

Reference:

- Accreditation Standard III A 5

See Administrative Regulation 7151

Adopted: 3/31/83

Revised: 7/21/97, 3/21/11, 7/19/16

Reviewed: 1/13/17

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

UNFINISHED BUSINESS REPORT NO. 6 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential,
Office of the Executive Vice President, Administrative
Services

SUBJECT: ADMINISTRATIVE SERVICES – BOARD POLICY 7152:
EVALUATION/SUPERVISION (DELETE)

DESCRIPTION OF HISTORY / BACKGROUND

This policy is not included in the Community College League of California Policy and Procedure Service template and is unnecessary. It is recommended it be reviewed in college governance and addressed through an Administrative Regulation, not a Board Policy.

COMMITTEE HISTORY

Administrative Affairs Committee:	March 9, 2021 (First Reading)
Administrative Affairs Committee:	March 9, 2021 (Second Reading)
College Executive Committee:	March 9, 2021 (First Reading)
College Executive Committee:	April 13, 2021 (Second Reading)
Board of Trustees:	April 20, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action to delete Board Policy 7152.

Glendale Community College District

7152

Board Policy

EVALUATION/SUPERVISION

~~The Board endorses a continuous program of job performance evaluation of all employees. The basic objective of such performance evaluation is to improve performance of the quality of the District's service.~~

Reference:

- ~~• Education Code 88013 Rules and regulations for the classified service in districts not incorporating the merit system~~

~~Adopted: 4/15/91~~

~~Reviewed: 1/13/17~~

~~Renumbered from Board Policy 4215: 2/2/15~~

DELETED

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

UNFINISHED BUSINESS REPORT NO. 7 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential,
Office of the Executive Vice President, Administrative
Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7224:
MEETINGS (DELETE)

DESCRIPTION OF HISTORY / BACKGROUND

It is recommended this policy be deleted as unnecessary under the Community College League of California Policy and Procedure Service template and is also covered by the Guild collective bargaining agreement.

COMMITTEE HISTORY

Administrative Affairs Committee:	March 9, 2021 (First Reading)
Administrative Affairs Committee:	March 9, 2021 (Second Reading)
College Executive Committee:	March 9, 2021 (First Reading)
College Executive Committee:	April 13, 2021 (Second Reading)
Board of Trustees:	April 20, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action to delete Board Policy 7224.

Glendale Community College District

7224 (DELETE)

Board Policy

MEETINGS

~~Members of the academic staff are required to attend all regular and special meetings, including formal College functions such as baccalaureate commencement ceremonies, called or approved by the Superintendent/President.~~

~~Revised: 3/31/83 Reviewed: 01/13/17~~

~~Renumbered from Board Policy 4134: 02/02/15~~

DELETE

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

UNFINISHED BUSINESS REPORT NO. 8 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential,
Office of the Executive Vice President, Administrative
Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7236:
TRANSFERS (DELETE)

DESCRIPTION OF HISTORY / BACKGROUND

It is recommended this policy be deleted as unnecessary under the Community College League of California Policy and Procedures Service template and is also covered by the CSEA collective bargaining agreement.

COMMITTEE HISTORY

Administrative Affairs Committee:	March 9, 2021 (First Reading)
Administrative Affairs Committee:	March 9, 2021 (Second Reading)
College Executive Committee:	March 9, 2021 (First Reading)
College Executive Committee:	April 13, 2021 (Second Reading)
Board of Trustees:	April 20, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action to delete Board Policy 7236.

Glendale Community College District

7236 (DELETE)

Board Policy

TRANSFERS

~~The Board of Trustees may delegate the authority to the Superintendent/ President to transfer any classified employee provided such transfer is consistent with provisions of the collective bargaining agreement and other legal requirements.~~

Reference:

- ~~• Education Code 88017 — 88127~~
- ~~• CSEA Collective Bargaining Agreement Article VII Adopted: 4/15/91~~

~~Reviewed: 01/13/17~~

~~Renumbered from Board Policy 4214: 02/02/15~~

DELETE

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

UNFINISHED BUSINESS REPORT NO. 9 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential,
Office of the Executive Vice President, Administrative
Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7251:
ADMINISTRATIVE RETREAT RIGHTS (DELETE)

DESCRIPTION OF HISTORY / BACKGROUND

It is recommended this policy be deleted as unnecessary under the Community College League of California Policy and Procedure Service template and is also covered by the California Education Code and California Code of Regulations Title 5.

COMMITTEE HISTORY

Administrative Affairs Committee:	March 9, 2021 (First Reading)
Administrative Affairs Committee:	March 9, 2021 (Second Reading)
College Executive Committee:	March 9, 2021 (First Reading)
College Executive Committee:	April 13, 2021 (Second Reading)
Board of Trustees:	April 20, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action to delete Board Policy 7251.

Glendale Community College District

7251 (DELETE)

Board Policy

ADMINISTRATIVE RETREAT RIGHTS POLICY

The Superintendent/President or designee is responsible for assuring that administrators shall have administrative retreat rights consistent with Education Codes 87454, 87457 and 87458 and shall be reflected in the administrator's employment contract, if applicable.

See Administrative Regulation 7251 References:

- Education Code §§ 87454, 87457 and 87458

Adopted: 7/15/91 Revised: 12/20/16 Reviewed: 01/13/17

DELETE

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

UNFINISHED BUSINESS REPORT NO. 10 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential,
Office of the Executive Vice President, Administrative
Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7310:
NEPOTISM (REVISE)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 7310 is being revised as recommended by the Community College League of California Policy and Procedure Service in order to comply with state and federal laws and regulations.

COMMITTEE HISTORY

Administrative Affairs Committee:	March 9, 2021 (First Reading)
Administrative Affairs Committee:	March 9, 2021 (Second Reading)
College Executive Committee:	March 9, 2021 (First Reading)
College Executive Committee:	April 13, 2021 (Second Reading)
Board of Trustees:	April 20, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action to revise Board Policy 7310.

Glendale Community College District

7310

Board Policy

NEPOTISM

The District ~~does not permits~~ prohibit employment of relatives or domestic partners as defined by Family Code Section 297 et seq. in the same department or division, with the exception that they shall not be assigned to a regular position within the same department, division or site that has an immediate family member who is in a position to ~~supervise~~, recommend or influence personnel decisions.

Personnel decisions include appointment, ~~hiring~~, retention, evaluation, tenure, work assignment, promotion, discipline, demotion, or salary of the relative or domestic partner as defined by Family Code Section 297 et seq.

Immediate family means spouse, registered domestic partner, parents, grandparents, siblings, children, step-children, grandchildren and in-laws or any other relative living in the employee's home, ~~or domestic partner as defined by the Family Code Section 297 et seq.~~

The District will make reasonable efforts to assign job duties to minimize the potential for creating an adverse impact on supervision, safety, security, or morale, or creating other potential conflicts of interest.

Notwithstanding the above, the District retains the right where such placement has the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest, to refuse to place spouses in the same department, division or facility. The District retains the right to reassign or transfer any person to eliminate the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest.

Reference:

- Government Code Section 1090 et seq. ~~12920~~ and 12940 et seq.,

Adopted 6/25/08

Reviewed 1/13/17; 8/28/20

Glendale Community College District

7310

Board Policy

NEPOTISM

The District does not prohibit employment of relatives or domestic partners as defined by Family Code Section 297 et seq. in the same department or division, with the exception that they shall not be assigned to a regular position within the same department, division or site that has an immediate family member who is in a position to recommend or influence personnel decisions.

Personnel decisions include appointment, retention, evaluation, tenure, work assignment, promotion, discipline, demotion, or salary of the relative or domestic partner as defined by Family Code Section 297 et seq.

Immediate family means spouse, registered domestic partner, parents, grandparents, siblings, children, step-children, grandchildren and in-laws or any other relative living in the employee's home.

The District will make reasonable efforts to assign job duties to minimize the potential for creating an adverse impact on supervision, safety, security, or morale, or creating other potential conflicts of interest.

Notwithstanding the above, the District retains the right where such placement has the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest, to refuse to place spouses in the same department, division or facility. The District retains the right to reassign or transfer any person to eliminate the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest.

Reference:

- Government Code Section 1090 et seq. and 12940 et seq.,

Adopted 6/25/08

Revised 5/18/21

Reviewed 1/13/17; 8/28/20

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

UNFINISHED BUSINESS REPORT NO. 11 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential
Office of the Executive Vice President, Administrative
Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7335:
HEALTH EXAMINATIONS (REVISE)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 7335 Health Examinations is being revised as recommended by the Community College League of California Policy and Procedure Service in order to comply with state and federal laws and regulations.

COMMITTEE HISTORY

Administrative Affairs Committee:	March 9, 2021 (First Reading)
Administrative Affairs Committee:	March 9, 2021 (Second Reading)
College Executive Committee:	March 9, 2021 (First Reading)
College Executive Committee:	April 13, 2021 (Second Reading)
Board of Trustees:	April 20, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action to revise Board Policy 7335.

7335

Board Policy

HEALTH EXAMINATIONS

The Superintendent/President or designee shall establish administrative regulations related to medical examinations of candidates, ~~including physical and/or psychological examinations of candidates~~ for appropriate positions prior to assuming the duties of the position ~~or returning to work~~. Such pre-employment examinations ~~shall~~ may only be required ~~only~~ after a conditional job offer has been made and shall be required of any candidate for a position for which a pre-employment medical examination has been deemed appropriate. No candidate shall be required to participate in such an examination solely on the basis of the candidate's age or disability.

~~All newly hired employees must show that they have been examined within the past 60 days to determine that they are free from active tuberculosis. In addition, all employees shall be required to demonstrate that they are free from tuberculosis at least every four years unless otherwise required by law.~~

The procedures may require any employee to undergo a physical or ~~psychological~~ mental examination where such a fitness for duty exam is job related and consistent with business necessity. Such medical examinations shall be at the District's expense and shall be conducted by a physician chosen by the District.

Reference:

- Government Code Section 12940
- 42 U.S.C. Section 12112 subdivision (d)
- 29 C.F.R., Part 1630
- ~~Education Code Sections 87408; 87408.6; 88021~~

Administrative Regulation:

None

Adopted 10/19/09

Reviewed: 1/13/17; 8/28/20

7335

Board Policy

HEALTH EXAMINATIONS

The Superintendent/President or designee shall establish administrative regulations related to medical examinations of candidates for appropriate positions prior to assuming the duties of the position. Such pre-employment examinations may only be required after a conditional job offer has been made and shall be required of any candidate for a position for which a pre-employment medical examination has been deemed appropriate. No candidate shall be required to participate in such an examination solely on the basis of the candidate's age or disability.

The procedures may require any employee to undergo a physical or mental examination where such a fitness for duty exam is job related and consistent with business necessity. Such medical examinations shall be at the District's expense and shall be conducted by a physician chosen by the District.

Reference:

- Government Code Section 12940
- 42 U.S.C. Section 12112 subdivision (d)
- 29 C.F.R., Part 1630

Administrative Regulation:

None

Adopted: 10/19/09

Revised: 5/18/21

Reviewed: 1/13/17; 8/28/20

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

UNFINISHED BUSINESS REPORT NO. 12 – ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
Executive Vice President, Administrative Services

PREPARED BY: Rosa Buford, Administrative Assistant III, Confidential,
Office of the Executive Vice President, Administrative
Services

SUBJECT: ADMINISTRATIVE SERVICES - BOARD POLICY 7345:
CATASTROPHIC LEAVE PROGRAM (REVISE)

DESCRIPTION OF HISTORY / BACKGROUND

Board Policy 7345 Catastrophic Leave Program is being revised as recommended by the Community College League of California Policy and Procedure Service in order to comply with state and federal laws and regulations.

COMMITTEE HISTORY

Administrative Affairs Committee:	March 9, 2021 (First Reading)
Administrative Affairs Committee:	March 9, 2021 (Second Reading)
College Executive Committee:	March 9, 2021 (First Reading)
College Executive Committee:	April 13, 2021 (Second Reading)
Board of Trustees:	April 20, 2021 (First Reading)

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees conduct the second of two readings required for board action to revise Board Policy 7345.

Glendale Community College District

7345

Board Policy

CATASTROPHIC LEAVE PROGRAM

The Board authorizes implementation of a ~~the~~ catastrophic leave program to permit employees of the District to donate eligible leave credits to an employee pool that can be used by an employee who suffers from a catastrophic illness or injury. ~~A catastrophic illness or injury is one that is expected to incapacitate an employee for an extended period of time. To be eligible to use the donated leave the employee is required to have used all of their full paid leaves of absence.~~

The Superintendent/President shall establish administrative regulation to administer the program that comply with the requirements established by the Education Code. The administrative regulation shall assure that the program is administered in a nondiscriminatory way.

Reference:

- Education Code Section 87045

Administrative Regulation:

None

Adopted: 10/19/09

Reviewed: 1/13/17; 8/28/20

Glendale Community College District

7345

Board Policy

CATASTROPHIC LEAVE PROGRAM

The Board authorizes implementation of a catastrophic leave program to permit employees of the District to donate eligible leave credits to an employee pool that can be used by an employee who suffers from a catastrophic illness or injury.

The Superintendent/President shall establish administrative regulation to administer the program that comply with the requirements established by the Education Code. The administrative regulation shall assure that the program is administered in a nondiscriminatory way.

Reference:

- Education Code Section 87045

Administrative Regulation:

None

Adopted: 10/19/09

Revised: 5/18/21

Reviewed: 1/13/17; 8/28/20

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2019

CONSENT CALENDAR NO. 1

TO: Board of Trustees
FROM: David Viar, Superintendent/President
PREPARED BY: Office of the Superintendent/President
SUBJECT: APPROVAL OF MINUTES – REGULAR BOARD MEETING

The Superintendent/President recommends that the Board of Trustees approve the Regular Board Meeting minutes of April 20, 2021.

GLENDALE COMMUNITY COLLEGE DISTRICT
 1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 13

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Davis at 5:01 p.m. on Tuesday, April 20, 2021 via WebEx teleconference.

Trustees Present:

Mr. Sevan Benlian
 Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Desireé P. Rabinov
 Ms. Ann H. Ransford
 Ms. Elise Dulay ST

Administrators Present:

Dr. David Viar
 Dr. Anthony Culpepper
 Dr. Michael Ritterbrown
 Dr. Paul Schlossman
 Dr. Victoria Simmons

Representatives Present:

Academic Senate: Mr. Roger Dickes
 CSEA: Mr. Narbeh Nazari
 Guild: Ms. Emily Haraldson

A CD of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>. A DVD copy of the videotaping of this meeting is on file in the Superintendent/President's Office.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President Davis.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented regarding items on the agenda.

SPECIAL RECOGNITION

1. Recognition of GCC Scholar Athletes

Associate Dean of Athletics, Chris Cicuto, shared the accomplishments of the GCC student athletes honored. They had been chosen by the California Community College Athletic Association (CCCAA) from approximately 24,000 student athletes across California. Tess Oakley-Stilson was chosen as Female Scholar Athlete of the Year (GCC Women's Basketball) and completed 64.5 units at GCC with a 4.0 GPA. The GCC Men's Golf Team was honored as Scholar Team with an average 3.18 GPA. Team members included Vincent Bedros, Justin Del Rosario, Dong "Peter" Kim, Brandon Lew, Parker Philbrick, Jacob Smissen, and Casey Syrek all led by Coach Todd Tyni. Hans Seo from the GCC Men's Baseball team was selected to the 2020 CCCAA Men's Honor Roll for completing 91.5 units at GCC with a 3.94 GPA.

The Board appreciated and admired these student athletes for their excellence and commitment, not only to their teams but, to their academic success at GCC.

REORGANIZATION OF BOARD – NEW BUSINESS REPORT - ACTION

1. Reorganization of the Glendale Community College District Board of Trustees

- 1.1 Election of Board of Trustees President, Vice President, and Clerk

It was moved (Ransford) and seconded (Portillo Rabinov) that Dr. Armine Hacopian be elected to serve as President of the Board of Trustees for a one-year term.

The motion passed unanimously.

REORGANIZATION OF BOARD – NEW BUSINESS REPORT – ACTION - continued

1.1 Election of Board of Trustees President, Vice President, and Clerk

On behalf of the Board of Trustees, President Hacopian thanked outgoing President Davis for her exemplary service and dedication to the college and community during the past, challenging year. Davis appreciated the opportunity to serve and shared her gratitude to the Board, students, staff and community.

It was moved (Benlian) and seconded (Davis) that Ann Ransford be elected to serve as Vice President of the Board of Trustees for a one-year term.

The motion passed unanimously.

Recognizing two outstanding trustees who were elected at the same time and, desiring to continue the successful past practice of rotating the officer positions among all trustees, Davis moved that the names of Sevan Benlian and Desireé Portillo Rabinov be drawn for the position of Clerk and that the name of the trustee drawn be placed in nomination for Clerk and a unanimous ballot be cast at that time. Viar drew the name of Sevan Benlian as the nominee for Clerk.

It was moved (Davis) and seconded (Ransford) that Sevan Benlian serve as Clerk of the Board of Trustees for a one-year term.

The motion passed unanimously.

1.2 Glendale Community College District Board of Trustees' Representative to the Los Angeles County Committee on School District Organization

It was moved (Portillo Rabinov) and seconded (Ransford) to designate Sevan Benlian as the voting representative to elect members to the Los Angeles County Committee on School District Organization.

The motion passed unanimously.

1.3 Glendale Community College District Board of Trustees' Representative to the Los Angeles County School Trustees Association for July 1, 2021 - June 30, 2022.

It was moved (Benlian) and seconded (Ransford) to designate Desireé Portillo Rabinov as the Board's annual representative to the Los Angeles County School Trustees Association (LACSTA) for July 1, 2021 – June 30, 2022.

The motion passed unanimously.

1.4 Glendale Community College District Board of Trustees Regular Board Meetings Schedule for the 2021-2022

Tuesday, July 20, 2021
Friday, July 30, 2021 (Special Meeting – Summer Retreat)
Tuesday, August 17, 2021 (Public Hearing on Final Budget)
Tuesday, September 14, 2021 (Budget Adoption - on or before September 15)
Tuesday, October 19, 2021
Tuesday, November 16, 2021
Tuesday, December 21, 2021
Tuesday, January 18, 2022
Friday, January 28, 2022 (Special Meeting – Winter Retreat)
Tuesday, February 15, 2022
Tuesday, March 15, 2022
Tuesday, April 19, 2022
Tuesday, May 17, 2022
Tuesday, June 21, 2022

REORGANIZATION OF BOARD – NEW BUSINESS REPORT – ACTION - continued

It was moved (Davis) and seconded (Portillo Rabinov) to adopt the 2021-2022 Glendale Community College District Board of Trustees regular board meetings schedule as presented above.

The motion passed unanimously.

PUBLIC HEARING

1. Public Hearing – District Successor Agreement Openers for the 2018-2021 Collective Bargaining Agreement Between the District and Glendale College Guild, Local 2276, American Federation of Teachers

The proposed successor agreement openers to the 2018-2021 Collective Bargaining Agreement between the District and Glendale College Guild, Local 2276, American Federation of Teachers were presented for a public hearing pursuant to California Government Code Section 3547.

Hacopian opened Public Hearing No. 1 at 5:29 p.m. as required by the California Government Code, Section 3547 and called for public comments. Receiving none, Public Hearing No. 1 was closed at 5:30 p.m.

2. Public Hearing – Adoption of the Findings of Fact and Approval of the Final Environmental Impact Report with Respect to the 2019 Facilities Master Plan Update

The Adoption of the Findings of Fact and Approval of the Final Environmental Impact Report were presented for a public hearing in Compliance with Title 14, Section 15082(a), 15103, and 15375 of the California Code of Regulations.

Hacopian opened Public Hearing No. 2 at 5:30 p.m. in Compliance with Title 14, Section 15082(a), 15103, and 15375 of the California Code of Regulations and called for public comments. Receiving none, Public Hearing No. 2 was closed at 5:31 p.m.

RESOLUTIONS

1. Resolution No. 17-2020-2021: Resolution in Solidarity with the Asian American and Pacific Islander Communities

It was moved (Ransford) and seconded (Davis) to adopt Resolution No. 17-2020-2021: Resolution in Solidarity with the Asian American and Pacific Islander Communities.

The motion passed unanimously.

2. Resolution No. 18-2020-2021: Recognizing Armenian Genocide Remembrance Day

It was moved (Davis) and seconded (Ransford) to adopt Resolution No. 18-2020-2021: Resolution Recognizing Armenian Genocide Remembrance Day on April 24.

The motion passed unanimously.

3. Resolution No. 19-2020-2021: Recognizing Classified School Employees Week

It was moved (Ransford) and seconded (Davis) to adopt Resolution No. 19-2020-2021: Resolution Recognizing Classified School Employees Week from Sunday, May 16, 2021 through Saturday, May 22, 2021.

The motion passed unanimously.

RESOLUTIONS - continued

4. Resolution Nos. 20-2020-2021 through 23-2020-2021: Signature Resolutions

It was moved (Portillo Rabinov) and seconded (Davis) to adopt Resolution No. 20-2020-2021 through Resolution No. 23-2020-2021 to carry on the business affairs of the Glendale Community College District from April 21, 2021 to June 21, 2022.

The motion passed unanimously.

INFORMATIONAL REPORTS - NO ACTION

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. Guided Pathways Update

Informational Reports Nos. 1 through No. 3 were duly noted.

4. Continuing and Community Education – Adjustment to Remote Learning

Alfred Ramirez, Administrative Dean, introduced leaders of the various divisions at the Garfield campus to discuss how each adjusted to remote learning over the past year. Jan Young, Division Chair, Business & Life Skills, Margaret Richer, Division Chair, Noncredit ESL, Ramona Barrio-Sotillo, Associate Dean, Welcome Center & Counseling, Teri Ismail, Assistant Director, Parent Support Center and Angine Aslanian, Interim Director, Community Services Education each identified the program successes and challenges.

5. Child Development Center - Adjustment to Remote Learning

Michael Dulay, Division Chair, Social Sciences, presented how the Child Development Center had adapted during the COVID-19 shutdown.

6. Higher Education Emergency Relief Fund (HEERF I, II) Expenditures

Anthony Culpepper, Executive Vice President, Administrative Services, outlined budget resources provided through the Higher Education Emergency Relief Fund (HEERF I, II), which is part of the March 2020 CARES Act bill. These funds are provided to assist the District in stabilizing the budget with unexpected costs.

7. Planning for a Safe and Viable Return to In-Person Instruction and Services

Michael Ritterbrown, Vice President, Instructional Services provided plans in development to return to in-person instruction and services following protocols provided by State and Los Angeles County health officials.

UNFINISHED BUSINESS READING REPORTS – SECOND OF TWO READINGS –ACTION

1. District Successor Agreement Openers for the 2018-2021 Collective Bargaining Agreement Between the District and Glendale College Guild, Local 2276, American Federation of Teachers

It was moved (Portillo Rabinov) and seconded (Davis) to accept the District Successor Agreement Openers for the 2018-2021 Collective Bargaining Agreement between the District and Glendale College Guild, Local 2276, American Federation of Teachers.

The motion passed unanimously.

UNFINISHED BUSINESS READING REPORTS – SECOND OF TWO READINGS –ACTION - continued

2. Board Policy 3722: Section 508 Standards for Electronic & Information Technology Accessibility (Delete)

It was moved (Portillo Rabinov) and seconded (Davis) to delete Board Policy 3722.

The motion passed unanimously.

3. Board Policy 3725: Website (Renumbered to BP 3735 and Delete)

It was moved (Davis) and seconded (Benlian) to renumber and delete Board Policy 3725.

The motion passed unanimously.

4. Board Policy 3725: Information and Communications Technology Accessibility & Acceptance Use (New)

It was moved (Benlian) and seconded (Portillo Rabinov) to approve new Board Policy 3725.

The motion passed unanimously.

5. Board Policy 3735: Website (New as renumbered from Board Policy 3725)

It was moved (Portillo Rabinov) and seconded (Davis) to approve renumbering Board Policy 3725 to Board Policy 3735.

The motion passed unanimously.

FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION

1. Board Policy 4235: Credit by Examination (title change to Credit for Prior Learning and revisions)
2. Board Policy 7131: Equivalence to Minimum Qualification (delete)
3. Board Policy 7140: Collective Bargaining (revise)
4. Board Policy 7141: Public Notice Policy (delete)
5. Board Policy 7151: Evaluation for Academic Administrator Personnel & Classified Managers (delete)
6. Board Policy 7152: Evaluation/Supervision (delete)
7. Board Policy 7224: Meetings (delete)
8. Board Policy 7236: Transfers (delete)
9. Board Policy 7251: Administrative Retreat Rights (delete)
10. Board Policy 7310: Nepotism (revise)
11. Board Policy 7335: Health Examinations (revise)
12. Board Policy 7345: Catastrophic Leave Program (revise)

First Reading Reports Nos. 1 through No. 12 were duly noted.

