

Student Assistant Job Description

Life Skills, Parent Education

The student assistant works directly with the GCC Life Skills Faculty and Staff. The student worker will assist with day to day operations and will direct students to the appropriate personnel as needed

Job Duties:

- Assisting with the supervision of children while their parents are participating in GCC Life Skills classes
- Assisting Life Skills instructors with distributing instructional materials in the classroom
- Ensuring that the environment is safe and welcoming
- Reports all accidents, safety hazards, or conflicts to supervisor immediately.
- Keeps the program areas neat and organized. Follows all safety procedures
- *Conversational English and experience working with children required*

Required Schedule:

Monday:	9:00am to 4:15pm or 9:00am to 2:00pm	<i>Class Assistant/Front Desk Life Skills Building</i>
Wednesday:	9:00am to 12:15pm	<i>Class Assistant Life Skills Building</i>
Thursday:	9:00am to 12:15pm	<i>Class Assistant Life Skills Building</i>
Friday:	9:00am to 12:00pm	<i>Class Assistant Pacific Park</i>

QR Code Link to Application:



Rate: \$16.90/hr

Hours: approximately 14-16 hours per week

Closing Date: *accepting applications until position is filled*

Superintendent/President Dr. Ryan Corner

Board of Trustees Dr. Sevan Benlian • Yvette Vartanian Davis • Dr. Armine Hacopian • Desirée Portillo Rabinov • Ann H. Ransford