

ECT167 : Contractors License Law

General Information

Author:	<ul style="list-style-type: none">Christopher Herwerth
Course Code (CB01) :	ECT167
Course Title (CB02) :	Contractors License Law
Department:	ECT
Proposal Start:	Spring 2026
TOP Code (CB03) :	(0934.00) Electronics and Electric Technology
CIP Code:	(47.0101) Electrical/Electronics Equipment Installation and Repair Technology/Technician, General.
SAM Code (CB09) :	Clearly Occupational
Distance Education Approved:	No
Will this course be taught asynchronously?:	Yes
Course Control Number (CB00) :	CCC000575574
Curriculum Committee Approval Date:	02/26/2025
Board of Trustees Approval Date:	04/22/2025
Last Cyclical Review Date:	02/26/2025
Course Description and Course Note:	ECT 167 covers key legal aspects of contracting. Students learn how to maintain a contractor's license, legal practice, management, construction standards, safety regulations and insurance policies. Topics also include contractor's license law, lien laws, labor code, payroll deductions, organization, estimate and planning principles.
Justification:	Mandatory Revision
Academic Career:	<ul style="list-style-type: none">Credit
Mode of Delivery:	<ul style="list-style-type: none">In-PersonRemoteOnline
Author:	No value
Course Family:	No value

Academic Senate Discipline

Primary Discipline:	<ul style="list-style-type: none">Electronic Technology (Radio, television, computer repair, avionics)
Alternate Discipline:	No value
Alternate Discipline:	No value

Course Development

Basic Skill Status (CB08)

Course is not a basic skills course.

Allow Students to Gain Credit by Exam/Challenge

Course Special Class Status (CB13)

Course is not a special class.

Pre-Collegiate Level (CB21)

Not applicable.

Grading Basis

- Grade with Pass / No-Pass Option

Course Support Course Status (CB26)

Course is not a support course

General Education and C-ID

General Education Status (CB25)

Not Applicable

Transferability

Not transferable

Transferability Status

Not transferable

Units and Hours

Summary

Minimum Credit Units (CB07)	3
Maximum Credit Units (CB06)	3
Total Course In-Class (Contact) Hours	54
Total Course Out-of-Class Hours	108
Total Student Learning Hours	162

Credit / Non-Credit Options

Course Type (CB04)

Credit - Degree Applicable

Noncredit Course Category (CB22)

Credit Course.

Noncredit Special Characteristics

No Value

Course Classification Code (CB11)

Credit Course.

Variable Credit Course

Funding Agency Category (CB23)

Not Applicable.

Cooperative Work Experience Education

Status (CB10)

Weekly Student Hours

	In Class	Out of Class
Lecture Hours	3	6
Laboratory Hours	0	0
Studio Hours	0	0

Course Student Hours

Course Duration (Weeks)	18
Hours per unit divisor	0
Course In-Class (Contact) Hours	
Lecture	54

Laboratory	0
Studio	0
Total	54

Course Out-of-Class Hours

Lecture	108
Laboratory	0
Studio	0
Total	108

Time Commitment Notes for Students

No value

Units and Hours - Weekly Specialty Hours

Activity Name	Type	In Class	Out of Class
No Value	No Value	No Value	No Value

Prerequisites, Corequisites, Recommended Corequisites, and Recommended Preparation

Advisory

ECT100 - Analytical Electronics

Objectives

- Demonstrate knowledge and critical thinking skills in the essentials of technical mathematics for electronics by solving at least 70% of assigned problems correctly in all phases of course.
- Determine appropriate engineering notations and electronics units of measure.

AND

Advisory

ECT160 - Inspection and Codes For Electricians (in-development)

Objectives

- Outline the principles of energy management systems and retrofitting.
- Outline the methods of interpreting electrical systems based on the current electrical codes and standards.
- Cite the importance of safety regarding asbestos abatement awareness and the anchoring and supporting for earthquake mitigation.
- Recognize efficient and well-designed electrical systems for residential, industrial and commercial locations.

AND

Advisory

ENGLC1000 - Academic Reading and Writing

Objectives

- Read analytically to understand and respond to diverse academic texts.

- Write timed, in-class essays exhibiting acceptable college-level control of mechanics, organization, development, and coherence.
- Find, evaluate, analyze, and interpret primary and secondary sources, incorporating them into written essays using appropriate documentation format.

Entry Standards

Entry Standards	Description
Apply the inspection process using national, state and local codes.	No Value
Interpret the duties of an electrical inspector with emphasis on code enforcement, inspection procedures and plan reading.	No Value
Define electrical symbols and terminology.	No Value

Course Limitations

Cross Listed or Equivalent Course	Description
No value	No value

Specifications

Methods of Instruction	
Methods of Instruction	Lecture
Methods of Instruction	Discussion
Methods of Instruction	Multimedia
Methods of Instruction	Collaborative Learning

Methods of Instruction	Demonstrations			
Methods of Instruction	Field Activites (Trips)			
Methods of Instruction	Presentations			
Out of Class Assignments				
<ul style="list-style-type: none"> • Site visit (e.g., visit Los Angeles County Courthouse, obtain mechanical lien paperwork, and complete paperwork) • Written contract (e.g., write a contract which includes the key features of a contractor’s contract such as the start of time, end of time, and the scope and schedule of work and payment) 				
Methods of Evaluation	Rationale			
Exam/Quiz/Test	Quizzes			
Exam/Quiz/Test	Mid-term examination			
Exam/Quiz/Test	Final examination			
Textbook Rationale				
No Value				
Textbooks				
Author	Title	Publisher	Date	ISBN
Contractors State License Board	California Contractors License Law & Reference Book	Matthew Bender & Company LEXISNEXIS	2024	9781632819024
Other Instructional Materials (i.e. OER, handouts)				
No Value				

Learning Outcomes
Course Objectives
Prepare for the California Contractor’s license.