CONSENT CALENDAR – ACTION

1. Approval of Minutes - Regular Board Meeting of March 16, 2021
2. Warrants - District Funds March 1, 2021 through March 31, 2021
3. Contract Listing and Purchase Order Listing – March 1, 2021 through March 31, 2021
4. Budget Revisions and Appropriation Transfers General Fund Restricted (03) - March 1, 2021 through March 31, 2021
5. Proposed New Courses

ATHPE 151 - Women's Basketball Conditioning
ATHPE 152 - Men's Basketball Conditioning
ATHPE 180 - Esports
BIOL 140 - Introduction to Biotechnology
BIOL 141 - Applied Biotechnology I with Laboratory
BIOL 142 - Applied Biotechnology II with Laboratory
ESL 156 - Reading and Vocabulary for ESL V Students
LING 102 - Sociolinguistics
STV 72 - Google Workspace Fundamentals
STV 73 - Google Workspace Intermediate
STV 153 - Drafting and Basic Design Mirrored Course

6. Revised Courses and Programs

Revised Courses

BIOL 102
CHEM 101, 102, 105 and 106
HIST 101 and 102, 117
MATH 103E, 103EH, 104E, 104EH

Revised Programs

CHLDV—Elementary Teacher Education AS-T Degree
ENGL—English AA Degree and AA-T Degree
FRENCH—French Language AA Degree and Certificate
ITAL—Italian Language AA Degree and Certificate
JOURN—Journalism AA-T Degree
MCOMM—Mass Communication AA & AS Degrees & Cert
MATH—Mathematics AS Degree
POL S—Political Science AA-T Degree
PSYCH—Psychology AA-T Degree
SOC S—Social Justice: Gender Studies AA-T Degree
SPAN—Spanish AA-T Degree
SPAN—Spanish Language AA Degree and Certificate
SPCH—Communication Studies AA-T Degree
SPCH—Speech/Communication AA Degree

7. Proposed New Programs

Short Term Vocational – Administrative Medical Assisting Certificate of Completion
Short Term Vocational – Certified Nursing Aide Certificate of Completion
Short Term Vocational – Drafting and Basic Design Certificate of Completion

8. Staffing Report No. 10 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports

It was moved (Davis) and seconded (Ransford) to approve Consent Calendar item Nos. 1 through 8.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

1. Reorganization of Glendale Community College Board of Trustees

Action for this item was taken at start of the meeting.
2. Tentative Agreements Between the District and California School Employees Association (CSEA) Glendale College Chapter 76

It was moved (Ransford) and seconded (Portillo Rabinov) to approve the tentative agreements between the District and CSEA Glendale College Chapter 76.

The motion passed unanimously.
3. Renewal of License Support Agreements with Oracle 2021-2022

It was moved (Portillo Rabinov) and seconded (Benlian) to approve the renewal of the license support agreements with Oracle for fiscal year 2021-2022 for the cost of \$815,410.95.

The motion passed unanimously.
4. Sabbatical Leave Request for Spring 2022 – Fall 2022

It was moved (Ransford) and seconded (Davis) to approve the sabbatical leave request from Tom Voden for Spring 2022 – Fall 2022.

The motion passed unanimously.
5. Acceptance of Contract as Complete – Welding Shop Alterations Project

It was moved (Davis) and seconded (Portillo Rabinov) to accept the contract for the Welding Shop Alterations Project as complete.

The motion passed unanimously.
6. Approval of Design-Build Agreement for Garfield Parking and Landscape Project

It was moved (Davis) and seconded (Portillo Rabinov) to approve the agreement with Menemsha Development Group, Inc.- MMA Architects, Inc. for the Garfield Parking and Landscape project.

The motion passed unanimously.
7. Adoption of the Findings of Fact and Approval of the Final Environmental Impact Report with Respect to the 2019 Facilities Master Plan Update

It was moved (Portillo Rabinov) and seconded (Dulay) to adopt the Master Plan Findings of Fact and approve the Final Environmental Impact Report/2019 Facilities Master Plan Update.

The motion passed unanimously.
8. Acceptance of Bids – New Science Building

It was moved (Davis) and seconded (Portillo Rabinov) to accept the bids for the Science Building Project to the lowest responsive, responsible bidders in the amount not to exceed \$12,063,678.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

Board requests were made for information on the following:

- Explore providing an orientation and identifying a support system in relation to human trafficking issues for incoming freshmen students, specifically female students.
- Request for a CANVAS information update (CANVAS is a Learning Management System used at Glendale Community College for online learning).
- Request for an update on the College Promises Tuition Free Program.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

No comments presented.

CLOSED SESSION

Hacopian announced at 7:52 p.m. the Board would move into Closed Session to consider item Nos. 1 and 2, and noted no action would be taken on these items.

1. Conference with Labor Negotiators Pursuant to Government Code §54957.6(f)
Designated Representatives: Chief Negotiator, Victoria Simmons
Employee Organizations: Glendale College Guild and the California School Employees Association (CSEA) of Glendale Community College, Chapter 76
2. Public Employee Performance Evaluation pursuant to Government Code §54957
Title: Superintendent/President

RECONVENE – NO REPORTING OUT FROM CLOSED SESSION OR ACTION WILL BE TAKEN

The Board of Trustees reconvened at 9:26 p.m.

ADJOURNMENT

Hacopian adjourned the meeting at 9:26 p.m.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, April 20, 2021
Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes approved at the Regular Board of Trustees Meeting, May 18, 2021.

GLENDALE COMMUNITY COLLEGE DISTRICT
 May 18, 2021
 CONSENT CALENDAR NO. 2
 FINANCE REPORT

TO: Board of Trustees
 SUBMITTED BY: David Viar, Superintendent/President
 REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services
 PREPARED BY: Angineh Baghoomian, District Accountant
 SUBJECT: WARRANTS - DISTRICT FUNDS
 APRILH 01, 2021 THROUGH APRIL 30, 2021

It is recommended that "A" form (Payroll Warrants) as shown below totaling: \$ 7,505,034.16
 and "B" form (Other Than Payroll Warrants) NO 839386 through 840572 be approved: 4,979,633.92
 \$ 12,484,668.08

REGISTER NUMBER		WARRANT NUMBER		DESCRIPTION	AMOUNT
C1I	C	6873738	--- 6873818	Certificated Monthly	\$ 3,773,416.05
		2901518	--- 2902158	Certificated Monthly	-
C1I	N	2902159	--- 2902186	Classified Monthly	62,997.43
089	C	6874047	--- 6874724	Certificated Monthly	680,100.72
089	N	6874725	--- 6875054	Classified Monthly	335,561.43
095	C	6878477	--- 6878477	Certificated Hourly	3,823.91
096	C	6882174	--- 6882174	Certificated Monthly	5,668.56
096	N	6882175	--- 6882175	Classified Monthly	4,046.66
E4R	N	6880270	--- 6880288	Classified Monthly	2,051,682.70
		2938386	--- 2938714	Classified Monthly	-
C3I	C	6885511	--- 6885512	Certificated Hourly	5,914.57
		2959765	--- 2959767	Certificated Hourly	-
C3I	N	6885513	--- 6885680	Classified Hourly	136,703.16
		2959768	--- 2959791	Classified Hourly	-
097	C	6886015	--- 6886017	Certificated Monthly	1,258.40
098	C	6886175	--- 6886176	Certificated Monthly	(17,390.84)
098	N	6886177	--- 6886184	Classified Monthly	9,850.49
099	C	6886903	--- 6886903	Certificated Monthly	733.04
099	N	6886904	--- 6886911	Classified Monthly	4,711.60
102	C	6887041	--- 6887043	Certificated Hourly	3,744.14
103	C	6887219	--- 6887219	Certificated Monthly	5,264.56
103	N	6887220	--- 6887241	Classified Monthly	2,070.00
105	N	6874794	--- 6887559	Classified Monthly	1,554.25
111	N	6891609	--- 6891609	Classified Monthly	9,756.97
112	N	6891668	--- 6891669	Classified Monthly	4,320.84
C2J	C	6893655	--- 6893675	Certificated Hourly	397,563.59
		3011984	--- 3012134	Certificated Hourly	-
C2J	N	6893676	--- 6893676	Classified Hourly	21,681.93
		3012135	--- 3012144	Classified Hourly	-
					<u>\$ 7,505,034.16</u>

Expired warrant(s) to be reissued:

03/23/20	6579208	Nicholas Paul Nicassio	\$ 230.01
05/20/20	25892059	Araksya Hovhannisyan	\$ 75.00
05/28/20	25901214	Araksya Hovhannisyan	\$ 3,098.00
06/03/20	25910088	Araksya Hovhannisyan	\$ 625.00
06/03/20	25910381	Susanna Khachatryan	\$ 625.00
06/09/20	25919596	Susanna Khachatryan	\$ 285.00
06/09/20	25920436	Edrik Zohrabi	\$ 691.00
07/09/20	25954673	Araksya Hovhannisyan	\$ 188.00
07/29/20	25981805	Angineh Shahmoradian	\$ 569.00
10/14/20	26076656	Knarik Tigranyan	\$ 1,000.00

Summary of Commercial Warrants

	Amount	Count
GENERAL FUND - UNRESTRICTED	1,740,454.11	237
TEMP	499.00	1
GENERAL FUND - RESTRICTED	882,089.34	135
STUDENT FINANCIAL AID	949,076.29	7
SELF INSURANCE	53,946.85	4
CAFETERIA	19.21	1
PROFESSIONAL DEVELOPMENT CENTER	45,076.34	31
GO BOND SERIES A	631,987.99	26
MEASURE GC-GO BOND, SERIES A	466,949.24	17
PAYROLL CLEARING	209,535.55	28

\$4,979,633.92	487
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**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 **GENERAL FUND - UNRESTRICTED**

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3140	SUPL EMPLOYEE RETIREMENT PLAN	2	22,369.16
3790	RETIREE EMPLOYEE BENEFITS	3	34,565.27
3809	ALTERNATE RETIREMENT PLAN	1	482.02
4300	INSTRUCTIONAL SUPPLIES	1	482.15
4530	SUPPLIES & MATERIALS-BLDGS	8	1,385.30
4540	SUPPLIES & MATERIALS-GROUNDS	1	5,192.89
4550	SUPPLIES & MATERIALS-EQUIPMENT	5	18,946.46
4560	SUPPLIES & MATERIALS-CUSTODIAL	4	7,155.25
4590	OTHER SUPPLIES	46	22,988.02
5110	CONTRACT CONSULTANT	10	3,972.17
5130	CONTRACT DOCTORS & NURSES	1	98.50
5220	TRAVEL	5	1,718.92
5300	MEMBERSHIP AND DUES	2	4,360.00
5510	NATURAL GAS	2	16,994.32
5520	LIGHT AND POWER	1	96,766.98
5521	GLENDALE WATER/SEW/RUBBISH	3	6,755.02
5522	GARFIELD E/W/S/R	1	8,575.31
5540	TELEPHONE	5	11,819.91
5560	TRASH DISPOSAL	1	6,226.89
5615	RENTS & LEASE-PERSONAL PROPERT	6	2,508.15
5650	VENDOR REPAIRS-EQUIPMENT	12	30,287.83
5690	ALL OTHER CONTRACT SERVICES	82	462,462.11
5730	LEGAL SERVICES	5	19,424.02
5825	PRINTING AND ADVERTISING	4	15,412.48
5850	POSTAGE	5	1,317.33
5860	OPER. COST-DIST VEHICLES	3	2,052.67
5890	OTHER EXPENSE	2	1,033.00
5892	CREDIT CARD SERVICE CHARGE	1	902.00
6410	INSTRUCTIONAL EQUIPMENT	1	1,518.80
6420	NON-INSTRUCTIONAL EQUIPMENT	4	13,723.55
6520	LEASE PURCHASE-PERSONAL PROP.	4	15,827.04
9530	FB-SUBS-H&W	4	858,917.22
9531	FB-SUBS-SUI	1	9,633.09
9535	FB SUBS-ARP	1	27,960.17
9552	USE TAX PAYABLE	-2	-243.38
9555	STUDENT REFUNDS	2	6,863.49
		237	\$1,740,454.11

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 1 TEMP

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5220	TRAVEL	1	499.00
		1	\$499.00

Fund: 3 GENERAL FUND - RESTRICTED

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4300	INSTRUCTIONAL SUPPLIES	33	104,919.24
4400	INSTRUCT. MEDIA SUPPLIES	1	1,664.62
4590	OTHER SUPPLIES	15	17,787.59
4710	FOOD	1	21.15
5110	CONTRACT CONSULTANT	17	13,208.70
5220	TRAVEL	9	2,794.00
5221	TRAINING	1	30.00
5615	RENTS & LEASE-PERSONAL PROPERT	1	260.28
5650	VENDOR REPAIRS-EQUIPMENT	1	684.77
5655	VENDOR REPAIRS-VEHICLES	1	20,962.70
5690	ALL OTHER CONTRACT SERVICES	22	437,448.13
5825	PRINTING AND ADVERTISING	1	1,250.00
5860	OPER. COST-DIST VEHICLES	1	859.60
6310	LIBRARY BOOKS	2	419.00
6410	INSTRUCTIONAL EQUIPMENT	16	96,922.22
6420	NON-INSTRUCTIONAL EQUIPMENT	3	59,536.83
6520	LEASE PURCHASE-PERSONAL PROP.	1	230.54
9530	FB-SUBS-H&W	7	116,384.60
9531	FB-SUBS-SUI	1	1,221.61
9535	FB SUBS-ARP	1	5,483.76
		135	\$882,089.34

Fund: 9 STUDENT FINANCIAL AID

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	2	7,306.20
5825	PRINTING AND ADVERTISING	1	3,000.00
7500	STUDENT FINANCIAL AID	4	938,770.09
		7	\$949,076.29

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 18 SELF INSURANCE

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
3409	H & W, TEACHERS	3	51,991.15
3790	RETIREE EMPLOYEE BENEFITS	1	1,955.70
		4	\$53,946.85

Fund: 30 CAFETERIA

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
9531	FB-SUBS-SUI	1	19.21
		1	\$19.21

Fund: 59 PROFESSIONAL DEVELOPMENT CENTER

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
4200	OTHER BOOKS	1	1,846.67
4590	OTHER SUPPLIES	1	189.80
5300	MEMBERSHIP AND DUES	1	125.00
5510	NATURAL GAS	1	980.49
5520	LIGHT AND POWER	2	1,365.31
5560	TRASH DISPOSAL	1	127.21
5590	MISC. HOUSEKEEPING SERVICES	3	1,590.00
5690	ALL OTHER CONTRACT SERVICES	15	37,886.30
5825	PRINTING AND ADVERTISING	2	872.32
9530	FB-SUBS-H&W	3	66.43
9531	FB-SUBS-SUI	1	26.81
		31	\$45,076.34

Fund: 70 GO BOND SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5690	ALL OTHER CONTRACT SERVICES	13	263,664.49
5730	LEGAL SERVICES	2	19,082.50
6210	BUILDING IMPROVEMENT	1	31,981.00
6220	ARCHITECT AND ENGINEERING	4	230,045.80
6240	INSPECTION AND TESTING FEES	5	79,434.00
6420	NON-INSTRUCTIONAL EQUIPMENT	1	7,780.20
		26	\$631,987.99

**GLENDALE COMMUNITY COLLEGE DISTRICT
Commercial Warrants**

Fund: 74 MEASURE GC-GO BOND, SERIES A

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
5520	LIGHT AND POWER	1	25.20
5690	ALL OTHER CONTRACT SERVICES	7	58,369.50
6120	SITE IMPROVEMENT	1	42,124.58
6220	ARCHITECT AND ENGINEERING	7	310,959.96
6240	INSPECTION AND TESTING FEES	1	55,470.00
		17	\$466,949.24

Fund: 76 PAYROLL CLEARING

OBJECT CODE	OBJECT NAME	NUMBER of ENTRIES	AMOUNT
9502	ALTERNATE RETIREMENT PLAN	1	33,443.93
9518	TAX SHELTER ANNUITY	1	400.00
9530	FB-SUBS-H&W	7	49,720.50
9575	VOLUNTARY CREDIT UNION DEDUCTIONS	4	51,180.00
9576	VOLUNTARY CHARITABLE DEDUCTIONS	2	102.00
9577	VOLUNTARY UNION DEDUCTIONS	11	57,783.70
9579	VOLUNTARY DISABILITY/LIFE INS DED - 12	2	16,905.42
		28	\$209,535.55

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing and Purchase Order Listing**

04/01/21 - 04/30/21

REPORT DATE: 18-MAY-21

REPORT OF RECOMMENDATION

TO: THE BOARD OF TRUSTEES

SUBMITTED BY: DAVID VIAR, SUPERINTENDENT/PRESIDENT

PREPARED BY: PURCHASING OFFICE

SUBJECT: CONTRACT LISTING and PURCHASE ORDER LISTING

**IT IS RECOMMENDED THAT THE FOLLOWING CONTRACTS
ISSUED AS NEEDED TO MEET OPERATIONAL NEEDS BE
AUTHORIZED:**

Summary of Contracts

GENERAL FUND - UNRESTRICTED	798,571.89	193
GENERAL FUND - RESTRICTED	471,543.75	360
TEMP	499.00	1
SELF INSURANCE	4,069.92	3
PROFESSIONAL DEVELOPMENT CENTER	106,570.83	6
GO BOND SERIES A	2,276,487.54	25
GO BOND SERIES B & C	53,484.00	1
MEASURE GC-GO BOND, SERIES A	646,225.67	4
PAYROLL CLEARING	400.00	1

Grand Total:	<u>\$4,357,852.60</u>	<u>594</u>
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**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

04/01/21 - 04/30/21

May 18, 2021

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-PERSONAL SERVICE			
82317	ISALA GRAY CONSULTING LL	Virtual tour project Dec 2020-Feb 2021 Inv 1016	1,988.00
82362	DANIELLE CANSINO	Consultant art gallery panel series Discover 10 March 30 2021	250.00
82363	DULCE SOLEDAD IBARRA	Consultant art gallery panel series Discover 10 March 30 2021	250.00
82364	JOSE G SANCHEZ III	Consultant art gallery panel series Discover 10 March 30 2021	250.00
82465	TYTEANA PATE	Panelist Latinx student professional career participation	250.00
82466	BENJAMIN JIMENEZ	Panelist Latinx student professional career participation	250.00
82467	MICHAEL BARTHOLOMEW PEREZ	Panelist Latinx student professional career participation	250.00
82472	LEONEL AGUILAR	Panelist for mental health Estudiantes Unidos April 2 2021	250.00
82475	LUISA Y CORTEZ-ORTIZ	Cranium cafe demo software application Dec 11 2020	100.00
82476	CYNTHIA GOMEZ	Cranium cafe demo software application Dec 11 2020	100.00
82523	ROBERT RAMIREZ	Audio design Dream 2.0 production Feb 1-May 4 2021	500.00
82563	GEORGINA GARAY-LOZANO	Panelist Mental heath professionals Estudiantes Unidos Apr 2 2021	250.00
CONTRACT-SERVICE			
80089	U S BANK	Lease Purchase Payment Copiers Duplicating Center	100,000.00
82081	HIGHSTREET IT SOLUTIONS LLC	Consulting Services	75,000.00
82278	QUADIENT INC	WITS Renewal	3,480.81
82321	INTEGRATED NONPROFIT SERVICES LLC	Raiser's Edge Consulting	832.50
82323	VITAL MEDICAL SERVICES LLC	COVID Testing Qty 8 @ \$500	4,000.00
82324	VITAL MEDICAL SERVICES LLC	COVID Testing Qty 4 @ \$500	2,000.00
82328	BEST BEST & KRIEGER LLP	Legal Fees	5,008.50
82329	GRANICUS	Mobile Button and Top Level Page	1,600.00
82359	EISENHART & ASSOCIATES	Assistance With Major Gifts Program	2,125.00
82422	AMPLIFY PROFESSIONAL SERVICES INC	Consulting for Progamming and Tech Support for Oracle and P/S	30,000.00
82423	BEST BEST & KRIEGER LLP	Legal Fees	4,946.00
82453	BRIAN COHEN	Invoice No 202102 Lexipol Police Policy Manual Consulting	1,162.50
82461	CENIC	Internet Circuit	2,685.13
82469	GS1 GROUP INC	Security Services	8,250.00
82492	THOUGHTFOCUS INC	Professional Services System Administrator	80,000.00
82521	CUMMINS INC	Planned Maintenance Agreement FY 2021	2,811.23
82565	SSIA TECHNOLOGIES LLC	Planetarium Maintenance and Software Updates	9,248.87
CONTRACT-SITE LICENSE			
82316	CONVERGEONE INC	SOW Singlewire Fusion Deployment	4,080.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

04/01/21 - 04/30/21

May 18, 2021

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SITE LICENSE			
82431	CONVERGEONE INC	Consulting Services Network and Telephone System	10,000.00
DEFAULT-DEFAULT			
82327	CONCORD THEATRICALS	Blanket Theatre for Rents and Royalties FY 2021 Authorized: Hirschhorn, Randel, Farr and Eby	440.00
82432	MUSIC THEATRE INTERNATIONAL	Musical Theatre International Valid 6/30/2021	50.00
EQUIPMENT-COMPUTER			
81910	APPLE INC	iMac 27 in	3,231.95
82322	DELL MARKETING LP	Laptops Library	165,270.00
82450	DELL MARKETING LP	Monitor 27 in U2722DE	578.51
82538	DELL MARKETING LP	MacBook 16 in	3,129.40
EQUIPMENT-FACILITIES			
82483	STOTZ EQUIPMENT	Mulching blades n168223, tractor 1550, Deck Pro 60	264.12
EQUIPMENT-INSTRUCTIONAL			
82357	PAUL C BUFF INC	sales tax 10.25	1,518.78
82441	HOOPS INC	sales tax	1,167.68
82441	HOOPS INC	BGBS Bear Go Id Basketball system quote 96187	11,392.00
82576	COMPUTERLAND - SILICON VALLEY	Laptops and Assessories: Computerland of Silicon Valley Quotation 170302-2	29,329.35
FURNITURE-FURNITURE			
82319	SYNCHRONY BANK/AMAZON	sales tax	17.94
82319	SYNCHRONY BANK/AMAZON	Devaise adj staning desk 55in blk	174.99
82555	INDOFF INCORPORATED	Truly Chair Qty 2 Per Proposal 8430294	1,522.63
MEMBERSHIPS-MEMBERSHIPS			
82462	CCLC	CCPRO Membership Dues Fiscal Year 2021	200.00
OTHER SERVICES-OTHER SERVICE			
80159	SOUTHLAND DISPOSAL COMPANY	Blanket for Fiscal Year 2021	75,000.00
81793	TOTAL COMPENSATION SYSTEMS INC.	GASB-75 Valuation Services	7,380.00
82335	ROSENDIN ELECTRIC	Work Orders Fiscal Year 2021	50,000.00
82336	NESTLE WATERS NORTH AMERICA INC	Water Delivery Service for Athletics	100.00
82337	INSTITUTE OF MANAGEMENT ACCOUNTANTS	CMA Annual Renewal - Anthony Culpepper	260.00
82341	LIEBERT CASSIDY WHITMORE	Legal Fees	1,179.00
82361	CREATIVE CONCEPTS LANDSCAPE MANAGEMENT INC	Garfield Campus - apply Roundup herbicide throughout the entire Garfield campus. This quote includes (2) applications.Quote # 652.	450.00
82361	CREATIVE CONCEPTS LANDSCAPE MANAGEMENT INC	Main Verdugo Campus - apply Roundup herbicide throughout the entire main campus.	3,750.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

04/01/21 - 04/30/21

May 18, 2021

Fund: 01 GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
		This quote includes (2) applications. Quote # 652.	
82366	FHEG STORE 1283	International Student	43.56
82369	DSM RESOURCES	Network Services Assistance	4,854.40
82391	BUSINESS CARD	1095-C Filing	600.00
82394	PARKER & COVERT LLP	Professional Services - Invoice 73815	5,899.85
82399	VERTIV CORPORATION	Data Center Cooling Units Maintenance Contract Per Proposal	10,495.00
82405	BUSINESS CARD	TlmeDox	589.00
82435	SILVESTRE FLORES	Reimbursement supplies for 90 Days Safety Night Shift	156.46
82436	FOUNDATION BUILDING MATERIALS	SG Bldg. - ARA769A Cortega 2X4X5/8 - Ceiling Tiles. Please see attached Quote - Document # HL56058.	1,979.35
82436	FOUNDATION BUILDING MATERIALS	Other	30.52
82436	FOUNDATION BUILDING MATERIALS	Sales Tax	190.93
82436	FOUNDATION BUILDING MATERIALS	ABP Delivery Charge	55.00
82451	WAXIE SANITARY SUPPLY	Sanitizer	3,324.37
82452	PAPER RECYCLING AND SHREDDING SPECIALISTS	On site shredding DOS 4/7/2021	346.00
82468	KOURY ENGINEERING & TESTING	ATT Cell Site	1,500.00
82483	STOTZ EQUIPMENT	Sales Tax at 10.25%	27.07
82490	ACE FENCE COMPANY	HS Bldg. Driveway - furnish labor and material to install 8' H green privacy slats around AC enclosure. Per Quote	1,225.32
82495	U S BANK	GOB Administration Fee	250.00
82499	GUSTAVO ROCHA	Reimbursement supplies 90 Days Safe Morning Shift	96.28
82503	CONSTANT CONTACT INC	Subscription email marketing software 12mos Inv XLAQR4BBB11321	378.00
82507	ARMADILLO FLOOR COATING DBA CONCRETE FLOOR HARDENING TREATMENT	Repair Damaged Floor Caused by Electrical Work	500.00
82541	LIEBERT CASSIDY WHITMORE	Legal Fees	1,015.00
82574	INSTRUCTURE INC	Technical Consulting	750.00
PRINTING-MISC			
82371	PRINTEFEX	Parking Signs	220.50
82372	PRINTEFEX	Duplicating Assistance	383.41
REPAIRS-EQUIPMENT			
82458	AARDVARK CLAY	Repair of 3 Brent Wheel including Material an Labor Cost Quote No QTE15245	637.42
SOFTWARE-MULTI USER			
82434	NE SYSTEMS INCORPORATED	Duo MFA \$34.20 per month for user @ 300 users	10,260.00
SUBSCRIPTIONS-SUBSCRIPTION SERVICES			

