

## ST DV110 : Introduction to College

### General Information

|   |  |
|---|--|
| Author:                                     | <ul style="list-style-type: none"><li>Rita Zobayan</li><li>Cortes, Richard</li></ul>   |
| Course Code (CB01) :                        | ST DV110   |
| Course Title (CB02) :                       | Introduction to College  |
| Department:                                 | ST DV  |
| Proposal Start:                             | Spring 2025  |
| TOP Code (CB03) :                           | (4930.13) Academic Guidance  |
| CIP Code:                                   | (32.0105) Job-Seeking/Changing Skills.   |
| SAM Code (CB09) :                           | Non-Occupational   |
| Distance Education Approved:                | No   |
| Will this course be taught asynchronously?: | No   |
| Course Control Number (CB00) :              | CCC000650535   |
| Curriculum Committee Approval Date:         | 10/23/2024   |
| Board of Trustees Approval Date:            | 12/17/2024   |
| Last Cyclical Review Date:                  | 10/23/2024   |
| Course Description and Course Note:         | ST DV 110 is a college orientation course that helps newly enrolled students become familiar with the campus. Students will discover the wealth of specialized student support services, understand college academic regulations and policies, learn graduation requirements for associate degrees and certificate programs, confidently navigate the GCC campus and website, and understand how they are part of a diverse campus community. Ultimately, students are able to develop a preliminary student educational plan. Note: This course is Pass/No Pass only. |
| Justification:                              | New Course   |
| Academic Career:                            | <ul style="list-style-type: none"><li>Credit</li></ul>   |
| Mode of Delivery:                           | No value   |
| Author:                                     | No value   |
| Course Family:                              | No value   |

### Academic Senate Discipline

|                       |   |
|-----------------------|---|
| Primary Discipline:   | <ul style="list-style-type: none"><li>Counseling</li></ul>  |
| Alternate Discipline: | <ul style="list-style-type: none"><li>Counseling: EOPS</li></ul>                                    |
| Alternate Discipline: | <ul style="list-style-type: none"><li>Counseling: Disabled Students Programs and Services</li></ul> |

## Course Development

### Basic Skill Status (CB08)

Course is not a basic skills course.

Allow Students to Gain Credit by Exam/Challenge

### Course Special Class Status (CB13)

Course is not a special class.

### Pre-Collegiate Level (CB21)

Not applicable.

### Grading Basis

- Pass / No-Pass Only

### Course Support Course Status (CB26)

Course is not a support course

## General Education and C-ID

### General Education Status (CB25)

Not Applicable

### Transferability

Transferable to both UC and CSU

### Transferability Status

Pending

## Units and Hours

### Summary

|  |    |
|--|----|
| <b>Minimum Credit Units (CB07)</b>           | 1  |
| <b>Maximum Credit Units (CB06)</b>           | 1  |
| <b>Total Course In-Class (Contact) Hours</b> | 18 |
| <b>Total Course Out-of-Class Hours</b>       | 36 |
| <b>Total Student Learning Hours</b>          | 54 |

### Credit / Non-Credit Options

#### Course Type (CB04)

Credit - Degree Applicable

#### Noncredit Course Category (CB22)

Credit Course.

#### Noncredit Special Characteristics

No Value

#### Course Classification Code (CB11)

Credit Course.

Variable Credit Course

#### Funding Agency Category (CB23)

Not Applicable.

Cooperative Work Experience Education

Status (CB10)

### Weekly Student Hours

|                  | In Class | Out of Class |
|------------------|----------|--------------|
| Lecture Hours    | 1        | 2            |
| Laboratory Hours | 0        | 0            |
| Studio Hours     | 0        | 0            |

### Course Student Hours

|  |    |
|--|----|
| <b>Course Duration (Weeks)</b>         | 18 |
| <b>Hours per unit divisor</b>          | 54 |
| <b>Course In-Class (Contact) Hours</b> |    |
| Lecture                                | 18 |

|              |    |
|--------------|----|
| Laboratory   | 0  |
| Studio       | 0  |
| <b>Total</b> | 18 |

**Course Out-of-Class Hours**

|              |    |
|--------------|----|
| Lecture      | 36 |
| Laboratory   | 0  |
| Studio       | 0  |
| <b>Total</b> | 36 |

**Time Commitment Notes for Students**

No value

**Units and Hours - Weekly Specialty Hours**

| Activity Name | Type     | In Class | Out of Class |
|---------------|----------|----------|--------------|
| No Value      | No Value | No Value | No Value     |

**Pre-requisites, Co-requisites, Anti-requisites and Advisories**

No Value

**Entry Standards**

| Entry Standards | Description |
|-----------------|-------------|
| No value        | No value    |

**Course Limitations**

| Cross Listed or Equivalent Course | Description |
|-----------------------------------|-------------|
| No value                          | No value    |

**Specifications**

**Methods of Instruction**

|                        |                        |
|------------------------|------------------------|
| Methods of Instruction | Collaborative Learning |
|------------------------|------------------------|

|                        |         |
|------------------------|---------|
| Methods of Instruction | Lecture |
|------------------------|---------|

|                        |            |
|------------------------|------------|
| Methods of Instruction | Discussion |
|------------------------|------------|

**Out of Class Assignments**

- Campus activity (e.g., visit and write a review of various campus support services)
- Development of Student Educational Plan

**Methods of Evaluation****Rationale**

|                |   |
|----------------|---|
| Evaluation     | Instructor evaluation of work to ensure understanding |
| Exam/Quiz/Test | Periodic quiz to test for content understanding       |
| Exam/Quiz/Test | Final Exam  |

**Textbook Rationale**

Only GCC catalog as this is an orientation course specific to GCC.

