

Student Assistant Job Description The Art Gallery @ GCC

The student assistant works directly with the Art Gallery @ GCC Staff.
The student worker will assist with day to day operations and will direct students to the appropriate personnel as needed

Job Duties:

- Greeting guests
- Monitoring the gallery to ensure safety of the artwork
- Assisting with physical installation of artwork, patching and painting walls, organizing materials, cleaning, filing and other related duties as assigned.
- Applicant must have proven ability to both take direction and work independently and the ability to work in a cooperative, mature and communicative manner with faculty, staff & students

- Must be organized, detail oriented, reliable and prompt.
- Must be able to use basic tools to hang a painting or repair a wall.
- Basic computer skills / clerical

Position Details:

Schedule: Hours flexible between business operating hours
Monday to Friday 9:00am-6:00pm

*some evening and Saturday shifts for event support only

Rate: \$16.50/hr

Hours: approximately 10 hrs/week

Closing Date: Open until filled:

candidates will be considered on a first come, first serve basis

in-person position; no remote work

QR Code Link for Application:



Superintendent/President Dr. Ryan Corner

Board of Trustees Dr. Sevan Benlian • Yvette Vartanian Davis • Dr. Armine Hacopian • Desirée Portillo Rabinov • Ann H. Ransford