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

04/01/21 - 04/30/21

May 18, 2021

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUBSCRIPTIONS-SUBSCRIPTION SERVICES			
80658	NAFSA ASSOCIATION OF INTERNATIONAL EDUCATORS	Adviser's Manual Renewal	305.00
82360	CENTER FOR CAREER DEVELOPMENT	What Can I Do With This Major One-Year Subscription 5-1-2021 to 4-30-2022	150.00
82395	AMERICAN ACCOUNTING ASSOCIATION	Membership and Online Journal Access	205.00
82439	CONSTANT CONTACT INC	Annual subscription to Constant Contact for Dual Enrollment & Jump Start	540.00
82442	THE MYERS BRIGGS COMPANY	Elevate Renewal Subscription 4/7/21-4/6/22	195.00
SUPPLIES-CLEANING			
82339	WAXIE SANITARY SUPPLY	Purell Dispensers	3,507.87
82390	JOSE ARECHIGA	Reimbursement work uniform supplies	150.00
SUPPLIES-INSTRUCTIONAL			
82263	4WALL ENTERTAINMENT INC	Theatre supplies Spring 2021	300.00
82263	4WALL ENTERTAINMENT INC	Increase of Funds	50.00
82354	JOHN FUHRMANN	Reimbursement RAM upgrade remote instruction	186.14
82373	DAVID ATTYAH	Blanket PO for Supplies	500.00
82515	EAST BAY TEAM SALES	sales tax	259.53
82515	EAST BAY TEAM SALES	Item 1611610 Nike team club fleece men cardinal	1,296.00
82515	EAST BAY TEAM SALES	Item 2790WH August tshirt mens white	300.00
82515	EAST BAY TEAM SALES	Item 4470060 Nike polo mens anthracite	96.00
82515	EAST BAY TEAM SALES	Item 06060001 Under armour backpack blk	840.00
82515	EAST BAY TEAM SALES	freight	122.39
82516	EASTBAY INC	Item 3206060 Nite franchise polo womens anthracite	96.00
82516	EASTBAY INC	Item 2792WH Augusta wicking tshirt womens white	300.00
82516	EASTBAY INC	Item 1789610 Nike fleece hoodie womens cardinal	1,296.00
82516	EASTBAY INC	Item 06060001 Under armour backpack blk	840.00
82516	EASTBAY INC	freight	122.39
82516	EASTBAY INC	sales tax	259.53
SUPPLIES-OFFICE			
80495	WALTERS WHOLESALE ELECTRIC CO	Facilities Blanket Fiscal Year 2021	15,000.00
81529	BUSINESS CARD	Final Draft License - EDU PIO	210.00
82005	OFFICE DEPOT	Missing Item 143291	104.21
82005	OFFICE DEPOT	Item 9441741 HP414X Cyan	234.99
82005	OFFICE DEPOT	Sales Tax	99.13
82005	OFFICE DEPOT	Item 143291 HP83A Pack of 2	95.00
82005	OFFICE DEPOT	Item 6803494 HP414X Magenta	234.99
82005	OFFICE DEPOT	Item 9140644 HP414X Yellow	234.99
82005	OFFICE DEPOT	Item 7981833 HP414X Black Toner	171.99

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

04/01/21 - 04/30/21

May 18, 2021

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
82172	OFFICE DEPOT	Replacement of Toners	121.25
82172	OFFICE DEPOT	Canon Pixma 210XL & 211 XL Cartridge	151.16
82172	OFFICE DEPOT	Sales Tax	16.00
82235	OFFICE DEPOT	Item 213031 Black 5 " 3 Ring Binder	19.65
82235	OFFICE DEPOT	Item 8916234 HP414A Cyan Ink	219.98
82235	OFFICE DEPOT	Item 574978 tab Divides	4.47
82235	OFFICE DEPOT	Item 212365 2" 3 Ring Binder	27.95
82235	OFFICE DEPOT	Item 9705427 HP414A Yellow	219.98
82235	OFFICE DEPOT	Item 470229 A to Z Binder Tab	4.92
82235	OFFICE DEPOT	Item 6999867 HP414A Black	254.97
82235	OFFICE DEPOT	Item 1247716 4" 3 Ring Binder	12.36
82235	OFFICE DEPOT	Item 8575644 Magneta HP414A	219.98
82235	OFFICE DEPOT	Item 210016 3 " 3 Ring binder	12.36
82235	OFFICE DEPOT	Item 471439 Red 3 " 3 Ring Binder	8.43
82235	OFFICE DEPOT	Item 828342 File Tabs	1.80
82235	OFFICE DEPOT	Sales Tax	119.39
82235	OFFICE DEPOT	Item 193031 HP410A Black	173.74
82235	OFFICE DEPOT	Item 470237 Jan- Dec Tab Organizer	2.36
82236	LA POLICE GEAR INC	Unifrom Allowance for Officer Brandon Mackabee Valid till 6/30/2021	750.00
82237	SYNCHRONY BANK/AMAZON	Lyson Disinfecting Spray	156.25
82237	SYNCHRONY BANK/AMAZON	Shipping and Tax	16.00
82280	OFFICE DEPOT	Item 945179 High Yield Black Ink	97.99
82280	OFFICE DEPOT	Item 265820 972X High Yield Magenta Ink	95.19
82280	OFFICE DEPOT	Sales Tax	33.00
82280	OFFICE DEPOT	Item 256386 972X High Yield Cyan Ink	95.19
82280	OFFICE DEPOT	Item 918750 972X High Yeild Yellow Ink	95.19
82289	SYNCHRONY BANK/AMAZON	Sales Tax and Shipping	55.70
82289	SYNCHRONY BANK/AMAZON	Samsung T7 SSD 1T	299.98
82292	BUSINESS CARD	Shipping	485.12
82292	BUSINESS CARD	42' Grabber Cones	1,375.00
82292	BUSINESS CARD	28" JBC Light Wight Black Base Traffic Cone CR28LWRC64	1,685.00
82292	BUSINESS CARD	Sales Tax	313.65
82332	OFFICE DEPOT	Item 688052 HP305A	264.78
82332	OFFICE DEPOT	Sales Tax	91.13
82332	OFFICE DEPOT	Item 756589 Black Toner	137.64
82332	OFFICE DEPOT	Item 106464 Certificate Holder	23.98
82332	OFFICE DEPOT	Item 193031 HP410A Black Toner Cartridge	173.74
82332	OFFICE DEPOT	Item 830150 HP410A Cyan/Magenta/yellow	289.00
82343	L N CURTIS & SONS	Officer Brandon Mackabee Uniform Allowance Valid till 6/30/2021	750.00
82344	EMBROIDME	Invoice No E20500 Officer Collazo	110.25
82345	EMBROIDME	Invoice No E20532 Officer Rony Aharoinian's	27.56

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

04/01/21 - 04/30/21

May 18, 2021

Fund: 01

GENERAL FUND - UNRESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
		supplies	
82367	ERIN KURASZ	Reimbursement uniform supplies	186.13
82380	SYNCHRONY BANK/AMAZON	Amazon dry eraser ASIN B07LFRDZCZ 4pk	29.60
82380	SYNCHRONY BANK/AMAZON	sales tax	43.20
82380	SYNCHRONY BANK/AMAZON	Amazon Markers ASIN B00T3ROSTU blk 12pk	35.65
82380	SYNCHRONY BANK/AMAZON	Amazon magnetic White Board ASIN B07K6B8Q5V 24x36	158.40
82380	SYNCHRONY BANK/AMAZON	XP-PEN StarG640 Drawing tablet ASIN B078YR2MTF	197.50
82387	OFFICE DEPOT	Item 553571 HP 26X Toner	200.23
82387	OFFICE DEPOT	Sales Tax	20.52
82388	SYNCHRONY BANK/AMAZON	Wireless Headset with USB Adapter for PC	479.88
82388	SYNCHRONY BANK/AMAZON	sales tax	49.20
82403	SYNCHRONY BANK/AMAZON	Amazon NB North Bayou Monitor Desk Mount Stand Qty 2	65.76
82404	B & H PHOTO VIDEO	ASUS 27" Widescreen Comp Display Qty 3	565.93
82425	SYNCHRONY BANK/AMAZON	ASIN B00006IF5S Scotch Book Tape 845, 3 Inches x 15 Yards	77.94
82425	SYNCHRONY BANK/AMAZON	ASIN B071CFW712 Scotch Book Tape 845, 4 Inches x 15 Yards, 2 Pack	116.67
82425	SYNCHRONY BANK/AMAZON	ASIN B00006IF5Q 3M Scotch Book Tape 845, 1-1/2 Inches x 15 Yards	74.20
82425	SYNCHRONY BANK/AMAZON	Estimated tax	34.00
82425	SYNCHRONY BANK/AMAZON	ASIN B002A9TSYS Ziploc Double Zipper Quart Freezer Bags 216 Count	20.88
82428	SYNCHRONY BANK/AMAZON	Dell USB 3.0 Docking Stations	243.90
82428	SYNCHRONY BANK/AMAZON	sales tax	25.00
82438	TZOLER OUKAYAN	Reimbursement Sign up genius pro gold annual subscription	251.32
82455	SYNCHRONY BANK/AMAZON	Sales Tax	3.07
82455	SYNCHRONY BANK/AMAZON	Shipping	5.99
82455	SYNCHRONY BANK/AMAZON	Calculator Ribbons for Porelon 11216 Universal Calculator	23.99
82496	HOWARDS APPLIANCES INC	freight	99.99
82496	HOWARDS APPLIANCES INC	Item JES1145SHSS GE 1000C Countertop microwave	109.99
82496	HOWARDS APPLIANCES INC	tax	11.27
82498	DAVID VIAR	Reimbursement floral arrangement for outgoing BOT President Yvette Davis	95.92
82509	SYNCHRONY BANK/AMAZON	Infrared forehead thermometer	59.97
82509	SYNCHRONY BANK/AMAZON	Touchless thermometer adult	155.87
82509	SYNCHRONY BANK/AMAZON	sales tax	39.75
82509	SYNCHRONY BANK/AMAZON	WristCo variety pack 10000count	157.89
82509	SYNCHRONY BANK/AMAZON	AAA batteries	14.94
82549	NICHOLAS ALLEN	Reimbursement uniform supplies	1,497.01
82575	CALIFORNIA HOT WATER SUPPLY INC	Lochinvar Valve	274.76

TRAVEL-CONFERENCE

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
TRAVEL-CONFERENCE			
81093	ASSOCIATION OF CHIEF BUSINESS OFFICERS	ACBO Fall Virtual Conference	150.00
82409	NUSHA SHISHEGAR	Reimbursement NAFSA International Educators conf virtual June 1-4 2021	449.00
82497	HOOVER ZARIANI	Reimbursement registrations LGBTQ Summit 2021 virtual April 28-29 2021	525.00
82530	ALEXA SCHUMACHER	Reimbursement CCC Online teaching virtual conf June 21-23 2021	150.00
82551	ROGER DICKES	Reimbursement ASCCC Spring Plenary Session virtual Apr 15 2021	275.00
82564	SAMANTHA GARAGLIANO	Reimbursement CCC Tech Connect Online Teaching conf virtual June 21-23 2021	150.00
			<hr/> \$798,571.89

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
BOOKS-INSTRUCTIONAL			
82375	MCGRAW-HILL EDUCATION	ISBN 9781260082265 Shanholtzer Int Elec Hlth Recrds 2021	6,168.50
82375	MCGRAW-HILL EDUCATION	sales tax	632.27
82375	MCGRAW-HILL EDUCATION	freight	76.80
82376	ELSEVIER INC	ISBN 9780323613651 Kinn's The Adm Medical Asst 210401-020183	7,215.00
82376	ELSEVIER INC	sales tax	739.54
82376	ELSEVIER INC	freight	89.18
BOOKS-LIBRARY			
82531	PROQUEST LLC	Ebooks Inv 162681-419	16,387.23
82532	MIDWEST LIBRARY SERVICE	Books Inv DI 2810	11,627.36
82533	INGRAM LIBRARY SERVICES	Books Inv 20210419	9,267.15
CONTRACT-PERSONAL SERVICE			
82351	BOB COHEN	Class 21WBU195 Blogging for fun and profit virtual 03032021	39.60
82368	STACY DYMALSKI	Class 21SBU99 Nine steps to self publishing your book April 3 2021	19.60
82411	MIRTHA SALDANA	Class 21WLA001-SA Conversational spanish 1 Feb-Mar 2021	297.50
82447	YOSIMAR JIMENEZ REYES	GCC Pride event presenter May 5 2021	800.00
82454	NANCY COCOMISE	Film and edit Dance 150 class April 9-15 2021	1,200.00
82460	LEEANNE KRUSEMARK	Class 21WBU015 Work from home virtual Feb 22 2021	25.00
82460	LEEANNE KRUSEMARK	Class 21WBU049 Writing for online blogs magazines websites virtual Feb 24 2021	15.00
82460	LEEANNE KRUSEMARK	Class 21WCA061 Intro Screenwriting for TV Movies virtual Feb 23 2021	15.00
82460	LEEANNE KRUSEMARK	Class 21WBU019 Earn extra money mystery shopping virtual Feb 22 2021	15.00

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-PERSONAL SERVICE			
82470	COREY RITTMASER	Host virtual trivia night GCC pride week	300.00
82524	JOHN C DREW	Class 21WF1003-2 Grant research fundamentals virtual April 10 2021	151.00
82567	KRISTINE ANASSIAN	Consult and develop case management framework for GCC CARES program Apr 1 - June 30 2021	14,560.00
82568	ASHLEY MICHELLE YODKOVIK	Consult and develop case management framework for GCC CARES program Apr 1 - June 30 2021	14,560.00
82569	ANNA BRODY	Class 21SCA050-9 Alter your clothes like a pro virtual April 2021	223.50
CONTRACT-SERVICE			
82410	DOUGLAS DAY	Graphic design for CSE Catalog Summer 2021 Inv 1643	1,250.00
DEFAULT-DEFAULT			
82457	SWEETWATER- MUSIC TECH	Sales Tax	93.01
EQUIPMENT-COMPUTER			
82444	DELL MARKETING LP	30 AIOS	39,337.26
82471	B & H PHOTO VIDEO	HP OfficeJet Pro 9025 Wireless InkJet All-In-One Color Printers Qty 5	1,683.96
82481	APPLE INC	MacBook Pros CDC	5,566.94
EQUIPMENT-INSTRUCTIONAL			
82307	ALLSTAR FIRE EQUIPMENT INC	sales tax	350.86
82307	ALLSTAR FIRE EQUIPMENT INC	Item Scott 804428-01 Padded Kevlar Shoulder Straps	3,423.00
82308	ALLSTAR FIRE EQUIPMENT INC	Firefighting equipment and supplies	9,938.21
82309	ALLSTAR FIRE EQUIPMENT INC	sales tax	258.81
82309	ALLSTAR FIRE EQUIPMENT INC	freight	98.00
82309	ALLSTAR FIRE EQUIPMENT INC	Item Tempest 710-431 Leader Blackout 5 smoke maching	2,297.75
82309	ALLSTAR FIRE EQUIPMENT INC	Item Tempest 710-351 Smoke fluid	426.60
82310	L N CURTIS & SONS	Item FR-605 BLMFLD 60 first responder rescue jack	550.00
82310	L N CURTIS & SONS	sales tax	150.97
82310	L N CURTIS & SONS	Item SC-1 TUR Blk std step chock	922.88
82311	L N CURTIS & SONS	sales tax	180.91
82311	L N CURTIS & SONS	Item 9-01011-28FK Prosser 3/4 HP Submersible Pump	1,765.00
82311	L N CURTIS & SONS	freight	40.00
82313	WORTHINGTON DIRECT HOLDINGS LLC	sales tax	75.13
82313	WORTHINGTON DIRECT HOLDINGS LLC	Item SLT4-3060C Adj science table 60wx30dx29-41h	732.95
82313	WORTHINGTON DIRECT HOLDINGS LLC	freight	188.25
82318	GRAINGER	Item 5EEW3 SDS plus quick change roatry hammer kit	1,022.92

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EQUIPMENT-INSTRUCTIONAL			
82318	GRAINGER	Item 5HYL9 59-piece torque control set	672.47
82318	GRAINGER	Item 19RK85 6pc three-flat step drill bit set	352.59
82318	GRAINGER	Item 4ZA95 M28 Cordless Combo Kit 4 tools	2,838.90
82318	GRAINGER	Item 50AT31 Jobber length drill bit set	651.00
82338	SYNCHRONY BANK/AMAZON	Monoprice flexboot cat5e ethernet cable 20ft	6.08
82338	SYNCHRONY BANK/AMAZON	Monoprice HDMI cable 15 feet white	14.83
82338	SYNCHRONY BANK/AMAZON	sales tax	61.79
82338	SYNCHRONY BANK/AMAZON	Hosa HSS-020 REAN	42.90
82338	SYNCHRONY BANK/AMAZON	Pyle 19 outlet 1U 15ft cord black	94.99
82338	SYNCHRONY BANK/AMAZON	RH-RMSET-25-A 25sets screws washers	7.14
82338	SYNCHRONY BANK/AMAZON	Monoprice flexboot cat5e ethernet cable 14ft	15.54
82338	SYNCHRONY BANK/AMAZON	Startech.com USB 3.0 adapter	87.80
82338	SYNCHRONY BANK/AMAZON	Monprice 104796 male male cord 16AWG	53.90
82338	SYNCHRONY BANK/AMAZON	Apple thunderbolt cable 2.0mm	34.99
82338	SYNCHRONY BANK/AMAZON	Blackmagic design mini converter SDI to analog	195.00
82338	SYNCHRONY BANK/AMAZON	Applet thunderbolt 3 USB-C adapter	44.95
82338	SYNCHRONY BANK/AMAZON	Monoprice flexboot cat5e ethernet cable 10ft	4.70
82357	PAUL C BUFF INC	Item CR Cybersnyc AC powered receiver	1,119.20
82357	PAUL C BUFF INC	Item LSB48 Lightgear lightstand carry bag	399.60
82357	PAUL C BUFF INC	Item G3240 Grid from FSB3240	639.20
82357	PAUL C BUFF INC	Item X800 WLX 800 Series studio flash	7,799.00
82357	PAUL C BUFF INC	Item FSB3240 Foldable 32x40 softbox	2,079.20
82357	PAUL C BUFF INC	Item WLBAG WL carry bag	223.20
82357	PAUL C BUFF INC	Item PLM51U-W-8MM 51 Parabolic umbrella white	479.20
82357	PAUL C BUFF INC	Item 13ACLS 13 foot air cushioned light	1,599.20
82357	PAUL C BUFF INC	Item CST2 CS Transmitter v2	479.60
82357	PAUL C BUFF INC	freight	1,767.00
82379	B & H PHOTO VIDEO	Theatre Arts Equipment Spring 2021	29,136.21
82418	SYNCHRONY BANK/AMAZON	Sales Tax	15.41
82418	SYNCHRONY BANK/AMAZON	Current USA Satellite Freshwater LED Plus Light for Aquarium	150.39
82493	HIGH DESERT AVIONICS	Radar Transponders for District Aircraft: High Desert Avionics inc Estimate 572	14,822.84
82500	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 1009162 Simuluids OB Mannequin	2,159.26
82528	APPLE INC	EMT Instructor MacBook Airs with Microsoft 365 Per IT Approval Incident 13560	2,819.55
82536	APPLE INC	Ceramics Remote Instructor Computers	8,587.60
MEMBERSHIPS-MEMBERSHIPS			
82443	NASFAA	Conference Christina Tanalakis 6-21-6-25-2021	99.00
OTHER SERVICES-OTHER SERVICE			

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PO #	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER SERVICES-OTHER SERVICE			
82416	DALE LADUKE	Class 21WPA029-1 Beginning Ukulele level 1 virtual Feb-Mar 2021	228.00
82417	SCANTRON CORPORATION	Scantron Score renewal SN 9003184 Inv 14878491	597.00
82417	SCANTRON CORPORATION	Scantron Score renewal SN 9003182 Inv 1487841	597.00
82464	JEFFREY BOWMAN	Bingo for Pride Week	500.00
82502	THE MYERS BRIGGS COMPANY	Elevate License Renewal Quote SQ-087953-1	195.00
82504	THE MYERS BRIGGS COMPANY	Strong Certification Program virtual July 22-23 2021	1,030.60
82506	CORNERSTONE CONSTRUCTION SOLUTIONS INC	PDC A/C Unit Replacement (2) - COVID-19	61,450.00
82506	CORNERSTONE CONSTRUCTION SOLUTIONS INC	Global Plazma Solutions GPS-FC24-AC	5,800.00
82539	YANKEE BOOK PEDDLER INC	Ebooks Inv 7004194	2,760.00
82554	GALLUP INC	CliftonStrengths for Students Top 5 Access Codes	1,199.00
PRINTING-MISC			
82356	DIRECT MAIL SOURCE INC	Blanket ECA/Dual Marketing Mailings	266.00
82440	ALCO PRINTING INC	Cerificates IDEA conf participants SO 22373	415.63
82449	DIRECT MAIL SOURCE INC	Blanket ECA/Dual Marketing Mailings	2,500.00
SOFTWARE-MULTI USER			
82457	SWEETWATER- MUSIC TECH	Music Supplies Per Quote 6884192	906.99
SUPPLIES-INSTRUCTIONAL			
80348	J W PEPPER & SON INC	added funds	2,500.00
80348	J W PEPPER & SON INC	Blanket for visual and performing arts supplies Authorized Users: Green and Sparfeld	1,000.00
80470	HOME DEPOT	VFA Home Depot PO 80470 Blanket Increase Increase	7,500.00
80470	HOME DEPOT	Fire Academy Blanket Fiscal Year 2021	15,000.00
80688	KYLA HANSEN	Blanket Purchase Order for Supplies FY 21	100.00
80688	KYLA HANSEN	Increase PO 80688	100.00
80688	KYLA HANSEN	Increase of Funds	300.00
80691	CLARE LITTLE	Increase of Funds	100.00
80691	CLARE LITTLE	Blanket Purchase order for Supplies FY 21	100.00
82312	FHEG STORE 1283	GCC Visors Per Quote	436.59
82314	BSN SPORTS	sales tax	150.88
82314	BSN SPORTS	freight	50.00
82314	BSN SPORTS	Item NKCQ4368 Womens practice jersey 2 card/wht	920.00
82314	BSN SPORTS	Item NKCQ4369 Womens practice short 2 card/wht	552.00
82315	SO CAL TEAM SPORTS	Under Armour speed pocketed short 9" blk M	50.00
82315	SO CAL TEAM SPORTS	Under Armour rival pant grey M	40.00
82315	SO CAL TEAM SPORTS	Under Armour locker tee colors TBD	2,295.00

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SUPPLIES-INSTRUCTIONAL			
82315	SO CAL TEAM SPORTS	sales tax	275.21
82315	SO CAL TEAM SPORTS	freight	99.79
82315	SO CAL TEAM SPORTS	Mizuno womens samurai catchers gear	300.00
82325	FHEG STORE 1283	Jump Start Students Spring 2021	10,788.98
82326	FHEG STORE 1283	Dual Enrollment Students Spring 2021	19,302.87
82348	KANOPY LLC	Kanopy invoice KDEP Invoice 8176	15,000.00
82353	MEDLINE INDUSTRIES INC	Item KDL1801Z Bandages 2.25 x 3 Yards Box of 12	24.76
82353	MEDLINE INDUSTRIES INC	Item LDM252090 Manikin Lubricant Spray 180mL	184.65
82353	MEDLINE INDUSTRIES INC	Item DYND40971 Suction Catheter Kit 12 Fr Case of 50	46.65
82353	MEDLINE INDUSTRIES INC	Item BHL2B1307 Sodium Chloride Injection 100mL Case of 96	301.05
82353	MEDLINE INDUSTRIES INC	Item MDS2500H Nitrile Gloves Size XS Box of 250	30.42
82353	MEDLINE INDUSTRIES INC	Item DYND4061030 Trache Trays Case of 30	34.33
82353	MEDLINE INDUSTRIES INC	Tax	304.05
82353	MEDLINE INDUSTRIES INC	Item BHL2B1323QCS Sodium Chloride Injection 500 mL Case of 24	118.51
82353	MEDLINE INDUSTRIES INC	Item MSG6085Z Neolon Surgical Gloves Size 8.5 Box of 50	104.50
82353	MEDLINE INDUSTRIES INC	Item BMG415110 Ultrasite Valve Case of 100	436.08
82353	MEDLINE INDUSTRIES INC	Item MDS8086H Gloves Large Box of 150	22.88
82353	MEDLINE INDUSTRIES INC	Item DYNDTC5077 IV Extension Set Case of 100	165.35
82353	MEDLINE INDUSTRIES INC	Item MSG6355H Neoprene Surgical Gloves Size 5.5	72.50
82353	MEDLINE INDUSTRIES INC	Item MSG6360Z Neoprene Sencicare Gloves Size 6 Box of 50	144.06
82353	MEDLINE INDUSTRIES INC	Item DYND80321H Emesis Basin	5.40
82353	MEDLINE INDUSTRIES INC	Item SYR105010Z Luer-Lock Syringe 5 mL Box of 100	9.39
82353	MEDLINE INDUSTRIES INC	Shipping Estimate	200.00
82353	MEDLINE INDUSTRIES INC	Item ABB119560101 Clave Port Male Adapter Case of 100	465.90
82353	MEDLINE INDUSTRIES INC	Item NON25444 Gauze 4" x 4" Case of 2000	29.75
82353	MEDLINE INDUSTRIES INC	Item HMK30270BLU Stackable Container	122.04
82353	MEDLINE INDUSTRIES INC	Item ZPP501 Tube Holders Box of 20	44.60
82353	MEDLINE INDUSTRIES INC	Item MLK6DIC Shiley Trache Cannula Box of 10	200.73
82353	MEDLINE INDUSTRIES INC	Item HCS7120H Suction Canister	17.04
82353	MEDLINE INDUSTRIES INC	Item MDS2502H Nitrile Gloves Size M Box of 250	38.39
82353	MEDLINE INDUSTRIES INC	Item MSG6090Z Neolon Surgical Gloves Size 9 Box of 50	102.14
82353	MEDLINE INDUSTRIES INC	Item W-A05031750Z Probe Covers Box of 250	10.76
82353	MEDLINE INDUSTRIES INC	Item VNTFOL0100 Stat Foley Stabilizer Case of 25	115.50
82353	MEDLINE INDUSTRIES INC	Item MDS6802H Nitrile Gloves with	38.95

