

## Technology & Aviation Division

April 5, 2022

### Minutes

Present: Sona Donayan, Mark Dieny, Andrew Feldman, Christopher Herwerth,  
Dave Martin, Jorge Palma, Curtis Potter

#### Non-Voting

Present: Anthony Bagan, Marisela Canela, Martha Cuevas, Sam DiGiovanna, Edith Elyasi,  
Tom Ferguson, Mel Futrell, Joseph Okeyo, Brian Reff, Tracy Rickman, Gerald  
Wallace

Absent: None

**I.** Called to order by Curtis Potter at 12:32 P.M. This meeting was conducted on Zoom.  
Minutes taken by Christopher Herwerth and Brian Reff.

**II.** MSC No minutes approved.

**III.** MSC (Martin/ Dieny) to approve the agenda for April 5, 2022. Approved 5, 0, 0

#### **IV. Division Chair Report**

1. New Superintendent/President beginning July 1, 2022 Ryan Cornner
2. Joel Peterson Director of Facilities resigned
3. Victoria Simmons Director of HR resigned
4. Masking rules are still in effect
5. If students declare that they are Covid positive Instructors must report to Division Chair and Dean
6. Students do not have to report symptoms but Instructor fills out form if student is Covid positive after notifying Dean
7. DE or Remote students declaring Covid positive, Faculty must notify Dean
8. Faculty must report symptoms or a positive test. Email Division Chair and Dean
9. Third rollover for Fall 2022 is available. Fall teaching Instructors must be DE certified to teach DE or Remote Synchronous otherwise it must be in-person
10. Perkins and SWP Equipment purchases deadline has passed.

#### **V. Guest Speakers**

None

#### **VI. Old Business**

1. Covid Reminders/Reporting
2. Fall Teaching Requirements (DE certification)
3. Perkins and SWP Purchases (Review Deadlines Freddy Sent You).  
Equipment Deadline has now passed.

**VII. New Business**

1. Tenure Vote – Sona Donayan Approved Unanimous
2. Tenure Vote – Mark Dieny Approved Unanimous
3. New ILOs Institutional Learning Outcome added
4. Program Review Committee (volunteer needed open to any faculty)
5. 3D Mapping in Progress enhancing ability of students to see programs; filming using 3D camera
6. Early Alert Roster in Progress but don't use the existing early alert
7. eLumin Project in Progress
8. Welcome Fair is May 14<sup>th</sup>. Booths available. Open to disciplines

**VIII. Governance/Special Committee Reports**

1. A report on the Academic Senate was given by Mark Dieny. Discussions on interviewing new faculty whether in-person or remote. At Division Chairs' meeting HR stated all interviews are virtual. DEIA committee is contributing to the discussion. Senate elections Adjunct At-Large position open, two regular At-Large for Full Time or Adjunct positions open
2. A report on the Committee on Distance Education was given by Dave Martin. GADAR deadline has passed but there is a form for late professional development for DE. Removing sample methods of assessment and method of evaluation from the DE addenda form. IOTL June 20 and July 11 start dates
3. A report on the Student Learning Outcomes Committee was given Jorge Palma. PLO questionnaire available but you need data.
4. A report on the College Guild was given by Curtis Potter and Brian Reff
5. A report on Diversity, Equity, and Inclusion (DEI) was given by Curtis Potter. New name for the committee. Report by Mel Futrell DEIA, Diversity, Equity, Inclusion, Accessibility. Looking to hire DEIA consultant from outside the college. DEIA committee considers it an overreach for the college to make the decision on interviewing. DEIA recommends that candidates should have the option of in-person or virtual.

**IX. Announcements/Information**

1. Flex is due May 15
2. Accreditation plans and goals. Institutional Strategic Plan is the new name, changed from Institutional Master Plan

**X. Adjournment**

1. MSC (Feldma/Donayan) to adjourn the meeting at 1:33PM.