

**Tentative Agreement**  
by and between the  
Glendale College Guild, Local 2276  
and the  
Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Tentative Agreement:

ARTICLE VI

HOURS ...

Section 16. Assignment Limitations

- A. No instructor shall be assigned more than two (2) consecutive lecture hours without his/her consent.
  
- B. No instructor shall be assigned a regular class schedule which on any one day spans more than seven (7) hours, with the exception of extended day assignments, situations where the employee consents to the extended schedule, or situations where there is no reasonable alternative within the existing staff.
  
- C. An instructor shall not at any one time be assigned classes requiring more than three (3) distinctly different preparations, except when the instructor consents or when there is no reasonable alternative to fill the full work load of full time instructors.
  
- D. Faculty members who have a portion of their regular teaching load in the evening shall have that condition reevaluated each semester.
  
- E. Faculty members shall not be assigned **Distance Education, or DE (which includes remote synchronous, asynchronous** online or hybrid) courses without their consent. **Instructors who accept DE courses do so knowing they will be evaluated on their effectiveness in teaching in the distance education modality during standard evaluation procedures.**

Only faculty members who complete a training course, **recommended by the Academic Senate and approved by the District** ~~Glendale Community College's Committee on Distance Education (CoDE)~~ ~~for online and hybrid courses~~, shall be offered such courses. **Subject to District approval, training to teach Distance Education courses from other accredited institutions of higher education shall be accepted for newly hired adjuncts and full time faculty.**

- Faculty will be responsible for annual training recommended by the Academic Senate and approved by the District to be re-certified before they can be offered distance education courses; 3 hours for full time faculty and 2 hours for adjunct faculty.
- Subject to District approval, the District will accept professional development re-certification training hours from other accredited institutions of higher education for faculty distance education re-certification requirements.
- Asynchronous distance education re-certification training will be offered to all faculty for the entire duration of each academic year.


F. A faculty member who creates a new course, or converts an existing course to online or hybrid shall maintain the right of first refusal to teach that course for four (4) consecutive primary semesters, provided that:

1. there is adequate enrollment to offer the course and,
2. the faculty member does not receive an unsatisfactory evaluation
3. the faculty member has completed training approved by CoDE recommended by the Academic Senate and approved by the District to teach distance education courses.

DATE: \_\_\_\_\_5/16/2025\_\_\_\_\_

*Roger Bowerman*

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 Roger Bowerman, Chief Negotiator  
 Glendale College Guild



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 Brittany Grice, Chief Negotiator  
 Glendale Community College District