

Technology & Aviation Division

November 1, 2022

Minutes

Present: Andrew Feldman, Mark Dieny, Sona Donayan, Christopher Herwerth, Dave Martin, Jorge Palma, Curtis Potter

Non-Voting

Present: Anthony Bagan, Victor Castellanos, Paul Chiu, Martha Cuevas, Sam DiGiovanna, Brianna Dulay, Edith Elyasi, Mel Futrell, Brian Reff, Tracy Rickman, Gerald Wallace

Absent: None

- I. Called to order by Curtis Potter at 12:35 P.M. This meeting took place on the Zoom platform. Minutes taken by Victor Castellanos.
- II. MSC (Martin/Donayan) to approve the minutes for October 4, 2022.
- III. MSC (Feldman/Martin) to approve the agenda for November 1, 2022.
- IV. **Division Chair Report**
 1. Curtis informed faculty he attended the Fall CCCAOE conference. He learned a lot and enjoyed spending time with other division and GCC faculty. He encourages others to attend future conferences.
- V. **Guest Speakers**
 1. None
- VI. **Old Business**
 1. Program Review is due November 1, 2022 (tonight) at 11:59 P.M.
 2. Curtis discussed latest Covid guidelines. The mask mandate has ended. In-classroom masks can continue or the instructor can opt-out by telling their students the mask mandate has ended. Faculty who wish to opt-out the rest of the semester must let Freddy and Curtis know. For winter and spring, there is no vaccine or mask mandate. If any instructor wishes to keep mask mandates in their classrooms, they can. Must notify Curtis first.
 3. Wall art/marketing is moving forward. Curtis mentioned the district is spending more monies than at any other time in CE marketing. Many of the wall wraps have already been placed around campus.
 4. Priority registration begins November 14th. Scheduling must know your required modality to include in ticket notes. Please inform Curtis and clarify if you wish to have in-person or DE classes. Reminder: Faculty must be DE certified to teach Distance Education.
 5. Be aware of grade roster due dates please.

VII. New Business

1. The final exam schedule has been sent to faculty. Please adhere to your final exam dates.

VIII. Governance/Special Committee Reports

1. A report on the Academic Senate was given by Mark Dieny.
2. A report on the Committee on Distance Education was given by Dave Martin.
3. A report on the Student Learning Outcomes Committee was given by Jorge Palma.
4. A report on the College Guild was given by Brian Reff.
5. A report on Diversity, Equity, Inclusion, and Accessibility was given by Mel Futrell.

IX. Announcements/Information

X. Adjournment

1. MSC (Dieny/Palma) to adjourn at 1:26 P.M.