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SUPPLIES-INSTRUCTIONAL			
		SmartGuard Film Box of 250	
82353	MEDLINE INDUSTRIES INC	Item DYND11NS14S Catheter Tray 14 Fr Case of 10	79.98
82370	PRINTEFEX	Flyer - Welding	76.07
82374	SYNCHRONY BANK/AMAZON	ROOFULL External CD DVD Drive	89.97
82374	SYNCHRONY BANK/AMAZON	Tax	8.61
82389	ULINE SHIPPING SUPPLIES SPECIALISTS	Item S-14179M-S1 Uline Industrial Nitrile Gloves- Powder-Free 4Mil Medium 100/Carton From District	240.00
82389	ULINE SHIPPING SUPPLIES SPECIALISTS	Tax	28.70
82389	ULINE SHIPPING SUPPLIES SPECIALISTS	Shipping	28.31
82389	ULINE SHIPPING SUPPLIES SPECIALISTS	Item S-22317 3M Aluminium Oxide Sandpaper Sheets- 220 Grit 25/Pack From District	40.00
82393	HENRY SCHEIN INC.	Item 1026730 Criterion glove lrg	155.16
82393	HENRY SCHEIN INC.	Item 1381736 Earloop mask sug blue	320.20
82393	HENRY SCHEIN INC.	Item 1340281 Flex wrap w/o handle	102.33
82393	HENRY SCHEIN INC.	hazardous charge	89.97
82393	HENRY SCHEIN INC.	Item 1005849 Protective gown wht	156.00
82393	HENRY SCHEIN INC.	tax	301.83
82393	HENRY SCHEIN INC.	Item 1025421 Criterion PC Glove Med	155.16
82393	HENRY SCHEIN INC.	Item 1047321 Earloop mask eyeshield teal	229.50
82393	HENRY SCHEIN INC.	Item 6720173 Door battery carettemp	116.28
82393	HENRY SCHEIN INC.	Item 1127068 Isopropyl alcohol	168.36
82393	HENRY SCHEIN INC.	Item 6720174 Thermometer touch free	1,308.06
82393	HENRY SCHEIN INC.	Item 1385911 MED CAwipipes toweletters lrg	312.12
82396	EMBLEM ENTERPRISES INC	EEL Pre-Production Cadet Uniform Patch sample Quote 330815	90.00
82397	DEPARTMENT OF FORESTRY AND	Course FSTEP-FS-FC3B0608 Inv FS-FC3B0608	628.00
82397	DEPARTMENT OF FORESTRY AND	Course FSTEP-FS-12000224 Inv FS-I2000224	5,100.00
82408	SYNCHRONY BANK/AMAZON	Item Kraft Handle Bag- 40 pcs	19.99
82408	SYNCHRONY BANK/AMAZON	Item Kale Trio Sprouting	19.99
82408	SYNCHRONY BANK/AMAZON	Item Tashibox (90z-150 cups)	13.99
82408	SYNCHRONY BANK/AMAZON	Item Triconderoga Beginning Pencile With Erasor	10.98
82408	SYNCHRONY BANK/AMAZON	Item 36 Set Water Color	38.99
82408	SYNCHRONY BANK/AMAZON	Item Melitta 600 Coffee Filter	12.49
82408	SYNCHRONY BANK/AMAZON	Sales Tax	22.98
82408	SYNCHRONY BANK/AMAZON	Item 60 Roll Washi Tape rainbow Sticker	10.99
82408	SYNCHRONY BANK/AMAZON	Item Joyin 120 Giant Non-Toxix Color Chalk	23.95
82408	SYNCHRONY BANK/AMAZON	Item Elcoho 18 pack Handheld Magnifier	21.98
82408	SYNCHRONY BANK/AMAZON	Item Bosobo Paint Brush 2 Pack of 20 PC	6.99
82408	SYNCHRONY BANK/AMAZON	Item Famoby Sea Shell Mix	9.99
82408	SYNCHRONY BANK/AMAZON	Item Brush for Kids Anezus 10 Pcs	6.89

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SUPPLIES-INSTRUCTIONAL			
82408	SYNCHRONY BANK/AMAZON	Item 600 Pcs Feather Colorful	19.98
82408	SYNCHRONY BANK/AMAZON	Item Hulameda Paint Tray Palletes - 12 PCs	6.99
82412	ANDREW FELDMAN	Reimbursement supplies equipment for culinary arts	404.00
82414	SYNCHRONY BANK/AMAZON	Sales Tax	21.91
82414	SYNCHRONY BANK/AMAZON	Item 12 Tote Bag	19.99
82414	SYNCHRONY BANK/AMAZON	Item Amazon Band Snack and Sandwich bag 300 Count	14.99
82414	SYNCHRONY BANK/AMAZON	Item 4 Pz Squeeze Botle	89.88
82414	SYNCHRONY BANK/AMAZON	Item Earthcare Seeds Swiss Chard Rainbow	17.85
82414	SYNCHRONY BANK/AMAZON	Item Wood Craft Sticks 1000 Pcs	9.07
82414	SYNCHRONY BANK/AMAZON	Item Wood Shapes - 1000 Pcs	24.31
82414	SYNCHRONY BANK/AMAZON	Item Soft Touch Scissors 12 PCs	9.72
82414	SYNCHRONY BANK/AMAZON	Item 4800 Pcs Tissue Paper Square	6.99
82414	SYNCHRONY BANK/AMAZON	2"X3" 1000 Count Bags	10.90
82414	SYNCHRONY BANK/AMAZON	Item Assorted Foam Brush 50 Pcs	9.99
82415	LAKESHORE CURRICULUM MATERIALS	Item PX 2128BU Lakeshore Fuly Washable Liquid Tempara Paint - Blue	15.99
82415	LAKESHORE CURRICULUM MATERIALS	Item PX 2128WT Lakeshore Fuly Washable Liquid Tempara Paint - White	15.99
82415	LAKESHORE CURRICULUM MATERIALS	Item PX 2128RD Lakeshore Fuly Washable Liquid Tempara Paint - Red	15.99
82415	LAKESHORE CURRICULUM MATERIALS	Item PX2128YE lakeshore fully Washable Tempara Paint - Yellow	15.99
82415	LAKESHORE CURRICULUM MATERIALS	Sales Tax	6.56
82419	KASL PRINTING & GRAPHICS INC	Fire Cadet Class Flags 60x36 Quote 11406	342.32
82420	OFFICE DEPOT	Item 976344 Office Depot Dividers	7.42
82420	OFFICE DEPOT	Item 695317 Mouse Blue	87.96
82420	OFFICE DEPOT	Item 1373878 Medium Point Blue Ink Pen	46.08
82420	OFFICE DEPOT	Item 1373923 Medium Point Black Ink Pen	46.08
82420	OFFICE DEPOT	Item 364315 Scissors	13.80
82420	OFFICE DEPOT	Item 649118 564XI	26.49
82420	OFFICE DEPOT	Sales Tax	28.81
82421	SYNCHRONY BANK/AMAZON	HP 63 Ink Cartridge tricolor	57.98
82421	SYNCHRONY BANK/AMAZON	HP 63 Ink Cartridge Black	41.78
82421	SYNCHRONY BANK/AMAZON	Sales Tax	10.23
82427	OLIVIA BOOTH	Open PO for Supplies Valid till 06/30/21	200.00
82456	SWEETWATER- MUSIC TECH	Music Equipment Per Quote 6884172	20,315.00
82456	SWEETWATER- MUSIC TECH	CA Sales Tax	2,082.38
82482	SYNCHRONY BANK/AMAZON	Snowball and USB	226.90
82500	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 921603 Gloves Medium Box of 100	121.38
82500	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Tax	255.56
82500	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Shipping Estimate 10%	250.00

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SUPPLIES-INSTRUCTIONAL			
82500	MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LLC	Item 1031804 Syringe 3CC Case of 2400	212.64
82508	AARDVARK CLAY	Item V390pt- UG Liq V390 Bright Orange Pt	384.00
82508	AARDVARK CLAY	Sales Tax	2,478.66
82508	AARDVARK CLAY	Item CartKlinShelf - Klin Shelf Cart	3,060.00
82508	AARDVARK CLAY	Item V391pt- UG Liq V391 Intense Yellow Pt	384.00
82508	AARDVARK CLAY	Item V387pt- UG Liq V387 Bright Red Pt	384.00
82508	AARDVARK CLAY	Item V308pt - UG LiqV308 Yellow Pt	184.00
82508	AARDVARK CLAY	Item Klin Advancer 12x24x5/16	9,675.00
82508	AARDVARK CLAY	Quote No QTE15227 Item Stvwhite- Cone 04-06 Steve's White	273.00
82508	AARDVARK CLAY	Item V361pt- UG Liq V361 Jet Black Pt	184.00
82508	AARDVARK CLAY	Item V353pt - UG LiqV353 Dark Green Pt	184.00
82508	AARDVARK CLAY	Delivery	45.00
82508	AARDVARK CLAY	Item V327pt - UG LiqV327 Turq Blue Pt	184.00
82508	AARDVARK CLAY	Item V382pt- UG Liq V382 Red pt	384.00
82508	AARDVARK CLAY	Item V354pt-UG Liq V354 Leaf Green Pt	184.00
82508	AARDVARK CLAY	Item V384pt- UG Liq V384 Real Orange pt	384.00
82508	AARDVARK CLAY	Item Klin -Advancer 16x16x5/16	6,000.00
82508	AARDVARK CLAY	Item Durango - Cone 04-06 Durango Red	287.00
82508	AARDVARK CLAY	Item V343pt - UG LiqV343 Chartreuse Pt	184.00
82508	AARDVARK CLAY	Item V360pt- UG Liq V360 WhitePt	184.00
82508	AARDVARK CLAY	Item V360pt - UG Liq V360 White Pt	184.00
82508	AARDVARK CLAY	Item V389pt- UG Liq V389 Flame Orange Pt	384.00
82508	AARDVARK CLAY	Item V359P- V359 Ultra White Pint	330.00
82508	AARDVARK CLAY	Item V386pt- UG Liq V386 Electric Blue Pt	184.00
82508	AARDVARK CLAY	Item V309pt - UG LiqV309 Deep Yellow Pt	184.00
82508	AARDVARK CLAY	Item V350pt - UG LiqV350 Orange Pt	184.00
82508	AARDVARK CLAY	Item V325pt - UG LiqV325 Baby Blue Pt	184.00
82510	LAGUNA CLAY CO	Quote No SQ104244 Item WC872 Los Altos Blend Moist Clay Boxed	383.00
82510	LAGUNA CLAY CO	Item WC893 B-Mlx With GROG 10 Moisat Clay Boxed	364.00
82510	LAGUNA CLAY CO	Shipping Charges	45.00
82510	LAGUNA CLAY CO	Sales Tax	77.00
82510	LAGUNA CLAY CO	PO Laguna Clay Pallets Out-Non returnable	5.00
82511	SYNCHRONY BANK/AMAZON	Sales Tax	14.00
82511	SYNCHRONY BANK/AMAZON	IGUFSDIG 1 Pcs Rolling Pin Wood Dough Roller	81.00
82511	SYNCHRONY BANK/AMAZON	Square Wood Dowel Rod 12'x1/2" Pack of 50 Square Wooden Dowel Sticks for Crafts	51.98
82512	DICK BLICK COMPANY	Item 12402-1549 Strathmore 300 Series Newsprint 120 Sheets 18"X24"	67.15
82512	DICK BLICK COMPANY	Item 10173-1011 Canson XL Watercolor Pad 11"x15" Euro Fold 30 sheets	21.56
82512	DICK BLICK COMPANY	Item 10311-1043 Blick Studio Newsprint Pad	14.75

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3**

Contract Listing & Purchase Order Listing

04/01/21 - 04/30/21

May 18, 2021

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
		9"x12" 50 Sheets	
82512	DICK BLICK COMPANY	Item 12440-1001 Decorative Paper Assorted 1 lb	32.62
82512	DICK BLICK COMPANY	Item 0756-1810 Blick Super Value Canvas 8"X10 " Package of 10	38.97
82512	DICK BLICK COMPANY	Item 10173-1123 Canson XL Watercolor Pad 9"x12" WireBound 30 Sheets	20.50
82512	DICK BLICK COMPANY	Item 10173-1023 Canson XL Watercolor pad 9"x12' Euto Fold 30 Sheets	37.70
82512	DICK BLICK COMPANY	Item 11409-1003 Construction Paper 9"x12" Assorted 50 Sheets	11.30
82512	DICK BLICK COMPANY	Item 21924-1029 Sargetn Art Chalkboard White pack of 12	3.21
82512	DICK BLICK COMPANY	Item 21924-0129 Sargent Art Chalkboard assorted pack of 12	6.00
82512	DICK BLICK COMPANY	Sales Tax	36.71
82512	DICK BLICK COMPANY	Item 22662-1019 Bruynzeel Soft Grip Colored - Pink Packaging Set of 12	77.70
82512	DICK BLICK COMPANY	Item 20016-1109 Blick Studio Pastel Set - Assorted colors set of 24	26.73
82522	LAKESHORE CURRICULUM MATERIALS	Flat Rate Shipping code NWZ438	6.99
82522	LAKESHORE CURRICULUM MATERIALS	Item LC564 FELT	19.99
82522	LAKESHORE CURRICULUM MATERIALS	Item FT2496 Craft Sticks	8.99
82522	LAKESHORE CURRICULUM MATERIALS	Item HH809 Natural Tree Rings	29.98
82522	LAKESHORE CURRICULUM MATERIALS	Item DW2990 Jumb Craft Sticks	6.57
82522	LAKESHORE CURRICULUM MATERIALS	Sales Tax	9.17
82522	LAKESHORE CURRICULUM MATERIALS	Item FF534 Tissue Paper Squares	16.99
82529	BOUND TREE MEDICAL	Tax	304.17
82529	BOUND TREE MEDICAL	Shipping Estimate 10%	297.00
82529	BOUND TREE MEDICAL	Item 295040 Fit Test Solution for Bitrex? Fit Test Kit	141.45
82529	BOUND TREE MEDICAL	Item 1613-32618 IV Catheter w/ Blood Control, 18ga x 1-1/4in, Green Box of 50	178.00
82529	BOUND TREE MEDICAL	Item 1613-26814 IV Catheter w/ Blood Control, 14ga x 1-1/4in L, Orange Box of 50	178.00
82529	BOUND TREE MEDICAL	Item 1110-14008 Curaplex Cloth Tape, 2 in x 10 yds Case of 72	149.88
82529	BOUND TREE MEDICAL	Item 1613-32616 IV Catheter w/ Blood Control, 16ga x 1-1/4in, Gray Box of 50	178.00
82529	BOUND TREE MEDICAL	Item 1613-32622 IV Catheter w/ Blood Control, 22ga x 1in L, Blue Box of 50	178.00
82529	BOUND TREE MEDICAL	Item 1613-32620 IV Catheter w/ Blood Control, 20ga x 1-1/4in L, Pink Box of 50	178.00
82529	BOUND TREE MEDICAL	Item 1712-15830 Curaplex IV Admin Set, 15 Drop Case of 50	174.50
82529	BOUND TREE MEDICAL	Item 601324X IV Solution, Sodium Chloride 0.9%, 1000ML Bag Case of 14	128.66

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

04/01/21 - 04/30/21

May 18, 2021

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-INSTRUCTIONAL			
82529	BOUND TREE MEDICAL	Item 684016N Breathsaver Plus Bag, Navy	561.98
82529	BOUND TREE MEDICAL	Item 1110-14006 Curaplex? Cloth Tape, 1/2 in x 10 yds Case of 288	130.08
82529	BOUND TREE MEDICAL	Item 1712-10830 Curaplex? IV Admin Set, 10 Drop Case of 50	107.00
82529	BOUND TREE MEDICAL	Item 1110-14009 Curaplex Cloth Tape, 3 in x 10 yds Case of 48	149.88
82529	BOUND TREE MEDICAL	Item 1110-14007 Curaplex Cloth Tape, 1 in x 10 yds Case of 144	149.88
82529	BOUND TREE MEDICAL	Item 1613-32624 IV Catheter w/ Blood Control, 24ga x 5/8in L, Yellow Box of 50	178.00
82529	BOUND TREE MEDICAL	Item 601323 IV Solution 0.9% Sodium Chloride, 500ml Bag Case of 24	206.16
SUPPLIES-LAB			
82347	TRIARCH INCORPORATED	Item 4-102BB Bacillus Gram Negative	47.30
82347	TRIARCH INCORPORATED	Sales Tax	10.94
82347	TRIARCH INCORPORATED	Freight	12.00
82347	TRIARCH INCORPORATED	Item 4-102A Coccus Gram Postive	47.30
SUPPLIES-OFFICE			
80705	VEGANUSH CHIL-GEVORKYAN	Reimbursement supplies Dual Enrollment Student Ambassador Program	200.00
82221	SYNCHRONY BANK/AMAZON	Sales Tax	23.30
82221	SYNCHRONY BANK/AMAZON	Price difference	4.79
82221	SYNCHRONY BANK/AMAZON	Springhill Salmon Colored 8.5X11 Card stock	173.60
82221	SYNCHRONY BANK/AMAZON	Avery 5691 Labels 5000 1"x4"	53.69
82289	SYNCHRONY BANK/AMAZON	Logitech MX mouse for mac	99.51
82289	SYNCHRONY BANK/AMAZON	Sales Tax and Shipping	154.76
82289	SYNCHRONY BANK/AMAZON	USB C HDMI cable	64.95
82289	SYNCHRONY BANK/AMAZON	Viewsonic VX3276-MHD 32in 1080p monitor	1,099.95
82289	SYNCHRONY BANK/AMAZON	ErGear 22-35 monitor stand mount	245.45
82331	OFFICE DEPOT	Sales Tax	37.21
82331	OFFICE DEPOT	Item 431632 HP 952XL/952 Black/Cyan/Magenta/Yellow Ink	363.08
82346	OFFICE DEPOT	Item 502076 EM2JC	57.46
82346	OFFICE DEPOT	Item 502067 Dell XMX5D	72.56
82346	OFFICE DEPOT	Item 502058 Dell C5GC3	57.57
82346	OFFICE DEPOT	Sales Tax	61.72
82346	OFFICE DEPOT	Item 865798 Dell 810WH	114.90
82346	OFFICE DEPOT	Item 920489 HP30X	302.67
82349	TZOLER OUKAYAN	Reimbursement Mailing to Students	500.00
82377	SYNCHRONY BANK/AMAZON	Curmio travel carrying case Apple 21.5 desktop monitor blk	309.90
82377	SYNCHRONY BANK/AMAZON	sales tax	77.85
82377	SYNCHRONY BANK/AMAZON	Curmio travel carrying case Apple 21.5 desktop monitor gray	449.85
82378	SYNCHRONY BANK/AMAZON	Qishare 15 15.6 16in laptop case shoulder	199.90

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

04/01/21 - 04/30/21

May 18, 2021

Fund: 03

GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE			
		bag gray	
82378	SYNCHRONY BANK/AMAZON	Johnson & Johnson all purpose first aid kit	11.97
		140pc	
82378	SYNCHRONY BANK/AMAZON	sales tax	23.05
82378	SYNCHRONY BANK/AMAZON	Expo dry erase markers 16ct	12.83
82386	DAPHNE DIONISIO	Reimbursement services for virtual work zoom and hotspot	30.00
82401	SYNCHRONY BANK/AMAZON	sales tax	101.40
82401	SYNCHRONY BANK/AMAZON	VAVA USB C hub adapter with ethernet port	999.80
82406	OFFICE DEPOT	Sales Tax	19.38
82406	OFFICE DEPOT	Item No 98998236 Western Digital My passport Drive	189.99
82426	SYNCHRONY BANK/AMAZON	HP902 3 ink cartridges	38.89
82426	SYNCHRONY BANK/AMAZON	Moon lamp white noise light	362.89
82426	SYNCHRONY BANK/AMAZON	sales tax	128.99
82426	SYNCHRONY BANK/AMAZON	HP902XL ink cartridge black	42.89
82426	SYNCHRONY BANK/AMAZON	Inspiration mug 11oz	149.10
82426	SYNCHRONY BANK/AMAZON	Scented candles gift set	199.90
82426	SYNCHRONY BANK/AMAZON	Sweet water journal notebook	150.00
82448	OFFICE DEPOT	Office Supplies For Media Arts	643.31
82478	OFFICE DEPOT	Item 477562 Index Card Stock 8.5x 11 " Green Pack of 250	51.24
82478	OFFICE DEPOT	Item 833420 HDMi Cable	26.60
82478	OFFICE DEPOT	Sales Tax	7.98
82557	GAYANE JEROME	Reimbursement work from home office supplies	165.36
82558	KAREN TU	Reimbursement work from home office supplies	43.79
82559	OPHELIA GONZALEZ-CARRASCO	Reimbursement work from home office supplies	139.24
82561	ROUBINA BABAKHANIAN	Reimbursement work from home office supplies	94.58
TRAVEL-CONFERENCE			
82381	WESTERN ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS	Registration WASFAA Conf April 26-30 2021 virtual Inv E1449 (Christina Tagalakis)	150.00
82382	AMERICAN RIVER COLLEGE	Registration CCC LGBTQ Summit virtual April 28-29 2021 Inv CCC21-112020-0495 (Christina Tangalakis)	75.00
82385	CAROLYN DARIN	Reimbursement Ensuring Transfer Success virtual conf May 3-6 2021	15.00
82400	MARISELA CANELA	Reimbursement National Assoc Workforce Development Professionals virtual academy May 2021	475.00
82501	JENNIFER VILLARREAL	Reimbursement registration NCDA conf June 29-July 1 2021	329.00
82517	TALIN BOODAGHIAN	Reimbursement WASFAA 2021 conf virtual April 26-30 2021	200.00
82518	RAMONA BARRIO-SOTILLO	Reimbursement ASCCC Career noncredit education institute conf virtual 4/30-5/1 2021	50.00

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

04/01/21 - 04/30/21

May 18, 2021

Fund: 03 GENERAL FUND - RESTRICTED

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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TRAVEL-CONFERENCE

82519	EDITH AZIZIAN	Reimbursement ASCCC Career noncredit education institute conf virtual 4/30-5/1 2021	50.00
82520	CYNTHIA HAIDUK-POLLACK	Reimbursement ASCCC Career noncredit education institute conf virtual 4/30-5/1 2021	50.00
82542	KRISTA RAIMONDO	Reimbursement TESOL 2021 Intl Convention and English Language Expo virtual Mar 24-27 2021	284.00
82543	ARUSYAK SARGSYAN	Reimbursement TESOL 2021 Intl Convention and English Language Expo virtual Mar 24-27 2021	159.00
82544	DEBORAH ROBIGLIO	Reimbursement TESOL 2021 Intl Convention and English Language Expo virtual Mar 24-27 2021	159.00
82545	MARGARET RICHER	Reimbursement TESOL 2021 Intl Convention and English Language Expo virtual Mar 24-27 2021	159.00
82546	MEGAN ERNST	Reimbursement TESOL 2021 Intl Convention and English Language Expo virtual Mar 24-27 2021	159.00
82547	NAOMI SATO	Reimbursement TESOL 2021 Intl Convention and English Language Expo virtual Mar 24-27 2021	159.00
82552	ALICE MARTINEZ	Reimbursement ASCCC Career noncredit education inst conf virtual Apr 30-May 1 2021	50.00
82553	ODA GOODBARIAN	Reimbursement WASFAA conf virtual Apr 26-30 2021	200.00
82570	TIFFANY INGLE	Reimbursement TESOL 2021 Intl Convention and English Language Expo virtual Mar 24-27 2021	159.00
82571	ROBERT MOTT	Reimbursement TESOL 2021 Intl Convention and English Language Expo virtual Mar 24-27 2021	159.00

\$471,543.75

Fund: 1 TEMP

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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TRAVEL-CONFERENCE

82355	SARAH WHITE	Reimbursement Alliance Conf Registration virtual March 15-18 2021	499.00
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\$499.00

Fund: 18 SELF INSURANCE

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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OTHER SERVICES-OTHER SERVICE

82526	ARAM TARZIAN	Vehicle Repair	3,805.24
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**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

04/01/21 - 04/30/21

May 18, 2021

Fund:	18	SELF INSURANCE			
		PO #	VENDOR NAME	DESCRIPTION	AMOUNT
SUPPLIES-OFFICE					
		82429	SYNCHRONY BANK/AMAZON	Keyboard and Mouse	64.28
		82430	SYNCHRONY BANK/AMAZON	Sit Stand Ergo	200.40
					<hr/>
					\$4,069.92

Fund:	59	PROFESSIONAL DEVELOPMENT CENTER			
		PO #	VENDOR NAME	DESCRIPTION	AMOUNT
BOOKS-INSTRUCTIONAL					
		82525	GOODHEART- WILCOX PUBLISHER	Geometric Dimensioning & Tolerancing Texts Inv 9120300	1,238.53
CONTRACT-SERVICE					
		80190	FRANK J ARANDA	Training Services for PDC Fiscal Year 2021	85,000.00
		80539	ERNEST GUTIERREZ	Training Services for PDC Fiscal Year 2021	17,000.00
		82358	LEVON MOVSESYAN	Virtual Learning 35.5 Hours IT Assistance and On site Assistance	3,017.50
MEMBERSHIPS-MEMBERSHIPS					
		82333	CRESCENTA VALLEY CHAMBER	Annual membership 1-5 employess inv 6013	125.00
SUPPLIES-OFFICE					
		82334	ANI KESHISHIAN	Reimbursement zoom membership Dec 17 2020 - April 16 2021, Mailchimp monthly membership, other office supplies	189.80
					<hr/>
					\$106,570.83

Fund:	70	GO BOND SERIES A			
		PO #	VENDOR NAME	DESCRIPTION	AMOUNT
CONTRACT-SERVICE					
		73793	KOURY ENGINEERING & TESTING	PE Increment 2 Increase PO	50,000.00
		80698	TYR INC	IOR Services NSB Per Proposal	859,568.96
		82340	DIVISION OF THE STATE ARCHITECT	Central Plant 1 Expansion and Modernization Fees	9,250.00
		82413	DIVISION OF THE STATE ARCHITECT	Close Out Project 03-118990 SR Reno Invoice 03-12507	860.00
		82424	TIGRAN AKOPYAN	Two Temp Power Poles and Building Metal Post Estimate 116590	40,685.00
		82514	DIVISION OF THE STATE ARCHITECT	Central Plant 1 Expansion and Modernization Fees	52,750.00
		82556	CITY OF GLENDALE	Temp Water Connection	1,300.00
		82560	TIGRAN AKOPYAN	Admin Renovation Electric Per Estimate 116599	24,885.00

