

APPENDIX "N"

Glendale Community College Staff Development **EMPLOYEE EDUCATION PLAN (EEP) ****

For Office of Human Resources Use Only
Approved:

Name: _____

Dept: _____ E-mail: _____

Ext: _____ Academic Year: _____ Hire Date: _____

- Submitting EEP for:
- Retroactive CPGU Credit (You must attach proof of completion)
 - Future CPGU Credit
 - Tuition Reimbursement

Only fully completed applications, with transcripts attached, will be accepted, and processed. Courses must have been completed at an accredited college, university, industry school, or approved seminar site to be approved.

Completion of probationary period is required to be considered for CPGU credit.

School Information

Name of Educational Institution	Address of Educational Institution	Expected Degree/Certification Completion Date	Professional Growth Objective (See Article XXI, Section 8)

Class Information

Semester	Class Units (Semester or Quarter)	Course Number	Course Start Date	Course End Date	Total Units

Article XXI, Section 3. II.A "Approved college courses completed with a passing grade of C or better or credit: will receive four (4) professional growth credit units for each one (1) semester unit or equivalent quarter units of class attendance."

Employee Signature: _____ Date: _____