**Textbooks**

| Author   | Title    | Publisher | Date     | ISBN     |
|----------|----------|-----------|----------|----------|
| No Value | No Value | No Value  | No Value | No Value |

**Other Instructional Materials (i.e. OER, handouts)**

No Value

**Materials Fee**

No value

## Learning Outcomes and Objectives

### Course Objectives

Demonstrate knowledge of the various roles, function, and structure of higher education.

Create a preliminary Educational Plan that matches individual interest, personal values, educational and career goals.

Demonstrate understanding of the language and culture of Glendale Community College, including policies, procedures, and expectations.

Clarify and articulate why they attend college in order to create realistic academic goals and expectations.

Identify and locate campus resources and services and effectively utilize this information to enhance the college experience.

Understand strategies on how to prioritize and manage time effectively to improve motivation and academic achievement.

Compare and contrast the requirements to transfer to the University of California (UC), California State University (CSU), and Association of Independent California Colleges and Universities (AICCU) systems.

Summarize Glendale Community College's degree, certificate, skills awards, and major requirements.

### SLOs

Identify potential majors, certificates, and transfer institutions.

Expected Outcome Performance: 0.0

Complete a preliminary Student Educational Plan based on their academic goal.

Expected Outcome Performance: 0.0

Understand eligibility requirements for AA/AS Degrees, Associate Degrees for Transfer (ADT), and general education as it applies to their academic goal.

Expected Outcome Performance: 0.0

## Additional SLO Information

**Does this proposal include revisions that might improve student attainment of course learning outcomes?**

No Value

**Is this proposal submitted in response to learning outcomes assessment data?**

No Value

**If yes was selected in either of the above questions for learning outcomes, explain and attach evidence of discussions about learning outcomes.**

No Value

**SLO Evidence**

No Value

## Course Content

### Lecture Content

#### **Develop an understanding and use of information technology and learning management systems (2 hours)**

- Use of Peoplesoft and MyGCC
- Use of Canvas for online and hybrid options
- Navigate the GCC website and resources

#### **Demonstrate knowledge of the various roles, function, and structure of higher education (4 hours)**

- Distinguish between various degrees offered at CSU, UC, CC and private institutions
- Identify lower vs. upper division courses
- Understand semester vs. quarter system
- Analyze the cost difference and financial aid options between UC, CSU, and private universities
- Distinguish Accreditation

#### **Creating a Preliminary Student Educational Plan (SEP) (3 hours)**

- Understand the requirements and differences between career and transfer programs
- Distinguish Associate degree requirements vs. transfer requirements
- Understand lower division major preparation courses vs. upper division major courses at the university
- Understand options available in the community college
- Connect decision-making theory to individual interests, talents, and abilities that align with Learning & Professional Pathways, specific majors and careers
- Utilize computer-based educational tools such as Career Coach to explore careers

#### **Student Support Services and Resources (2 hours)**

- Academic Counseling
- Admissions and Records
- Asian Pacific Islander Desi American Learning Community
- Black Scholars Learning Community
- Cal Works
- CARES
- CASA
- Career Services
- DREAM Resource Center
- DSPS
- EOPS/Next Up
- Financial Aid Programs
- La Comunidad Learning Community
- Learning Center/Tutoring
- Library Services/Classes
- Mental Health Counseling Services
- Multicultural & Community Engagement Center
- Pride Center
- Rising Scholars
- Transfer Center
- Diverse campus clubs and organizations
- Other support services, as needed

#### **Academic Preparedness (2 hours)**

- Time Management: Work/Life Balance

- Discovering Your Ideal Learning Environment
- Leveraging Tech Tools to Maximize Study Skills/Learning Process

**Illustrate knowledge of academic policies and procedures (3 hours)**

- Academic recovery
- Attendance policy
- College policies and procedures
- College terms such as drop, add, course withdrawal, prerequisite, registration, and academic integrity
- Graduation petition process
- Course repeatability policy
- Final exam schedule
- Course listing, codes, unit values
- Fees
- General education patterns
- Course numbering system
- Understand classroom expectations
- Grading system and Grade Point Average
- Student Code of Conduct
- Title IX Protections and Campus Policies
- Sexual Harassment Policy
- Anti-Discrimination Policy
- Alcohol and Drug Policy
- Protections for Pregnant and Parenting Students

**GCC Student Demographics/Campus Climate (2 hours)**

- Demographics of GCC's student population
- Sense of belonging/engagement
- Imposter Syndrome
- Intersectionality: How this impacts important academic and career decisions
- Leadership opportunities

**Total hours: 18**

**Additional Information**

Is this course proposed for GCC Major or General Education Graduation requirement? If yes, indicate which requirement in the two areas provided below.

No

**GCC Major Requirements**

No Value

**GCC General Education Graduation Requirements**

No Value

**Repeatability**

Not Repeatable

**Justification (if repeatable was chosen above)**

No Value

## Resources

Did you contact your departmental library liaison?

Yes

If yes, who is your departmental library liaison?

Jennie Quinonez-Skinner (Language Arts, Student Services)

Did you contact the DEIA liaison?

Yes

Were there any DEIA changes made to this outline?

No

If yes, in what areas were these changes made:

No Value

Will any additional resources be needed for this course? (Click all that apply)

No Value

If additional resources are needed, add a brief description and cost in the box provided.

No Value