EQUIPMENT-FACILITIES

**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

04/01/21 - 04/30/21

May 18, 2021

Fund: 70

GO BOND SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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EQUIPMENT-FACILITIES

82220	MCMURRAY STERN INC	Spacesaver Sotorage System PE Increment 2	80,226.00
82220	MCMURRAY STERN INC	Sales Tax	13,705.28

EQUIPMENT-INSTRUCTIONAL

81702	OUT-FIT	Weight Room Equipment PE Project Per Quote 44200	138,541.40
81874	BKM OFFICE ENVIRONMENTS INC	AD Payroll Furniture Per Quote 39091	50,642.73
82398	WESTERN STATE DESIGN INC	Dexter Washer and Dryer	49,892.94
82446	ELEBRAND LFG	Graphic Sign Fabrication and Installation Per Proposal - PE Project	48,135.00
82459	INDOFF INCORPORATED	Furniture for Scholars Per quote 8399829	23,175.87
82505	BKM OFFICE ENVIRONMENTS INC	Admin Services Per Quote 39337	138,752.46
82573	BKM OFFICE ENVIRONMENTS INC	VP Student Services Offices Furniture Per Quote 39394	18,583.31

EQUIPMENT-POLICE

82008	ANIXTER	Talk-A-Pho Plus Mounts and Accessories Quantity Per Quote Q005GKG5	7,780.20
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OTHER SERVICES-OTHER SERVICE

82342	CALIFORNIA EMINENT DOMAIN LAW GROUP	Legal Fees	12,051.20
82392	VITAL INSPECTION SERVICES INC	IOR PE Increment II	89,760.00
82402	ANDY'S TRANSFER & STORAGE	Moving Garfield Mariposa Reno	4,330.00
82437	EPIC LAND SOLUTIONS INC	Relocation Services - Garfield Purchases	10,584.89
82479	ROCK'S TREE AND HILLSIDE SERVICE INC	Prop Oak Per Bid 6199	1,700.00
82513	CALIFORNIA EMINENT DOMAIN LAW GROUP	Legal Fees	9,129.30
82537	GAFCON INC	Construction Oversight PE Project	540,198.00

\$2,276,487.54

Fund: 71

GO BOND SERIES B & C

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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EQUIPMENT-FACILITIES

82220	MCMURRAY STERN INC	Spacesaver Sotorage System PE Increment 2	53,484.00
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\$53,484.00

Fund: 74

MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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CONTRACT-SERVICE

73793	KOURY ENGINEERING & TESTING	PE Gym Replacement Increment 2 Testing	242,969.00
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**GLENDALE COMMUNITY COLLEGE DISTRICT
FINANCE REPORT NO. 3
Contract Listing & Purchase Order Listing**

04/01/21 - 04/30/21

May 18, 2021

Fund: 74 MEASURE GC-GO BOND, SERIES A

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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CONTRACT-SERVICE

73793	KOURY ENGINEERING & TESTING	And Inspection Serivces Per Proposal PE Increment 2 Increase PO	375,000.00
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OTHER SERVICES-OTHER SERVICE

81619	B2 ENVIRONMENTAL INC	NSB PM Remediation SA LAP2000128R2	27,490.00
82433	EARTHCAM INC	Construction Security - Camera Hosting Per Proposal	766.67

\$646,225.67

Fund: 76 PAYROLL CLEARING

PO #	VENDOR NAME	DESCRIPTION	AMOUNT
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OTHER SERVICES-OTHER SERVICE

82365	TIAA	TSA Contribution	400.00
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\$400.00

GLENDAL COMMUNITY COLLEGE DISTRICT

CONSENT CALENDAR NO. 4
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO.1

May 18, 2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services

PREPARED BY: Angineh Baghoomian, District Accountant

SUBJECT: BUDGET REVISIONS AND APPROPRIATION TRANSFERS
GENERAL FUND UNRESTRICTED (01)
 APRIL 01, 2021 THROUGH APRIL 30, 2021

It is recommended that the Board of Trustees approve the following Budget Revisions and Appropriation Transfers, under the provisions of Education Code Section 85200 through 85202.

<u>EXPENDITURE CHANGES</u>		<u>Approved Budget</u>	<u>Budget Revisions</u>	<u>Appropriation Transfers</u>	<u>Revised Budget</u>
1000	Certificated Salaries	\$ 41,580,270	\$ -	\$ -	\$ 41,580,270
2000	Classified Salaries	22,367,175	-	-	22,367,175
3000	Employee Benefits	28,174,482	-	-	28,174,482
4000	Books/Supplies	591,532	-	(3,500)	588,032
5000	Contract Services	8,444,353	-	(6,476)	8,437,877
6000	Capital Outlay	129,745	-	9,976	139,721
7000	Other Outgo	4,677,243	-	-	4,677,243
7900	Reserve for Contingencies	6,847,538	-	-	6,847,538
	Total	\$ 112,812,338	\$ -	\$ -	\$ 112,812,338

Note: See attached for significant transfers.

Significant Transfers:

	<u>Amount</u>	<u>To</u>	<u>From</u>
1.	<u>\$ 9,976</u>	6420 - Non-Instructional Equipment	
	\$ 3,500		4590 - Other Supplies
	2,427		5220 - Travel
	<u>4,049</u>		5885 - Student Transportation
	<u>\$ 9,976</u>		

To provide funds for Non-Instructional Equipment to Social Sciences Department.

GLENDALE COMMUNITY COLLEGE DISTRICT

CONSENT CALENDAR NO. 5
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO. 2

May 18, 2021

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper
 Executive Vice President, Administrative Services

PREPARED BY: Angineh Baghoomian, District Accountant

SUBJECT: BUDGET REVISIONS AND APPROPRIATION TRANSFERS
GENERAL FUND RESTRICTED (03)
 APRIL 01, 2021 THROUGH APRIL 30, 2021

It is recommended that the Board of Trustees approve the following Budget Revisions and Appropriation Transfers, under the provisions of Education Code Section 85200 through 85202.

<u>EXPENDITURE CHANGES</u>		<u>Approved Budget</u>	<u>Budget Revisions</u>	<u>Appropriation Transfers</u>	<u>Revised Budget</u>
1000	Certificated Salaries	\$ 7,091,355	\$ (112,081)	\$ (29,100)	\$ 6,950,174
2000	Classified Salaries	7,488,427	(224,588)	-	7,263,839
3000	Employee Benefits	6,783,291	(1,749,355)	(11,640)	5,022,296
4000	Books/Supplies	1,233,769	25,725	-	1,259,494
5000	Contract Services	3,037,158	(1,980)	40,740	3,075,918
6000	Capital Outlay	1,899,974	10,000	-	1,909,974
7000	Other Outgo	851,181	-	-	851,181
7900	Reserve for Contingencies	12,814,677	-	-	12,814,677
	Total	\$ 41,199,832	\$ (2,052,279)	\$ -	\$ 39,147,553

NEW INCOME

8120	VATEA	\$ (106,517)
8170	TANF	243,270
8627	DHS-Tutor Mentor Grant	(2,279,032)
8628	CalWORKs	90,000
		<u>\$ (2,052,279)</u>

Note: See attached for significant transfers.

GLENDALE COMMUNITY COLLEGE DISTRICT
 BUDGET REVISIONS AND APPROPRIATION TRANSFERS REPORT NO. 2
 May 18, 2021
 Page 2

Significant Transfers:

	<u>Amount</u>	<u>To</u>	<u>From</u>
1.	\$ 45,740	5690 - All Other Contract Services	
	\$ 29,100		1250 - Counselors
	11,640		3000 - Employee Benefits
	5,000		5220 - Travel
	<u>\$ 45,740</u>		

To provide funds for Contract Services for Strong Workforce Development.

New Income:

1.	\$ 36,000	2110 - Non-Instructional Salary Clerical
	18,000	3000 - Employee Benefits
	58,270	4590 - Other Supplies
	20,000	4710 - Food
	4,000	5220 - Travel
	10,000	5221 - Training
	2,000	5300 - Membership and Dues
	45,000	5690 - All Other Contract Services
	30,000	5885 - Student Transportation
	20,000	6420 - Non-Instructional Equipment
	<u>\$ 243,270</u>	

To establish budget for TANF.

2.	\$ (150,920)	2110 - Non-Instructional Salary Clerical
	(105,176)	3000 - Employee Benefits
	<u>\$ (256,096)</u>	

To adjust budget for CalWORKs.

3.	\$ (95,000)	1000 - Certificated Salaries
	(127,068)	2000 - Classified Salaries
	(1,651,850)	3000 - Employee Benefits
	(50,000)	4000 - Supplies and Materials
	(89,018)	5000 - Operating Expense and Service
	(10,000)	6000 - Capital Outlay
	<u>\$ (2,022,936)</u>	

To adjust budget for CalWORKs.

4.	\$ 53,309	1000 - Certificated Salaries
	17,400	3000 - Employee Benefits
	17,876	4000 - Supplies and Materials
	455	5000 - Operating Expense and Service
	960	6000 - Capital Outlay
	<u>\$ 90,000</u>	

To adjust budget for DHS-Tutor Mentor Grant.

New Income:

	<u>Amount</u>	<u>To</u>	<u>From</u>
5.	\$ (70,390)	1000	- Certificated Salaries
	(28,205)	3000	- Employee Benefits
	(3,000)	4000	- Supplies and Materials
	(4,922)	5000	- Operating Expense and Service
	<u>\$ (106,517)</u>	6000	- Capital Outlay

To adjust budget for VATEA.

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 6

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: DECLARATION OF SURPLUS EQUIPMENT WITH
APPROVAL OF DISPOSAL

DESCRIPTION OF HISTORY/BACKGROUND

It is recommended that the list of items that follow be declared surplus to the needs of the college. The items have little monetary value. It is also recommended that college staff be authorized to dispose of the listed items pursuant to the Education Code 81300 et seq., 70902 (b)(6), and 81452. See attached list.

COMMITTEE HISTORY

College Executive Committee May 11, 2021

FISCAL IMPACT

Negligible.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees authorize the declaration of surplus and disposal items listed.

**SURPLUS EQUIPMENT
MAY 2021**

ITEM	MODEL	GCC #	SERIAL #
Refrigerator	Whirlpool ED5SHAXMB10	401709	SS4827293
Refrigerator	GE Model # GTH18EBTZRWW	None	HT847108
TV 52 inch	Philips Model 52PFL7403D/27	None	YA1C0829002884
Drill Press	Century 165772	5326	LR4642
Paper Cutter	AM Multigraphics CH265	None	2318
Drill Press	Challenge EH-3A	403406	74865

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 7

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services
PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services
SUBJECT: PROPOSED NEW COURSE

DESCRIPTION OF HISTORY/BACKGROUND

ESL 70 (Noncredit) – Administrative Medical Assisting & ESL Success and Support Course

ESL 70 supports students concurrently enrolled in the Noncredit Business and Life Skills Division's Administrative Medical Assisting (AMA) certificate program. It is designed for students who are at the high-intermediate ESL (English as a Second Language) level or higher. In this course, we will follow the pacing of the AMA course, with emphasis on reviewing, understanding, and practicing medical terminology, communicating and handling problem situations involving patients, using medical software, learning basic billing and coding, and preparing for job interviews. Our goal is to have students feel more confident with their medical terminology, reading comprehension, and verbal and written communication skills.

COMMITTEE HISTORY

Curriculum & Instruction Committee	March 24, 2021 (First Reading)
Curriculum & Instruction Committee	April 7, 2021(Second Reading)
Academic Affairs Committee	April 21, 2021
College Executive Committee	May 11, 2021

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the new course as presented.

PROPOSAL

COURSE DISCIPLINE : ESL

COURSE NUMBER : 70

COURSE TITLE (FULL) : Administrative Medical Assisting & ESL Success and Support Course

COURSE TITLE (SHORT) : AMA & ESL Success and Support

CALIFORNIA STATE UNIVERSITY SYSTEM C-ID :

CATALOG DESCRIPTION

ESL 70 supports students concurrently enrolled in the Noncredit Business and Life Skills Division's Administrative Medical Assisting (AMA) certificate program. It is designed for students who are at the high-intermediate ESL (English as a Second Language) level or higher. In this course, we will follow the pacing of the AMA course, with emphasis on reviewing, understanding, and practicing medical terminology, communicating and handling problem situations involving patients, using medical software, learning basic billing and coding, and preparing for job interviews. Our goal is to have students feel more confident with their medical terminology, reading comprehension, and verbal and written communication skills.

CATALOG NOTES

Note: This course is intended to be a recommended corequisite for students enrolled in STV 61.

Total Lecture Units:0.00

Total Laboratory Units: 0.00

Total Course Units: 0.00

Total Lecture Hours:77.00

Total Laboratory Hours: 0.00

Total Laboratory Hours To Be Arranged: 0.00

Total Contact Hours: 77.00

ESL 70

Administrative Medical Assisting & ESL Success and Support Course

PRECONDITIONS FOR ENROLLMENT

And/Or	Course	Type	Req. Is Being
	ESL - 30 - ENGLISH AS A SECOND LANGUAGE LEVEL 3	Recommended Preparation	Added
Or	ESL - 35 - English as a Second Language for Work Level 3	Recommended Preparation	Added
&	STV - 61 - Administrative Medical Assisting	Recommended Corequisite	Added

ENTRY STANDARDS

	Subject	Number	Title	Description	Include
1	ESL	30	ENGLISH AS A SECOND LANGUAGE LEVEL 3	Write paragraphs at the low-intermediate level with sufficient unity;	Yes
2	ESL	30	ENGLISH AS A SECOND LANGUAGE LEVEL 3	demonstrate mastery of grammatical structures studied at a level sufficient to pass unit tests and the divisional grammar mastery test for this level;	Yes
3	ESL	30	ENGLISH AS A SECOND LANGUAGE LEVEL 3	converse at a functional level adequate for everyday use on the campus and in the community;	Yes
4	ESL	30	ENGLISH AS A SECOND LANGUAGE LEVEL 3	respond to questions about recorded and live speeches, dialogues, role plays, and lectures;	Yes
5	ESL	30	ENGLISH AS A SECOND LANGUAGE LEVEL 3	decode 2,500-word reading passages, respond to inference and recall questions, and utilize a monolingual English dictionary to advantage.	Yes
6	ESL	35	English as a Second Language for Work Level 3	Demonstrate communicative competence with level-appropriate grammar structures and vocabulary in a variety of workplace situations sufficient to pass unit tests and the divisional grammar master test for this level;	Yes
7	ESL	35	English as a Second Language for Work Level 3	write a cohesive paragraph with a clear topic sentence, supporting ideas, and mechanical accuracy;	Yes

ESL 70

Administrative Medical Assisting & ESL Success and Support Course

8	ESL	35	English as a Second Language for Work Level 3	respond to questions about listenings, videos, role plays, and lectures;	Yes
9	ESL	35	English as a Second Language for Work Level 3	read, interpret, or fill out a variety of workplace documents.	Yes

EXIT STANDARDS

- 1 employ a comprehensive medical vocabulary applicable to all specialties;
- 2 demonstrate proper communication and telephone techniques in a variety of medical front office situations;
- 3 recognize the strategies of maintaining patient confidentiality;
- 4 explain all phases of medical insurance billing for doctors' offices;
- 5 type and document a variety of medical reports;
- 6 apply legal safeguards to a charting system;
- 7 distinguish between the various databases in a medical software program;
- 8 answer common interview questions for an administrative medical assistant.

STUDENT LEARNING OUTCOMES

- 1 Employ basic medical terminology applicable for a medical front office setting.
- 2 Describe how a medical front office is typically managed, focusing on administrative processes and procedures.
- 3 Integrate HIT (Health Information Technologies); practice management programs and electronic health records.
- 4 Describe third party reimbursements and demonstrate the ability to code from ICD (International Classification of Diseases) and CPT (Current Procedural Terminology) books.

COURSE CONTENT WITH INSTRUCTIONAL HOURS

	Description	Lecture	Lab	Total Hours
1	Medical Terminology 1. Basic word structure 2. Organization of the body 3. Suffixes and prefixes 4. Medical specialists and case reports 5. Body systems 6. Pronunciation	14	0	14
2	Medical Front Office Procedures (ADMIN) 1. Administrative duties 2. Financial management 3. Billing and coding 4. Banking services and procedures 5. Simulation in marketing and customer service 6. Medical Documents and Written Communication	21	0	21
3	Practice Management Programs 1. Computers and HIPAA Privacy/Security Rules 2. Patient master files 3. Computerized scheduling 4. Computerized billing 5. Creating of reports 6. Collection process	10.5	0	10.5
4	Electronic Health Records (EHR) 1. General overview of EHRS: Current Issues and Trends 2. Physician Office Workflows and Challenges 3. Hands-on with HER 4. Coding Standards 5. Data entry and point of care 6. Super bill/ electronic coding from medical records 7. Use of EHR to improve patient care 8. Privacy and security of health records	10.5	0	10.5

5	Medical Billing and Coding 1. Insurance contracts and options 2. Abbreviations/symbols and coding system 3. Coding Standards 4. Form completion and submission 5. Legal and ethical considerations 6. Health Insurance Portability and Accountability Act (HIPAA)	10.5	0	10.5
6	Oral Communication and Job Interviewing Speaking Skills 1. Patient Interactions 2. Common AMA job interview questions 3. Common grammar issues	10.5	0	10.5
				77

OUT OF CLASS ASSIGNMENTS

- 1 read textbook assignments and respond to questions in writing or orally;
- 2 write, type, and/or transcribe healthcare-related documents;
- 3 prepare, practice, and/or record roleplays in an AMA healthcare scenario;
- 4 complete tasks and assignments to learn how to use medical software.

METHODS OF EVALUATION

- 1 Chapter or Unit Tests
- 2 Individual or Group Presentations
- 3 Written Assignments
- 4 Speaking Assignments
- 5 Student Reflections
- 6 Student Surveys

METHODS OF INSTRUCTION

- Lecture
- Laboratory
- Studio
- Discussion
- Multimedia
- Tutorial
- Independent Study
- Collaboratory Learning
- Demonstration
- Field Activities (Trips)
- Guest Speakers
- Presentations

TEXTBOOKS

Title	Type	Publisher	Edition	Medium	Author	ISBN	Date
Medical Terminology: A Short Course	Required	Elsevier	8		Chabner, DaviEllen	978-0-323-44492-7	2018
Kinn's The Administrative Medical Assistant	Required	Elsevier	13		Proctor, Deborah	978-0-323-39672-1	2017
Computers in the Medical Office	Required	McGraw Hill	9		Sanderson, Susan	978-0-07-783638-2	2016
Electronic Health Records	Supplemental	McGraw Hill	3		Hamilton, B.R.	978-0-07-340214-7	2013
Medical Insurance: A Revenue Cycle Process Approach	Required	McGraw Hill	8		Valerius, Joanne D.	9781259608551	2020

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 8

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services
PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services
SUBJECT: REVISED COURSES AND PROGRAMS

DESCRIPTION OF HISTORY / BACKGROUND

The attached document represents changes to courses that have been vetted by the divisions and approved by the Curriculum & Instruction (C&I), Academic Affairs, and College Executive Committees.

COMMITTEE HISTORY

See the dates listed on the attached document.

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the revised courses and programs as presented.

Course Revisions

Course Number	Type of Change	Curriculum and Instruction Approval	Academic Affairs Committee Approval	College Executive Review
CHLDV 141	Change in Prerequisite	(April 7, 2021 1 st Reading, April 7, 2021 2 nd Reading)	April 21, 2021	May 11, 2021
MATH 30, 30+, 30AB, 30CD, 30E	Change in Catalog Description	(March 24, 2021 1 st Reading, March 24, 2021 2 nd Reading)	April 21, 2021	May 11, 2021
STV 61	Change in Title	(March 24, 2021 1 st Reading, April 7, 2021 2 nd Reading)	April 21, 2021	May 11, 2021

Program Revisions

Program Name	Type of Change	Curriculum and Instruction Approval	Academic Affairs Committee Approval	College Executive Review
HIST—History AA-T	Change in Course Requirements	(April 7, 2021 1 st Reading, April 7, 2021 2 nd Reading)	April 21, 2021	May 11, 2021
PHIL—Philosophy AA-T	Change in Course Requirements	(April 7, 2021 1 st Reading, April 7, 2021 2 nd Reading)	April 21, 2021	May 11, 2021
Social Science—AA Degree	Change in Course Requirements	(April 7, 2021 1 st Reading, April 7, 2021 2 nd Reading)	April 21, 2021	May 11, 2021

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 9

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services
PREPARED BY: Hasmik Sarkissian, Office of Vice President, Instructional Services
SUBJECT: PROPOSED NEW PROGRAM

DESCRIPTION OF HISTORY / BACKGROUND:

Cloud Computing Fundamentals

This certificate will provide students who complete the Cloud Computing Fundamentals, knowledge and skills needed to implement cloud systems that are resilient, that can expand automatically, and have a secure setup to match the needs of industry. Cloud computing is a growing discipline as industries completely migrate to the cloud or implement a hybrid cloud design. Students will complete 12 required units.

Required Course:

CS/IS 240 Cloud Computing Fundamentals
CS/IS 241 Cloud Computing Databases Essentials
C/IS 242 Cloud Computing Security
CS/IS 243 Cloud Computing – Cloud Design

COMMITTEE HISTORY

Curriculum & Instruction Committee	March 10, 2021 (First Reading)
Curriculum & Instruction Committee	March 24, 2021 (Second Reading)
Academic Affairs Committee	April 21, 2021
College Executive Committee	May 11, 2021

FISCAL IMPACT

None

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the new program as presented.



PROGRAM TITLE : Cloud Computing Fundamentals
PROGRAM GOAL : CTE

NARRATIVE & DOCUMENTATION FOR PROGRAM REVISIONS

PROPOSAL

ITEM 1: PROGRAM GOALS AND OBJECTIVES

The goal of Cloud Computing Fundamentals is to provide students the knowledge necessary to implement cloud systems that are resilient, expand automatically, and have a secure setup to match the needs of industry.

Program Learning Outcomes:

design complex elastic cloud systems

design security systems that limit the risk of attack on an organization cloud systems

design resilient database systems for the cloud

ITEM 2: CATALOG DESCRIPTION

This certificate will provide students who complete the Cloud Computing Fundamentals, knowledge and skills needed to implement cloud systems that are resilient, that can expand automatically, and have a secure setup to match the needs of industry. Cloud computing is a growing discipline as industries completely migrate to the cloud or implement a hybrid cloud design. Students will complete 12 required units.

ITEM 3: ENROLLMENT AND COMPLETER PROJECTIONS

This program will attract new students to the CS/IS department. It would be easy for students to move between this program and other CS/IS programs.

Annual Completers : 30

ITEM 4. PLACE OF PROGRAM IN CURRICULUM/SIMILAR PROGRAMS

College offers computer Science, Computer Technician and Programmer degrees and programs.



PROGRAM TITLE : Cloud Computing Fundamentals
PROGRAM GOAL : CTE

ITEM 5: TABLE OF PROGRAM REQUIREMENTS

PROGRAM TITLE: Cloud Computing Fundamentals

REQUIRED COURSES

	Subject	Number	Title	CSU-GE	IGETC	Units
			REQUIRED COURSES WITHOUT OPTIONS			12 - 12
	CS/IS	240	Cloud Computing – Fundamentals			3
	CS/IS	241	Cloud Computing Databases Essentials			3
	CS/IS	242	Cloud Computing Security			3
	CS/IS	243	Cloud Computing – Cloud Design			3

GLENDALE COMMUNITY COLLEGE
 --FOR COMPLETE OUTLINE OF RECORD SEE GCC WEBCMS DATABASE--
 Page 2 of 2

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 10

STAFFING REPORT NO. 11

TO: BOARD OF TRUSTEES

SUBMITTED: David Viar, Superintendent/President

REVIEWED BY: Valicia Dantzler, Human Resources Manager

PREPARED BY: Frinna De La Cruz, Administrative Assistant IV-Confidential

SUBJECT: ACADEMIC, CLASSIFIED, ADMINISTRATORS, ALL
OTHER TEMPORARY EMPLOYEE ACTIONS, AND
STUDENT EMPLOYEE REPORTS

Pursuant to Board Policy 7110, Delegation of Authority, the Superintendent/President has authorized the attached staffing actions. The staffing actions are consistent with federal and state laws and regulations, District policies and regulations, applicable collective bargaining agreements, and the District budget.

