

Technology & Aviation Division Meeting

October 3, 2023

Agenda

Present: Mark Dieny, Sona Donayan, Andrew Feldman, Christopher Herwerth, Mandy Nezami, Dave Martin, Jorge Palma, Curtis Potter

Non-Voting

Present: Anthony Bagan, Martha Cuevas, Edith Elyasi, Brian Reff, Rob Neuman, Marisela Canela, Gerald Wallace

- I. Call to Order – Minutes taken by Dave Martin
- II. Approval of Minutes – June 6, 2023 and September 5, 2023 (Tabled)
- III. Approval of Agenda – October 3, 2023 (First - Andrew Feldman, Second – Mark Dieny)
- IV. Division Chair Report
 - Division Election next month at November meeting. Administrative Regulation updated.
 - Accreditation concerns. Mainly dealt with budget issues. Sonik's position is ending. Timecards will be sent directly to Payroll.
- V. Guest Speaker(s)
 - No guest speakers
- VI. Old Business
 1. Covid Reporting
 - There is a change. Symptoms do not need to be reported, only positive tests. Report to Dean (Freddy)
 2. Display Case in San Gabriel Building, 1st Floor (needs update)
 - Division chairs may submit items for display case in SG building.
 3. Submit Fall Syllabi
 - Curt reminded division to submit syllabi to himself and Victor.
- VII. New Business
 1. New Entrance to Division Chair Office (outside door by vending machine)
 - The exterior door has new latch, no signage yet.
 2. Spend Down Grant Funds
 3. Submit your Perkins quarterly report: due October 6, 2023
- VIII. Governance/Special Committee Reports:
 - Committee members were reminded to submit notes to Victor.
 1. Academic Senate
 2. Committee on Distance Education
 3. Student Learning Outcomes and Assessments
 4. Guild
 5. Diversity, Equity, Inclusion, and Accessibility

IX. Announcements/Information

- No announcements

X. Adjournment (First – Mark Dieny, Second – Andrew Feldman)