



## Fall 2025 Payroll Schedule

**Please note the following dates are tentative and subject to change by  
Los Angeles County Office of Education (LACOE)**

**Full-Time and Adjunct Faculty: Full Semester Classes (C1 pay cycle – 16 weeks):**

There are 5 equal payments and checks are issued on the 1<sup>st</sup> working day of each month. The check issue dates are: **10/01/25, 11/03/25, 12/01/25, 01/02/26, and 02/02/26.**

**Full-Time and Adjunct Faculty: Hourly, Non-Instructional & Substitute Hours (C2 pay cycle - less than 16 weeks):**

<b>Payroll Periods</b>	<b>Time Report Due</b>	<b>Warrants Issued</b>
09-02-25 to 09-20-25	09-15-25	09-30-25
09-21-25 to 10-20-25	10-15-25	10-31-25
10-21-25 to 11-20-25	11-12-25	11-28-25
11-21-25 to 12-17-25	12-10-25	01-02-26

If you have any questions or concerns, please email your Payroll Technician:

**Ms. Valerie Gockel: [vgockel@glendale.edu](mailto:vgockel@glendale.edu)**

Full-Time Faculty and Classified Staff at Verdugo Campus

**Ms. Gohar Gasparian: [gohar@glendale.edu](mailto:gohar@glendale.edu)**

Non-Credit Adjunct, Certificated Stipends, and Classified Hourly

**Ms. Lianna Khatcherian: [lkhatcherian@glendale.edu](mailto:lkhatcherian@glendale.edu)**

Facilities, Classified Staff at Garfield Campus, and Student Workers

**Mr. Armen Mnatsakanian: [armenm@glendale.edu](mailto:armenm@glendale.edu)**

Credit Adjunct at Verdugo Campus, Full-Time Overload, and Intersession