The Superintendent/President recommends that the Board of Trustees confirm the following reports:

Academic Report
Classified Report
Administrators Report
All Other Temporary Employee Actions Report
Student Employee Report

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ACADEMIC									
Separation of Employment: Retirements/Resignations									
Academic	Jones, Mrs. Brenda	Library and Learning Resources	Librarian	06/09/21 -					Retirement
All Other Academic Actions									
Dinsmore, Miss Alison Renee	Health Sciences Division	Nursing Adjunct	04/05/21 - 05/27/21	01 0100 0 120300 1310	16 hrs/wk	C III-2		100	Adjunct Assignment - Hourly Rate (Appendix B1)
Vazquez-Gonzalez, Ms. Cynthia Irene	Office of VP Instructional Services	Adjunct Counselor	03/22/21 - 06/09/21	03 3773 0 630002 1450	NTE 17 hrs/wk	C IV-1		100	Adjunct Assignment - Hourly Rate (Appendix
Hamond, Mr. Alexandre A.	Life Skills - Noncredit Business Division	Life Skills Noncredit Business Adjunct				C III-6			Correction to the Board: 3/16/21 - Rate
Darin, Mrs. Carolyn V.	Student Services	Adjunct Counselor	06/10/21 - 08/30/21	03 1300 0 663200 1455	NTE 276 hrs	C IV-6		100	Interession - Adjunct Counselor
Diarian, Mrs. Ani	Continuing and Community Ed Center	Life Skills Noncredit Business Adjunct	06/15/20-08/08/20	01 0300 0 051401 1315	16 hrs/wk	Interession CIV-8, Table B-24		100	Interession - Instructional Hourly Rate
Aque, Mr. Jonn	Student Services	Counselor	03/29/21 - 06/09/21	03 0610 1 632100 1460	NTE 8 hrs	C III-4		100	Non-Instructional Assignment
Biehl, Mr. Tony	Business Division	Comp - Inform Science Instr	06/08/20 - 08/30/20	01 0100 0 499900 1460	7hrs 15min	C III-4	62.1	100	Non-Instructional Assignment
Cortes, Dr. Richard	Student Services	Counselor	03/29/21 - 06/09/21	03 0610 1 632100 1460	NTE 8 hrs	C III-4		100	Non-Instructional Assignment
Donayan, Ms. Sona S.	Technology and Aviation Division	Nutrition Instructor	01/01/21 - 06/30/21	03 1100 0 130615 1460	NTE 35 hrs	C III-4		100	Non-Instructional Assignment
Donayan, Ms. Sona S.	Technology and Aviation Division	Nutrition Instructor	01/01/21 - 06/30/21	03 1150 1 130600 1460	NTE 35 hrs	C III-4		100	Non-Instructional Assignment
Dudley, Miss Catherine Mary	Health Sciences Division	Nursing Instructor	04/02/21 -	03 3920 0 120300 1460	12 hrs	C III-4		100	Non-Instructional Assignment
Francis, Mr. John K	Technology and Aviation Division	Welding Adjunct	01/01/21 - 06/30/21	03 1100 0 095612 1460	NTE 50 hrs	C II-4		100	Non-Instructional Assignment
Grimaldi, Mr. John L.	Health Sciences Division	EMT Adjunct	03/26/21 - 06/09/21	03 1100 0 125011 1460		C II-1		100	Non-Instructional Assignment
Herwerth, Mr. Christopher A.	Office of VP Student Services	Engineering Instructor	04/01/21 - 06/09/21	03 0610 1 632100 1460	NTE 24 hrs	C III-4		100	Non-Instructional Assignment
Manooki, Ms. Nareh	Office of VP Student Services	Engineering Adjunct	04/01/21 - 06/09/21	03 0610 1 632100 1460	NTE 24 hrs	C III-2		100	Non-Instructional Assignment
Miketta, Mr. James Brett	Business Division	Comp - Inform Science Instr	06/08/20 - 08/28/20	01 0100 0 499900 1460	3hrs 15min	C III-4		100	Non-Instructional Assignment

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Saelak, Mrs. Michelle Ann Ramirez	Health Sciences Division	Nursing Instructor	02/16/21 - 06/09/21	03 1150 1 120300 1460	NTE 20 hrs	C III-4		100	Non-Instructional Assignment
Samani, Ms. Nicole	Student Services	Counselor	03/29/21 - 06/09/21	03 0610 1 632100 1460	NTE 8 hrs	C III-4		100	Non-Instructional Assignment
Sanchez, Ms. Jamie C.	Student Services	Counselor	03/29/21 - 06/09/21	03 0610 1 632100 1460	NTE 8 hrs	C III-4		100	Non-Instructional Assignment
Steiner, Miss Carley	Visual and Performing Arts Division	Media Arts Adjunct	05/07/21 - 05/15/21	03 1100 0 060411 1460	NTE 12 hrs total	C III-4		100	Non-Instructional Assignment
Tashiro, Justine M	Social Sciences Division	Social Science Adjunct	07/01/20 - 12/31/20	03 1100 0 130511 1460		C III-1		100	Non-Instructional Assignment
Villarreal, Ms. Jennifer	Student Services	Counselor	03/29/21 - 06/09/21	03 0610 1 632100 1460	NTE 8 hrs	C III-2		100	Non-Instructional Assignment
Weiss, Mr. Joel Thomas	Workforce Development	Kinseology Instructor	04/01/21 - 06/30/21	03 1150 1 083500 1460		C III-3		100	Non-Instructional Assignment
Weiss, Mr. Joel Thomas	Workforce Development	Kinesiology Instructor	07/01/21 - 12/30/21	03 1150 1 083500 1460		C III-3		100	Non-Instructional Assignment
Zobayan, Ms. Rita	Student Services	Counselor	03/29/21 - 06/09/21	03 0610 1 632100 1460	NTE 8 hrs	C III-2		100	Non-Instructional Assignment
Dinsmore, Miss Alison Renee	Health Sciences Division	Nursing Adjunct	04/05/21 - 05/27/21	01 0100 0 120300 1311	4.44 hrs/wk	C III-2		100	Office Hours - Not Instructor of Record
Lampano, Cheryl M	Health Sciences Division	Health Sciences Adjunct	04/07/21 - 05/28/21	01 0100 0 120300 1311	4.44 hrs/wk	C IV-1		100	Office Hours - Not Instructor of Record
Ranchez, Mr. Prudencio C	Health Sciences Division	Health Sciences Adjunct	02/16/21 - 05/29/21	01 0100 0 120300 1311	4.44 hrs/wk	C IV-6		100	Office Hours - Not Instructor of Record
Sanoff, Ms. Randy H.	Health Sciences Division	Health Sciences Adjunct	02/16/21 - 04/04/21	01 0100 0 120300 1311	4.44 hrs/wk	C IV-1		100	Office Hours - Not Instructor of Record
Schoen, Michelle D	Health Sciences Division	Health Sciences Adjunct	04/05/21 - 05/27/21	03 3920 2 120300 1310	4.44 office hrs/wk	C II-1		100	Office Hours - Not Instructor of Record
Sze, Ms. Yui	Health Sciences Division	Health Sciences Adjunct	04/26/21 - 05/31/21	01 0100 0 120300 1311	3.33 hrs/wk	C IV-2		100	Office Hours - Not Instructor of Record
Tokatlian, Ms. Houry Stephany	Health Sciences Division	Health Sciences Adjunct	02/16/21 - 05/29/21	01 0100 0 120300 1311	3.33 hrs/wk	C II-6		100	Office Hours - Not Instructor of Record
Torres, Mr. Raul A	Health Sciences Division	Health Sciences Adjunct	02/16/21 - 06/09/21	03 3920 0 120300 1310		C II-2		100	Office Hours - Not Instructor of Record
Kaba, Mrs. Caroline	Social Sciences Division	Economics Instructor	02/16/21 - 06/09/21	01 0100 0 220400 1110			0.8	100	Reduced Work Load
Thai, Dr. Shelley N	Biology Division	Biology Instructor	02/16/21 - 06/09/21	03 2950 0 040000 1295				20%	Release Time Learning Lab Grant
Dube, Ms. Sangita	Office of Instructional Services	English Adjunct	03/24/21 - 06/09/21	01 1000 0 601000 1395		\$780.00		100	Stipend - Ancillary Activities

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Lynch, Mr. John J	Office of Instructional Services	English Adjunct	04/07/21 - 06/09/21	01 1000 0 601000 1395		\$520.00		100	Stipend - Ancillary Activities
Munsey, Mr. Jeremiah Somers	Office of Instructional Services	Visual & Performing Arts Adjunct	03/17/21 - 06/09/21	01 1000 0 601000 1395		\$1,040.00		100	Stipend - Ancillary Activities
Rippel, Katherine	Office of Instructional Services	Social Science Adjunct	03/24/21 - 06/09/21	01 1000 0 601000 1395		\$325.00		100	Stipend - Ancillary Activities
Eby, Ms. Caitlin C	Visual and Performing Arts Division	Theatre Instructor	03/10/21 - 06/01/21	01 1000 0 100000 1395	as needed	\$500.00		100	Stipend - Performing Arts Blue Production Spring Production
Acosta, Mrs. Gail A.	Visual and Performing Arts Division	Music Adjunct	02/16/21 - 06/05/21	01 1000 0 100000 1395	as needed	\$1,031.31		100	Stipend - Performing Arts Chamber Chorale Spring
Sparfeld, Dr. Tobin Christopher	Visual and Performing Arts Division	Music Instructor	02/16/21 - 06/05/21	01 1000 0 100000 1395	as needed	\$1,804.06		100	Stipend - Performing Arts College Choir
Sherman, Dr. Paul Jon	Visual and Performing Arts Division	Music Instructor	02/16/21 - 06/05/21	01 1000 0 100000 1395	as needed	\$1,371.20		100	Stipend - Performing Arts Community Orchestra
Green, Dr. Peter	Visual and Performing Arts Division	Music Instructor	02/16/21 - 06/05/21	01 1000 0 100000 1395	as needed	\$1,804.06		100	Stipend - Performing Arts Concert Singers Spring Performance
Haraldson, Ms. Emily D.	Visual and Performing Arts Division	Art History Instructor	02/16/21 - 03/23/21	01 0100 0 614100 1395	as needed	\$250.00		100	Stipend - Performing Arts Discover 10 Presentation
Wedgeworth, Ms. Lisa Diane	Visual and Performing Arts Division	Studio Arts Adjunct	02/16/21 - 03/23/21	01 0100 0 614100 1395	as needed	\$250.00		100	Stipend - Performing Arts Discover 10 Presentation
Pflueger, Ms. Bethany Ann	Visual and Performing Arts Division	Music Instructor	02/16/21 - 06/05/21	01 1000 0 100000 1395	as needed	\$343.81		100	Stipend - Performing Arts Guitar Ensemble
Eby, Ms. Caitlin C	Visual and Performing Arts Division	Theatre Instructor	01/06/21 - 06/10/21	01 1000 0 100000 1395	as needed	\$750.00		100	Stipend - Performing Arts Head of Design - Spring Production
Delto, Mr. Byron Daniel	Visual and Performing Arts Division	Music Instructor	02/16/21 - 06/05/21	01 1000 0 100000 1395	as needed	\$1,030.81		100	Stipend - Performing Arts Jazz Band
Robles, Mr. Victor J	Visual and Performing Arts Division	Dance Instructor	02/16/21 - 06/09/21	01 0100 0 499900 1395	as needed	\$200.00		100	Stipend - Performing Arts Mentoring 1 Dance Student
Green, Dr. Peter	Visual and Performing Arts Division	Music Instructor	02/16/21 - 06/09/21	01 0100 0 499900 1395	as needed	\$200.00		100	Stipend - Performing Arts Mentoring 1 Music Student

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Ulrey, Ms. Geraldine J. (Geri Ulrey)	Visual and Performing Arts Division	Media Arts Instructor	02/16/21 - 06/09/21	01 0100 0 499900 1395	as needed	\$400.00		100	Stipend - Performing Arts Mentoring 2 Media Arts Students
Farr-Harkins, Ms. Jeanette Diane	Visual and Performing Arts Division	Theatre Instructor	01/06/21 - 06/10/21	01 1000 0 100000 1395	as needed	\$750.00		100	Stipend - Performing Arts Season Producer - Spring Production
Acosta, Mrs. Gail A.	Visual and Performing Arts Division	Music Adjunct	02/16/21 - 06/05/21	01 1000 0 100000 1395	as needed	\$686.43		100	Stipend - Performing Arts Show Choir
Farr-Harkins, Ms. Jeanette Diane	Visual and Performing Arts Division	Theatre Instructor	05/01/21 - 06/10/21	01 1000 0 100000 1395	as needed	\$200.00		100	Stipend - Performing Arts Showcase Producer Spring
Sanes, Ms. Maria Camillia Anne (Camillia Monet)	Visual and Performing Arts Division	Theatre Adjunct	05/01/21 - 06/10/21	01 1000 0 100000 1395	as needed	\$200.00		100	Stipend - Performing Arts Showcase Producer-Spring Production
Garibyan, Ms. Nare K.	Library and Learning Resources	Academic Counselor	02/16/21 - 06/09/21	01 0100 0 675000 1395		\$500.00		100	Stipend Science Lecture Series Coordinator
Ames, Travis James	Social Sciences Division	Economics Instructor	08/30/21 -						Tenure Approved
Cohen Schorr, Dr. Reut	Language Arts Division	Journalism Instructor	08/30/21 -						Tenure Approved
Cooling, Ms. Rebecca Susan	Library and Learning Resources	Librarian	08/30/21 -						Tenure Approved
Garibyan, Ms. Nare K.	Student Services	Counselor	08/30/21 -						Tenure Approved
Gharibi, Ms. Linette	Mathematics Division	Mathematics Instructor	08/30/21 -						Tenure Approved
Grygoruk, Dr. Anna	Biology Division	Biology Instructor	08/30/21 -						Tenure Approved
Murray, Dr. Diane R	Mathematics Division	Mathematics Instructor	08/30/21 -						Tenure Approved
Ridgway, Mrs. Rachel	Physical Science Division	Earth Science Intsructor	08/30/21 -						Tenure Approved
Credit (As received from IT and Instructional Services)									
Gilmore, William	Kinesiology Division	Health and PE Adjunct	02/16/2021 - 06/09/2021	01 0100 0 083500 1310	2.25	C II-1			Adjunct Assignment - Full Semester
Gilmore, William	Kinesiology Division	Health and PE Adjunct	02/16/2021 - 06/09/2021	01 0100 0 083500 1311	0.59	C II-1			Adjunct Assignment - Office Hours
Sedki, Ziad	Physical Science Division	Physical Science Adjunct	02/16/2021 - 06/09/2021	01 0100 0 191900 1310	3.00	C III-4			Adjunct Assignment - Full Semester
Sedki, Ziad	Physical Science Division	Physical Science Adjunct	02/16/2021 - 06/09/2021	01 0100 0 191900 1311	1.00	C III-4			Adjunct Assignment - Office Hours
Zariani, Hoover	Social Sciences Division	Social Science Adjunct	02/16/2021 - 06/09/2021	01 0100 0 220100 1310	3.00	C IV-1			Adjunct Assignment - Full Semester

01 = Day
 02 = Evening
 03 = Non-Credit

Rate Legend
 C = Class in Salary Schedule
 Example: C 1 - 1 = Class 1, Step 1

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Zariani, Hoover	Social Sciences Division	Social Science Adjunct	02/16/2021 - 06/09/2021	01 0100 0 220100 1311	1.00	C IV-1			Adjunct Assignment - Office Hours

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
CLASSIFIED									
All Other Classified Actions									
Hirschhorn, Miss Ilana Maria	Visual and Performing Arts Division	Office Assistant III	05/05/21 - 06/09/21	01 0100 0 100700 2110	NTE 25 hrs total	Est Rate of Pay		100	Additional Assignment - Less than 20 Days
Soriano, Joseph M	Biology Division	Sr Instructional Lab	02/16/21 - 06/09/21	01 0100 0 040000 2210				90	Change of Account
Ingrao, Mr. Daniele	Library and Learning Resources	Assist Instructional Tech Support Specialist	03/11/21 -						Reorganization
Torres, Ms. Alejandra	Controller	Employee Benefits	04/30/21 -						Separation
Cancella, Mr. Joseph	Health Services	Nurse Associate	04/01/21 -	03 3100 0 644000 2120		\$80.00/mo		100	Stipend - Classified Professional Growth
Collazo, Miss Blanca Yvette	College Police	Police Officer	04/01/21 -	01 1000 0 677000 2110		\$100.00/mo.		100	Stipend - Classified Professional Growth
Diamond, Ms. Donna L	Human Resources	Human Resources Generalist	04/01/21 -	01 1000 0 673200 2110		\$120.00/mo		100	Stipend - Classified Professional Growth
Diamond, Ms. Donna L	Human Resources	Human Resources Generalist	12/01/20 -	01 1000 0 673200 2110		\$100.00/mo		100	Stipend - Classified Professional Growth
Fong, Mrs. Maria J.	Controller	Accounting Tech	04/01/21 -	01 1000 0 672000 2110		\$240.00/mo		100	Stipend - Classified Professional Growth
Margolis, Ms. Dominique	Library and Learning Resources	Instructional Lab Tech	04/01/21 -	01 0100 0 611111 2210		\$60.00/mo		100	Stipend - Classified Professional Growth
Soriano, Joseph M	Biology Division	Sr Instruct Lab Tech	05/01/21 -	01 0100 0 040000 2210		\$20.00/mo		100	Stipend - Classified Professional Growth
Soriano, Joseph M	Biology Division	Sr Instructional Lab Tech	02/16/21 - 06/09/21	03 2950 0 040000 2110				100	Stipend - Classified Professional Growth

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
ALL OTHER TEMPORARY EMPLOYEE ACTIONS									
Professional Experts									
Pursuant to Education Code Section 88003, Section (a), the District may employ a professional expert to perform various project work.									
Dalir, Erina	Office of VP Instructional Services	Stage Manager	09/21/20 - 03/25/21	01 0100 0 100600 2380	NTE 800 hrs or 120 days total	\$27.22/hr		100	Professional Expert
Dalir, Erina	Office of VP Instructional Services	Stage Manager	09/21/20 - 03/25/21	01 1000 0 100800 2380		\$27.22/hr		100	Professional Expert
Dalir, Erina	Office of VP Instructional Services	Stage Manager	05/01/21 - 06/30/21	03 1000 0 100800 2380		\$27.22/hr		100	Professional Expert
Dalir, Erina	Office of VP Instructional Services	Stage Manager	09/21/20 - 03/25/21	03 1000 0 100800 2380		\$27.22/hr		100	Professional Expert
Dalir, Erina	Office of VP Instructional Services	Stage Manager	05/01/21 - 06/30/21	01 1000 0 100800 2380		\$27.22/hr		100	Professional Expert
Dalir, Erina	Office of VP Instructional Services	Stage Manager	05/01/21 - 06/30/21	01 0100 0 100600 2380	NTE 800 hrs or 120 days total	\$27.22/hr		100	Professional Expert
Rios, Mr. Christopher A	Visual and Performing Arts Division	Accompanist	12/26/20 - 01/25/21	01 0100 0 100400 2410	NTE 90 days/fisc yr	\$23.32/hr		100	Professional Expert
Harrison, Mr. Rahsaan	Student Affairs	Assistant Coach -	03/23/21 - 06/30/21	01 1000 0 696000 2390		\$4,000		100	Professional Expert
Temporary Assignment Employees									
Pursuant to Education Code Section 88003, Section (b) and (c) the District may employ either substitute or short-term employees. A substitute employee may be hired to either: 1) replace a classified employee who is temporarily absent from duty, or 2) employed for up to 60 calendar days when the District is filling a vacancy in a classified position. A short-term employee may be hired perform a service for District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. All temporary employees in this section may be assigned up to 800 hours or 170 days per fiscal year.									
Martinez, Salvador	Facilities	Warehouse Worker				\$21.50/hr			Correction to the Board: 1/19/2021 Hourly Rate
Doyle, Mr. Michael	Visual and Performing Arts Division	Instructional Computer Lab Tech	05/10/21 - 06/09/21	01 0100 0 060300 2370	NTE 40 hrs/wk	CH 28-1		100	Substitute - Absence Replacement
Braza, Ms. Menchie	Controller	Employee Benefits Tech - Retiree	02/01/21 - 06/30/21	01 1000 0 672000 2110	As Needed NTE 30 Hrs/Wk	R 31-9		100	Temporary Retiree Annuitant

Full Name	Location	Position	Dates	Acct #	Hours	Rate	FTE	Acct %	Board Action
Student Employee									
Abrahamian, Ninel		STU. ASSIST. I	04/01/2021-06/30/2021	03 0610 1 601003 2360		\$15.00			
Alexander, Toddeh		STU. ASSIST. I	04/01/2021-06/30/2021	01 1000 0 671100 2360		\$15.00			
Alexander, Toddeh		STU. ASSIST. I	04/01/2021-06/30/2021	03 0600 0 671100 2360		\$15.00			
Arias Ortiz, Mayan		STU. ASSIST. I	04/01/2021-06/30/2021	03 2200 0 642000 2360		\$15.00			
Arvizu, Jocelyn		STU. ASSIST. I	04/01/2021-06/30/2021	03 2200 0 642000 2360		\$15.00			
Eisaian, Sebu		STU. ASSIST. I	04/01/2021-06/30/2021	03 2200 0 642000 2360		\$15.00			
Ghazarian, Erina		STU. ASSIST. I	04/01/2021-06/30/2021	03 2200 0 642000 2360		\$15.00			
Gonzales, Derek		STU. ASSIST. I	04/01/2021-06/30/2021	03 2200 0 642000 2360		\$15.00			
Julian, Tannaz		STU. ASSIST. I	04/01/2021-06/30/2021	03 2200 0 642000 2360		\$15.00			
Kim, Ji Eun		STU. ASSIST. I	04/01/2021-06/30/2021	03 0610 1 601003 2360		\$15.00			
Kubesian, Jesika		STU. ASSIST. I	04/01/2021-06/30/2021	03 2200 0 642000 2360		\$15.00			
Lauer, Spencer		STU. ASSIST. I	04/01/2021-06/30/2021	03 2200 0 642000 2360		\$15.00			
Monroe, John		STU. ASSIST. I	04/01/2021-06/30/2021	03 0610 1 601003 2360		\$15.00			
Nersesyan, Narbeh		STU. ASSIST. I	04/01/2021-06/30/2021	03 0610 1 601003 2360		\$15.00			
Perla, Xinix		STU. ASSIST. I	04/01/2021-06/30/2021	03 0610 1 615000 2360		\$15.00			
Puebla, Eduardo		STU. ASSIST. I	04/01/2021-06/30/2021	03 0610 1 601003 2360		\$15.00			
Sarukhanova, Yeva		STU. ASSIST. I	04/01/2021-06/30/2021	03 0610 1 601003 2360		\$15.00			
Sldryan, Armenuhi		STU. ASSIST. I	04/01/2021-06/30/2021	03 2200 0 642000 2360		\$15.00			

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 11

TO: Board of Trustees

SUBMITTED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

SUBJECT: RATIFICATION OF EXTENSION OF EMPLOYMENT
AGREEMENT FOR SUPERINTENDENT/PRESIDENT

DESCRIPTION OF HISTORY/BACKGROUND

At the regular meeting on April 20, 2021, in closed session, the Board of Trustees evaluated the performance of the Superintendent/President in carrying out the duties and responsibilities of the position and progress on goals established. Pursuant to the terms of the Contract of Employment of the Superintendent/President, upon the satisfactory performance evaluation completed by the Board of Trustees, the Superintendent/President contract for employment shall be extended to June 30, 2023.

COMMITTEE HISTORY

College Executive Committee May 11, 2021

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended the Board of Trustees ratify the extension of the Contract of Employment of Superintendent/President David Viar to June 30, 2023 and no other changes in terms.



CONTRACT FOR EMPLOYMENT OF SUPERINTENDENT/PRESIDENT
BETWEEN
THE GLENDALE COMMUNITY COLLEGE DISTRICT
AND
DAVID VIAR

Contract Adopted June 16, 2020

THIS EMPLOYMENT AGREEMENT (“Agreement”) is made and entered into by and between the Glendale Community College District (the “District”) and David Viar (“Superintendent/President”).

IT IS HEREBY AGREED AS FOLLOWS:

1. Superintendent/President and Chief Executive Officer. The Board hereby employs the Superintendent/President as a full-time Superintendent/ President and Chief Executive Officer of the Glendale Community College District, and as the Secretary to the Board. The President is an academic employee as defined by Education Code section 87001(a), an educational administrator as defined by Education Code section 87002(b), and a management employee as defined by Government Code section 3540.1(g). This Agreement is entered into pursuant to and subject to Education Code section 72411(d).

2. Term. The District employs the Superintendent/President for a period ending on June 30, 2023 subject to the terms and conditions set forth below.

The term of this Agreement shall be extended by one (1) year for each year in which a satisfactory performance evaluation by the Board of Trustees is received. No extension of this Agreement shall cause the Agreement to exceed four years in duration.

3. General Terms and Conditions of Employment. This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District, all of which shall be made a material part of the terms and conditions of this Agreement as if set forth in full. This agreement shall prevail over any conflicting district rules, regulations, policies or procedures.

4. Powers and Duties and Board-Superintendent/President Relations. The Superintendent/President shall perform all of the powers and duties of the position of Superintendent/President, Chief Executive Officer, and Secretary to the Board of Trustees. He shall further efficiently and effectively manage the programs and operations of the District, and perform such other duties and assume such other responsibilities as are assigned to him from time to time by the Board of Trustees and as provided in the job description for Superintendent/President. The Superintendent/President shall have the primary responsibility for recommendations and execution of board policy.

5. Compensation

5.1 The annual salary shall be \$304,240 for July 1, 2020 – June 30, 2021 plus the applicable doctoral stipend (\$229/month) subject to change per Section 5.2. The salary shall be payable in equal monthly installments, each of which shall be equal to one-twelfth (1/12) of the per annum salary, with daily proration for less than one year of service.

5.2 The Superintendent/President shall receive the same general across-the-board salary adjustment, whether increase or decrease, which the Board approves for management compensation for that fiscal year. Any such adjustments shall be effective on the same date as it is applicable to other management employees.

5.3 The Superintendent/President shall receive the same longevity increments as other management employees.

5.4 The Superintendent/President shall be required to maintain and utilize a personal vehicle for work-related travel within Los Angeles County. In lieu of any other mileage or automobile allowance or reimbursement for the actual and necessary use of the Superintendent/President's personal vehicle(s) within Los Angeles County, the District shall provide an allowance of \$800 per month. The use of this allowance shall be at the Superintendent/President's discretion and shall not require any documentation. This monthly allowance shall be treated and considered as part of the Superintendent/President's compensation/salary for tax purposes and for purposes of the State Teachers Retirement System Defined Benefit Plan or CalPERS Retirement Plan to the maximum extent permitted by law.

5.6 The District shall make a \$10,000 employer contribution to a qualifying tax-sheltered annuity (TSA) on behalf of the Superintendent/President on or before each June 30 during the term of this Agreement. Such contribution shall be subject to all contribution, annual deferral and eligibility limitations imposed by the Internal Revenue Service. The District makes no representations as to the taxation status of said contribution, and will make all deductions and reports required by law. The Superintendent/President shall identify the tax-sheltered annuity to which he wishes to have the District contribution be made. The tax-sheltered annuity must qualify as a tax-sheltered annuity under Internal Revenue Service Code 403(b).

5.7 The compensation may be adjusted by mutual written agreement of the parties. However, any such adjustment shall not mean that a new Agreement has been entered into nor that the termination date of the existing Agreement has been extended.