Describe the legal obligations associated with being a California Licensed Contractor.

List the important elements pertaining to the operation and management of a successful construction business.

Discuss the process surrounding how to obtain a mechanic's lien.

Explain the importance of health and safety surrounding home improvement projects.

Demonstrate knowledge, skills, and abilities required by the law and business portions of the California Contractors State License Board examination.

SLOs

Pass the law and business section of the California contractors' license exam.

Expected Outcome Performance: 70.0

ILOs
Core ILOs Demonstrate depth of knowledge in a course, discipline, or vocation by applying practical knowledge, skills, abilities, theories, or methodologies to solve unique problems.

Practice ethical and responsible behavior within personal, academic, professional, social, and societal contexts; recognize and welcome diverse lifestyle choices that promote physical, intellectual, psychological, and social well-being.

ECT
Electronics & Computer Technology - Knowledge of California State Contractors and Electronics Technician Association examinations.

Electronics Technology Technician Knowledge of California State Contractors and Electronics Technician Association examinations.

Explain the legal responsibilities of being a contractor.

Expected Outcome Performance: 70.0

ILOs
Core ILOs Demonstrate depth of knowledge in a course, discipline, or vocation by applying practical knowledge, skills, abilities, theories, or methodologies to solve unique problems.

Practice ethical and responsible behavior within personal, academic, professional, social, and societal contexts; recognize and welcome diverse lifestyle choices that promote physical, intellectual, psychological, and social well-being.

ECT
Electronics & Computer Technology - Knowledge and training for entry into electronics and electrical industries

Electronics Technology Technician Knowledge and training for entry into electronics and electrical industries

Knowledge of California State Contractors and Electronics Technician Association examinations.

Knowledge of California State Contractors and Electronics Technician Association examinations.

Discuss and demonstrate how to operate a construction business.

Expected Outcome Performance: 70.0

ILOs
Core ILOs Demonstrate depth of knowledge in a course, discipline, or vocation by applying practical knowledge, skills, abilities, theories, or methodologies to solve unique problems.

Practice ethical and responsible behavior within personal, academic, professional, social, and societal contexts; recognize and welcome diverse lifestyle choices that promote physical, intellectual, psychological, and social well-being.

Additional SLO Information

Does this proposal include revisions that might improve student attainment of course learning outcomes?

No

Is this proposal submitted in response to learning outcomes assessment data?

No

If yes was selected in either of the above questions for learning outcomes, explain and attach evidence of discussions about learning outcomes.

No Value

SLO Evidence

No Value

Course Content

Lecture Content

Introduction to the California Contractor Licensing Process (5 hours)

- General requirements
- License classifications
- Applying for a license
- Licensing exam
- License issuance
- Financial requirements

Maintaining and Modifying the License (5 hours)

- Bonds
- Judgments and outstanding liabilities
- Workers' compensation insurance coverage
- Liability insurance coverage for limited liability companies
- Changes in the business/personnel
- License renewal and cancellation

Access to Licensee Information (3 hours)

- Available documents and records
- Pending application records
- Information related to legal actions

Enforcement Procedures: Complaints and Citations (4 hours)

- Complaints against licensed contractors
- Addressing complaints against unlicensed contractors

Home Improvement (7 hours)

- Home improvement contracts
- Home warranties
- Mechanics' liens

Methods of Business Management (9 hours)

- Principles of management
- Establishing your business
- Financial responsibility and control
- Financial management
- Debt
- Operations management
- Legal considerations and remedies
- Mechanics' liens (continued)

- Government contracts

Safety and Health (8 hours)

- Responsible agencies
- Legal requirements
- Work sites
- Injury and illness prevention
- Employee complaints
- Permits and variances
- Hazardous substances
- Carcinogen control
- Confined spaces

Department of Consumer Affairs (6 hours)

- Laws and general provisions
- Funds
- Consumer affairs
- Licensee
- Dispute resolution program
- Boards and committees
- Denial of licenses
- Suspension and revocation of licenses

The Contractors State License Laws (7 hours)

- General laws, rules, and regulations
- Exemptions
- Classifications
- Licensing records
- Arbitration
- Disciplinary proceedings
- Workers' compensation insurance reports
- Revenue
- Renewal of licenses
- Home inspections

Total Hours: 54

Additional Information

Repeatability

Not Repeatable

Justification (if repeatable was chosen above)

No Value

Is it possible this course will have a material fee?

No Value

I have contacted my library liaison (<https://campusguides.glendale.edu/faculty/liasons>):

No Value

What term(s) will this course be offered?

No Value

Will any additional resources be needed for this course? (Click all that apply)

No Value

If additional resources are needed, add a brief description and cost in the box provided.

No Value

Resources

Did you contact your departmental library liaison?

Yes

If yes, who is your departmental library liaison?

No Value

Did you contact the DEIA liaison?

Yes

Were there any DEIA changes made to this outline?

No

If yes, in what areas were these changes made:

No Value

Will any additional resources be needed for this course? (Click all that apply)

- No

If additional resources are needed, add a brief description and cost in the box provided.

No Value