

**BID FORM**  
**Attachment "A"**

To: Prospective Bidders

From: Glendale Community College, acting by and through its Governing Board, herein called the "District":

1. Pursuant to and in compliance with the Notice/Invitation to Contractors Calling for Bids and the other Bid Documents relating thereto, the undersigned Bidder, having thoroughly examined and familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract and the cost of the Work at the places where the Work is to be done, and with the drawings and specifications and other Contract Documents, hereby proposes and agrees to perform, within the time stipulated, the Project Work pursuant to all requirements of the Contract Documents, including all of its/their component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all of the labor, materials, tools, services, supplies, expendable equipment, apparatus, and the like, all utility and transportation services and California sales and other applicable taxes, permits, licenses and fees required by the agencies with authority in the jurisdiction in which the Project will be located necessary to perform the Work and complete in a workmanlike manner all of the Work required in connection with:

**Glendale Community College / USC Keck Partnership for Physical Therapy and Occupational Therapy ("PT/OT")**

**BID No. BID # GCC-001**

and all in strict conformity with the drawings and specifications and other Contract Documents for the Project, including all Addenda issued for this procurement which are on file at the office of the PMO of said District for amounts set forth herein.

2. **BASE BID:** Base Bid shall include all costs required to perform the Work as required by the Contract Documents and is inclusive of any and all Contractor or Subcontractor insurance coverage(s). Contractor acknowledges that they and any subcontractors meet minimum standards in order to bid on this Project.

The Bidder agrees to perform all Work required for this Project for the lump sum of:

**BASE BID AMOUNT:**

**A. For the Sum of the Total Base Bid Amount of:**

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

**Said prices in Line A above to include all applicable taxes and costs.**

3. It is understood that the District reserves the right to reject this Bid and that these Bid shall remain open and not be withdrawn for a period of sixty (60) days after the date Bids are opened.

4. **Bid Bond or Security – Bidder shall indicate the form of its Bid Security below:**

a. If Bid is delivered via U.S. Mail or personal delivery, attached is bid security in the amount of not less than \_\_\_\_\_ ten \_\_\_\_\_ percent (10%) of the bid: \$ \_\_\_\_\_;  Bid Bond,  Certified Check,  Cashier's Check, or  Cash. (check one of the foregoing boxes);

b. If Bid is submitted via email, Bidder has **mailed with tracking** a (check one of the following boxes)  Bid Bond,  Certified Check: \$ \_\_\_\_\_ to the following address:

**Glendale Community College**  
**Sharlene Coleal, Vice President of Administrative Services**  
**1500 N Verdugo Rd, Glendale, CA 91208**  
**Re: BID #GCC-001; or**

c. Check here  if Bidder has submitted an electronic Bid Bond verified through Surety 2000 and in the amount of not less than ten percent (10%) of the bid:

Which was received by the Glendale Community College before the latest date/time for submitting Bids.

- 5. It is understood and agreed that if written notice of the acceptance of this Bid is mailed, emailed, telegraphed, or personally delivered, to the undersigned after the Bid Opening of the Bid, and within the time this Bid is required to remain open, or at any time thereafter before this Bid is withdrawn, the undersigned will execute and deliver to the District the Contract in the form attached hereto in accordance with the Bid as accepted. The undersigned will also furnish and deliver to the District the Performance Bond and Payment Bond for Public Works as specified, all within five (5) days after receipt of acceptance of this Bid. The Work under the Contract Documents shall be commenced by the undersigned Bidder, if awarded the Contract, on the date stated in the District's Notice to the Contractor to Proceed and shall be completed by the Contractor in the time specified in the Contract Documents for the Project.
- 6. Notice of Acceptance or requests for additional information should be addressed to the undersigned at the address stated below:

The names of all persons interested in the foregoing proposal as principals are as follows:

Name	Name
Title	Title
Address	Address
City, State & Zip Code	City, State & Zip Code
Telephone Number	Telephone Number
E-mail Address	E-mail Address

(IMPORTANT NOTICE: If Bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state true name of firm, also names of all individual copartners comprising the firm; if Bidder or other interested person is an individual, state first and last names in full.)

- 7. Bidder certifies that he/she/it is licensed in accordance with the law providing for the Registration of Contractors. The undersigned bidder shall provide the following information:

Bidder's California Contractor's License No.: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Name on License: \_\_\_\_\_

Type of License: \_\_\_\_\_

If the undersigned Bidder is a joint venture, each member of the joint venture must include the above information.