6. Professional Schedule.

6.1 The Superintendent/President shall be required to render 12 months of full and regular service to the District during each annual period covered by this Agreement.

6.2 The Superintendent/President shall accrue one day of sick leave for each full month of employment during the term of this Agreement.

6.3 The Superintendent/President shall be entitled to 24 days (192 hours) of vacation with pay each fiscal year. The annual vacation allotment will be pro-rated for less than

a full year of service. Vacation pay shall accumulate at the rate of 24 days per year or sixteen (16) hours per month. The Superintendent/President may accrue vacation days up to a maximum of forty-eight (48) days. Once the Superintendent/President reaches the maximum amount, he will cease to accrue additional vacation benefits until his balance falls below the maximum amount. All vacation time must be scheduled in advance and approved by the Board's President. Upon termination or expiration of this Agreement, the Superintendent/President shall be entitled to compensation for the accrued and unused vacation days at his base salary rate exclusive of additional monthly/annual allowances.

6.4 The Superintendent/President shall be entitled to the regular holidays provided for in the California Education Code and any additional local holidays granted by the Board of Trustees to 12-month academic employees.

7. Performance Evaluation.

7.1 The Superintendent/President's performance in carrying out the duties and responsibilities set forth in this Agreement, the goals and priority duties established by the Board, and his performance of other duties for the college year will be evaluated by the Board of Trustees consistent with Board Policy 2435: Evaluation of Superintendent/President. The evaluation will be discussed in closed session. The Board's evaluation will be completed prior to April 30 each year unless another date is agreed upon by the Board and the Superintendent/President.

7.2 Notwithstanding the provisions of Section 7.1, the Board may evaluate the Superintendent/President at any time. A failure to timely or properly evaluate the Superintendent/President shall not extend the term of this Agreement nor constitute a violation of this Agreement. A failure to evaluate the Superintendent/President shall not preclude the Board from giving notice of termination in accordance with Section 13 of this Agreement.

8. Expense Reimbursement. The District shall reimburse the Superintendent/President in accordance with district policy and procedures for all actual and necessary expenses incurred in carrying out district business in performance of the duties of Superintendent/President. Mileage for travel within Los Angeles County shall not be reimbursed.

9. Fringe Benefits. The District shall provide the Superintendent/President with all health and welfare benefits available to other 12 month management employees of the District. These benefits currently include medical, dental, vision and life insurance. It is agreed and understood that these fringe benefits may be amended and modified or deleted in their entirety from time to time as determined by the Board of Trustees. The Superintendent/President is subject to the same deductibles, co-payments, and payroll deductions, if any, applicable to other 12 month management employees.

10. Retirement Health Care Benefits. Upon separation from the District following the completion of five (5) years of service, the Superintendent/President shall be eligible for a retiree Medicare supplement in the amount of \$3,600 per year (\$300 per month). The total annual Medicare Supplement will be paid in a lump sum at the beginning of each fiscal year, for a period of seven (7) years.

11. Physical Examination. The Superintendent/President shall have a complete medical examination by a District-approved physician upon the request of the Board. The Superintendent/President shall file promptly an accurate copy of the examining physician's report with the Governing Board. The Superintendent/President shall also execute appropriate medical releases to allow the District's medical providers to review prior medical records of the President. All costs of this medical examination shall be borne by the District.

12. Amendment or Termination of the Agreement.

12.1 This Agreement may be amended by mutual agreement between the parties.

12.2 The Superintendent/President may terminate this Agreement at any time upon written notice to the Board of Trustees at least ninety (90) calendar days prior to the expiration of this Agreement.

12.3 If the District determines that the Superintendent/President will not be reemployed by appointment or Agreement the District shall give the Superintendent/President written notice of this determination in accordance with California Education Code 72411.

12.4 Termination Without Cause. Notwithstanding any other provision of law or of this Agreement, the Board may, unilaterally and without cause or a hearing, terminate this Agreement upon giving of thirty (30) days prior written notice. In consideration for exercise of this right, the District shall pay to the Superintendent/President, for the remainder of the unexpired term of this contract or for twelve (12) months, whichever is less, a monthly sum equal to the Superintendent/President's gross monthly salary at the salary rate in effect during his last month of service. In addition, the Superintendent/President shall be entitled to receive health and welfare benefits at the District's expense for an amount of time commensurate with the amount of time to which the Superintendent/President is entitled to the above described payment, or until the Superintendent/President finds other employment which provides health and welfare benefits, whichever occurs first. The parties agree that this paragraph is to be construed consistent with the requirements of Government Code section 53260 *et seq.* The parties further agree that this sum constitutes liquidated damages in recognition of the extreme difficulty of determining actual damages to the Superintendent/President resulting from the contract's termination without cause. These liquidated damages represent the Superintendent/President's sole and exclusive remedy for any and all damages, known or unknown, tort, contract or otherwise, flowing from the termination of Superintendent/President's employment with the District. The parties recognize that upon payment of the liquidated damages sum, the Superintendent/President will be foreclosed from bringing any action or proceeding of any nature against the District.

12.5. Termination for Cause. The Board may terminate the Superintendent/President's contract at any time for cause. If the Board determines, at its sole discretion, that

there is cause to terminate the Superintendent/President's employment with the District, it may do so upon thirty (30) days written notice to the Superintendent/President. The notice shall include a statement of the cause for termination, and shall notify the Superintendent/ President that he may respond to the Board, orally or in writing, regarding the causes. Any such response shall be made to the Board not less than five, but not more than ten, days following the date of the notice. The parties agree that this provision shall constitute the sole due process to which the Superintendent/ President is entitled, and that the Board's decision regarding dismissal will be determinative.

13. Outside Professional Activities. The Superintendent/President may engage in outside professional activities, such as consulting, speaking, and writing provided such activities do not interfere with the Superintendent/President's duties at Glendale Community College. The provisions of this Section shall not apply to the Superintendent/President's attendance at or participation in conferences or meetings relating to his employment as Superintendent/President. Participation in such outside professional activities shall be approved in advance by the Board President. The Superintendent/President may retain remuneration for approved activities for which he uses an earned vacation day.

14. Venue. This Agreement and the rights and obligations of the parties shall be construed and enforced in accordance with the laws of the State of California. The parties agree that, in the event of litigation, venue shall be the appropriate court located in Los Angeles County, California.

15. Professional Liability. The Board agrees that it shall defend, hold harmless, and indemnify the Superintendent/President from any demands, claims, actions, suits, or legal proceedings brought against the President for any incident arising out of the course and scope of his employment as set forth in Division 3.6 of the Government Code commencing with Section 810 and following.

16. Agreement to Mediation. The parties agree that prior to initiation of any litigation over any dispute about matters covered by this Agreement, they will submit to voluntary mediation in accordance with procedures to be mutually agreed upon by them. Nothing herein shall be construed to relieve either party or be deemed to constitute a waiver by either party of their respective rights and obligations under Government Code Section 810 et seq.

17. Severability. If any term or provision of this Agreement is, to any extent, held by a court of competent jurisdiction to be invalid, or unenforceable, the remaining terms and provisions of this Agreement shall continue in full force and effect.

18. Construction. This Agreement shall not be construed more strongly against either party regardless of who is responsible for its preparation.

19. Entire Agreement. This Agreement constitutes the entire agreement and understanding between the parties. There are no oral understandings, terms or conditions, and neither party has relied upon any representation, express or implied not contained in this Agreement.

20. No Assignment. This is an agreement for personal services and the Superintendent/President may not assign or transfer any rights granted or obligations assumed under this Agreement.

21. Modification. This Agreement cannot be changed or supplemented orally. It may be modified or superseded only by written instrument executed by both parties.

22. Board Approval. The parties recognize that the effectiveness of this Agreement is contingent upon approval by the District's Governing Board.


23. Execution of Other Documents. All parties to this Agreement shall cooperate fully in the execution of any other documents and in contemplation of any additional action that may be necessary or appropriate to give full force and effect to the terms of this Agreement.

24. Headings. The headings in this Agreement are inserted for convenience of reference and shall not be considered in the construction of the provisions of this Agreement

25. Counterparts. This Agreement may be executed in counterparts. Each signed copy shall be deemed to be an original, and when taken together, shall constitute one and the same agreement.


IN WITNESS WHEREOF, the parties hereto have duly approved and executed this Agreement on the day and year above written.

By:



Yvette Vartanian Davis
President, Board of Trustees
Glendale Community College District

7-23-20
Date



Dr. David Viar
Superintendent/President
Glendale Community College District

7-23-20
Date

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

NEW BUSINESS REPORT NO. 1 - ACTION

TO: Board of Trustees
SUBMITTED BY: David Viar, Superintendent/President
PREPARED BY: Victoria Simmons, Vice President of Human Resources
SUBJECT: EQUAL EMPLOYMENT OPPORTUNITY (EEO) 2020-2021 FUND CERTIFICATION FORM

DESCRIPTION OF HISTORY/BACKGROUND

The Chancellor's Office has developed an allocation process for the Equal Employment Opportunity (EEO) Fund through a Multiple Methods model, reflected in the EEO Multiple Methods Certification form (Certification form). The Certification form requires Districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the eight (8) listed Multiple Methods. The District must comply with Multiple Method 1, and meet at least six (6) of the remaining eight (8) Multiple Methods to receive an allocation from the EEO Fund.

The Certification Form must be considered by the Board and signed by the President/Chair of the District Board of Trustees, along with the date of the governing board's approval/certification.

COMMITTEE HISTORY

College Executive Committee May 11, 2021

FISCAL IMPACT

EEO initiatives, including the use of NeoGov's, cloud-based applicant tracking system Insight, the Faculty Diversity Internship Program (currently suspended due to Covid 19), and Title IX Coordinator training, are funded by the EEO Fund.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the 2020-2021 Certification Form as presented.



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form

Fiscal Year 2020-2021

District Name: _____

Does the District meet Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year) (All mandatory for funding).

- Yes
- No

The district met at least 6 of the remaining 8 Multiple Methods? (Please mark your answers.)

- Yes
 - Method 2 (Board policies and adopted resolutions)
 - Method 3 (Incentives for hard-to-hire areas/disciplines)
 - Method 4 (Focused outreach and publications)
 - Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
 - Method 6 (Consistent and ongoing training for hiring committees)
 - Method 7 (Professional development focused on diversity)
 - Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
 - Method 9 (Grow-Your-Own programs)
- No

I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda showing district EEO Advisory Committee's certification of this report form.

Chair, Equal Employment Opportunity Advisory Committee

Name: _____ Title: _____
Signature: Victoria Simmons Date: 2021-04-22

Chief Human Resources Officer

Name: _____ Title: _____
Signature: _____ Date: _____

Chief Executive Officer (Chancellor or President/Superintendent)

Name: _____ Title: _____
Signature: _____ Date: _____

President/Chair, District Board of Trustees

Date of governing board's approval/certification: _____

Name: _____ Title: President/Chair, Board of Trustees
Signature: _____ Date: _____



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form

Fiscal Year 2020-2021

This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 Multiple Methods.

When providing explanation(s) and evidence of your district’s success in implementing the Multiple Methods, please keep narrative to no more than one page per Multiple Method. If you reference an attachment, please ensure it is attached to your submittal.

Nine (9) Multiple Methods

Mandatory for Funding

1. District’s EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance reports for prior year.

Pre-Hiring

2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Does District meet Multiple Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year)?

- Yes**
- No**

Under the Multiple Method allocation model, districts must minimally have an operational district EEO Advisory Committee, and an updated EEO Plan. Additionally, districts are required to annually report on the use of EEO funds.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor’s Office. (Title 5, section 53003).
- EEO Plans are considered active for three years from the date of when the district’s Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, section 53005).
- The districts are required to annually submit a report on the use of Equal Employment Opportunity funds. (Title 5, section 53034).

Please provide an explanation and evidence of meeting this Multiple Method, #1.

Multiple Method #1



To receive funding for this year's allocation amount, districts are also required to meet 6 of the remaining 8 Multiple Methods.

Does the District meet Method #2 (Board policies and adopted resolutions)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #2.

Multiple Method #2

Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #3.

Multiple Method #3

Does the District meet Method #4 (Focused outreach and publications)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #4.

Multiple Method #4

Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #5.

Multiple Method #5

Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #6.

Multiple Method #6

Does the District meet Method #7 (Professional development focused on diversity)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #7.

Multiple Method #7

Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #8.

Multiple Method #8

Does the District meet Method #9 (Grow-Your-Own programs)?

- Yes**
 No

Please provide an explanation and evidence of meeting this Multiple Method, #9.

Multiple Method #9

If more space is needed for your explanations, you may attach an additional file. ATTACH FILE

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

NEW BUSINESS REPORT NO. 2 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Michael Ritterbrown, Vice President, Instructional Services
Paul Schlossman, Vice President, Student Services
Victoria Simmons, Vice President, Human Resources

PREPARED BY: David Viar, Superintendent/President

SUBJECT: TENURED FACULTY

DESCRIPTION OF HISTORY / BACKGROUND

The Collective Bargaining Agreement between GCCD and Glendale College Guild, Article IX, outlines the evaluation procedures for tenure track (probationary) faculty members and the process for the granting of tenure. Board Policy 4116 also addresses the tenure review process for all newly hired full-time faculty.

For each tenure track faculty member, a Tenure Review Committee is formed. The committee includes an administrator, the division chair, and one tenured faculty member chosen by the Academic Senate who chairs the committee.

Each probationary faculty member is assigned a mentor and receives evaluations at least annually. The mentor assists the probationary/tenure track faculty member in the development of a Three-Year Professional Growth Plan and Self Evaluation Reports.

The Tenure Review Committee makes a recommendation at several points during the probationary period:

1. Termination at the end of year one or continue to year two,
2. Termination at the end of year two or continue to year three and four (with no termination option at the end of year three),
3. Termination at the end of year four or a decision to grant tenure.

Before the Tenure Review Committee makes a final decision regarding either “termination or tenure recommendation” there is a “vote of confidence” action taken by the tenured faculty members from the division/discipline in which the probationary faculty member teaches. The vote results are advisory but are considered by the Tenure Review Committee before it makes its final recommendation to the appropriate vice president.

The vice president reviews the recommendation of the Tenure Review Committee and all written materials and presents a recommendation to the superintendent/president. The superintendent/president then forwards the Tenure Review Committee's final recommendation, along with the superintendent/president's comments to the Board of Trustees for action.

The above steps have been followed and have resulted in the following eight faculty members being recommended by their respective Tenure Review Committees, appropriate vice president and superintendent/president to be granted tenure: Travis Ames, Reut Cohen, Rebecca Cooling, Nare Garibyan, Linette Gharibi, Anna Grygoruk, Diane Murray, and Rachel Ridgway.

Travis Ames – Social Sciences Division

Travis Ames teaches economics. He has a BA in Business Administration, and an MA in Economics from California State University, Fullerton. Prior to becoming a full-time faculty member at GCC, he worked as a tax auditor at the California State Board of Equalization. He also taught economic courses at Santa Ana College.

Reut Cohen – Language Arts Division

Reut Cohen Schorr is an award-winning journalist, children's fiction author, and college educator with more than 14 years of professional experience in the communications and journalism realm. She received her Bachelor's in English from the University of California, Irvine. She earned her Master's at the University of Southern California in Journalism and her Doctoral degree at Cal State University, Northridge in Education Leadership and Policy. Dr. Cohen began her teaching career at GCC in 2013 as a part-time educator and became full-time in 2017. She currently manages the Journalism department, which is under the Language Arts Department's purview. She advises and oversees student newspaper and magazine publications, along with Journalism podcasting. She is co-founder of the Pulitzer Center Campus Consortium at Glendale College.

Rebecca (Becka) Cooling – Library

Becka Cooling has an educational background in Library and Information Science with expertise in the areas of metadata and technical services. She has a Bachelor's degree in Fine Art from Art Institute of Chicago, Illinois; a Master's degree in Library and Information Science from Dominican University, River Forest, Illinois; and is currently pursuing a Master's degree in Applied Sociology. She was the Library Services Platform Project Lead, coordinating the GCC Library's migration to the OneSearch discovery platform, which went live in January 2020. Before GCC, she was a librarian at the Southern California Institute of Architecture and the School of the Art Institute of Chicago.

Nare Garibyan – Counseling – Student Services Division

Nare Garibyan is a Glendale Community College alumna, she transferred to UCLA as an English major, followed by graduate school at USC when she found her way back to GCC as an academic counseling graduate intern. This led to her role as an adjunct academic counselor, which turned into a tenured position. Throughout the years, as an academic counselor, Nare has served student athletes, nursing students, fire academy students, high school graduates recently transitioned to college, and returning, non-traditional students.

Her current caseload includes participants of the scholar's Program, general populations, Armenian speaking students working to overcome language barriers and students of various diverse backgrounds. Nare has taught several student development classes and is also GCC's Science Lecture Series coordinator.

Linette Gharibi - Mathematics Division

Linette Gharibi has a BS in Mathematics from UCLA, and an MS in Mathematics from UCR. She has been a teaching assistant (TA) in graduate school; part-time instructor at Mt. San Jacinto College, San Bernardino Valley College, and Glendale Community College before becoming a full-time instructor at GCC.

Anna Grygoruk – Biology Division

Dr. Anna Grygoruk currently teaches Human Anatomy and Human Physiology courses in the Biology Division at GCC. She received her B.S. in Behavioral Neuroscience from University of Florida and her Ph.D. in Neuroscience from UCLA. While she enjoyed conducting scientific research, what she relished most during her time at UCLA was mentoring, training and teaching numerous undergraduate and graduate students in the lab. Inspired to become a full-time instructor, Anna began teaching biology courses at the community college level in Spring 2014 and was lucky to join the GCC community as an adjunct instructor in Spring 2016.

Diane Murray – Mathematics Division

Diane Murray has a BA in Computer Science from Manhattanville College, MA in Mathematics Education from New York University, and a Ph.D. in Mathematics Education from Columbia University. She has worked as an adjunct Mathematics instructor at GCC, University of Maine at Machias, Southern New Hampshire University, Central Maine Community College, Manhattanville College, and Lehman College.

Rachel Ridgway – Physical Sciences Division

Rachel Ridgway teaches Geology & Oceanography in the Department of Physical Sciences. As an undergraduate at the University of Texas at Austin, she majored in Latin American Studies with a minor in Spanish. After working three years at a pre-school, she began taking night classes at Austin Community College taking classes toward a degree in science. She earned her M.S. in Geology with a specialization in Environmental Hydrogeology from California State University - Los Angeles. She went on to study Natural Resources and Environmental Science at the University of Illinois at Urban-Champaign before beginning a career as a geologic consultant where she earned registration as a Professional Geologist in the State of California.

Two Tenure Review Committees have made recommendations to grant early tenure to two probationary faculty members at the conclusion of their third year. Education Code Section 87608 does allow a governing board to grant tenure earlier than the end of the fourth year; however, that is rarely done in the California community colleges and has not occurred at Glendale Community College.

These recommendations were reviewed by the appropriate vice president and the superintendent/president who both concluded that it is in the best interest of the district, its students, faculty, and individual tenure-track faculty members for there to be completion of the full four-year tenure process as outlined in state law, board policy, and the collective bargaining agreement. The high-quality individuals hired at Glendale Community College and their commitment to grow and improve as faculty members focused on student success is benefitted by the guidance, mentoring, and evaluation occurring throughout the full four-year period.

As per the Collective Bargaining Agreement Article IX, Section 6, J. if the Superintendent/President disagrees with the findings of the Tenure Review Committee the committee's final recommendation will be forwarded to the Board of Trustees, which has been done.

COMMITTEE HISTORY

Each faculty person has an evaluation team as outlined in the Guild contract. Committee members conduct classroom visits, review the professional growth plan and student evaluations each fall. Upon completion of the four-year probationary process, tenure track committees determine their recommendation to grant tenure.

The College Executive Committee met on May 11, 2021 and reviewed this report and list of candidates.

FISCAL IMPACT

N/A

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve granting tenure effective Fall 2021 to: Travis Ames, Reut Cohen, Rebecca Cooling, Nare Garibyan, Linette Gharibi, Anna Grygoruk, Diane Murray, and Rachel Ridgway.

The Superintendent/President recommends that the Board of Trustees take no action on the recommendation of two Tenure Review Committees to grant tenure at the conclusion of the third year of the probationary period to Jessica Alvarez and Ana Boduryan.

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

NEW BUSINESS REPORT NO. 3 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper,
Executive Vice President, Administrative Services

PREPARED BY: Amir Nour, Controller

SUBJECT: STUDENT FEE SCHEDULE FOR 2021-22 ACADEMIC YEAR -
EFFECTIVE FALL 2021

DESCRIPTION OF HISTORY / BACKGROUND

The California Community College Chancellor's Office has published a Student Fee Handbook which details the basic state law on student fees, the course fees and fees for services that are mandated or permissive, and prohibited practices relative to student fees. Under current law a community college student may only be required to pay a fee if a statute requires it, if a statute specifically authorizes a district to authorize it locally, or if the fee is not in conflict or inconsistent with existing law and not inconsistent with the purposes for which community college districts are established.

The attached proposed student fee schedule is consistent with state law, Title V Regulations and legal opinions of the Chancellor's Office. The student fee schedule proposed is the same as the 2020-21 schedule with the following exception:

Student Identification Card Fee

Per section 4.4 of the Student Fee Handbook which states "student ID cards do not fall under the definition of "instructional materials" contained in title 5, section 59402(b), and thus, charging a fee for a student ID card cannot be justified. Similarly, because there is no statutory authority for such a fee, a district may not charge a fee to replace a student ID card that was initially issued at no charge." The Mandatory Student Identification Card Fees are eliminated.

COMMITTEE HISTORY

College Executive Committee

May 11, 2021

FISCAL IMPACT

Estimated loss of revenue of \$60,000 in Student Picture ID Card.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve the Student Fee Schedule for the 2021 - 2022 academic year effective Fall 2021.

GLENDALE COMMUNITY COLLEGE DISTRICT
Student Fee Schedule for 2021-22

1	Nonresident Tuition	\$225.00 per unit
2	Enrollment Fee	As required by the State. Current fee set at \$46/unit.
3	Student Parking Fees	
	a. Fall and Spring	\$75.00 per semester
	b. Summer/Winter session	\$45.00 per semester
4	Student Parking Fees - CCPG "A"	
	a. Fall and Spring	\$35.00 per semester
	b. Summer/Winter session	\$20.00 per session
5	Student Service Fee (ASGCC)	\$12.50 per term
6	College Catalog	\$5.00 per book
7	Verification of Enrollment	\$5.00 per form for 3rd and subsequent copies
8	Official GCC Transcript	\$10.00 per copy for 3rd and subsequent copies
9	Rush Service on Transcripts and Verifications of Enrollment	\$5.00 additional fee per copy. Rush Verification of Enrollment \$10 and Rush Transcript \$15.00 for 3rd & subsequent copies
10	GED Test Fee	\$150.00 per battery of five tests or \$30.00 per test
11	Refund Processing Fee	\$10.00 per refund
12	Returned Check	\$30.00 per check
13	International Student (F-1 Visa) Application	\$60.00 per application
14	Health Fee	
	a. Fall and Spring	\$21.00 per semester
	b. Summer/Winter session	\$18.00 per session
15	Health Fee - CCPG "A"	
	a. Fall and Spring	\$10.50 per semester
	b. Summer/Winter session	\$9.00 per session
16	Requested Public Documents	
	a. Duplicated Copies	\$0.10 per page
	b. Typed Copies	\$2.50 double spaced page
	c. Audio-tape Copies	\$3.00 tape plus \$9.94/hr. for staffing
	d. Subpoena	\$15.00 per subpoena
17	International Student (F-1 Visa) Activity Fee	\$25.00 per semester
18	Course Audit Fee	\$15.00 per unit
19	Capital Outlay Fee	\$40.00 per unit
20	Reissue of Stale-Dated or Duplicate Check Fee	\$10.00 per check
21	Student Representation Fee	\$2.00 per semester

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

NEW BUSINESS REPORT NO. 4 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Dr. Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Susan Courtney, Director, Business Services

SUBJECT: CHANGE ORDER NO. 007 – PE GYM
REPLACEMENT INCREMENT 2 PROJECT

DESCRIPTION OF HISTORY/BACKGROUND

The PE Gym Replacement Increment 2 Project includes construction of a new gymnasium, seismic strengthening of the existing gymnasium, as well as landscaping. The seismic replacement of the 1937 Physical Education Building replaces the oldest portion of the Verdugo Gymnasium (VG) complex and modernizes the main gymnasium space. On April 8, 2019 bids were received for the PE Gym Replacement Increment 2 Project. The Bid Proposal from The Nazerian Group was accepted on April 16, 2019. This change order adds as set forth below.

COMMITTEE HISTORY

College Executive Committee May 11, 2021

FISCAL IMPACT

The cost for Change Order No. 007 is \$159,823. Funds are available in Measure GC allocated for this project.

CHANGE IN PROJECT SCHEDULE

Change Order No. 007 includes no extension of the Contract Time. The Contract Completion Date remains July 9, 2021.

CHANGE IN PROJECT SCOPE

For the expenses exceeding the statutory amount, approving Change Orders in lieu of procuring through the competitive process will serve the best interest of the district.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees approve Change Order No. 007 for the PE Gym Replacement Increment 2 Project and that the contract price be amended to reflect an increase of \$159,823.

