



**Extended Opportunity Programs and Services/
Cooperative Agencies and Resources for Education**
1500 North Verdugo Road
Glendale, CA 91208
HYBRID OPERATIONS
EOPS Desk: eopsdesk@glendale.edu
Voicemail: 818-240-1000 ext. 6900

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Email replies will not be monitored.**

Dear EOPS Student,

During a recent review of your EOPS file, we have determined the following:

1. Spring 2022 is your sixth semester with EOPS. Six is the maximum number of semesters allowed by the program without a waiver.
2. With this note, you are given an opportunity to complete an EOPS waiver with a counselor. **You need to schedule a 1-hour counseling appointment with one of our EOPS counselors to complete the EOPS Waiver and update your SEP (Student Educational Plan).**
3. If the waiver is not completed by the end of this semester (June 15, 2022), you will automatically be exited from EOPS, and will not be considered for program extension, or readmission. If you submit a waiver, it will be reviewed by the program director and approved if you meet waiver criteria.
4. **Submit your EOPS Appointment Request Form asap.** EOPS staff will get back to you with your appointment confirmation or further instructions.
5. When requesting for your counseling appointment make sure to indicate **Waiver** as a reason for your appointment, and let us know in the notes if you also received a dismissal notice from the Financial Aid Office. During your EOPS waiver appointment, the EOPS counselor can also help you complete this dismissal appeal.

NOTE: To schedule a counseling appointment, complete the following EOPS Appointment Request Form. EOPS staff will email you back with your appointment confirmation, or further instructions.

- If you have general questions about the waiver, you may chat with our staff during the EOPS Hybrid Counter Hours in-person or online.
- You may also contact the EOPS Desk at eopsdesk@glendale.edu, or leave a voicemail at (818) 240-1000 ext. 6900 and one of our program staff will get back to you during office hours.