11. The undersigned Bidder shall be registered with the DIR and shall provide the following information:

Bidder’s California DIR  
Registration Number: \_\_\_\_\_

Registration expiration date: \_\_\_\_\_

Name on Registration: \_\_\_\_\_

12. The Low Bid, assuming the Bidder’s Bid is responsive, and the Bidder has not been determined to be a “non-responsible bidder”, shall be determined as follows:

For this procurement, the Low Bid shall be:

- the lowest Total Bid Amount on Line A the funding amount publicly disclosed by the District before the first Bid is opened; or
- If the aggregate amount described above exceeds the funding amount previously disclosed by the District before the first Bid is opened, then the low bid shall be determined based on the amount of the lowest Base Bid only, subject to available funding.
- The District reserves the right to add to the lowest Base Bid, at time of award of the Contract for the Project, any District Controlled Construction Contingency Amount determined by the District, as well as any or all alternates.

13. Time is of the essence regarding the award of this Contract for the Project. Therefore, in the event the Bidder to whom the Notice of Intent to Award Contract is given fails or refuses to post the required bonds and return executed copies of the Contract form within ten (10) calendar days from the date of receiving the Notice of Intent to Award Contract, the District may declare the Bidder’s Bid deposit or bond forfeited as damages.

14. Pursuant to Government Code section 4552, in submitting a Bid to the District, the Bidder offers and agrees that if the Bid is accepted, it will assign to the District all rights, title, and interest in, and to all causes of action it may have under section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Business and Professions Code sections 16700, et. seq.), arising from the purchase of goods, materials, or services by the bidder for sale to the District pursuant to the Bid. Such assignment shall be made and become effective at the time the District tenders final payment to the Bidder.

15. The Bidder declares that he/she has carefully examined the location of the proposed Work, that he/she has examined the Contract Documents, including but not limited to the plans, Special Conditions of the Contract, and specifications, and read the accompanying instructions to Bidders, and hereby proposes and agrees, if this Bid is accepted, to furnish all materials and do all work required to complete the said Work in accordance with the Contract Documents, within the time and in the manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

16. In the event of ambiguity due to a conflict between words and numbers with respect to the amount of the Bid, words shall govern over numbers.

17. Included with this Bid, as set forth on this Bid Form, Attachment A, and by this reference incorporated herein, are the following duly executed documents:

**me of Form/Document**

- Attachment A - Bid Form
- Attachment B - Summary of Costs and Bid Breakdown
- Attachment C - Bid Bond
- Attachment D – Performance Bond;
- Attachment E – Labor and Material Bond;
- Attachment F – Verification of Certified Payroll Records to the Labor Commissioner;
- Attachment G - Guarantee;
- Attachment H - Non-Collusion Affidavit;
- Attachment I – Certificate of Workers’ Compensation Insurance;
- Attachment J – DIR Registration Verification;
- Attachment K - Drug Free Workplace Certification;
- Attachment L – Subcontractors List;
- Attachment M – Labor and Material Payment Bond;
- Attachment N - Performance Bond;
- Attachment P - this CUPCCAA Contract Form 2;
- Attachment R - Technical Specifications (if applicable and issued);;
- Attachment S - Special Conditions (if applicable and issued);
- Attachment T – Prebid walk map
- Bid Documents; and
- All applicable laws.

18. The Bidder is familiar with Government Code sections 12650, et. seq., and Penal Code section 72 and understands that false claims can lead to imprisonment.

19. The Bidder acknowledges that they have reviewed the work outlined in the Contract Documents and fully understands the scope of work required therein and further acknowledges that this Bid includes the scope of work within the Contract Documents. It is further understood that no exceptions, exclusions, or clarifications will be considered.

The Bidder acknowledges that it has read and evaluated Attachments M through T that were issued for this Bid and has taken all of them into account to arrive at the amount of the Bid submitted.

**I, \_\_\_\_\_, the \_\_\_\_\_ of the Bidder, hereby certify under penalty of perjury under the laws of the State of California, that all of the information submitted by the Bidder in connection with this Bid, and all of the representations made herein are true and correct.**

Executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2026 at \_\_\_\_\_ County, California.

\_\_\_\_\_  
Proper Name of Bidder

\_\_\_\_\_  
Address

By: \_\_\_\_\_  
*Signature of Authorized Agent/Officer*

\_\_\_\_\_  
City, State & Zip Code

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Title

\_\_\_\_\_  
E-mail Address

NOTE: If Bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature(s) of authorized officers or agents; if Bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; if Bidder is a Joint Venture, the legal name of the Joint Venture shall be set forth above together with the signature(s) of the Joint Venture’s Managing partner(s); and if Bidder is an individual, his/her or her signature shall be placed above

[End of Attachment A - “Costs/Bid Breakdown Form”]