CHANGE ORDER NO. 007 SUMMARY

PCO-0002	Access to the Press Box . Provide new stairway access to the press box from the existing grandstands.	\$ 14,000.00
PCO-0020	Remove Old Radiant Heaters. Demo and removal of three radiant heaters and piping in the existing weight room and patch holes.	\$ 4,269.54
PCO-0021	Add two FP Heads. Add two fire protection heads in the existing gym.	\$ 1,331.59
PCO-0038	PE-TNG-COP 046-Room 125 Framing. Add furring wall at concrete walls including column popouts. This work included stud walls to allow for locker attachment.	\$ 4,408.55
PCO-0044	PE-TNG-COP 052-VG Flooring. Refinish existing flooring in the Verdugo Gym.	\$ 58,707.61
PCO-0055	COP# 062 - Added track where studs are in line with the elevator tower bracing.	\$ 2,738.88
PCO-0056	COP# 063 - Additions of windows to ACT 1 and ACT 2. Cost to install two additional windows at ACT-1 and ACT-2.	\$ 9,559.97
PCO-0057	PE-TNG-COP 064-Opening 208. Substitute door opening 208 sliding door with a Type B hollow metal door with a double vision panel.	\$ 2,371.25
PCO-058	Added F1 Faucet in Ice Room (Room 103). Added an additional faucet to the ice room in Room 103 to accommodate four tubs.	\$ 5,364.82
PCO-059	PE-TNG-COP 066-Water Heater. Change water heater from gas to a new electric water heater.	\$ 42,634.20
PCO-069	PE-TNG-COP 076-Rec Water Pipe Wrap. Wrap recycled water pipe and add additional isolation valves per LA County Health Department inspection	\$ 7,201.25
PCO-070	Furnish & Install 4 Way FDC. Furnish and install a 4-Way fire department connection on the South side of the existing Verdugo Gym per drawing clarification.	\$ 7,235.01

TOTAL FOR CHANGE ORDER NO. 007	\$ 159,823
Original contract price	\$22,944,123
Change by previous change orders	\$ 176,686
Contract price prior to this change order	\$23,120,809
Amount contract price increased by this C/O	\$ 159,823
New contract price	\$23,280,632
Balance Remaining in Contingency Reserves	\$ 1,391,509

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

NEW BUSINESS REPORT NO. 5 - ACTION

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

REVIEWED BY: Anthony Culpepper, Executive Vice President,
Administrative Services

PREPARED BY: Joel Peterson, Director, Facilities
Susan Courtney, Director, Business Services

SUBJECT: APPROVAL OF GUARANTEED ACCEPTANCE OF
BIDS AND MAXIMUM PRICE FOR THE NEW SCIENCE
BUILDING

DESCRIPTION OF HISTORY/BACKGROUND

The Science Building Project has commenced to the construction phase. Acceptance of the early trade Bids were previously approved, and bids have now been received for all trade packages. Approval of the final trade packages is being requested in the amount of \$3,059,386. In addition, the parties have now agreed on the guaranteed maximum price (GMP), which is the sum of all trade bid packages plus the construction management firm's costs and 4 percent construction owner controlled contingency allowance. This total includes and supersedes all bid packages for a total cost of construction of \$91,177,170.

The list of the final trade packages and the bidders is attached. The responsive, responsible low bids, totaling \$3,059,386, came in as listed below.

Summary of Bids

Trade Code	Trade Package	Recommended Subcontractor	Amount
02730	AC Paving	Western Paving Contractors, Inc.	\$ 189,129
06220	Casework & Millwork	Spooner's Woodworks, Inc.	\$ 404,820
08300	Smoke Guard Doors	Smoke Guard California, Inc.	\$ 273,551
08850	Glass & Glazing - Interior	Aragon Construction, Inc.	\$ 864,325
09900	Painting & WC	Bonas Company	\$ 339,592
10000	Specialties	Seamless Care, Inc.	\$ 95,267
10150	Partitions & Accessories	Seamless Care, Inc.	\$ 107,121
10400	Signage	A Good Sign and Graphics Co.	\$ 37,075
10650	Operable Partitions	Partitions Specialties, Inc.	\$ 73,865
10675	Storage Systems	Gatehouse HIS, LLC	\$ 81,405
12490	Window Treatment	Phillip's Draperies	\$ 145,960
12600	Fixed Seating	Sedia System, Inc.	\$ 118,308
14400	Dumbwaiter & Lifts	T.L. Shield & Associates, Inc.	\$ 328,968

COMMITTEE HISTORY

College Executive Committee May 11, 2021

FISCAL IMPACT

\$91,177,170. Prior trade bids have been received and approved in the amounts of \$12,063,678 and \$52,448,621 at previous board meetings. The total budget for the project, including the cost of construction, preconstruction services, design, and other soft costs, is approximately \$104,000,000. This project is being funded by Measure GC.

RECOMMENDATION

The Superintendent/President recommends that the Board of Trustees accept the latest bids for the Science Building Project to the lowest responsive, responsible bidders in the amount not to exceed \$3,059,386 and approve the Guaranteed Maximum Price (GMP) of \$91,177,170.

GLENDALE COMMUNITY COLLEGE DISTRICT

May 18, 2021

COLLEGE LEADERS REPORTS

TO: Board of Trustees

SUBMITTED BY: David Viar, Superintendent/President

PREPARED BY: Office of the Superintendent/President

ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Roger Dickes, Academic Senate President

- The Senate approved the following Administrative Regulations and Board Policies:
 - Motion 2021 – 09: The Senate approves [Administrative Regulation 4260: Pre-Requisites and Co-Requisites](#).
 - Motion 2021 – 10: The Senate approves [Administrative Regulation 4400: Community Services](#).
 - Motion 2021 – 11: The Senate approves [Board Policy 4400: Community Services Programs](#).
 - Motion 2021 – 16: The Senate approves a revision to [AR4261](#) to include an additional required syllabus item h.: Protections for Pregnant or Parenting Students.
 - Note: live link to Title IX policy page - <https://www2.ed.gov/about/offices/list/ocr/docs/dcl-know-rights-201306-title-ix.html>
 - Note suggested syllabus language: “If you are a pregnant or parenting student, consult your Title IX protections. Know your [rights](#).”
- The Senate passed the below motions:
 - Motion 2021 – 13: The Senate moves to extend its approval of the revision of the District’s Pass/No-Pass process, in order to maintain expansion of students’ opportunities to elect this status, and to continue to allow all classes to be taken Pass/No-Pass for Spring 2021. The Senate continues to recommend that students decide their status under advisement from counselors and that students read and sign a document outlining the implications of this choice. The deadline to elect Pass/No-Pass Status for Spring 2021 shall be aligned with administrative deadline for excused withdrawal.
 - Motion 2021 – 14: The Senate amends its By-laws to include a revision to the Curriculum & Instruction Committee’s [revised mission statement](#).
 - Motion 2021 – 18: The Senate approves Glendale Community College’s 2021 Vision Goals. (Institute Set Standard (ISS) and Stretch Goals)
 - i. Standard 1, Course Completion Rate: ISS – 68%; Stretch – 77%
 - ii. Standard 2, Retention Rate: ISS – 50%; Stretch – 57%
 - iii. Standard 3, Degree Completion: ISS – 1000; Stretch – 1200
 - iv. Standard 4, Transfers: ISS – 1100; Stretch – 1300
 - v. Standard 5, Certificate Completion: ISS – 300; Stretch – 500

GUILD REPRESENTATIVE TO THE BOARD

Emily Haraldson, Guild President

- Thank you to all who joined us for the Guild and ASGCC sponsored Reopening Town Hall on April 30th! If you could not attend or wish to review the meeting again, you can find the link to the town hall here: [Reopening Town Hall Recording](#).

CSEA REPRESENTATIVE TO THE BOARD

Narbeh Nazari, CSEA President

- No written report provided.

VICE PRESIDENTS

Anthony Culpepper, Executive Vice President of Administrative Services

- No written report provided.

Michael Ritterbrown, Vice President of Instructional Services

- GCC Student Luisana Mendoza was awarded the prestigious World Trade Week scholarship for 2021. Ms. Mendoza is the first-ever community college student to be granted this award.
- Participated in the Chancellor's office Guided Pathways Advisory Council. Discussion focused on the use of data in furthering student success and equity.
- Gave a presentation on GCC's plans for returning to in-person instruction and services at a town hall organized by the Guild and ASGCC, the GCC Managers and Confidentials meeting, the Master Plan Team A meeting, and a town hall organized by ASGCC for students.
- Organized a meeting to discuss the implementation of Hybrid/Hyflex classrooms and learning. This is an instructional methodology that combines in-person and remote instruction. Further discussions will follow.
- Working with scheduling and facilities to conduct an analysis of room, building, and campus capacity in preparation for a return to in-person instruction and services.

Paul Schlossman, Vice President of Student Services

- Student Outreach Services (SOS) sponsored the annual Early College Acceptance Program (ECA) initiative for graduating high school seniors. 224 students participated in 25 ECAP workshops that included special sessions for DSPS and Garfield/Noncredit students. Post ECAP campaigns in May will include the Senior Preview Session designed to onboard graduating seniors who are making late college decisions, and ECAP Recap that gives follow-up support for onboarding students.
- SOS completed the 2020-2021 High School Counselor Café program, a monthly outreach meeting with high school counselors. 170 high school counselors participated in ten sessions offered throughout the school year.
- The SOS/Dual Enrollment Program hosted four Dual Enrollment Family Nights that served 48 participants and an Early College Academy Family Night for 56 attendees.

VICE PRESIDENTS - continued

- The Health Center sponsored Mental Health Awareness Month that included six workshops to inform, uplift, and facilitate change at GCC including:
 - May 3: Practicing Radical Acceptance
 - May 5: Adapting After Trauma and Stress
 - May 10: Dealing with Anger and Frustration
 - May 12: Getting Out of the Thinking Trap
 - May 17: Processing Big Changes
 - May 19: Prioritizing Self Care
- Career Services collaborated with PCC, Rio Hondo and several LACCD Colleges to host an online Job Fair with 130 employers and over 600 students participating. The event included a general session and kick-off followed by employers' virtual booths where students could "knock on their door and hop in" through a software platform called "Hopin" designed for conferences and large meetings.
- Career Services kicked off Pride Month with an LGBTQ+ panel of employers via Zoom who shared their experiences in the workplace including the interview process, Human Resources issues, and professional development. The event was coordinated, hosted, and moderated by Student Services Technician, Sharis Davoodi, and Career Counselor, Denise-Leong Brattain. More than 70 students attended the event.
- Career Services in collaboration with Drew Sugars launched **Vax for Vaqs Live Zoom Support** to provide general information about the on-campus vaccination program and help students and community members sign up for vaccine appointments. The service will be available as long as the vaccine clinic is open on the Verdugo Campus.
- GCC CARES launched the HEERF2 emergency grant program for students. Staff members have processed more than 5,000 applications since the new program began three weeks ago.
- GCC CARES officially launched the Fresh Success program, a new CalFresh Employment & Training initiative in partnership with the Foundation for California Community Colleges (FCCC) and the United States Department of Agriculture (USDA). More than 250 students submitted applications for the pilot program of which 125 have been admitted to date.
- GCC CARES has received the final payment of a \$60,000 grant from the California Community Foundation to support the Food for Thought Pantry.
- GCC CARES has launched the Low-Income Student Rental Assistance Program in partnership with the City of Glendale. The college has received the initial installment of \$300,000 from the city to provide emergency housing, rapid rehousing, and housing subsidies for GCC students.
- GCC CARES is continuing its successful Financial Literacy Program partnership with Babson College.
- More than 750 students attended the introductory workshops and to date over 500 students have enrolled in the program and committed to attending the program's six financial literacy workshops.
- GCC CARES is continuing to host the monthly Drive-Through Food Bank in partnership with the L.A. Regional Food Bank. The latest event on May 5 served 1,638 families (6,497 individuals) in our community. More than 1.2 million pounds of healthy and nutritious groceries have been distributed since

VICE PRESIDENTS - continued

the start of the pandemic. GCC will continue to be a food distribution mega-site as we have accounted for more than 10% of all the food bank groceries distributed throughout LA County during the pandemic.

- The Multicultural & Community Engagement Center (MCEC) sponsored the following events and engagement opportunities during April and May:
 - “Estudiantes Unidos” program students organized and presented three workshops entitled “Legacy of Latinx Excellence” with professional panels addressing mental health, student success, and career exploration.
 - “A Dialogue on Justice for Asian American Pacific Islander Community” presented by instructor Gina Lam from the GCC Sociology Department.
 - Undocu-Ally Training offered by the Dream Resource Center to help faculty and staff understand how to support our undocumented, DACA, and AB 540 students.
 - Immigration Updates and DACA Mixer organized and produced by the Dream Resource Center to provide the most recent immigration and DACA information.
 - The new Sexuality and Gender Alliance (SAGA) student club was initiated for those who identify as LGBTQ+.
 - The LGBTQ+ Counselor Academy trained 10 academic counselors to serve as allies for the LGBTQ+ students and provide them with ongoing support.
 - Cosponsored “Let’s Chat” with the Health Center, a series designed as a safe space for LGBTQ+ students to discuss their experiences and provide peer support to one another.
 - Armenian Genocide Remembrance events cosponsored and coproduced with the Cultural Diversity Program and 2021 Armenian Genocide Commemoration Planning Committee including:
 - Resiliency in a Cup of Soorj
 - Discussion and Q&A: How We Use Comedy as a Form of Resiliency
 - Preserving Armenian History Through Photographs
 - Trauma, Representation, and the Challenges of Collective Healing
 - Armenian Identities and their Discontents
 - Anthology of Armenian Music
 - Pride Week Events cosponsored and coproduced with the Pride Center including:
 - How to Express Yourself in the Workforce: An LGBTQ+ Professional Panel
 - Virtual Drag Queen Bingo
 - Drop the Mic for Pride (student open Mic)
 - Quiero Que Me Llames Joto (I Want You to Call Me Queer)
 - Quizzia: Virtual Trivia Night
 - Fostering a Sense of Belonging for our LGBTQ+ Students
 - LGBTQ+ Student Panel
 - Safe Zone Training
 - “Stand Up Against Violence” and “Suicide Awareness” presented by Arakel Aristakessian, adjunct counselor, in conjunction with the Health Center.
 - Third California Community College LGBTQ+ Summit: 5 staff and 9 students attended the summit that included participants from more than 60 California community colleges.

VICE PRESIDENTS - continued

- CalWORKs staff and students presented an inspiring, enlightening, and moving workshop on post-covid student engagement through the GCC CalWORKs Peer Mentoring Program as part of the 2021 CalWORKs Association Annual Training Institute. Student Services Technician, Karen Tu, and CalWORKs Counselor, Mirna Najera, co-created and co-presented the workshop with CalWORKs students and Peer Mentors Ani Baghumyan, Knarik Gevorgyan, and Ani Margaryan. The workshop is available for viewing at <https://youtu.be/Dj2K9Hwjc2E>
- Aarin Edwards, GCC CalWORKs Parents Program Director, gave the opening address for the 2021 California Community Colleges CalWORKs Association Annual Training Institute. More than 500 CalWORKs staff, faculty, students, administrators, and community partners attended the institute. The presentation can be viewed at <https://www.youtube.com/watch?v=9FS0yrZZy1Q>
- Gayane Jerome, adjunct CalWORKs Career Counselor, provided a workshop for CalWORKs students on “How to Improve Your Credit to Make Your Family's Dreams Come True.”
- CalWORKs front desk staff Roubina Babakhanians, Mike Serot, Juliet Sulian, and Marilu Villa made 2237 service contacts with CalWORKs students in March 2021 and 1750 service contacts with CalWORKs students in April 2021. Our front desk continues to serve CalWORKs students with a high degree of warmth, professionalism, and encouragement.
- CalWORKs staff and Peer Mentors met over two days to examine CalWORKs student graduation and transfer data, identify reasons for success gaps, and create strategies for interventions. The four main causes identified for graduation and transfer gaps were parenthood and family responsibilities, money, time, imposter syndrome/lack of confidence, and misinformation/lack of information. Intervention strategies recommended by the group included increasing exposure of current students to the success stories of graduate students (social learning), providing more information about financial aid and the transfer process, and helping students learn the skills necessary to succeed at a university (including time management) while still at GCC.
- The GCC Student-Parent Club, founded and led by CalWORKs students, organized its first-ever event on April 2 entitled "How to Deal with Parenting Challenges During a Pandemic." The event was hosted by Margarita Vardanyan, CalWORKs student and club President, and Ani Margaryan, CalWORKs student and club Vice President, in conjunction with keynote speaker, Araseli Perez, Master Early Childhood Educator from the GCC Child Development Department.

Victoria Simmons, Vice President of Human Resources

- In lieu of my regular monthly Board of Trustees report, I have provided highlights of the outstanding efforts the Human Resources team has undertaken from March 2020 to present to provide support to GCCD employees during our remote work and learning environment:

VICE PRESIDENTS - continued

COVID-19 Related Matters

- Created COVID-19 Triage Protocol - a step-by-step infographic for employees who evidence COVID-19 symptoms and employee/managerial responsibilities
- Created Cal-OSHA compliant notification and tracking process regarding exposure to a COVID-19 positive case, effective January 1, 2021
- Provided comprehensive, online job-related training options for employees in high-risk categories and training completion reports for managers, effective March through August 2020
- Assisted employees with COVID-19 leaves of absence (CFRA/FMLA) and related federal and state supplemental sick eligibility

Board Agendas and Staffing Reports: Continuous Improvement

From May through August 2020, the Human Resources team worked to data scrub and update the Oracle board action categories to:

- Eliminate outdated Board actions,
- Add contractually compliant Board actions, and
- Provide accurate, consistent Board actions in the Human Resources staffing report (effective Fall 2020)

The Human Resources team also created a job aide for department use and reference for correct Board action category reporting. In addition to this effort, the team created a template Board agenda staffing report and streamlined the processes for Board slips (Board actions) submissions. The newly revised Board staffing report now accurately delineates Board actions for approval at monthly Board meetings.

Oracle: Continuous Improvement and Data Scrubbing

In March 2020 and presently, the Office of Human Resources has undertaken a comprehensive data scrubbing effort of the Oracle Human Resources module. A data scrubbing effort of this magnitude has not been undertaken for at least seven years.

As noted in previous Board reports, while the Oracle and PeopleSoft Campus Solutions ERPs do not interface, but instead have a daily link/upload, the Human Resources Oracle module now contains accurate information for:

- Supervisor to employee structures
- Correct home addresses and employee contact information (an especially critical data point for emergency preparedness)
- Correct department reporting structures
- Discontinuation of honorifics (as out of alignment with current diversity efforts)
- Accurate Board action categories (see Board agendas above)
- Systematic review of adjunct appointments and deactivation after two years without an assignment
- TB assessment dates (upon hire and every four years)
- Leave of absence categories (Family and Medical Leave/California Family Rights, Pregnancy Disability, Industrial Illness Accident Leave, Sabbatical, etc.)

VICE PRESIDENTS - continued

While the Oracle Human Resources module lacks 'canned' reporting capabilities, the Office of Human Resources has partnered with ITS to program and generate accurate reports for the following:

- New hires (in compliance with the Guild and CSEA collective bargaining agreements; this report still requires slight manual adjustments in Human Resources)
- Separation of employment (retirement/resignation/other; this report still requires slight manual adjustments in Human Resources)
- TB assessment renewal dates
- Employee counts by semester (fulltime faculty, adjunct (active status in Oracle, does not reflect active assignment), classified staff and administrators)
- Employee contact information by division

Tuberculosis (TB) Risk Assessment: A Virtual Solution

In partnership with the Health Center, the Human Resources team created a process for virtual TB risk assessments, thereby ending the practice of onsite risk assessment appointments. The virtual assessments have been permanently incorporated into our new hire onboarding process. This new process has also resulted in greater submission rates for four-year TB risk assessment renewals.

Talent Acquisition (Recruitment): Advancing Diversity through Virtual Interviews

In January 2020, the Human Resources Generalist team began supporting Zoom interviews as a means of enhancing diversity efforts (eliminating sometimes costly travel for interviewees). Based on this experience, when pivoting to a remote environment, the Generalist team was well versed in how to support hiring committees in a virtual (Zoom) environment and since March 2020, both initial and final interviews have been successfully used in our talent acquisition process. Additionally, Human Resources has received positive feedback from candidates and hiring committees regarding the use of virtual interviews, especially given this interview option does not require travel.

Unemployment Claims: Enhanced Timeliness

The Office of Human Resources convened a meeting with the LACOE unemployment claims contractor Equifax, to better understand their processing of the State of California, Employment Development Department's unemployment insurance claims. As a result of this meeting, Human Resources has been able to process claims in a timelier manner and provide consistent, requested information to Equifax.

Mandatory Training: Ease of Completion in a Remote Learning and Work Environment

The Office of Human Resources has successfully deployed Keenan Safe Colleges professional development online training to meet statutory/regulatory mandated training requirements. The mandatory training for the following topics have been successfully completed:

- Sexual Harassment Prevention training for employees (one hour) – all fulltime and classified staff have completed this training

VICE PRESIDENTS - continued

- Sexual Harassment Prevention training for managers (two hours) – all managers and Board of Trustees members have completed this training
- Implicit Bias and Microaggression Awareness training – all classified staff, managers, and Board of Trustees members have completed this training. Faculty have been offered flex credit for this training
- Title IX training – all employees involved in Title IX complaints or delineated in Administrative Regulation 3510 Workplace Violence have completed this training

Performance Management: Implementation of NeoGov PERFORM

The Human Resources team has successfully implemented and launched PERFORM, a NeoGov cloud-based evaluation software. As noted in previous accreditation reports, GCCD has been inconsistent in its evaluation of employees as required by Standard III, A.5. and the implementation of PERFORM will provide an electronic means of evaluation creation, completion, tracking and reporting. The classified and faculty evaluations are next slated for configuration.

Academic Rank: A Permanent, Virtual Solution

Through the suggestions of the Human Resources Generalist team, and in partnership with the Academic Senate, the process for reviewing information related to academic rank pursuant to Administrative Regulation 7220 has transitioned to providing information virtually. This joint effort eliminated the need to review and itemize information in employee's personnel files, reduced the amount of time needed to compile information for the review, and provided an expediate means for review and advancement of academic rank.

Classified Staff: Comprehensive Classification Study

Since March 2019, CSEA has partnered with District to conduct a comprehensive classification study of all classified staff classifications (job descriptions/class specifications). While in the midst of Phase II of this study, the Office of Human Resources transitioned to a remote work environment. The Human Resources team was able to successfully transition all parts of the study – employee training, position description questionnaire submission, interviews, and review of draft reports – effortlessly into a remote environment. In many ways, the transition to a remote work environment assisted employees with greater participation in the study via video conferencing and provided a means for expedient meetings for follow up. The final comprehensive classification report has been received and is currently in its final iteration between CPSHR, CSEA and the District.

Onboarding: From Forms to Software

In January 2020, the Office of Human Resources reviewed and revised all new hire forms, including the Oath of Office. As a result of this effort, all new hires began receiving consistent, legally compliant, revised onboarding packets. This endeavor resulted in providing an engaging, informative experience for newly hired employees and also provided process improvement of onboarding in general.

VICE PRESIDENTS - continued

In Summer 2020, Human Resources began testing a free version of NeoGov ONBOARD, an onboarding software solution. In Fall 2020, Human Resources obtained a license subscription for the software and began building our revised onboarding process in the ONBOARD software.

The Human Resources Team

The above virtual endeavors would not have been possible without exceptional professionalism of:

- Donna Diamond, Human Resources Generalist
- Jennifer Briones, Human Resources Generalist
- Nicole Hise, Human Resources Generalist
- Maricela Ramon, Human Resources Generalist
- Helen Galadjian, Human Resources Assistant
- Sara Lupo, Senior Human Resources Analyst
- Ed Hsi, Classification and Compensation Analyst
- Heidi Jenkins, Human Resources Specialist
- Frinna DeLaCruz, Confidential Administrative Assistant IV
- Val Dantzler, Human Resources Manager

ASSOCIATED STUDENTS OF GLENDALE COMMUNITY COLLEGE

Elise Dulay, ASGCC President and Student Trustee

- The ASGCC election period began on May 3 and candidates have been campaigning for the past two weeks. Students are running for the following positions: President/Student Trustee, Vice President of Administration, Vice President of Activities, Vice President of Relations. No candidates are running for the Vice President of Finance or Vice President of Organizations positions, which will be filled by appointment in the Summer Intersession by the incoming ASGCC Executive Committee. Polls will open on May 14 and close on May 21. Results will be posted on May 23 but may be subject to change at the discretion of the Election Committee.
- The Finance Committee of the ASGCC has continued to host successful Financial Literacy workshops. Students who attend six workshops during their tenure at GCC will receive a certificate of completion and entered into raffles sponsored by the ASGCC.
- The Activities Committee of the ASGCC continues to support athletics and promote student engagement by organizing social events.
- The Relations Committee of the ASGCC organized a COVID-19 Vaccine Town Hall in order to encourage members of the audience to overcome vaccine hesitancy. The featured speaker was Dr. Kirsten Choi, an Assistant Professor and researcher for the UCLA School of Nursing, as well as Pfizer vaccine study subject.

ASSOCIATED STUDENTS OF GLENDALE COMMUNITY COLLEGE - continued

- The Organizations Committee of the ASGCC organized a Round Table with club members to share innovative practices for student organizations and discuss how best to support other student groups in a continued online environment. The overall consensus was that in-person gatherings would be beneficial to student community building because virtual clubs are competing with California's newly reopened spaces.
- Upcoming ASGCC Events include:
 - May 10 - May 30: Asian and Pacific American Heritage Month Celebration (APAHM). A three-week long celebration of Asian, Pacific Islander, and Desi American (APIDA) Heritage. Planned by the ASGCC, GCC's Cultural Diversity program, GCC's Social Sciences Division, other APIDA faculty and staff members.
 - May 26: Scholarship Equity Night to inform students about different scholarship options and opportunities.

BOARD OF TRUSTEES

Desiree Portillo Rabinov, Member

- Community College League of California (CCLC) Annual Trustees Conference in May
- CCLC Trustee webinars
- GCC Art Gallery on API Artists and Indigenous artists
- Advancing justice LA Training bystander intervention stop Anti-Asian hate
- Soroptimist Intl of Glendale bras for a cause event

Armine Hacopian, President

- Participated in activities Commemorating the Armenian Genocide via Zoom 4/24
- Participated in GCC's Foundation Board Zoom meeting 4/26
- Participated in California Community Colleges Chancellor's Office webinar 5/5
- Participated in California Community College Trustees (CCCT) business Zoom meeting 5/10
- Participated in Civic Leaders Round Table Zoom meeting 5/10
- In-person tour of GCC construction sites and capital improvements facilitated by Dr. Viar 5/12